

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, January 25, 2021

TIME: 7:00 pm

LOCATION: Due to the Covid 19 Situation, the meeting will be held via ZOOM.

Meeting ID = 834 8446 1891 / Password = 413526 Phone Number: (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/83484461891?pwd=U3NKTzIWL1V6Yi9WTjZwcHVURuQT09>

The Chairman and Administrator-Clerk-Treasurer will be on site to facilitate the meeting, any individuals that do not have access to participate in the virtual meeting may attend in person at Town of Neenah Municipal Building, 1600 Breezewood Lane, Neenah. In-person attendance will be limited to 10 individuals.

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES January 11, 2021 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
 - a. Notice from Village of Fox Crossing regarding Future Land Use Map Amendment
 - b. Winnebago County Solid Waste Tonnage Report – December 2020
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions January 25, 2021.
 - b. Roads Superintendent presentation of 2020 Review
 - c. Fire Chief presentation of 2020 Review
 - d. Accept Retirement of Brad Liebhauser effective January 25, 2021.
 - e. Concept Plan
Property Address: 1403 Green Valley Rd
Parcel ID: 010-0151-05
Applicant is requesting a Conditional Use Permit for a multi-family residential building.
 - f. Presentation of 2020 Budget Status Report as of December 31, 2020.
 - g. Approve Resolution 2021-01 to Amend 2020 Town of Neenah Budget, General Government, Public Works, and Debt Interest.
 - h. Approve Resolution 2021-02 to Amend 2020 Town of Neenah Budget for Parks and Trails Expenses including the Construction of Franzoi Park Shelter.
 - i. Approve Town of Neenah Covid19 Policy
 - j. Approve Operator's License Application for Robert Chavez expiring June 30, 2021.
 - k. Discuss and Approve Intergovernmental Agreement between Town of Clayton and Town of Neenah related to Snow plowing and Winter Road Maintenance effective immediately and expiring April 30, 2026.
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Wisconsin Towns Association Winnebago County Unit Meeting, Thursday January 28, 2021 at 6:30 pm.
 - b. Town of Neenah Fire Department Business Meeting, Wednesday February 3, 2021
 - c. Next Regular Town Board Meeting, Monday February 8, 2021 at 7:00 pm.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN

Ellen Skerke, Administrator-Clerk-Treasurer
January 21, 2021

TOWN OF NEENAH TOWN BOARD MEETING

January 11, 2021

Held via Zoom due to Covid 19, and at the Municipal Building, 1600 Breezewood Lane, Neenah WI

Present in Person: Supervisor Thomas Wilde

Present Via Zoom: Supervisor Glenn Armstrong, Supervisor Brooke Cardoza, Supervisor James Weiss.

Excused: Chairman Robert Schmeichel

Also in Attendance in Person: Administrator-Clerk-Treasurer Ellen Skerke.

In Attendance via Zoom: Carrie Sturn, Pete Green.

In the absence of Chairman R Schmeichel, E. Skerke called the meeting to order at 7:00 pm

Motion: G. Armstrong / J. Weiss to appoint T. Wilde as chair for the meeting.

Motion carried 3:0:0. T. Wilde abstained

Pledge of Allegiance was recited.

Approval of Minutes

Motion: B. Cardoza / J. Weiss to approve December 28, 2020 meeting minutes.

Motion carried 4:0:0.

Public Forum

- None.

Public Forum for recognized municipal and county officials

- None

Correspondence

- Building Permit Report – December 2020
- Fire Department Treasurer's Report – January 2021
- Winnebago County Zoning Department Notice to 476 Rainbow Beach Road.

Discussion/Action.

Vouchers Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions January 11, 2021.

- E. Skerke explained the change in Fire Department Payroll schedule. The change will adjust payroll to a calendar year cycle with two payroll cycles ending June 30 and December 31. This will be more efficient to track and report payroll as all the Fire Department reports are on a calendar year basis. This will generate a short two-month period this January payroll and a regular 6 month pay period in July 2021. There will be a budget amendment to account for this change in 2021.

Motion: G. Armstrong / B. Cardoza to approve.

Motion Carried 4:0:0.

Treasurer's Report 2020

Presentation of 2020 Budget Status Report as of December 31, 2020.

By General Consensus, discussion on this postponed until the January 25, 2021 Town Board Agenda to allow more time for Town Board review.

Resolutions - Budget Amendments

Approve Resolution 2021-01 to Amend 2020 Town of Neenah Budget, General Government, Public Works, and Debt Interest.

Approve Resolution 2021-02 to Amend 2020 Town of Neenah Budget for Parks and Trails Expenses including the Construction of Franzoi Park Shelter.

By General Consensus, these two items postponed until the January 25, 2021 Town Board Agenda to allow more time for Town Board review.

Policies

Approve Town of Neenah Covid19 Policy

- General discussion included changes in wording from should to shall, masks to be required in the building, verbiage change to define the location and who is required to follow the policy guidelines.

By general consensus, E. Skerke will make the recommended changes to the policy and will provide a revised version for approval at the January 25, 2021 Town Board meeting.

Future Agenda Topics and Meetings

- Town of Neenah Sanitary District #2 Meeting, Tuesday January 12, 2021 at 7:00 pm.
- Communications Committee Meeting, Wednesday January 20, 2021 at 5:30 pm.
- Storm Water Utility District Meeting, Thursday January 21, 2021 at 8:30 am.
- Next Regular Town Board Meeting, Monday January 25, 2021 at 7:00 pm

Unfinished Business

- None

New Business

- E. Skerke stated that Don Nussbaum provided her with information about the Winnebago County Scholarship program, she has documentation in the office and will post to website and facebook
- G. Armstrong stated that a property in the Town of Clayton, but in Town of Neenah maintenance jurisdiction on Woodenshoe Road has installed a culvert without a permit. He has been in communication with Town of Clayton, building inspector and the office to write a letter to the property owner. The culvert install needs to be inspected by Gary Klinka.
- E. Skerke updated the Board on the Nomination papers received for the April Election, Bob Schmeichel, Brooke Cardoza, Tom Wilde and Dan Osero turned in papers. There are no contested contests on the ballot for Town positions.

