

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, February 8, 2021

TIME: 7:00 pm

LOCATION: Due to the Covid 19 Situation, the meeting will be held via ZOOM.

The Chairman and Administrator-Clerk-Treasurer will be on site to facilitate the meeting, any individuals that do not have access to participate in the virtual meeting may attend in person at Town of Neenah Municipal Building, 1600 Breezewood Lane, Neenah.

In-person attendance will be limited to 10 individuals.

Meeting ID = 856 2795 4624 / Password = 714207 Phone Number: (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/85627954624?pwd=MUtWVm1ERDhQZ1RqYkU0WGIONmpJQT09>

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES January 25, 2021 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
 - a. Building Permit Report – January 2021
 - b. Fire Department Treasurer’s Report – February 2021
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions February 8, 2021.
 - b. Facilities Superintendent presentation of 2020 Review / 2021 Update
 - c. Roads Superintendent presentation of 2020 Review / 2021 Update
 - d. Accept Resignation of Colleen Kaiser from Town of Neenah Fire Department effective February 8, 2021.breezewood
 - a. Accept Quit Claim Deed from John Petcoff for parcel 010-008003 (road right of way on Breezewood Lane at Fury Lane)
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Town of Neenah Sanitary District #2 Meeting, Tuesday February 9, 2021 at 7:00 pm.
 - b. Next Regular Town Board Meeting, Monday February 22, 2021 at 7:00 pm.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN

Closed Session Contemplated: NO



Ellen Skerke, Clerk/Treasurer
February 3, 2021

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on February 3, 2021 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane, and posting boards located at 714 Milkweed Ct, 1674 South Park Avenue and Oakridge Place

TOWN OF NEENAH TOWN BOARD MEETING

January 25, 2021

Held via Zoom due to Covid 19, and at the Municipal Building, 1600 Breezewood Lane, Neenah WI

Present in Person: Chairman Robert Schmeichel

Present Via Zoom: Supervisor Brooke Cardoza, Supervisor James Weiss, Supervisor Thomas Wilde.

Excused: Supervisor Glenn Armstrong

Also in Attendance in Person: Fire Chief Edmund King, Administrator-Clerk-Treasurer Ellen Skerke.

In Attendance via Zoom: Ben Hamblin.

Chairman R Schmeichel called the meeting to order at 7:00 pm. Pledge of Allegiance was recited.

Approval of Minutes

Motion: T. Wilde / B. Cardoza to approve January 11, 2021 meeting minutes.

Motion carried 3:0:1. R. Schmeichel abstained

Public Forum

- None.

Public Forum for Recognized Municipal and County Officials

- None

Correspondence

- Notice from Village of Fox Crossing regarding Future Land Use Map Amendment.
- Winnebago County Solid Waste Tonnage Report – December 2020.

Discussion/Action.

Vouchers Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions January 25, 2021.

Motion: J. Weiss / B. Cardoza to approve.

Motion Carried 4:0:0.

Roads Superintendent Report

Roads Superintendent presentation of 2020 Review

- Postponed until the January 25, 2021 Town Board Meeting

Fire Chief Report

Fire Chief presentation of 2020 Review

- E. King updated the Board on 2020 Fire Department activity and presented an Annual Report with statistics for 2020.
- Currently there are 30 fire fighters on staff, does not include the Fire Inspector or the retirement of B. Liebhauser.
- Tree removal project for the Town Hall is substantially complete, there is brush to be cleaned up in the spring along with removal/burning of the brush piles.

Fire Department Personnel

Accept Retirement of Brad Liebhauser effective January 25, 2021.

Motion: B. Cardoza / J. Weiss to accept effective January 25, 2021.

Motion Carried 4:0:0.

Concept Plan

Property Address: 1403 Green Valley Rd, Parcel ID: 010-0151-05

- B. Hamblin presented the concept plan for 1403 Green Valley Road to add 14 storage units to the already planned 14 units in the original plan, for a total of 28 storage units. This will require a Conditional Use Permit to allow personal storage.
- B. Hamblin stated that the Plan Commission approved the Concept Plan at their meeting on January 18th.
- B. Hamblin stated that the developer has already added 25 blue spruce trees in front of the garage units and will have more landscaping installed.
- E. Skerke stated that the Conditional Use Request will require a Public Hearing and official Plan Commission / Town Board action once we receive the actual application, any action taken today does not allow the Town to forgo the Public Hearing process.

Motion: T. Wilde / J. Weiss to approve concept plan.

Motion Carried 4:0:0.

Treasurer's Report 2020

Presentation of 2020 Budget Status Report as of December 31, 2020.

- E. Skerke presented the 2020 Financial Statements and reviewed the activity.

Resolutions - Budget Amendments

Approve Resolution 2021-01 to Amend 2020 Town of Neenah Budget, General Government, Public Works, and Debt Interest.

Motion: J. Weiss / B. Cardoza to approve Resolution 2021-01.

Motion Carried 4:0:0.

Approve Resolution 2021-02 to Amend 2020 Town of Neenah Budget for Parks and Trails Expenses including the Construction of Franzoi Park Shelter.

Motion: B. Cardoza / T. Wilde to approve Resolution 2021-02.

Motion Carried 4:0:0.

Policies

Approve Town of Neenah Covid19 Policy

Motion: J. Weiss / B. Cardoza to approve the Covid 19 Policy.

Motion Carried 4:0:0.

Operator's License

Approve Operator's License Application for Robert Chavez expiring June 30, 2021.

Motion: B. Cardoza / T. Wilde to approve Operators License for Robert Chavez.

Motion Carried 4:0:0.

Agreement with Clayton Regarding Winter Road Maintenance

Discuss and Approve Intergovernmental Agreement between Town of Clayton and Town of Neenah related to Snow Plowing and Winter Road Maintenance effective immediately and expiring April 30, 2026.

- R. Schmeichel stated that G. Armstrong spoke with Tori Straw at the Town of Clayton regarding this agreement as well as for maintenance beyond the scope of the snow removal and winter maintenance.

--- T. Wilde lost internet connection to Zoom and left the meeting. ---

Motion: B. Cardoza / J. Weiss to approve.

Motion Carried 3:0:0.

Future Agenda Topics and Meetings

- Wisconsin Towns Association – Winnebago County Unit Meeting, Thursday January 28, 2021 at 6:30 pm.
- Town of Neenah Fire Department Business Meeting, Wednesday February 3, 2021.
- Boundary Agreement Ad Hoc Committee Meeting , Thursday February 4, 2021 at 11:00 am.
- Next Regular Town Board Meeting, Monday February 8, 2021 at 7:00 pm

Unfinished Business

- None

New Business

- E. Skerke stated that Neenah Soccer Club has reached out to inquire about using Mahler Park as one of their facilities for the Flatgrass Tournament in May 2021. The Board directed her to gather more information regarding how many players and spectators as well as their safety protocols. The Board also expressed concerns with parking issues. E. Skerke to follow up.

