



Annual Report
Year Ending
December 31, 2020

Town Board

Robert Schmeichel, Chairman	920.729.5995
Glenn Armstrong, Supervisor	920.722.3355
Brooke Cardoza, Supervisor	920.727.1750
James Weiss, Supervisor	920.727.1952
Thomas Wilde, Supervisor	920.725.0014

Staff / Support

Ellen Skerke, Administrator–Clerk–Treasurer	920.725.0916
Elizabeth Petermen, Deputy Clerk–Treasurer	920.886.7545
Edmund King, Fire Chief	920.725.8261
Gary Klink, Building Inspector	920.727.9200
Tom Rosenfeldt, Facilities Superintendent	920.725.0916
Glenn Armstrong, Roads and Stormwater Superintendent	920.722.3355
Cowling Property Management Parks Maintenance and Shelter rental	920.725.0426
Bowmar Appraisal, Assessor	920.733.5369

Plan Commission

Pete Weyenberg– Chair
Jody Andres
Brett Armstrong
Joshua Lautenschlager
Russel Meerdink
Brandon Nielsen
Don Nussbaum

Parks and Trails Committee

Dave Bluma , Chair
Brooke Cardoza
Dan Hoel
Tom Jankowski
Mark Meyer
James Pawlowski
Tony Stanton
Aaron Zemlock

Sanitary District #2

Dan Osero, President
Steve Coburn
Russ Gossen

Communications Committee

Brooke Cardoza, Chair
Elizabeth Duquaine
Elizabeth Peterman
Pam Winek

Receipts	2020 Budget	2020 Actual	2021 Budget
Taxes			
Property taxes	\$ 450,255	\$ 441,509	\$ 494,908
Total Taxes	<u>450,255</u>	<u>451,253</u>	<u>494,908</u>
Intergovernmental			
State aid			
Shared taxes	300,122	298,525	300,034
Fire insurance	17,900	18,829	18,800
Computer/Video and Personal Property Aid	6,979	12,897	18,200
Transportation aid	86,535	100,649	90,356
Recycling grant	9,000	9,424	9,400
Grants	61,745	67,989	49,136
Total Intergovernmental	<u>482,281</u>	<u>508,313</u>	<u>485,926</u>
Licenses and Permits			
Liquor and other licenses	26,777	28,764	25,965
Dog licenses	1,800	1,408	1,600
Building permits	20,000	22,875	20,000
Zoning and permit fees	700	660	700
Total Licenses and Permits	<u>49,277</u>	<u>53,707</u>	<u>48,265</u>
Fines and Forfeits			
Liquor and other licenses	-	7,000	64,782
Public Charges for Services			
General government	3,682	4,836	1,500
Fire	7,800	7,500	400
Highway	1,896	1,328	1,600
Garbage / Recycling.....	200,064	199,930	200,497
Total Public Charges	<u>213,442</u>	<u>213,594</u>	<u>203,997</u>
Intergov't Charges for Services			
General government	45,000	45,000	53,000
Total Intergov't Charges	<u>45,000</u>	<u>45,000</u>	<u>53,000</u>
Proceeds from Sale of Land	-	732,045	-
Proceeds from Long Term De	-	208,000	-
Miscellaneous			
Interest	12,000	14,451	12,000
Rent	20,675	18,326	20,178
Donations	24,730	25,765	-
Miscellaneous	10,055	8,242	4,000
Total Miscellaneous	<u>67,460</u>	<u>66,784</u>	<u>36,178</u>
Total Receipts	<u>\$1,307,715</u>	<u>\$2,285,696</u>	<u>\$1,387,056</u>