Adjourn Meeting

Motion: B. Cardoza / J. Weiss to adjourn

Motion carried. Meeting adjourned at 7:35 pm

Respectfully submitted,



Ellen Skerke
Administrator-Clerk-Treasurer

Approved: DRAFT – Pending Approval

Town of Neenah
Check Detail
January 25, 2021

Accounts Payable
\$ 49,887.52

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill P...	01/25/20:	26992	Bowmar Appral...	Town of Neenah Contr...	11010-0 · Checking Accou...	
Bill	01/25/20:			Assessor Contract for 20...	51530-0 · Assessor Contract	-3,700.00
TOTAL						-3,700.00
Bill P...	01/25/20:	26993	Cowling Proper...		11010-0 · Checking Accou...	
Bill	01/21/20:	2924		Invoice 2924	55200-3 · Parks - Supplies &...	-585.00
Bill	01/21/20:	2925		Conservancy Park Ash T...	55200-8 · Conservancy Park...	-7,500.00
				Keating Buckthorn Remo...	55200-3 · Parks - Supplies &...	-4,000.00
				Invoice 2925	55200-3 · Parks - Supplies &...	-1,354.00
TOTAL						-13,439.00
Bill P...	01/25/20:	26994	Harters Fox Vall...	Invoice 0000319868	11010-0 · Checking Accou...	
Bill	01/25/20:	0000...		Garbage Recycling	53634-0 · Garbage Collectio... 53635-0 · Recycling	-11,944.35 -3,750.57
TOTAL						-15,694.92
Bill P...	01/25/20:	26995	Keepers Lands...	Invoice 01311	11010-0 · Checking Accou...	
Bill	01/25/20:	01311		Snowplow Conservancy ...	55200-8 · Conservancy Park...	-50.00
TOTAL						-50.00
Bill P...	01/25/20:	26996	McMahon Asso...	Invoice 0921236	11010-0 · Checking Accou...	
Bill	01/20/20:	0921...		Town GIS Conversion Stormwater GIS Convers...	53311-9 · Hwy - GIS 6-56000 · SW- GIS	-138.00 -460.00
TOTAL						-598.00
Bill P...	01/25/20:	26997	Midwest Contra...	INV26627	11010-0 · Checking Accou...	
Bill	01/25/20:	INV2...		INV26627	6-59405 · Locate Services - ...	-800.00
TOTAL						-800.00
Bill P...	01/25/20:	26998	Pavco of the Fo...	Invoice 2925	11010-0 · Checking Accou...	
Bill	01/25/20:	2925		Plow CB Trail Plow Conservancy Plow Town Hall	55400-0 · Trails 55200-8 · Conservancy Park... 51610-1 · Maintenance & Op...	-100.00 -90.00 -123.00
TOTAL						-313.00
Bill P...	01/25/20:	26999	Staples Advant...	Invoice 8060848846	11010-0 · Checking Accou...	
Bill	01/25/20:	8060...		Invoice 8060848846	51420-4 · Office Expenses	-89.43
TOTAL						-89.43
Bill P...	01/25/20:	27000	Transcendent T...	Invoice m4554	11010-0 · Checking Accou...	
Bill	01/25/20:	m4554		Invoice m4554	51420-4 · Office Expenses	-843.00
TOTAL						-843.00

Town of Neenah
Check Detail
January 25, 2021

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill P...	01/25/20:	27001	Village of Fox C...	Invoice 12878	11010-0 · Checking Accou...	
Bill	01/25/20:	12878		Invoice 12878	51420-8 · MB Utilities	-302.45
TOTAL						-302.45
Bill P...	01/25/20:	27002	WE Energies	Group Bill #5697-022-5...	11010-0 · Checking Accou...	
Bill	01/25/20:			Group Bill #5697-022-54...	51420-8 · MB Utilities	-905.08
				Group Bill #5697-022-54...	53420-0 · Street Lighting - Al...	-1,696.04
				Mahler Park	55200-7 · Parks - WE Energi...	-157.83
				Fountain	55200-8 · Conservancy Park...	-18.96
				Franzoi Park	55200-7 · Parks - WE Energi...	-103.31
TOTAL						-2,881.22
Bill P...	01/25/20:	27003	Winnebago Cty...		11010-0 · Checking Accou...	
Bill	01/21/20:	18809		Invoice 18809	53311-4 · Hwy Exp- Plowing	-6,955.49
				Invoice 18809	6-54500 · SW - Ditch Mainte...	-534.18
Bill	01/25/20:	18386		Invoice 18809	53311-2 · Hwy Exp - Mainten...	-3,590.83
				Cams ID Cards	52210-3 · Fire Dept Supplies...	-21.00
TOTAL						-11,101.50
Bill P...	01/25/20:	27004	Winnebago Liq...	51610-1	11010-0 · Checking Accou...	
Bill	01/25/20:	41627		Invoice 41627	51610-1 · Maintenance & Op...	-75.00
TOTAL						-75.00

Voucher List Authorization - January 25, 2021

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
1/26/2020	General MM	Checking	\$ 53,000.00	1/25/2020 Vouchers

Check Details:

Accounts Payable:		\$ 49,887.52	Vouchers
Check # 26990	Pats Hauling and Moving	\$ 2,925.00	Final payment 1/14/2021

Payroll	Gross Payroll	\$ -
	Expense Reimburse	\$ -
Fire Dept Payroll	Gross Payroll	\$ -

Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>
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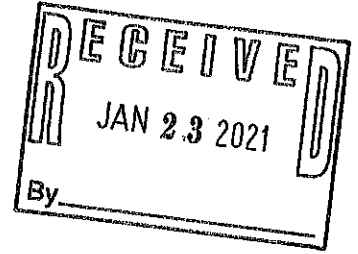
Paid via Bank Transfer:

Nationwide:	\$ -
Wisconsin Retirement:	\$ -
Federal Tax/Medicare:	\$ -
State Taxes:	\$ -
Wisconsin Health Insurance	\$ -

Account Balances as of January 25, 2021 - after requested transfers per this Voucher List

Checking	\$ 4,579
General MM	\$ 1,229,778
Taxes Collected	\$ 1,405,055
Impact Fee	\$ 2,608
Tullar Rd Fund	\$ 30,401
Storm Water	\$ 512,367

_____ Schmeichel _____ Armstrong _____ Cardoza _____ Weiss _____ Wilde



Memorandum

Date:	January 23, 2021
To:	Town of Neenah Town Board
From:	Ed King Fire Chief
Subject:	Firefighter Resignation

Following the January 14th Fire Department Audit meeting, Brad Liebhauser provided a brief letter stating that the 14th would be his last day with the Fire Department. Brad had verbally communicated earlier in 2020 that he would be retiring at the end of the year following 15 years of service. Brad is also involved in a number of other organizations which competed for his time with the fire department. I have attached a copy of his letter for your review.

Brad served as the Department's Treasurer for a number of years managing both payroll and finances. Dan Osero has taken over the management of the Department's finances and Crystal Timmer has worked closely with Ellen to improve our payroll process and will be managing that function.

Brad has been a member of the department since October 10, 2005.

All department equipment has been returned.

It is my recommendation that the Town Board accept the resignation of Firefighter Brad Liebhauser at the January 25th Board meeting.

Should you have any questions or concerns regarding this matter, please feel free to contact me. Thank you.