Adjourn Meeting

Motion: J. Weiss / B. Cardoza to adjourn

Motion carried. Meeting adjourned at 7:58 pm

Respectfully submitted,



Ellen Skerke
Administrator-Clerk-Treasurer

Approved: DRAFT – Pending Approval

Voucher List Authorization - February 8, 2021

Bank Transfer (Transaction List)

| <u>Date</u> | <u>From</u> | <u>To</u> | <u>Amount</u> | <u>Reason</u> |
|-------------|-----------------|------------|---------------|-------------------------------------|
| 2/3/2021 | Taxes Collected | Checking | \$ 1,490.42 | Tax Payer Refund Checks Issued |
| 2/9/2021 | General MM | Checking | \$ 170,000.00 | 2/8/2021 Voucher |
| | | | Pending | |
| | | | Cty Treasurer | February 2021 Tax Settlement |
| 2/10/2020 | Taxes Collected | Checking | Due 2-20-2021 | County, NJSD and FVTC and TNSD#2 |
| | | | Pending | |
| | | | Cty Treasurer | February 2021 Tax Settlement |
| 2/10/2020 | Taxes Collected | General MM | Due 2-20-2021 | Town portion. Garbage and Recycling |
| | | | Pending | |
| | | | Cty Treasurer | February 2021 Tax Settlement - |
| 2/10/2020 | Taxes Collected | Storm MM | Due 2-20-2021 | Stormwater portion |

Check Details:

Accounts Payable:

\$ 139,717.42

Tax Refunds for Overpayment

\$ 1,490.42 Tax Refunds Issued

Pending
Cty Treasurer
Due 2-20-2021

Tax Settlement Checks - County NJSD, FVTC, TNSD#2

February 2021 Tax Settlement

Payroll

| | | |
|-------------------|----|-----------|
| Gross Payroll | \$ | 14,759.50 |
| Expense Reimburse | \$ | 1,096.48 |
| Net Payroll | \$ | 13,997.93 |

Deposit Detail

| <u>Date</u> | <u>Where</u> | <u>Amount</u> | |
|---------------|-----------------|-----------------|-----------------------------------|
| December 2020 | Taxes Collected | \$ 2,479,547.30 | Taxes Collected |
| December 2020 | General MM | \$ 425.00 | Dog Tag s Issued |
| December 2020 | Various | \$ 1,468.62 | Interest earned |
| 1/4/2021 | General MM | \$ 22,590.62 | General Transportation Aid |
| 1/27/2021 | General MM | \$ 4,244.50 | Various |
| 1/27/2021 | Storm Water MM | \$ 5,350.00 | CTH O Pond payment from Village |
| 1/29/2021 | General MM | \$ 14,268.70 | Cleanup Reimburse / ATT Franchise |
| 1/31/2021 | General MM | \$ 1,492.57 | Cell Tower |

Paid via Bank Transfer:

| | | |
|----------------------------|----|----------|
| Nationwide: | \$ | 1,106.99 |
| Wisconsin Retirement: | \$ | 675.00 |
| Federal Tax/Medicare: | \$ | 1,185.02 |
| State Taxes: | \$ | 398.19 |
| Wisconsin Health Insurance | \$ | 891.80 |

Account Balances as of February 12, 2021 - after requested transfers per this Voucher List

| | | |
|-----------------|----|-----------|
| Checking | \$ | 1,041 |
| General MM | \$ | 1,251,599 |
| Taxes Collected | \$ | 2,513,548 |
| Impact Fee | \$ | 2,608 |
| Tullar Rd Fund | \$ | 30,410 |
| Storm Water | \$ | 517,850 |

_____ Schmeichel _____ Armstrong _____ Cardoza _____ Weiss _____ Wilde

Town of Neenah
Check Detail
 February 8, 2021

Accounts Payable
\$ 139,717.42

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|-----------|-----------|---------|---------------------|----------------------------|--------------------------------|-------------|
| Bill P... | 02/08/20: | 27013 | Aberdean Cons... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 56638 | | monthly maintenance | 51420-4 · Office Expenses | -250.00 |
| TOTAL | | | | | | -250.00 |
| Bill P... | 02/08/20: | 27014 | Board of Comm... | 2021 Loan Payments | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 18972 | | Balance Remaining \$28... | 58112-0 · Principal Fire Truck | -28,908.90 |
| | | | | 2021 Loan Payments | 58212-0 · Interest Fire Truck | -776.89 |
| | | | | Balance Remianing \$54... | 58130-0 · Principal Sewer A... | -34,405.97 |
| | | | | 2021 Loan Payments | 58230-0 · Interest Sewer As... | -1,246.61 |
| | | | | Balance Remaining \$166... | 58113-0 · Principal Building | -41,429.53 |
| | | | | 2021 Loan Payments | 58213-0 · Interest Building | -2,849.32 |
| TOTAL | | | | | | -109,617.22 |
| Bill P... | 02/08/20: | 27015 | BP Neenah Sta... | 52210-4 | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 106 | | | 52210-4 · Fire Dept. Fuel | -88.12 |
| TOTAL | | | | | | -88.12 |
| Bill P... | 02/08/20: | 27016 | Cranwell, Melinda | Escrow retur - 1542 Hi... | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | Escr... | | Escrow Returned 1542 H... | 44310-0 · Building Permits | -300.00 |
| TOTAL | | | | | | -300.00 |
| Bill P... | 02/08/20: | 27017 | Dempsey Law F... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 2170... | | Clayton COOP Agreement | 51300-0 · Legal Services | -46.00 |
| Bill | 02/08/20: | 2170... | | Maple Lane / Kugler Cle... | 51300-0 · Legal Services | -1,055.96 |
| | | | | Boundary Negotiations w... | 51300-0 · Legal Services | -1,628.87 |
| | | | | Clayton Coop Agreement | 51300-0 · Legal Services | -44.93 |
| TOTAL | | | | | | -2,775.76 |
| Bill P... | 02/08/20: | 27018 | esri | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 9397... | | | 53311-9 · Hwy - GIS | -316.67 |
| | | | | | 6-56000 · SW- GIS | -316.67 |
| | | | | To be reimbursed by Sa... | 51420-4 · Office Expenses | -316.66 |
| TOTAL | | | | | | -950.00 |
| Bill P... | 02/08/20: | 27019 | Fox Crossing U... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 5379... | | | 51420-8 · MB Utilities | -19.20 |
| Bill | 02/08/20: | 5379... | | | 51420-8 · MB Utilities | -28.80 |
| TOTAL | | | | | | -48.00 |
| Bill P... | 02/08/20: | 27020 | Industrial Safet... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 1SE... | | turn out gear | 52210-9 · Fire Dept. New Eq... | -1,837.30 |
| TOTAL | | | | | | -1,837.30 |