Expenditures	2020 Budget	2020 Actual	2021 Budget	'21 vs '20 %
General Government				
Board of Supervisors	64,986	62,284	64,536	3.6 %
Legal	50,000	72,928	60,000	-17.7 %
Clerk/Treasurer	47,476	47,521	60,000	26.3 %
Deputy Clerk	25,000	22,775	27,300	19.9 %
Office supplies & expenses	83,194	92,922	32,750	-64.8 %
Elections	15,000	14,393	6,000	-58.3 %
Assessment	43,300	43,332	16,400	-62.2 %
Accounting and auditing	8,700	8,550	9,030	5.6 %
Town Hall operations	98,209	154,277	60,300	-60.9 %
Insurance	22,000	23,800	24,200	1.7 %
Employee benefits	18,244	18,403	21,892	19.0 %
Total General Government	476,109	561,185	382,408	-31.9 %
Public Safety				
Fire protection	151,347	150,028	128,717	-14.2 %
First responders	9,400	10,195	9,400	-7.8 %
Building inspection	22,000	25,219	23,969	-5.0 %
Total Public Safety	182,747	185,442	162,086	-12.6 %
Public Works				
Highway maintenance	214,000	125,520	230,448	83.6 %
Highway construction	151,807	204,489	120,000	-41.3 %
Street lighting	22,000	20,822	22,000	5.7 %
Garbage / Recycling	190,737	188,270	192,000	2.0 %
Weed and nuisance control	250	68,784	100	-99.9 %
Total Public Works	578,794	607,885	564,548	-7.1 %
Health and Human Services				
Animal control	200	485	200	-142.5 %
Culture, Recreation and Education				
Park operations	111,526	119,256	101,226	-16.2 %
Park outlay	12,600	12,600	13,200	4.8 %
Recreations / facility	-	352,126	-	%
Total Culture/Rec/Education	124,126	483,982	114,426	-297.7 %
Debt Service				
Principal	55,319	55,319	104,744	89.3 %
Interest	6,973	9,328	4,873	-63.9 %
Total Debt Service	62,292	64,647	109,617	72.2 %
Total Expenditures	\$1,424,268	\$1,903,627	\$1,333,285	-40.0 %

2020 Property Taxes	
Neenah School District.....	3,954,426
State /County.....	2,617,962
Town of Neenah.....	494,708
Fox Valley Technical College	501,237
Sanitary District # 2	569,452
Village of Fox Crossing Utility District.....	3,529
City of Neenah (Sanitary User Fees).....	1,258
Winnebago Zoning POWTS *	2,280
Stormwater	412,635
Garbage/Recycle Fees.....	201,151
Town of Neenah Special Charges	65,600
Total Receipts and Payments.....	8,824,239

* POWTS: Private Onsite Waste Treatment System
 Septic Systems / Holding Tanks / Mounds

Town of Neenah Real Estate and Personal Property Valuations		
	2019	2020 *
Assessed Valuation	\$409,526,000	\$470,592,100
Equalized Valuation	\$477,922,900	\$504,367,900

* 2020 Revaluation of Assessed Value

2020 Town of Neenah Real Estate Mill Rates	
Town of Neenah Mill Rate per \$1,000 Assessed Value	\$1.00
Total Mill Rate per \$1,000 Assessed Value	\$14.01

Financial Summary - 2020		
	<u>Actual</u>	<u>Budget</u>
Receipts Collected	\$2,444,923	\$1,434,268
Expenditures Paid	\$2,068,204	\$1,424,268
Other Financing Sources	\$0	\$0
Surplus/Deficit	\$376,719	\$10,000

Cash Accounts as of 12/31/2020	
Checking.....	\$ 2,165
General Money Market.....	979,667
Savings Account.....	25
Petty Cash.....	100
Subtotal Cash Accounts before Taxes	\$ 981,957
Collected R.E. Taxes Account (Due in 2018).....	4,124,510
Total Cash Accounts as of 12/31/2017	\$ 5,106,467

Current Debt December 31, 2020			
	<u>Balance</u>	<u>Pay-off Date</u>	<u>Interest Rate</u>
Fire Truck	\$ 57,871	3/15/2022	2.50%
Sewer Assessment	\$ 152,360	3/15/2023	2.50%
Franzoi Pavilion	\$ 208,000	3/15/2025	2.50%

Loan for the Fire Truck and Sewer Assesmnet were refinced in 2020 to 2.50%
 A new loan for Franzoi Shelter was taken out in March of 2020 for 5 years

Audited Financial Statements are available on the website and in the Clerk's Office

Special Town Funds

Tullar Road Fund	2020 Budget	2020 Actual	2021 Budget
Beginning Balance	\$ 27,870	\$ 27,870	\$ 30,559
Tullar Road Receipts.....	2,000	2,000	2,000
Interest Income.....	507	531	600
Ending Balance	\$ 30,377	\$ 30,401	\$ 33,159