McMAHON ENGINEERS ARCHITECTS
 1000 N. 15TH ST., SUITE 100, SPOKANE, WA 99205
 TEL: (509) 751-4200 FAX: (509) 751-4234
 WWW.MCMANON.COM

GENERAL PLAN NOTES

- DO NOT SCALE FROM DRAWINGS. BRING ANY DISCREPANCIES TO THE ARCHITECT'S ATTENTION IMMEDIATELY.
- COORDINATE LOCATIONS AND QUANTITY OF WORK WITH MECHANICAL, ELECTRICAL, AND PLUMBING CONTRACTORS.
- VERIFY ALL DIMENSIONS AND LOCATIONS WITH ALL CONTRACTORS.
- FOR ALL DIMENSIONS, UNLESS OTHERWISE NOTED, DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
- ALL SPINAL CORDS, AND RELATED MECHANICAL AND ELECTRICAL ITEMS SHALL BE INSTALLED IN ACCORDANCE WITH ALL APPLICABLE CODES AND STANDARDS. PROVIDE AS FAR AS PRACTICABLE FROM WALLS OR OTHERS.
- PROTECT METAL PILING DURING AND AFTER CONSTRUCTION. PROVIDE PROTECTION AS FAR AS PRACTICABLE FROM WALLS OR OTHERS. VERIFY HEIGHT AND LENGTH WITH ACTUAL EMBLEMMENT.
- SEE SHEET ARTS & METALS FOR SAFETY PLAN AND FIRE PARTITION BATHROOMS.
- CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS BEFORE CONSTRUCTION.

BUILDING CODE INFORMATION:
 THE BUILDING SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE FOLLOWING CODES UNLESS NOTED BY ANY EXEMPTION:

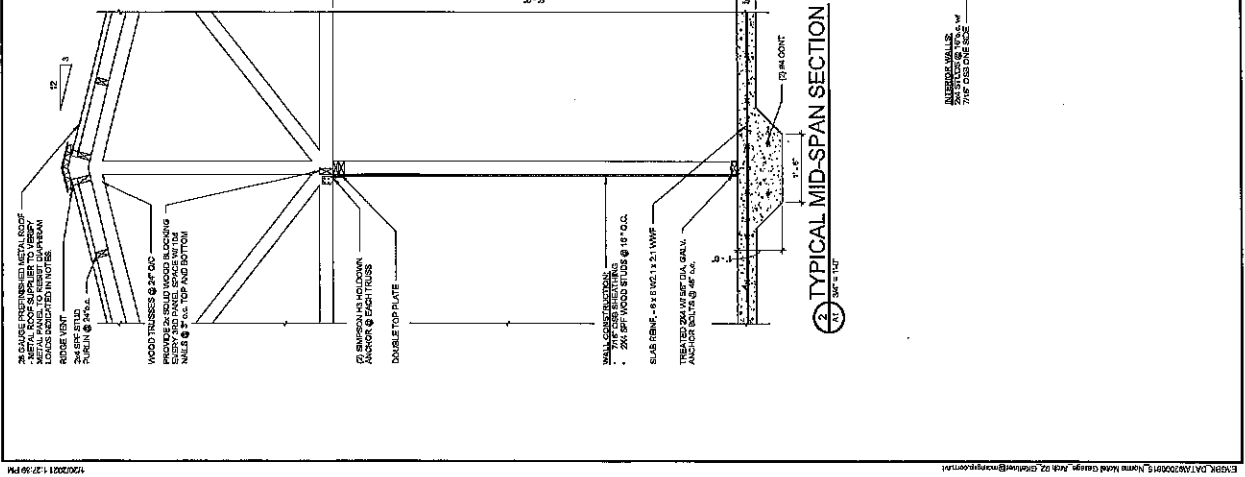
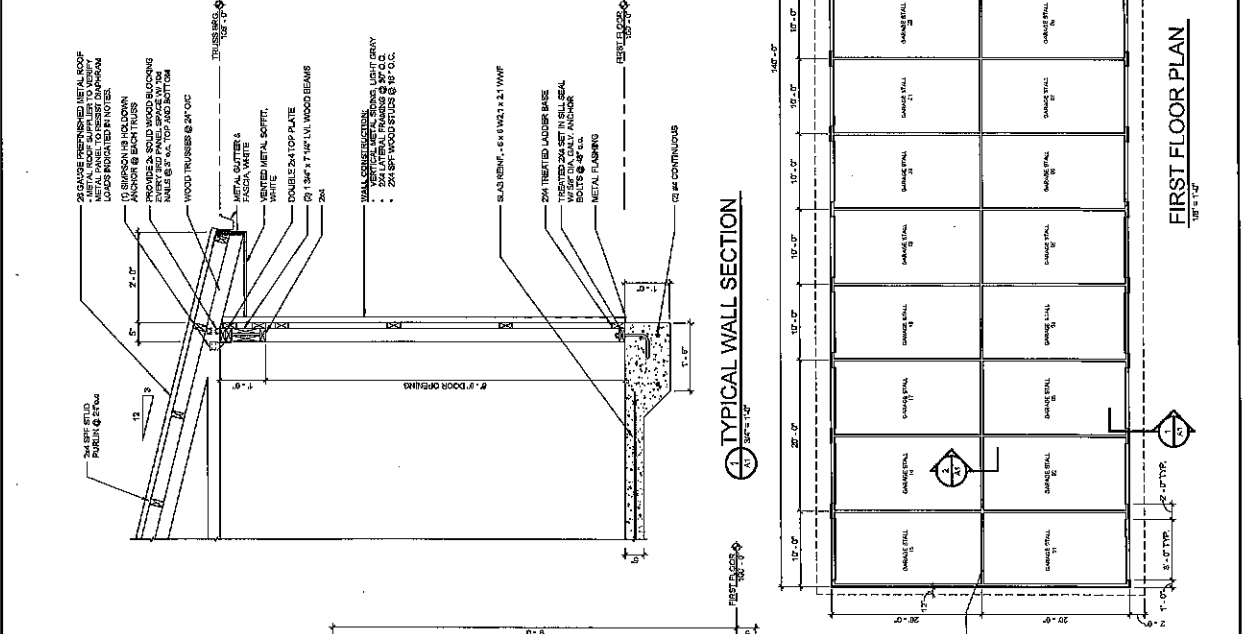
- 2010 INTERNATIONAL BUILDING CODE
- 2010 INTERNATIONAL MECHANICAL CODE
- 2010 INTERNATIONAL ELECTRICAL CODE
- 2010 INTERNATIONAL FIRE AND LIFE SAFETY CODE
- 2010 INTERNATIONAL PLUMBING AND MECHANICAL CODE
- 2010 NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) LIFE SAFETY CODE
- 2010 INTERNATIONAL MECHANICAL CODE
- 2010 INTERNATIONAL ELECTRICAL CODE
- 2010 INTERNATIONAL FIRE AND LIFE SAFETY CODE
- 2010 INTERNATIONAL PLUMBING AND MECHANICAL CODE

CODE DATA

PROJECT SCOPE: NEW GARAGE BUILDING
 BUILDING USE & OCCUPANCY: S1 STORAGE
 CONSTRUCTION TYPE: TYPE VB
 BUILDING AREA: 5,600 SF
 ALLOWABLE AREA: 5,600 SF
 ALLOWABLE HEIGHT: 17'
 NUMBER OF STORIES: 1 (ONE)
 AUTOMATIC SPRINKLER PROTECTION: NONE
 NUMBER OF BUILDING OCCUPANTS: 2,000 SF PER 100 SF PER 10 PERSONS
 ELEVATOR PROVISIONS: N/A
 EMT TRAVEL DISTANCE: 200'-0"
 COMMON PATH OF EGRESS TRAVEL: 100'-0"
 MEANS OF EGRESS ILLUMINATION: (1) FOOT CANDLE MIN. AT WALKING SURFACE
 ENERGY CODE: THIS BUILDING IS EXEMPTED