Town of Neenah
Check Detail
 February 8, 2021

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|-----------|-----------|---------|----------------------|--------------------------------|---------------------------------|-------------|
| Bill P... | 02/08/20: | 27021 | Keepers Lands... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 01336 | | | 55200-8 · Conservancy Park... | -50.00 |
| TOTAL | | | | | | -50.00 |
| Bill P... | 02/08/20: | 27022 | Krueger True V... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 81847 | | | 52210-3 · Fire Dept Supplies... | -6.36 |
| TOTAL | | | | | | -6.36 |
| Bill P... | 02/08/20: | 27023 | Laforce Inc | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 1867... | | 2nd monitor for front doo... | 51610-1 · Maintenance & Op... | -571.00 |
| Bill | 02/08/20: | 1152... | | Annual fee for Brivo Onal... | 51610-1 · Maintenance & Op... | -648.00 |
| Bill | 02/08/20: | 1867... | | Install of 6 exterior Door ... | 51610-1 · Maintenance & Op... | -14,624.00 |
| TOTAL | | | | | | -15,843.00 |
| Bill P... | 02/08/20: | 27024 | Sanitary District... | 24510-0 | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 24101 | | Mahler Park - 1st half us... | 55200-0 · Parks - Sanitary U... | -2,640.00 |
| Bill | 02/08/20: | 24100 | | Franzoi Park - 1st half us... | 55200-0 · Parks - Sanitary U... | -2,640.00 |
| Bill | 02/08/20: | 24099 | | Keating Park - 1st half u... | 55200-0 · Parks - Sanitary U... | -1,320.00 |
| TOTAL | | | | | | -6,600.00 |
| Bill P... | 02/08/20: | 27025 | Staples Advant... | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 8061... | | year end tax forms | 51420-4 · Office Expenses | -51.72 |
| TOTAL | | | | | | -51.72 |
| Bill P... | 02/08/20: | 27026 | TDS Telecom | | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 7224... | | | 52210-6 · Fire Dept Phone | -39.99 |
| | | | | | 51420-7 · Office Telephone | -274.95 |
| TOTAL | | | | | | -314.94 |
| Bill P... | 02/08/20: | 27027 | Town Web Desi... | 51110-4 | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | 4847 | | website and email | 51111-4 · Website | -685.00 |
| TOTAL | | | | | | -685.00 |
| Bill P... | 02/08/20: | 27028 | Van's Construct... | Escrow Refund 1583 ... | 11010-0 · Checking Accou... | |
| Bill | 02/08/20: | Escr... | | escrow refund 1583 Wo... | 44310-0 · Building Permits | -300.00 |
| TOTAL | | | | | | -300.00 |

Town of Neenah
 Check Detail
 February 11, 2021

Payroll

Gross = \$14,759.50

Expense = \$1,096.48

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|---------|-----------|--------|------------------|----------------|------------------------------------|-------------|
| Payc... | 02/11/20: | DD1... | Armstrong, Glenn | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51110-1 · Supervisors - Sala... | -615.00 |
| | | | | Direct Deposit | 54100-0 · Animal Control - S... | -20.00 |
| | | | | Direct Deposit | 53311-0 · Highway & Street ... | -60.00 |
| | | | | Direct Deposit | 52215-2 · 911 Signs - Salary | -40.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -55.13 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 55.13 |
| | | | | Direct Deposit | 53311-1 · Hwy Mileage and ... | -23.52 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -10.66 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 10.66 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 10.66 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabiliti... | 747.86 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Cardoza, Brooke | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51110-1 · Supervisors - Sala... | -615.00 |
| | | | | Direct Deposit | 51110-2 · Supervisors per di... | -45.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -49.50 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 49.50 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -9.57 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 9.57 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 9.57 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabiliti... | 650.43 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | King, Edmund | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 52210-0 · Fire Chief - Salary | -625.00 |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -40.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -49.88 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 49.88 |
| | | | | Direct Deposit | 52210-3 · Fire Dept Supplies... | -118.89 |
| | | | | Direct Deposit | 52300-1 · First Resp. Trainin... | -24.99 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -9.64 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 9.64 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 9.64 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabiliti... | 799.24 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Klinka, Gary | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 52400-0 · Building Inspection | -1,513.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -113.48 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 113.48 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -21.94 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 21.94 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 21.94 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabiliti... | 1,491.06 |
| TOTAL | | | | | | 0.00 |

Town of Neenah
Check Detail
February 11, 2021

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|---------|-----------|--------|---------------------|----------------|------------------------------------|-------------|
| Payc... | 02/11/20: | DD1... | Korth, Brandon | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -100.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -7.50 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 7.50 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -1.45 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 1.45 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 1.45 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 98.55 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Muttart, Nathan ... | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -40.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -3.00 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 3.00 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -0.58 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 0.58 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 0.58 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 39.42 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Osero, Daniel W. | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -100.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -7.50 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 7.50 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -1.45 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 1.45 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 1.45 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 98.55 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Peterman, Eliza... | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51420-2 · Deputy Clerk/Tres.... | -2,236.50 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -167.74 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 167.74 |
| | | | | Direct Deposit | 51420-4 · Office Expenses | -14.99 |
| | | | | Direct Deposit | 24000-0 · Payroll Liabilities | 24.00 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -32.43 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 32.43 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 32.43 |
| | | | | Direct Deposit | 24000-0 · Payroll Liabilities | 80.88 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 2,114.18 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Rosenfeldt, Tho... | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -530.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -39.75 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 39.75 |
| | | | | Direct Deposit | 51610-1 · Maintenance & Op... | -28.00 |
| | | | | Direct Deposit | 51610-1 · Maintenance & Op... | -343.42 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -7.69 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 7.69 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 7.69 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 893.73 |
| TOTAL | | | | | | 0.00 |

