

**TOWN OF NEENAH**  
**Winnebago County**  
**1600 Breezewood Lane, Neenah, Wisconsin 54956**

**Town of Neenah Park and Trail Committee (TNPTC)**

**Adopt-A-Park / Trail Program**

**What is the Adopt-A-Park / Trail Program?**

The Town of Neenah has developed an Adopt-A-Park / Trail Program for volunteers to contribute to park / trail beautification, providing minor ongoing maintenance, enhancing the park / trail experience, and assisting in monitoring these resources in the Town of Neenah.

**Who Can Adopt a Park or Trail?**

Anyone with an interest in the outdoors is welcome to participate. Individuals, families, businesses, community and service organizations, churches, schools and scout troops are all examples of volunteers. Individuals under 16 years of age, however, must be accompanied by an adult. The Town of Neenah cannot assume responsibility for safety or health conditions of persons participating in volunteer service work. The Park and Trail committee reserves the right accept or decline all requests for participation in the program.

**Why Should You Participate?**

Adopting a park or trail section provides an opportunity for you to be actively involved in conservation and preservation. Helping to maintain and enhance the park or trail improves the resource for all to enjoy. The effort brings individuals and nature enthusiasts closer to the environment and their community. Volunteers will enjoy the time they spend outdoors and the personal satisfaction gained through volunteerism. Corporations and businesses have the opportunity to be recognized for their support of the town and supporting natural healthy lifestyles in our community.

**What Do Volunteers Do?**

Adopt-A-Park / Trail volunteers assist maintenance staff in maintaining the park / trail system, but will not be asked to perform tasks they are uncomfortable doing. Activities include:

- Keeping the park / trail surface free of sticks, rocks and other debris
- Pruning small limbs from the trail corridor, paths, or spectator areas
- Cleaning debris from trails and trailhead
- Litter clean-up; Cleaning water bars and drainage ditches
- Reporting erosion problems, suspicious or illegal activities, vandalism and safety issues
- Provide memorial or monetary gifts for ongoing beautification and improvements

**Adopt-A-Park / Trail Guidelines:**

A trail section or park must be adopted for a period of one (1) year, renewable annually upon approval of the TNPTC. This agreement may be terminated at any time without notice by the Town of Neenah.

Volunteers are asked to maintain the adopted trail section or park as needed, but, a minimum of 4 times a year. You choose the days and times you would like to work your trail or park. After each visit, send a written summary to the TNPTC, for recognition and so that we can keep track of your efforts. The TNPTC will provide volunteers with guidelines on maintaining their trail or park area. Volunteers are asked to provide their own tools. Volunteers should dress appropriately for trail work, which includes gloves, safety glasses and other protective gear. All work must be performed during daylight hours and with safety in mind. Work must be previously agreed upon by a TNPTC committee member.

**How Do I Get Started?**

Let us know if you have a particular park area or trail section in mind and we will check to see if it is available. We can set you up right away. You need only to agree with the guidelines and sign an agreement form.

**Town of Neenah Adopt-A-Park / Trail Application (All permits are renewed annually)**

Name of Organization: \_\_\_\_\_ Name of Contact Person: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Area Adopted: \_\_\_\_\_

From (Date): \_\_\_\_\_ To (Date): \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Preferred Method of Contact (check one):       Mail                       E-Mail                       Phone

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

In consideration of your acceptance of this application, I ensure that all members (of the organization listed above), participating in the Adopt-A-Trail Program will complete and return the required waiver. I understand that I will be responsible should a member fail to meet this requirement. I also understand that these waivers will remain valid for a period of one (1) year. Further, I will ensure that the listed organization will not participate in any park or trail maintenance activities unless the Town of Neenah has been notified of the date in advance and the required waivers have been turned in.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL PERMITS ARE RENEWED ANNUALLY**

Return this form to: Town of Neenah Park and Trails Committee

Ellen Skerke  
Clerk/Treasurer  
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Neenah, WI 54956  
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