SHEET INDEX

NO.	DESCRIPTION
1	FIRST FLOOR PLAN, WALL SECTIONS & CODE INFORMATION
2	EXTERIOR WALL SECTION
3	TYPICAL WALL SECTION
4	TYPICAL MID-SPAN SECTION
5	FOUNDATION PLAN
6	MECHANICAL PLAN
7	ELECTRICAL PLAN
8	PLUMBING PLAN
9	MECHANICAL, ELECTRICAL, AND PLUMBING (MEP) PLAN
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100	MECHANICAL, ELECTRICAL, AND PLUMBING (MEP) PLAN



Town of Neenah - Budget Status Report

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
			2020 Budget Approved	2020 Budget Amendment	January	February	March	April	May	June	July	August	September	October	November	December	Total to date	Under/over Receipt	
1																			
2																			
3	Property Taxes	Town Portion of Property Tax	450,180		231,987	115,605	-	11,686	-	-	-	100,985	9	-	-	-	450,271	91	
4		Public Accommodation Taxes	75		-	10	-	-	207	-	-	217	-	-	-	548	981	906	
5		Subtotal	450,255	0	231,987	115,614	-	11,686	207	-	-	101,202	9	-	-	548	451,253	998	
6		MFL Taxes	0		-	-	-	-	-	11	-	-	(2)	-	-	-	8	0	
7		MFL State Aid	0		-	-	-	-	-	-	-	-	-	-	-	-	-	0	
8		Ag Use Conversion	0		-	-	-	-	-	-	-	-	-	-	283	3,939	4,222	4,222	
9		State Shared Revenues	46,603		-	-	-	-	-	-	39,019	-	-	-	-	-	39,019	-7,584	
10		Utility Revenues	253,519		-	-	-	-	-	-	-	-	-	-	255,275	-	255,275	1,756	
11		Fire Ins-2%	17,900		-	-	-	-	-	-	18,829	-	-	-	-	-	18,829	929	
12		Video Service Provider Aid	5,181		-	-	-	-	-	-	5,181	-	-	-	-	-	5,181	0	
13		Personal Property Aid	0		-	-	-	-	5,918	-	-	-	-	-	-	-	5,918	5,918	
14		Computer Aid	1,798		-	-	-	-	-	-	1,798	-	-	-	-	-	1,798	0	
16		State Grant-Local Trns Aid	86,535		21,634	-	-	21,634	-	-	21,634	-	-	21,634	-	-	86,535	0	
17		Local Road Improvement Aid	0		-	-	-	-	-	-	-	-	-	14,114	-	-	14,114	14,114	
18		State Grant-Recycling	9,000		-	-	-	-	-	9,424	-	-	-	-	-	-	9,424	424	
19		Election Grant	0		-	-	-	-	-	-	-	-	-	-	-	-	-	0	
20		Elections Security Grant	0		-	-	-	-	-	-	-	-	-	-	-	-	-	0	
21		Covid19 Routes to Recovery Grant	0		-	-	-	-	-	-	-	-	2,909	-	-	-	2,909	0	
22		County Recycling Surplus Rebate	0		-	-	-	-	-	-	-	-	-	9,683	-	-	9,683	6,244	
23		Subtotal	420,336	63,745	216,234	7,325	-	21,634	5,918	9,424	86,461	5,895	2,909	15,741	2,553,536	59,336	508,313	26,032	
24		Time Warner	23,333		-	7,325	-	-	6,003	-	546	-	-	595	5,961	-	25,184	1,850	
25		AT&T Franchise Fee	2,583		703	-	-	521	-	-	546	-	-	10	-	-	2,306	-278	
26		Liquor, Beer, & Cigarette Licenses	800		-	10	-	-	-	486	589	-	-	-	-	-	1,105	305	
27		Operators Licenses	60		45	15	-	40	-	-	15	55	-	-	-	-	170	110	
29		Dog Licenses Fees	1,800		515	768	-	190	5	30	55	30	10	-	-	(195)	1,408	-392	
30		Building Permits	20,000		1,422	132	-	1,135	2,461	1,991	2,679	2,518	2,416	3,608	1,530	2,983	22,875	2,875	
31		Road Permits	300		50	(275)	-	50	100	25	25	75	-	-	-	50	250	-50	
32		Zoning Permits & Fees	200		-	-	-	-	-	-	-	-	-	210	-	-	210	10	
33		Other Regulatory Permits & Fees	200		-	-	-	-	-	100	-	50	-	50	-	-	200	0	
34		Violation Fines Paid	0		-	-	-	-	-	-	-	-	-	-	7,000	-	7,000	7,000	
35		Subtotal	49,277	0	2,735	7,975	-	1,934	8,569	2,642	3,907	8,624	2,976	4,562	14,491	2,898	60,707	11,430	
38		Clerk Assessment Letters	1,500		40	80	-	260	160	500	280	160	185	80	160	220	2,125	625	
39		911 Signs	2,182		-	-	-	-	-	-	-	-	-	-	-	2,712	2,712	530	
40		Reproduction	300		-	-	-	-	-	-	-	-	-	-	-	-	0	-300	
41		Clayton Fire Department	7,500		-	-	7,500	-	-	-	-	-	-	-	-	-	7,500	0	
42		Street Lighting	1,896		-	-	-	-	-	-	-	-	-	-	-	-	1,328	-568	
43		Weed Public Charges	0		-	-	-	-	-	-	-	-	-	-	-	-	0	0	
44		Subtotal	13,378	0	40	780	7,500	260	160	500	280	160	185	80	160	2,992	13,664	286	