Town of Neenah
Check Detail
February 11, 2021

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|---------|-----------|--------|-------------------|----------------|------------------------------------|-------------|
| Payc... | 02/11/20: | 27029 | Schmeichel, Ro... | | 11010-0 · Checking Accou... | |
| | | | | | 51100-1 · Chairman - Salary | -1,230.00 |
| | | | | | 51100-2 · Chairman per diem | -90.00 |
| | | | | | 66000 · Nationwide Retireme... | -99.00 |
| | | | | | 21520-0 · Nationwide Payable | 99.00 |
| | | | | | 24000-0 · Payroll Liabilities | 100.00 |
| | | | | | 65000 · Medicare Taxes | -19.14 |
| | | | | | 21514-0 · Medicare Taxes P... | 19.14 |
| | | | | | 21514-0 · Medicare Taxes P... | 19.14 |
| | | | | | 24000-0 · Payroll Liabilities | 58.23 |
| TOTAL | | | | | | -1,142.63 |
| Payc... | 02/11/20: | DD1... | Simington, Nat... | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -245.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -18.38 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 18.38 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -3.55 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 3.55 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 3.55 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 241.45 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Skerke, Ellen J | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51420-0 · Clerk - Salary | -5,000.00 |
| | | | | Direct Deposit | 21530-0 · WRS Payable | 337.50 |
| | | | | Direct Deposit | 51421-0 · Clerk Retirement ... | -337.50 |
| | | | | Direct Deposit | 21530-0 · WRS Payable | 337.50 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -375.00 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 375.00 |
| | | | | Direct Deposit | 21533-0 · Health Insurance ... | 151.35 |
| | | | | Direct Deposit | 51421-2 · Clerk- Health Insur... | -740.45 |
| | | | | Direct Deposit | 21533-0 · Health Insurance ... | 740.45 |
| | | | | Direct Deposit | 51420-1 · Clerk Treasurer Ex... | -35.84 |
| | | | | Direct Deposit | 51420-4 · Office Expenses | -35.48 |
| | | | | Direct Deposit | 51420-4 · Office Expenses | -135.43 |
| | | | | Direct Deposit | 51420-4 · Office Expenses | -54.00 |
| | | | | Direct Deposit | 51420-9 · Postage | -9.60 |
| | | | | Direct Deposit | 51440-2 · Election Expenses | -260.00 |
| | | | | Direct Deposit | 51440-2 · Election Expenses | -12.32 |
| | | | | Direct Deposit | 24000-0 · Payroll Liabilities | 604.00 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -72.50 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 72.50 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 72.50 |
| | | | | Direct Deposit | 24000-0 · Payroll Liabilities | 251.78 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 4,125.54 |
| TOTAL | | | | | | 0.00 |
| Payc... | 02/11/20: | DD1... | Tunstall, Randy | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51610-2 · Maintenance - Sal... | -205.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -15.38 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 15.38 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -2.97 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 2.97 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 2.97 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabillti... | 202.03 |
| TOTAL | | | | | | 0.00 |

Town of Neenah
Check Detail
February 11, 2021

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|---------|-----------|--------|---------------|-----------------------|------------------------------------|-------------|
| Payc... | 02/11/20: | 27030 | Weiss, James | | 11010-0 · Checking Accou... | |
| | | | | | 51110-1 · Supervisors - Sala... | -615.00 |
| | | | | | 51110-2 · Supervisors per di... | -135.00 |
| | | | | | 66000 · Nationwide Retireme... | -56.25 |
| | | | | | 21520-0 · Nationwide Payable | 56.25 |
| | | | | | 65000 · Medicare Taxes | -10.87 |
| | | | | | 21514-0 · Medicare Taxes P... | 10.87 |
| | | | | | 21514-0 · Medicare Taxes P... | 10.87 |
| TOTAL | | | | | | -739.13 |
| Payc... | 02/11/20: | DD1... | Wilde, Thomas | Direct Deposit | 11010-0 · Checking Accou... | |
| | | | | Direct Deposit | 51110-1 · Supervisors - Sala... | -615.00 |
| | | | | Direct Deposit | 51110-2 · Supervisors per di... | -45.00 |
| | | | | Direct Deposit | 66000 · Nationwide Retireme... | -49.50 |
| | | | | Direct Deposit | 21520-0 · Nationwide Payable | 49.50 |
| | | | | Direct Deposit | 24000-0 · Payroll Liabilities | 29.00 |
| | | | | Direct Deposit | 65000 · Medicare Taxes | -9.57 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 9.57 |
| | | | | Direct Deposit | 21514-0 · Medicare Taxes P... | 9.57 |
| | | | | Direct Deposit | 24000-0 · Payroll Liabilities | 7.30 |
| | | | | Direct Deposit | 2110 · Direct Deposit Liabiliti... | 614.13 |
| TOTAL | | | | | | 0.00 |

Town of Neenah
Check Detail
 February 3, 2021

Tax Payer Refunds

\$ 1490.42

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|-------|----------|-------|---------------------|-----------------------------|--------------------------------|-------------|
| Check | 02/03/20 | 27009 | zz Harness, Will... | Refund on overpaymen... | 11010-0 · Checking Accou... | |
| | | | | Issue refund - batch 24 | 26102-0 · R.E. Tax Refunds ... | -100.00 |
| TOTAL | | | | | | -100.00 |
| Check | 02/03/20 | 27012 | zz Hayes Auto ... | Refund on overpaymen... | 11010-0 · Checking Accou... | |
| | | | | issue refund Batch #28 | 26102-0 · R.E. Tax Refunds ... | -54.00 |
| TOTAL | | | | | | -54.00 |
| Check | 02/03/20 | 27011 | zz Huempfer, ... | Lottery Tax Credit - Ref... | 11010-0 · Checking Accou... | |
| | | | | refund issued Batch #27 | 26102-0 · R.E. Tax Refunds ... | -136.42 |
| TOTAL | | | | | | -136.42 |
| Check | 02/03/20 | 27010 | zz Lassiter, Fuk... | Refund for overpaymen... | 11010-0 · Checking Accou... | |
| | | | | issue refund Batch #25 | 26102-0 · R.E. Tax Refunds ... | -1,200.00 |
| TOTAL | | | | | | -1,200.00 |