Impact Fee Fund

Beginning Balance	\$ 104,345	\$ 105,607	\$ 2,608
Impact Fee Receipts.....	5,000	3,500	1,200
Interest Income.....	800	419	-
Impact Fees Used	(109,800)	(106,918)	-
Ending Balance	\$ 345	\$ 2,608	\$ 3,808

Stormwater Utility	2020 Budget	2020 Actual	2021 Budget
Beginning Balance	\$ 412,507	\$ 875,824	\$ 169,563
Receipts			
Stormwater Charges Collected.....	\$ 411,875	\$ 415,212	\$ 415,212
Interest Income.....	500	3,275	100
Total Receipts	\$ 412,375	\$ 418,487	\$ 415,312
Expenditures			
Public Education	\$ 1,595	\$ 570	\$ 1,595
Public Involvement	880	-	590
Illicit Discharges.....	5,000	2,261	5,000
Municipal Pollution Prevention	51,220	6,998	45,820
Stormwater Quality Management	653,065	949,166	66,500
Stormsewer GIS	7,000	3,489	3,000
DNR Stormwater Permit Fee	1,600	500	1,600
Drainage / Flood Management	2,000	5,590	2,000
Administrative	25,080	24,066	33,886
Total Expenditures	\$747,440	\$992,640	\$ 159,991
Ending Balance	\$ 77,442	\$ 301,671	\$424,884

2020 In Review

The coronavirus pandemic presented numerous challenges throughout the year, the office remained open with added measures in place to keep residents, visitors staff and election officials safe.

The Town sold 37 acres of land at the southwest corner of Tullar Road and Oakridge Road for \$732,045

97 residents, businesses and friends donated \$25,330 toward the purchase of the command unit, the Fire Department added \$5,370 from their fundraising efforts to purchase the new vehicle in March 2020.

4 Elections were held in 2020 during the coronavirus pandemic, including the Presidential Preference Primary and Neenah Joint School District referendum in April 2020 and the Presidential election in November 2020. The Town received a grant of \$2,909 to help offset the additional expenses related to additional expenses incurred due to the pandemic.

Town of Neenah received \$65,080 in Routes to Recovery funds for pandemic relief expenditures including:

- * Additional cleaning and sanitization of Town Hall, Fire Department and park facilities
- * Cleaning supplies, hand sanitizer and PPE for fire personnel, official personnel and election officials
- * Additional costs related to increased volume of Absentee Ballots including supplies, postage and staffing
- * Fire and First Responder personnel related expenses
- * Improvements to conference room for virtual meetings

Upgrades to computer hardware and software to ensure data is properly stored, backed up and managed and improve security of the computer system.

Upgrade Town of Neenah website

Completed revaluation of assessment of real property values, the overall increase in assessed value is 22%.

Completed re-roof project of the municipal building, cost \$128,885.

Completed a security assessment

2020 In Review Continued

Completed several road projects including

- * Courtney court, final layer of asphalt
- * Fieldcrest Drive with approximately \$14,000 in transportation aid
- * Mandella Court, pulverize and asphalt
- * Cumings Lane, partnered with Sanitary District

Completed Franzoi Park Shelter and half-court basketball for a total cost of \$364,471. Borrowed \$208,000 for the project, \$35,000 from a donation and Impact Fees were used for the remaining cost of the project.

Incurred charges for clean-up of nuisance properties, some of the costs incurred are recovered through special charges to the property owners.

The Town joined the Joint Municipal Court in Village of Winneconne, this action increase the citation abilities of Town officials and staff to issue citations for ordinance violations.

The Town and City of Neenah worked together to ensure the power plant revenues of approximately \$250,000 annually would continue for the Town of Neenah

The Town lost approximately 225 acres of land to the Village of Fox Crossing through annexation.

Town Officials worked with City of Neenah Officials to review the border agreement.

Hired a Facilities Superintendent

Hired Roads and Stormwater Superintendent

Created and promoted Clerk-Treasurer to Town Administrator position

Town of Neenah Debt:

The Town secured funding through Board of Commissioners of Public Lands to complete the Franzoi Park Shelter. The new loan is \$208,000 for 5 years at 2.5%

The Town also refinanced the 2 existing loans to lower the interest rate to 2.5% for the remaining life of each loan.

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