Town of Neenah - Budget Status Report

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
	Charges		2020 Budget Approved	2020 Budget Amendment	January	February	March	April	May	June	July	August	September	October	November	December	Total to date	Under/over Receipt	
1	Intergov't																		
46	Services	Garbage	182,985		108,188	-	-	-	-	-	-	74,666	-	-	-	-	182,854	-131	
47	Charges	Recycling	17,079		10,103	-	-	-	-	-	-	6,973	-	-	-	-	17,076	-3	
48	Intergov't	Sub Total	200,064	0	118,291	-	-	-	-	-	-	81,639	-	-	-	-	199,930	-134	
49		Other Misc. Receipts	4,000	6,055	-	(0)	4,053	(2,500)	-	3,000	2,160	-	-	150	100	12	6,975	2,975	
50		Fire Dept Donations for Truck	0	24,730	10,050	8,620	-	1,225	-	-	-	500	5,370	-	-	-	25,765	-	
51		Rental Receipts - Land	2,225		1,509	120	-	60	60	60	60	60	60	60	60	60	2,169	-56	
52		Cell Tower Lease	17,000		-	1,449	1,449	-	2,898	1,449	1,449	1,449	1,449	1,449	1,493	1,493	16,027	-973	
53		Proceeds from Sale of Town Property	0		-	-	732,045	-	-	-	-	-	-	-	-	-	732,045	732,045	
54		Interest Earned	6,000		698	659	640	1,050	1,113	896	848	670	684	760	530	589	9,137	3,137	
55		Taxes Collected Interest	6,000		3,226	1,523	26	22	23	22	23	20	20	478	-	-	5,314	-686	
56		Misc. Interest	0		-	-	-	-	-	-	-	-	-	-	-	-	-	0	
57		Mahler Park Rental	1,200		-	-	-	-	-	-	130	-	-	-	-	-	130	-1,070	
58		Municipal Building Rent	250		-	-	-	-	-	-	-	-	-	-	-	-	0	-250	
59		Insurance Premium Refunds	0	0	-	-	-	-	-	-	-	1,267	-	-	-	-	1,267	1,267	
60		Sub Total	36,675	30,785	15,482	12,370	8,168	731,902	4,095	5,427	4,670	3,967	7,563	2,419	2,183	2,581	798,828	762,153	
61		Stormwater Reimbursement	10,000		-	-	-	-	-	10,000	-	-	-	-	-	-	10,000	0	
62		Sanitary District Admin Fee	35,000		-	-	17,500	-	-	-	-	-	17,500	-	-	-	35,000	0	
63	Debt Service	Proceeds from Long Term Debt	0		-	-	-	-	-	-	-	-	208,000	-	-	-	208,000	208,000	
64	Sub Total	Fund Balance Applied	4,215,185	32,530	380,169	136,039	31,168	767,419	18,948	28,004	95,220	195,591	239,918	52,493	272,392	68,235	2,285,696	800,766	
65	CEBUDGET	Fund Balance Applied	107,053	19,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
66	Overall	Total	1,322,238	112,030	580,169	136,039	31,168	767,419	18,948	28,004	95,220	195,591	239,918	52,493	272,392	68,235	2,285,696	800,766	
67																			
68																			

Town of Neenah - Budget Status Report

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			2020 Budget Approved	2020 Budget Amendment	January	February	March	April	May	June	July	August	September	October	November	December	Total to date	Under/over Receipt	
1																			
69																			
70																			
71			14,760		1,230	1,230	1,230	1,230	1,230	1,230	1,230	1,230	1,230	1,230	1,230	1,230	14,760	-	
72			2,430		90	360	495	180	90	90	135	315	135	225	315	90	2,520	(90)	
73			1,200		33	57	84	109	56	57	38	66	85	26	46	66	723	477	
74			1,539		-	-	-	-	-	-	-	-	-	-	-	1,551	1,551	(12)	
75			29,520		2,460	2,460	2,460	2,460	2,460	2,460	2,460	2,460	2,460	2,460	2,460	2,460	29,520	-	
76			3,690		135	540	225	225	180	180	405	180	315	180	630	405	3,600	90	
77			1,000		32	87	-	112	-	171	92	-	43	(1)	100	-	636	364	
78			2,972		-	-	-	-	-	-	-	-	-	-	-	2,973	2,973	(2)	
79			675		-	-	-	-	-	-	-	-	-	180	-	-	180	495	
80			900		-	685	999	-	-	-	-	-	-	-	-	-	1,684	(784)	
81			7,200		905	110	-	-	1,180	3,150	-	100	-	376	-	-	5,821	1,379	
82			50,000		1,885	4,221	-	9,172	9,325	13,197	3,770	6,340	2,945	5,473	11,849	4,754	72,928	(22,928)	
83			47,476		3,956	3,956	3,956	3,956	3,956	3,956	3,956	3,956	4,001	3,956	3,956	3,956	47,521	(45)	
84			500		147	68	14	358	-	-	-	-	41	(252)	95	30	502	(2)	
85			25,000		2,265	1,905	1,640	1,740	550	1,410	1,975	2,000	2,495	2,175	2,605	2,015	22,775	2,225	
86			6,039		-	-	-	-	-	-	-	-	-	-	-	6,310	6,310	(272)	
87			3,205		267	267	267	267	267	294	241	267	270	267	267	267	3,208	(3)	
88			9,000		740	740	740	740	740	740	740	740	740	740	740	740	8,885	115	
89			10,000		1,587	823	1,168	821	161	432	172	834	4,205	3,782	279	473	14,736	(4736)	
90			-		284	14	-	1	-	-	-	-	28	21	59	990	1,397	(1,397)	
91			1,600		-	390	-	-	-	390	-	389	-	-	391	-	1,560	40	
92			3,000		250	252	222	-	444	-	288	282	282	268	275	275	2,837	163	
93			6,500		699	621	686	-	923	552	-	791	420	335	457	663	6,147	353	
94			150		-	-	-	-	-	-	-	-	21	-	-	-	85	65	
95			1,800		554	140	85	-	(489)	-	-	-	105	144	-	-	539	1,261	
96			12,000		-	558	485	2,450	255	120	70	1,190	90	(1,573)	5,395	240	9,280	2,720	
97			3,000		356	42	2,101	1,734	609	1,554	371	11	(1,098)	(1,572)	42	963	5,113	(2,113)	
98			8,700		2,190	-	-	6,360	-	-	-	-	-	-	-	-	8,550	150	
99			3,500		-	-	-	-	162	477	432	3,051	608	251	-	-	4,980	(1,480)	
100			41,500		10,998	-	9,545	-	-	-	7,678	-	-	13,488	-	-	41,708	(208)	
101			1,800		-	-	-	-	-	-	-	-	-	-	1,624	-	1,624	176	
102			90,203		863	1,022	298	1,845	2,089	908	75	26,097	1,156	3,098	1,118	104,886	143,455	(53,246)	
103			1,500		90	80	130	260	250	675	750	710	595	515	270	605	4,675	(3,175)	
104			22,000		-	-	-	-	-	-	22,668	-	-	515	617	-	23,800	(1,800)	
105			-		-	-	-	-	-	71	11,139	4,393	4,624	17,982	26,393	-	64,602	(2,857)	
106			-		180	189	173	177	608	188	217	203	204	212	611	(2,963)	-	-	
107			-		930	978	895	915	3,147	973	1,121	1,052	1,056	1,098	3,159	(15,325)	-	-	
108			41,364		33,126	1,795	27,897	35,314	28,193	33,274	60,024	56,679	22,099	55,345	64,383	117,657	563,185	(85,076)	