Town of Neenah
Deposit Detail
January 2021

| Type | Date | Name | Memo | Account | Amount |
|---------|------------|---------------------|-------------------------|--------------------------------------|-------------|
| Deposit | 01/04/2021 | | Deposit Batch #18 | 11060-0 · Money Market - Coll.Ta... | 220,451.59 |
| | | Tax Payer | Batch #18 | 26101-0 · R.E. Taxes Collected | -214,682.59 |
| | | Tax Payer | Batch #18 refunds Due | 26102-0 · R.E. Tax Refunds to Tax... | -5,769.00 |
| TOTAL | | | | | -220,451.59 |
| Deposit | 01/04/2021 | | Deposit - EFT | 11011-0 · Money Market - Genera... | 22,559.62 |
| | | WI Dept. of Reve... | Deposit - EFT | 43531-0 · State Grant-Trans Aid | -22,559.62 |
| TOTAL | | | | | -22,559.62 |
| Deposit | 01/05/2021 | | Deposit Batch #19 | 11060-0 · Money Market - Coll.Ta... | 101,268.92 |
| | | Tax Payer | Batch #19 | 26101-0 · R.E. Taxes Collected | -101,268.92 |
| TOTAL | | | | | -101,268.92 |
| Deposit | 01/05/2021 | | Deposit | 11011-0 · Money Market - Genera... | 125.00 |
| | | Dog Licenses | Deposit | 44210-0 · Dog Licenses Fee | -125.00 |
| TOTAL | | | | | -125.00 |
| Deposit | 01/07/2021 | | Deposit Batch #20 | 11060-0 · Money Market - Coll.Ta... | 64,918.02 |
| | | Tax Payer | Batch #20 | 26101-0 · R.E. Taxes Collected | -64,918.02 |
| TOTAL | | | | | -64,918.02 |
| Deposit | 01/11/2021 | | Deposit Batch #21 | 11060-0 · Money Market - Coll.Ta... | 353,710.97 |
| | | Tax Payer | Batch #21 | 26101-0 · R.E. Taxes Collected | -353,710.97 |
| TOTAL | | | | | -353,710.97 |
| Deposit | 01/14/2021 | | Dog Licenses | 11011-0 · Money Market - Genera... | 85.00 |
| | | Dog Licenses | Dog Licenses Collect... | 44210-0 · Dog Licenses Fee | -85.00 |
| TOTAL | | | | | -85.00 |
| Deposit | 01/14/2021 | | Batch #22 | 11060-0 · Money Market - Coll.Ta... | 151,945.81 |
| | | Tax Payer | Batch #22 No Refunds | 26101-0 · R.E. Taxes Collected | -151,945.81 |
| TOTAL | | | | | -151,945.81 |
| Deposit | 01/19/2021 | | Batch #23 | 11060-0 · Money Market - Coll.Ta... | 188,756.03 |
| | | Tax Payer | Batch #23 No Refunds | 26101-0 · R.E. Taxes Collected | -188,756.03 |
| TOTAL | | | | | -188,756.03 |

Town of Neenah
Deposit Detail
January 2021

| Type | Date | Name | Memo | Account | Amount |
|---------|------------|-----------------------|---------------------------|--------------------------------------|-------------|
| Deposit | 01/21/2021 | | Batch #24 | 11060-0 · Money Market - Coll.Ta... | 290,821.31 |
| | | Tax Payer | Batch #24 \$100 Refu... | 26101-0 · R.E. Taxes Collected | -290,721.31 |
| | | Tax Payer Refund... | Batch #24 Refund | 26102-0 · R.E. Tax Refunds to Tax... | -100.00 |
| TOTAL | | | | | -290,821.31 |
| Deposit | 01/21/2021 | | Batch #24 Dog Lice... | 11011-0 · Money Market - Genera... | 5.00 |
| | | Dog Licenses | Batch #24 Dog Licen... | 44210-0 · Dog Licenses Fee | -5.00 |
| TOTAL | | | | | -5.00 |
| Deposit | 01/21/2021 | | Dog License Deposit | 11011-0 · Money Market - Genera... | 85.00 |
| | | Dog Licenses | Dog Licenses Collect... | 44210-0 · Dog Licenses Fee | -85.00 |
| TOTAL | | | | | -85.00 |
| Deposit | 01/26/2021 | | Batch #25 | 11060-0 · Money Market - Coll.Ta... | 448,490.48 |
| | | Tax Payer | Batch #25 (\$1,200 R... | 26101-0 · R.E. Taxes Collected | -449,432.21 |
| | | Tax Payer Refund... | Batch #25 Refund Due | 26102-0 · R.E. Tax Refunds to Tax... | -1,200.00 |
| | | Tax Payer | REVERS - BANK Re... | 26101-0 · R.E. Taxes Collected | 2,141.73 |
| TOTAL | | | | | -448,490.48 |
| Deposit | 01/27/2021 | | Deposit | 11011-0 · Money Market - Genera... | 4,244.50 |
| | | Assessment letters | Deposit | 46110-0 · Clerk's Assessment Lett... | -100.00 |
| | | Basken Lease | Deposit | 48200-2 · Land Rent | -60.00 |
| | | Soper Grading & ... | rental of land during ... | 48200-2 · Land Rent | -1,600.00 |
| | | CSM Reviews | Deposit | 44401-0 · CSM Reviews | -150.00 |
| | | Building Permits | Deposit | 44310-0 · Building Permits | -2,319.50 |
| | | Operator's Licenses | chavez - temp | 44111-0 · Operator Licenses | -15.00 |
| TOTAL | | | | | -4,244.50 |
| Deposit | 01/27/2021 | | Deposit | 6-11015 · MM - Storm Water (135) | 5,350.00 |
| | | Village of Fox Cro... | Village Cost Share o... | 6-55200 · SW - CTH "O" Pond (Ca... | -5,350.00 |
| TOTAL | | | | | -5,350.00 |
| Deposit | 01/28/2021 | | Deposit | 11011-0 · Money Market - Genera... | 125.00 |
| | | Dog Licenses | Deposit | 44210-0 · Dog Licenses Fee | -125.00 |
| TOTAL | | | | | -125.00 |
| Deposit | 01/28/2021 | | Deposit - Batch 26 | 11060-0 · Money Market - Coll.Ta... | 201,591.72 |
| | | Tax Payer | Batch #26 | 26101-0 · R.E. Taxes Collected | -201,591.72 |
| TOTAL | | | | | -201,591.72 |

Town of Neenah
Deposit Detail
 January 2021

| Type | Date | Name | Memo | Account | Amount |
|---------|------------|---------------------|-----------------------|--|-------------|
| Deposit | 01/29/2021 | | Deposit | 11011-0 · Money Market - Genera... | 14,268.70 |
| | | AT & T Franchise... | Deposit | 44101-0 · At&T Franchise Fees | -558.70 |
| | | Other | Menn Law - Reimbur... | 48000-0 · Misc.Revenue | -13,710.00 |
| TOTAL | | | | | -14,268.70 |
| Deposit | 01/29/2021 | | Batch # 27 | 11060-0 · Money Market - Coll.Ta... | 457,592.48 |
| | | Tax Payer | Batch #27 | 26101-0 · R.E. Taxes Collected | -457,456.06 |
| | | Tax Payer | Batch # 27 | 26102-0 · R.E. Tax Refunds to Tax... | -136.42 |
| TOTAL | | | | | -457,592.48 |
| Deposit | 01/31/2021 | | Deposit | 11011-0 · Money Market - Genera... | 1,492.57 |
| | | Cell Tower Rent | Deposit | 48200-4 · Cell Tower | -1,492.57 |
| TOTAL | | | | | -1,492.57 |
| Deposit | 01/31/2021 | | Interest | 11011-0 · Money Market - Genera... | 397.13 |
| | | | Interest | 48110-0 · Interest Income | -397.13 |
| TOTAL | | | | | -397.13 |
| Deposit | 01/31/2021 | | Interest | 11060-0 · Money Market - Coll.Ta... | 842.44 |
| | | | Interest | 48195-0 · Interest - Collected Taxes | -842.44 |
| TOTAL | | | | | -842.44 |
| Deposit | 01/31/2021 | | Interest | 11055-0 · MM- Impact Fund (123) | 0.12 |
| | | | Interest | 48180-0 · Interest - Impact Fees | -0.12 |
| TOTAL | | | | | -0.12 |
| Deposit | 01/31/2021 | | Interest | 6-11015 · MM - Storm Water (135) | 132.84 |
| | | | Interest | 6-48150 · Interest Income - Storm... | -132.84 |
| TOTAL | | | | | -132.84 |
| Deposit | 01/31/2021 | | Interest | 11010-0 · Checking Account Gen... | 87.04 |
| | | | Interest | 48110-0 · Interest Income | -87.04 |
| TOTAL | | | | | -87.04 |
| Deposit | 01/31/2021 | | Interest | 11320-0 · Tullar Road CD (371) | 9.05 |
| | | | Interest | 48160-0 · Interest Income- Tullar R... | -9.05 |
| TOTAL | | | | | -9.05 |

Town of Neenah
Payroll Transaction Detail
February 2021

Nationwide
\$1,106.99

| Date | Num | Type | Source Name | Payroll Item | Wage Base | Amount |
|--------------|--------|----------|--------------------|----------------------------|-----------|------------------|
| 02/11/2021 | DD1... | Paycheck | Armstrong, Glenn | Nationwide Retirement Fund | 0.00 | -55.13 |
| | | | | | | -55.13 |
| 02/11/2021 | DD1... | Paycheck | Cardoza, Brooke | Nationwide Retirement Fund | 0.00 | -49.50 |
| | | | | | | -49.50 |
| 02/11/2021 | DD1... | Paycheck | King, Edmund | Nationwide Retirement Fund | 0.00 | -49.88 |
| | | | | | | -49.88 |
| 02/11/2021 | DD1... | Paycheck | Klinka, Gary | Nationwide Retirement Fund | 0.00 | -113.48 |
| | | | | | | -113.48 |
| 02/11/2021 | DD1... | Paycheck | Korth, Brandon | Nationwide Retirement Fund | 0.00 | -7.50 |
| | | | | | | -7.50 |
| 02/11/2021 | DD1... | Paycheck | Muttart, Nathan R. | Nationwide Retirement Fund | 0.00 | -3.00 |
| | | | | | | -3.00 |
| 02/11/2021 | DD1... | Paycheck | Osero, Daniel W. | Nationwide Retirement Fund | 0.00 | -7.50 |
| | | | | | | -7.50 |
| 02/11/2021 | DD1... | Paycheck | Peterman, Eliza... | Nationwide Retirement Fund | 0.00 | -167.74 |
| | | | | | | -167.74 |
| 02/11/2021 | DD1... | Paycheck | Rosenfeldt, Tho... | Nationwide Retirement Fund | 0.00 | -39.75 |
| | | | | | | -39.75 |
| 02/11/2021 | | Paycheck | Schmeichel, Ro... | Nationwide Retirement Fund | 0.00 | -99.00 |
| | | | | | | -99.00 |
| 02/11/2021 | DD1... | Paycheck | Simington, Nath... | Nationwide Retirement Fund | 0.00 | -18.38 |
| | | | | | | -18.38 |
| 02/11/2021 | DD1... | Paycheck | Skerke, Ellen J | Nationwide Retirement Fund | 0.00 | -375.00 |
| | | | | | | -375.00 |
| 02/11/2021 | DD1... | Paycheck | Tunstall, Randy | Nationwide Retirement Fund | 0.00 | -15.38 |
| | | | | | | -15.38 |
| 02/11/2021 | | Paycheck | Weiss, James | Nationwide Retirement Fund | 0.00 | -56.25 |
| | | | | | | -56.25 |
| 02/11/2021 | DD1... | Paycheck | Wilde, Thomas | Nationwide Retirement Fund | 0.00 | -49.50 |
| | | | | | | -49.50 |
| TOTAL | | | | | | -1,106.99 |

7:21 AM
02/06/21
Accrual Basis

Town of Neenah
General Ledger
As of February 28, 2021

WI Retirement
\$675.00

| Type | Date | Num | Name | Memo | Split | Amount |
|---|------------|--------|-----------------|---------------|----------------|------------------|
| 21530-0 · WRS Payable | | | | | | |
| Paycheck | 02/11/2021 | DD1... | Skерke, Ellen J | Direct Dep... | 11010-0 · C... | 337.50 |
| Paycheck | 02/11/2021 | DD1... | Skерke, Ellen J | Direct Dep... | 11010-0 · C... | 337.50 |
| Total 21530-0 · WRS Payable | | | | | | 675.00 |
| 34300-0 · Fund Balances Town of Neenah | | | | | | |
| Total 34300-0 · Fund Balances Town of Neenah | | | | | | |
| 51420-0 · Clerk - Salary | | | | | | |
| Paycheck | 02/11/2021 | DD1... | Skерke, Ellen J | Direct Dep... | 11010-0 · C... | -5,000.00 |
| Total 51420-0 · Clerk - Salary | | | | | | -5,000.00 |
| TOTAL | | | | | | -4,325.00 |

7:22 AM

02/06/21

Town of Neenah
Payroll Liability Balances
February 2021

Federal Taxes = \$1,185.02
State Taxes = \$398.19

| | <u>BALANCE</u> |
|----------------------------------|------------------------|
| Payroll Liabilities | |
| Federal Withholding | 757.00 |
| Medicare Employee | 214.01 |
| Medicare Company | 214.01 |
| WI - Withholding | 398.19 |
| Medicare Employee Addl Tax | 0.00 |
| Total Payroll Liabilities | <u><u>1,583.21</u></u> |

7:21 AM
02/06/21
Accrual Basis

Town of Neenah
General Ledger
As of February 28, 2021

Health Insurance
\$ 891.80

| Type | Date | Num | Name | Memo | Split | Amount |
|---|------------|--------|-----------------|---------------|----------------|---------------|
| 21533-0 · Health Insurance Payable | | | | | | |
| Paycheck | 02/11/2021 | DD1... | Skерke, Ellen J | Direct Dep... | 11010-0 · C... | 151.35 |
| Paycheck | 02/11/2021 | DD1... | Skерke, Ellen J | Direct Dep... | 11010-0 · C... | 740.45 |
| Total 21533-0 · Health Insurance Payable | | | | | | 891.80 |
| TOTAL | | | | | | 891.80 |



MEMORANDUM

TO: Town Board

FROM: Ellen Skerke, Administrator-Clerk-Treasurer

DATE: February 5, 2021

Memo: Petcoff Town Road right-of-way – Fury Lane and Breezewood Lane / Resolution 2020-08

Attached is a Memo from March 2020 explaining the situation.