General Government

Town of Neenah - Budget Status Report

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
			2020 Budget Approved	2020 Budget Amendment	January	February	March	April	May	June	July	August	September	October	November	December	Total to date	Under/over Receipt	
1																			
109		Fire Protection	114,850		13,143	9,119	1,081	1,386	30,446	758	3,359	8,676	2,248	4,859	28,036	9,884	113,094	1,756	
110		First Responders	9,400				269		5,689						3,458	780	10,195	(795)	
111		Fire Department Command Unit	10,000	20,785							30,785	(85)							
112		Fire/First Payroll Liability	5,012													5,972	5,972	(960)	
113		Bldg. Inspection	22,000		3,144	1,671	446	1,057	1,860	2,140	2,111	2,263	1,941	2,930	1,563	4,094	25,219	(3,219)	
114		Animal Control Salary	200					40		60	20				20		140	60	
115		Animal Control Expenses	200			85						130					345	(345)	
116		Address Signs (911) Salary	500								30		40			20	90	110	
117		Address Signs (911) Expenses	163,625	20,785		(128)	1,796	2,483	57,995	2,958	36,304	11,272	4,235	7,789	33,207	20,855	185,927	(2,980)	
118		Sub Total	214,000		16,287	10,747	10,366	166	27,963	2,118	39,215	3,754	915	4,891	451	1,002	125,520	88,480	
119		Hwy. & Street Admin.	151,807		9,291	25,388				64,553	146,121		(6,185)				204,489	(52,682)	
120		Road Projects	150		73		37						117	191	849	38	1,306	(1,156)	
121		Public Notices	22,000		1,760	1,706	2,138		3,396	1,698		3,396	1,698	1,639	1,696	1,696	20,822	1,478	
122		Street Lighting	144,200		11,367	11,927	11,927	11,927	11,944	11,953	11,970	11,944	11,944	11,944	11,944	11,944	142,738	1,462	
123		Garbage	46,537		3,671	3,748	3,748	3,748	3,753	3,758	3,758	3,751	3,751	3,751	3,751	4,351	45,533	1,004	
124		Sanitary Sewer Special Assessment																	
125		Sanitary Sewer User Fee	12,600		6,300						6,300						12,600		
126		Weed Control	100															100	
127		Property Clean Up						32,706	22,501										
128		Sub Total	591,394		32,462	42,769	37,792	48,547	69,557	84,075	207,365	22,845	12,240	22,416	18,691	21,727	620,485	(29,091)	
130		Trails	5,000										1,645				1,645	3,355	
131		Conservancy Park	6,500		835	55	256	696	77	297	328	374	630	1,198	203	71	5,020	1,480	
132		Francis Park Shelter			9,353	5,577	1,536		140,200	49,332	57,474	58,742	26,379	3,594			352,126	(352,126)	
133		Purchases from Donations																	
134		Parks Expenditures	80,526	19,500	2,640	128	1,632	317	30,130	15,023	15,211	4,948	32,248	8,063	1,429	822	112,591	(12,565)	
135		Sub Total	97,026	19,500	12,337	5,760	3,428	1,012	170,407	64,632	73,013	64,904	60,902	12,795	1,632	893	471,382	(379,355)	
138		Fire Truck Purchase																	
139		Sub Total																	
140		Fire Truck	27,671		27,671												27,671	0	
141		Assessment	27,648		27,648												27,648	(0)	
142		Fire Truck	2,573		2,573							804					3,377	(804)	
143		Assessment	4,400		4,400							1,552					5,951	(1,551)	
144		Sub Total	62,292		62,292							2,354					64,647	(2,354)	
145		Total Expenditures	1,322,238	102,030	156,994	81,071	70,908	87,156	306,151	184,959	376,706	157,215	104,475	98,344	118,513	161,133	1,903,627	(479,359)	
146		NET Receipts less Expenditures	0	30,000	223,175	54,968	(39,740)	680,263	(287,203)	(156,955)	(281,386)	38,376	135,443	(45,852)	153,879	(92,898)	382,069	1,280,125	
147																			
148																			

Town of Neenah - Budget Status Report

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			2020 Budget Approved	2020 Budget Amendment	January	February	March	April	May	June	July	August	September	October	November	December	Total to date	Under/over Receipt
149		Stormwater Funds																
150		Stormwater Fee	411,875		245,939	147,245				(463)		22,490					415,212	(3,337)
151		Stormwater Interest	500		467	529	598	478	305	220	94	26	174	63	158	156	3,268	(2,768)
152		Stormwater interest CD																
153		Total Receipts Stormwater	411,375	0	246,405	147,775	598	478	305	243	94	22,516	174	63	158	156	418,480	-6,105
155		Town website	300															300
156		Educational brochures	100															100
157		Town newsletter	625															625
158		NEWSC membership	570		570												570	
159		Total Public Education	1,595	0	570	0	0	0	0	0	0	0	0	0	0	0	570	1,025
160		Stormwater complaints	500															500
161		NEWSC meeting attendance	380															380
162		Total Public Involvement	880	0	0	0	0	0	0	0	0	0	0	0	0	0	0	880
163		Basement plumbing / sump pump ins																
164		Garage floor drain inspections																
165		County septic inspections																
166		On-going outfall field screening	5,000				1,006	142							1,112		2,261	2,739
167		Total Inlet Discharge	5,000	0	0	1,006	142	0	0	0	0	0	0	0	1,112	0	2,261	2,739
168		Pond maintenance - Town Hall																
169		Pond maintenance - Conservancy Pond	6,000								260			164	250		664	5,336
170		Pond Sediment Dredging																
171		Street Sweeping																
172		Grass swale / road ditch clean out	35,000							882						990	1,872	33,128
173		Grass swale / road ditch maintenance	10,000											1,714		2,748	4,462	5,538
174		Road salt / deicers education																
175		Turf nutrient management (Mahler P)	220															220
176		Municipal staff / elected official traini																
177		Total Municipal Pollution Prevention	151,220	0	0	0	0	0	0	882	250	0	0	1,878	250	3,738	6,998	44,222
178		Conservancy Pond - Fountain	18,065				19										19	18,046
179		CTH 'O' Pond (capital cost or debt ser	635,000		22,362	175,793	14,697	143,302	2,702	124,852	190,429		236,718	1,804	483	36,004	949,148	(314,148)
180		Grass swale soil amendments (Capital																
181		Grass swale infiltration testing																
182		Total Stormwater Quality Management	653,065	0	22,362	175,793	14,715	143,502	2,702	124,852	190,429	0	236,718	1,804	483	36,004	949,166	296,101
183		Storm Sewer System Maint. GIS	7,000						405		265		1,868			920	3,489	3,511
184		DNR Stormwater Permit Fee	1,500							500							500	1,500
185		Culvert / Bridge Replacements									4,080							(3,590)
186		Storm Sewer Cleaning / Televising	2,000					1,510										
187		Storm Sewer/Ditch Replacement																
188		Flood Control																
189		Total Drainage / Flood Management	2,000	0	0	0	0	1,510	0	0	4,080	0	0	0	0	0	5,590	3,590
190		Town Board Per Diems	1,300			135					270	45		135	180		765	535
191		Engineering/Planning	10,000			1,674	206	246	1,817	905	333		4,063	825			10,068	(68)
192		Legal	2,000								613						613	1,387
193		Salary	1,000		40		140	220	40	220	220	280	140	80	40	407	1,827	(827)