Mr. Petcoff has recently come forward wishing to quit claim deed this parcel to the Town. The 2019 property taxes are paid, and I anticipate payment for the 2020 property taxes to be completed this week.

Once the Town accepts the quit claim deed and it is recorded at the County, there will be a resolution brought forward for Town Board approval to accept the dedication of the road for this parcel.

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number

Document Name

THIS DEED, made between John A Petcoff

(Grantor, whether one or more)

and Town of Neenah, WI

(Grantee, whether one or more)

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Winnebago County, State of Wisconsin ("Property"). (If more space is needed, please attach addendum)

BREEZEWOOD LANE

Sec. 6, T19N, R17E, W1/2 NE NW EXC. W 150 FT OF N 180 FT & EXC. N 102 1/2 FT OF E 353.3 FT & EXC. S 172.8 FT OF N 352.8 FT OF W 250 FT & EXC. V1246P437 V1250P389 V129P237 D1765117 D1765183 D1765183 D1765211 07 A

Recording Area

Name and Return Address

008003

Parcel Identification Number (PIN)

This is not homestead property.

(S) (G) not

Dated 1/29/2021

John A Petcoff (SEAL)
JOHN A PETCOFF

(SEAL)

(SEAL)

_____ (SEAL)

(SEAL)

AUTHENTICATION

Signature(s)

authenticated on

OFFICE MEMBER STATE BAR OF WISCONSIN

(If not)

authorized by Wis Stat § 706.06

THIS INSTRUMENT IS RAISED BY:

ACKNOWLEDGMENT

STATE OF WISCONSIN

)

)

COUNTY

)

Personally came before me, *Vanessa L. Rose*,
the above named *JOHN A PETCOFF*

to me known to be the person(s) who executed the foregoing instrument and of knowledge of the facts

Vanessa L. Rose
VANESSA L. ROSE

Notary Public, State of Wisconsin

My Commission (if the instrument is filed) expires 1/22/2022

MEMORANDUM

TO: Town Board

FROM: Ellen Skerke, Clerk-Treasurer

DATE: **March 4, 2020**

Memo: Petcoff Town Road right-of-way – Fury Lane and Breezewood Lane / Resolution 2020-08

This memo is regarding Parcel ID 010- 008003, a 0.07 acre parcel on the southwest corner of Fury Lane and Breezewood Lane in the Town road right-of-way (ROW).

Mr. John Petcoff had owned large portions of undeveloped land on Fury Lane for many years. There were several various sections of land that were not contiguous but still had one parcel ID associated to them. These “remnant” parcels were created in 1968 when a larger parcel was split and before all the rules were in place for parcel ids and CSM’s etc. In 2018, John Petcoff decided to sell all his pieces of land that he owned in the Town of Neenah.

At that time, Cary Rowe from Winnebago County Zoning indicated that a CSM was not required since the parcels were being “re-described” and there was no land division taking place. The re-description was not subject to County Zoning /Town review, a CSM was recommended but not required. The surveyor opted not to do a CSM.

Ultimately, a land division did take place because the Surveyor failed to take the parcel on the corner of Fury Lane and Breezewood Lane to the center of the road as was the case with the original parcel. The newly surveyed parcel (010-00800303 , 231 Fury Lane) ends at the Town ROW leaving a 33’ x 100’ section unaccounted for. The County Property Lister tried to have the surveyor fix the survey, but he refused, thus in 2018 the Property Lister had no option but to keep the 33’ x 100’ portion of parcel 010-0008003 in place and in John Petcoff’s name. In January 2019 this new parcel was on the tax rolls and the assessor assigned a assessed value of \$100. I added a SWUD fee of \$50.00 Attached is the 2019 property tax bill.

Fast forward to December 2019, John Petcoff received the property tax bill for this parcel, he called the County to inquire since he sold all his land in the Town of Neenah and no longer owns anything.

I am requesting Town Board approval to give Bob and I the authority to work with John Petcoff and Attorney Parmentier to draw up the required documents to have this parcel transferred, deeded or dedicated to the public and put into the Town of Neenah’s name so that John Petcoff can have his name removed and the parcel is removed from the tax rolls. Winnebago County Property Lister Liz Nichols is hopeful that we can take care of this in fairly quick manner so we can have this removed from the 2020 the tax rolls.

TOWN OF NEENAH
1600 BREEZEWOOD LN
NEENAH WI 54956

WINNEBAGO COUNTY - STATE OF WISCONSIN
PROPERTY TAX BILL FOR 2019
REAL ESTATE

PETCOFF, JOHN



Parcel Number: 010 008003
Bill Number: 319041

319041/010 008003
JOHN PETCOFF
PO BOX 250774
MILWAUKEE WI 53225

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Location of Property/Legal Description
BREEZEWOOD LN
Sec. 5, T19N, R17E
W1/2 NE NW EXC W 150 FT OF N 180 FT & EXC N 1025 FT OF
E 335.3 FT & EXC S 172.8 FT OF N 352.8 FT OF W 250 FT & EXC
V1246P437 V1250P389 V1292P237 D1765117 D1765188 D1765211
.07 A.
0.070 ACRES

Please inform treasurer of address changes.

| ASSESSED VALUE LAND | ASSESSED VALUE IMPROVEMENTS | TOTAL ASSESSED VALUE | AVERAGE ASSMT. RATIO | NET ASSESSED VALUE RATE | NET PROPERTY TAX |
|----------------------------------|--|--|--|---|---------------------------------|
| 100 | 0 | 100 | 0.856886862 | 0.01495316 <small>(Does NOT reflect credits)</small> | 1.50 |
| ESTIMATED FAIR MARKET VALUE LAND | ESTIMATED FAIR MARKET VALUE IMPROVEMENTS | TOTAL ESTIMATED FAIR MARKET VALUE | <input type="checkbox"/> A star in this box means unpaid prior year taxes. | School taxes also reduced by school levy tax credit | Stormwater Mangmt Utility 50.00 |
| 100 | 0 | 100 | | 0.15 | |
| TAXING JURISDICTION | 2018 EST. STATE AIDS ALLOCATED TAX DIST. | 2019 EST. STATE AIDS ALLOCATED TAX DIST. | 2018 NET TAX | 2019 NET TAX | % TAX CHANGE |
| STATE OF WISCONSIN | 0 | 0 | 0.00 | 0.00 | |
| WINNEBAGO COUNTY | 167,230 | 175,405 | 254.33 | 0.62 | -99.8% |
| TOWN OF NEENAH | 375,594 | 386,656 | 46.48 | 0.11 | -99.8% |
| NEENAH SCHOOL | 4,496,339 | 4,774,889 | 266.93 | 0.65 | -99.8% |
| FOX VALLEY TECH | 476,010 | 509,027 | 48.73 | 0.12 | -99.8% |
| TOTAL | 5,515,173 | 5,845,977 | 616.47 | 1.50 | -99.8% |
| FIRST DOLLAR CREDIT | | | 0.00 | 0.00 | 0.0% |
| LOTTERY AND GAMING CREDIT | | | 0.00 | 0.00 | 0.0% |
| NET PROPERTY TAX | | | 616.47 | 1.50 | -99.8% |

TOTAL DUE: \$51.50
FOR FULL PAYMENT, PAY TO LOCAL TREASURER BY:
JANUARY 31, 2020
Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty. Failure to pay on time. See reverse.

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

| Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends | Taxing Jurisdiction | Total Additional Taxes | Total Additional Taxes Applied to Property | Year Increase Ends |
|---------------------|------------------------|--|--------------------|---------------------|------------------------|--|--------------------|
| | | | | | | | |

| | | |
|--|--|--|
| PAY 1ST INSTALLMENT OF: \$51.50 BY JANUARY 31, 2020 AMOUNT ENCLOSED _____ MAKE CHECK PAYABLE AND MAIL TO: TOWN OF NEENAH 1600 BREEZEWOOD LN NEENAH WI 54956 PIN# 010 008003 PETCOFF, JOHN BILL NUMBER: 319041 | PAY 2ND INSTALLMENT OF: \$0.00 BY JULY 31, 2020 AMOUNT ENCLOSED _____ MAKE CHECK PAYABLE AND MAIL TO: WINNEBAGO COUNTY TREASURER WINNEBAGO COUNTY TREASURER PO BOX 2806 OSHKOSH, WI 54903-2806 PIN# 010 008003 PETCOFF, JOHN BILL NUMBER: 319041 | PAY FULL AMOUNT OF: \$51.50 BY JANUARY 31, 2020 AMOUNT ENCLOSED _____ MAKE CHECK PAYABLE AND MAIL TO: TOWN OF NEENAH 1600 BREEZEWOOD LN NEENAH WI 54956 PIN# 010 008003 PETCOFF, JOHN BILL NUMBER: 319041 |
|--|--|--|



INCLUDE THIS STUB WITH YOUR PAYMENT



INCLUDE THIS STUB WITH YOUR PAYMENT



INCLUDE THIS STUB WITH YOUR PAYMENT

Legal Description – Parcel "A"

A parcel of land being part of the Northeast 1/4 of the fractional Northwest 1/4 of Section 6, Township 19 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin, more particularly described as follows:

Commencing at the North 1/4 corner of said Section 6; thence South 89°35'35" West, coincident with the North line of said fractional Northwest 1/4, 1053.65 feet; thence South 00°29'19" East, 26.84 feet to the South right-of-way line of Breezewood Lane, the West right-of-way line of Fury Lane and the point of beginning; thence continuing South 00°29'19" East, coincident with said West right-of-way line of Fury Lane, 151.44 feet; thence South 89°35'35" West, 99.84 feet; thence North 00°20'42" West, 151.55 feet to said South right-of-way line of Breezewood Lane; thence North 89°39'23" East, coincident with said South right-of-way line of Breezewood Lane, 99.46 feet to said West right-of-way line of Fury Lane and the point of beginning.

That said parcels contain 15,096 square feet or 0.347 acres more or less.

That said parcels are subject to easements, restrictions, and right-of-ways of record.

Legal Description – Parcel "B"

A parcel of land being part of the Northeast 1/4 of the fractional Northwest 1/4 of Section 6, Township 19 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin, more particularly described as follows:

Commencing at the North 1/4 corner of said Section 6; thence South 89°35'35" West, coincident with the North line of said fractional Northwest 1/4, 1053.65 feet; thence South 00°29'19" East, coincident with the West right-of-way line of Fury Lane and the Northerly extension thereof, 351.22 feet to the point of beginning; thence continuing South 00°29'19" East, coincident with said West right-of-way line of Fury Lane, 523.66 feet; thence South 89°35'35" West, 249.77 feet, to the West line of said Northeast 1/4 of the fractional Northwest 1/4; thence North 00°26'27" West, coincident with said West line of the Northeast 1/4 of the fractional Northwest 1/4, 523.66 feet; thence North 89°35'35" East, 249.33 feet to said West right-of-way line of Fury lane and the point of beginning.

That said parcels contain 130,680 square feet or 3.00 acres more or less.

That said parcels are subject to easements, restrictions, and right-of-ways of record.

Legal Description – Parcel "C"

A parcel of land being part of the Northeast 1/4 of the fractional Northwest 1/4 of Section 6, Township 19 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin, more particularly described as follows:

Commencing at the North 1/4 corner of said Section 6; thence South 89°35'35" West, coincident with the North line of said fractional Northwest 1/4, 1053.65 feet; thence South 00°29'19" East, coincident with the West right-of-way line of Fury Lane and the Northerly extension thereof, 1234.84 feet to the point of beginning; thence continuing South 00°29'19" East, coincident with said West right-of-way line of Fury Lane, 304.95 feet, to the South right-of-way line of Fury Lane and the South line of said Northeast 1/4 of the fractional Northwest 1/4; thence South 88°51'15" West, coincident with said South line of the Northeast 1/4 of fractional Northwest 1/4, 250.35 feet to the Southwest corner of said Northeast 1/4 of the fractional Northwest 1/4; thence North 00°26'27" West, coincident with said West line of the Northeast 1/4 of the fractional Northwest 1/4, 308.18 feet; thence North 89°35'35" East, 250.07 feet to said West right-of-way line and the point of beginning.

That said parcels contain 76,701 square feet or 1.761 acres more or less.

That said parcels are subject to easements, restrictions, and right-of-ways of record.