Town of Neenah - Budget Status Report

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
			2020 Budget Approved	2020 Budget Amendment	January	February	March	April	May	June	July	August	September	October	November	December	Total to date	Under/over Receipt
1																		
194		Mileage and Expenses	-	-	-	-	30	51	17	56	-	148	38	25	18	410	793	(793)
195		Administrative Fee	10,000	-	-	-	-	-	-	10,000	-	-	-	-	-	-	10,000	-
196		Contract for Locate Services	780	-	-	-	-	-	-	-	-	-	-	-	-	-	-	780
197		Michel's Materials Utility Fee Repaym	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
198		Total Administrative	25,080	0	40	1,809	376	507	1,874	11,181	1,435	473	4,241	5,083	238	8,17	24,066	1,014
199		Total Stormwater Expenditures	747,440	0	22,972	177,602	16,128	145,471	4,981	137,415	196,460	473	242,827	4,747	2,084	41,479	982,640	-245,200
200		Net Stormwater Gain (Loss)	335,965	0	223,433	29,827	15,530	144,993	4,676	137,659	196,366	22,043	242,653	4,684	1,926	41,323	574,160	239,095
201																		
202																		
203																		
204		Tullar Road and Impact Fee Funds																
205		Tullar Road Fund Revenues	2,000		40	58	62	60	62	60	62	62	21	9	80	9	0	0
206		Tullar Road Fund Interest Earned	40		61	58	62	60	62	60	62	62	21	9	80	9	0	0
207		Impact Fee Fund Revenues	5,000		0	0	0	0	0	0	500	0	500	1,000	800	0	0	0
208		Impact Fee Fund Interest Earned	800		78	64	62	55	57	43	11	11	31	10	9	8	0	0
209		Impact Fee Funds Used	102,746		9,553	5,577	1,536	0	140,200	49,332	57,474	58,742	26,379	3,534	0	0	0	0

Resolution 2021-01
Amending the 2020 Budget
Adopted by the Town Board of the
Town of Neenah of Winnebago County, Wisconsin

A resolution changing the 2020 budget of the Town of Neenah, Winnebago County, Wisconsin, adopted by a two-thirds majority vote of the entire membership of the Town Board.

WHERE AS The Town of Neenah received Routes to Recovery Covid19 grant in excess of the original allocation in the amount of \$6,244 (account 43691-0); and,

WHERE AS The Town of Neenah sold an approximate 36.7 acre parcel of land in April 2020 and the revenue line item for Proceeds from Sale of Town property has a surplus of \$732,045 (account 48309-0); and

WHERE AS the legal expenses related to the nuisance clean-up and other Boarder Agreement issues has incurred additional expenses, the General Government: Legal Expenses (account 51300-0) has a deficit of \$22,928; and

WHERE AS the Town Board approved upgrades to the computer network including increased computer security, the General Government: Office Expenses (account 51420-4) has a deficit of \$4,736; and

WHERE AS the Town incurred additional expenses related to elections in 2020 primarily due to covid 19 related increase in absentee ballots, General Government: Election Expenses (account 51440-2) has a deficit of \$2,113; and

WHERE AS the Town Board approved the replacement of the Municipal Building roof repairs for a total cost of \$128,885. The General Government: Maintenance expense line item (account 51610-1) has a deficit of \$53,246; and,

WHERE AS the Town Board incurred additional Covid19 related expenses in in regards to the Routes to Recovery Grant. The General Government: Covid 19 Related Expenses line item (account 51950-0) has a deficit of \$2,875; and

WHERE AS the Town Board engaged in nuisance clean up on two properties and the Public Works : Property Clean-up Expense (account 53640-1) has a deficit of \$67,478; and

WHERE AS the Town Board approved refinancing the two outstanding loans through Board of Commissioners of Public Lands to lower the interest rate, incurred an additional payment in 2020, Debt Interest: Fire Truck Interest (account 58212-0) has a deficit of \$804, and Debt Interest: Sewer Assessment Interest (account 58230-0) has a deficit of \$1552;

NOW THEREFORE BE IT RESOLVED by a two thirds majority vote of the Town of Neenah Board of Supervisors to amend the 2020 Town of Neenah Budget as follows:

That the sum of \$ 6,244 is hereby added to the revenue for Covid 19 Routes to Recovery and

That the sum of \$732,045 is hereby added to the revenue for Proceeds for Sale of Town Property. For a total increase of \$738,289 to revenues; and

That the sum of \$22,928 is hereby added to the expense line item under General Government: Legal; and

That the sum of \$4,736 is hereby added to the expense line item under General Government: Office Expense; and

That the sum of \$2,113 is hereby added to the expense line item under General Government; Election Expenses; and

That the sum of \$53,246 is hereby added to the expense line item under General Government: Maintenance/ Operations; and

That the sum of \$2,857 is hereby added to the expense line item under General Government: Covid 19 Related Expenses; and

That the sum of \$29,091 is hereby added to the expense line item under Public Works: Property Clean-Up; and

That the sum of \$804 is hereby added to the expense line item under Debt Interest: Fire Truck; and

That the sum of \$1,551 is hereby added to the expense line item under Debt Interest: Assessment. For a total increase to expenses of \$117,326.

Adopted this 25th day of January 2020.

TOWN OF NEENAH

By: _____

Robert Schmeichel
Town Chairperson

Attest:

Ellen Skerke
Town Administrator-Clerk-Treasurer

Roll Call Vote:

Chairperson Robert Schmeichel _____

Supervisor Glenn Armstrong _____

Supervisor Brooke Cardoza _____

Supervisor Jim Weiss _____

Supervisor Tom Wilde _____

**Resolution 2021-02
Amending the 2020 Budget
Adopted by the
Town Board of the
Town of Neenah of Winnebago County, Wisconsin**

A resolution changing the 2020 budget of the Town of Neenah, Winnebago County, Wisconsin, adopted by a two-thirds majority vote of the entire membership of the Town Board.

WHERE AS in 2019, the Town Board committed to building a pavillion with basketball court at Franzoi Park; and

WHERE AS , the Town of Neenah Impact Fee collected for the purpose of capital improvement of Town of Neenah Parks had acquired a balance of \$105,606.

WHERE AS a private donor donated \$35,000 toward the cost of the half-court basketball project; and

WHERE AS in 2020, the Town Board authorized a new loan through Board of Commissioners of Public Lands to supplement the construction cost of the pavilion at Franzoi Park

WHERE AS the Parks and Trails Committee encountered unforeseen expenses related to the completion of the shelter including change orders to modify the trail, installation of a water softener and automatic restroom locks

NOW THEREFORE BE IT RESOLVED by a two thirds majority vote of the Town of Neenah Board of Supervisors as follows:

That the sum of \$ 208,000 is hereby added to Debt Service: Proceeds from Long Term Debt revenues (account 49100-0), and

That the sum of \$352,126 is added to Culture, Rec and Edu: Franzoi Park Shelter expense account (55202-0) and,

That the sum of \$12,565 is added to Culture, Rec and Edu: Park Expenditures expense account (55200-3).

Adopted this 25th day of January 2021.

TOWN OF NEENAH

By:

Robert Schmeichel
Town Chairperson

Attest:

Ellen Skerke
Town Administrator-Clerk-Treasurer

Roll Call Vote:

Chairperson Robert Schmeichel _____

Supervisor Glenn Armstrong _____

Supervisor Brooke Cardoza _____

Supervisor Jim Weiss _____

Supervisor Tom Wilde _____

Coronavirus (COVID-19) Town Policy

Policy brief & purpose

This Town policy includes the measures The Town of Neenah is actively taking to mitigate the spread of coronavirus. You are required to follow all these rules diligently, to sustain a healthy and safe workplace in this unique environment. It is important that we all respond responsibly and transparently to these health precautions, We assure you that we will always treat your private health and personal data with high confidentiality and sensitivity.

This coronavirus (COVID-19) company policy is susceptible to changes with the introduction of additional governmental guidelines. If so, we will update you as soon as possible by email.

Scope

This coronavirus policy applies to all individuals who work or attend meetings in the Town Hall. We strongly recommend to our remote working personnel to read through this action plan as well, to ensure we collectively and uniformly respond to this challenge.

Policy elements

Here, we outline the required actions employees shall take to protect themselves and their co-workers from a potential coronavirus infection.

- Wearing a face mask is required when in the Town Hall building
- In-person meetings shall be done virtually where possible.
- If you have cold symptoms, such as cough/sneezing/fever, or feel poorly, request sick leave or work from home.
- If you have a positive COVID-19 diagnosis or are identified as a close contact for COVID-19, you shall notify either the Clerk's office or Fire Chief. The Fire Chief shall alert the Clerk's office of positive Covid-19 tests. Town of Neenah staff and the employee will work together to determine what dates the employee needs to quarantine per CDC guidelines and determine who they may have been in close contact with for notification.
- If you have a positive COVID-19 diagnosis, you can return to the Town Hall *only after* you have fully recovered and followed CDC guidelines for quarantining/isolating.

Work from home requests:

- If you are feeling ill, but you are able to work, you can request to work from home.
- If you have recently returned from areas with a high number of COVID-19 cases (based on CDC announcements), we will ask you to work from home for 14 calendar days and return to the Town Hall only if you are fully asymptomatic. You will also be asked not to come into physical contact with any colleagues during this time.
- If you have been in close contact with someone infected by COVID-19, with high chances of being infected yourself, request work from home. You will also be asked not to come into physical contact with any colleagues during this time.
- If you need to provide care to a family member infected by COVID-19, request work from home. You will only be permitted to return to the Town Hall 14 calendar days after your family member has fully recovered, provided that you are asymptomatic, or you have a doctor's note confirming you do not have the virus. You will also be asked not to come into physical contact with any colleagues during this time.

General hygiene rules:

- Wash your hands after using the toilet, before eating, and if you cough/sneeze into your hands (follow the 20-second hand-washing rule). You may also use the sanitizers you will find around the Town Hall.
- Cough/sneeze into your sleeve, preferably into your elbow. If you use a tissue, discard it properly and clean/sanitize your hands immediately.
- Open the windows regularly to ensure open ventilation.
- Avoid touching your face, particularly eyes, nose, and mouth with your hands to prevent from getting infected.
- If you find yourself coughing/sneezing on a regular basis, avoid close physical contact with your coworkers and take extra precautionary measures (such as requesting sick leave).

COVID-19 Vaccination

- The Town of Neenah promotes the health and safety of our workplace and encourages all employees to receive the COVID-19 vaccine when it becomes available to you.

Enforcement of Policy

- The Administrator-Clerk-Treasurer shall distribute this Town Policy to all employees and post in the Town Hall Lobby and Fire Station.
- This policy shall be followed and enforced until such a time that CDC recommendations and guidelines indicate such a policy is no longer necessary. The Town Board shall take action when appropriate to document any change in enforcement of this Coronavirus (COVID19) Town Policy.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE TOWN OF CLAYTON AND THE TOWN OF NEENAH**

THIS INTERGOVERNMENTAL AGREEMENT for snow plowing and winter road treatment services (the "Agreement") is entered into between the **TOWN OF CLAYTON** and the **TOWN OF NEENAH**. The Town of Clayton and the Town of Neenah shall hereafter be referred to collectively as the "Parties".

RECITALS

WHEREAS, the Parties share a common boundary along Clayton Avenue; and

WHEREAS, Clayton Avenue and the adjacent Michael Avenue require snow plowing and winter road treatment services; and

WHEREAS, the Parties desire to enter into this Agreement to set forth the Parties' responsibilities for the snow plowing and winter road treatment services of Clayton Avenue and Michael Avenue; and

WHEREAS, the Parties are authorized under Wis. Stat. sec. 66.0301 to enter into an Agreement for the joint provision of services,

NOW THEREFORE BE IT RESOLVED, in consideration of the above recitals and for other good and valuable consideration, the receipt and sufficiency of which is mutually acknowledged, the Parties agree as follows:

AGREEMENT

1. **Authority.** The Parties each represent that, by official action of each party (or each party's board or other governing body, as applicable) before or concurrently herewith, they have authorized and approved the execution and delivery of this Agreement and the terms set forth herein. Each party further represents that the person executing this Agreement has the authority to bind the party.
2. **Term.** The term of this Agreement shall be five (5) years, commencing on the date of execution of this Agreement and terminating on April 30, 2026.
3. **Services.**
 - a. The Town of Clayton agrees to perform snow plowing and winter road treatment services for Clayton Avenue from its intersection with Larsen Road to Michael Avenue. (Distance ~0.42 miles)
 - b. The Town of Clayton agrees to perform snow plowing and winter road treatment services for Michael Avenue from its intersection with Clayton Avenue east to its termini. (Distance ~0.16 miles)

4. **Costs and Expenses.** The Parties upon execution of this Agreement, shall perform the duties as defined and agreed to in this Agreement at no cost to the other, and all costs associated with the specific maintenance assigned to each party shall be the responsibility of each party as is hereby assigned.
5. **Indemnification.** The Parties hereby agree, to the fullest extent permitted by law, to release, indemnify, defend and hold harmless the other party and each of their officials, officers, employees and agents from and against any and all fees, costs and charges, losses, damages, claims, actions, liabilities and expenses to which the Parties may become subject to arising out of or based on or in any way related to this Agreement, including without limitation, personal injury, death, property damage, or any other liability resulting from or arising out of the duties as defined and agreed to in this Agreement. The Parties specifically reserve any rights they may have to assert a defense of sovereign immunity or any other defense applicable to governmental entities under Wisconsin law, and nothing in this Agreement shall be construed as a waiver of any right, defense, or immunity that the Parties may have available.
6. **TERMINATION.** Any party may terminate this Agreement upon one year (365 days) written notice for any reason. This Agreement may be terminated for cause after sixty (60) days-notice to the Parties.
7. **ENTIRE AGREEMENT.** This Agreement represents the final and complete expression of the Agreement between the Parties with respect to the included terms. No modification of the Agreement shall be effective unless and until it is made in writing and signed by all Parties.

[Remainder of page intentionally left blank; Signature page to follow]

IN WITNESS WHEREOF, the Parties have entered this Intergovernmental Agreement effective as of the date of execution of this agreement.

Dated this ____, day of _____, 20 ____

TOWN OF CLAYTON

TOWN OF NEENAH

By _____

By _____

Russell D. Geise, Town Chairman

Bob Schmeichel, Town Chairman

ATTEST

ATTEST

By _____

By _____

Holly Stevens, Clerk

Ellen Skerke, Clerk