

# **Town of Neenah Fire Department**

## **Monthly Staff Meeting Agenda**

**Wednesday, April 7, 2021**  
**Department Staff Mtg. 7PM**

1. Pledge of Allegiance
2. Introduction of guests
3. Roll Call
4. Approval of previous minutes
5. Treasurers' report
6. Fire Runs/Training/Work Details

### **OLD BUSINESS**

1. Event Committee Update. Need to set a date for our annual picnic.
2. Run Data, will be posted on the board at the end of each quarter.
3. By-Laws Review Team members, currently on hold at this time.
4. FD Pickup, there were issues with the graphics raw materials and new material has been ordered.
5. COVID-19 update. No change in the mask requirement and temperature checks while at the Fire Station/Town Hall. Opening up of the Town Hall and bringing Board meetings back to full attendance will be discussed at the Town's Annual Meeting scheduled for April 20<sup>th</sup>. COVID 19 vaccinations are available thru the County for anyone who is interested. State has opened up vaccinations to anyone over 16 yrs. of age. Also see info from Oshkosh FD on board. See Chief King with any questions.
6. Call-ins requesting excused absences from Training or Staff meetings will have to be made directly to your Company officer or another officer. We will no longer accept text messages. Call-ins have to be made prior to the start of any meeting or drill.
7. EMABAS is not operational at this time. Will advise when it's fully functional.
8. Building security system is fully operational and is working well.
9. Qualifications for SAP (Service Award Program) will include at least a 25% response to all calls in addition to at least 50% attendance at Training drills and Staff meets. Will be part of new Compensation policy.

### **NEW BUSINESS**

1. Grass 39 and the new trailer are fully operational. We will be adding a trailer brake controller to Car 39. We will be also reviewing some additional equipment to add as we move forward.

2. TNFD has received thirty (30) smoke detectors for installation around the community. Interest following the Town Newsletter article has been overwhelming. Need an officer to lead this effort and reach out to everyone who has signed up and to start scheduling installations. We will need a crew of approximately two to three firefighters to perform the installations.
3. DNR Grant items have been received from the DNR and we have sent a check out for payment. We received several pairs of smaller coveralls, additional helmets and two (2) Pulaski tools. A/C Davis is working to mount the Pulaski(s) in the hose tray. Part of the grant request was adding a chainsaw to the Grass rig and following discussion with several officers we have decided that it is not necessary at this time.
4. Training, April 10<sup>th</sup> starting at 7AM, estimated completion will be before Noon. We have use of the home at 403 Maple Lane for practicing our ladder skills, use of roof ladders, ventilation saw work and also spending some time on chimney fire tactics and how to deal with chimney fires.
5. Critical Incident Review of NM Transfer trailer fire, what went right, what could we have done differently. Interesting investigation is underway.
6. Cancer Awareness and Prevention, ten (10) particulate hoods have been purchased and will be issued to our interior firefighters and as dollars allow we will add more. Please check your hoods for the "date of manufacture" if you find your hood is more than 10 years old, it will be removed from service as it no longer meets NFPA standards. De-con hose lines will be added to each engine as soon as all the items arrive. We have enough older gear to issue a second set to everyone who may be interested. We will be adding additional cleansing wipes to of each the engines as well. We have a booklet out-lining prevention activities in order to reduce the exposure to carcinogens. The booklet will be scanned and emailed to everyone.
7. EMR/First Responder quarterly training will be held Wednesday, April 28, start time is to be determined. We have a new Liaison from Gold Cross to work with us and we have agreed initially to meet quarterly.
8. Hose testing to be held in late May. We have taken several pieces of older hose out of service for auction sale or disposal. This will reduce the overall number of pieces to be tested. Most of this hose is in the area of 25 years old.
9. Re-organization of 2<sup>nd</sup> floor storage. Lt. Timmer has done an excellent job of organizing/cataloging our turnout gear inventory. A/C Davis will begin work on organizing equipment and parts in the near future.
10. Bills to pay.

## **APPROVAL OF BILLS and ADJOURNMENT**

Upon request reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advanced notice to Town Clerk 725-0916.

A quorum of the Town of Neenah Board may attend the meeting noted above but will not take official action on Town Board business. It is also possible that a quorum of members from other Town of Neenah committees or sanitary district commissions may attend but no official action will be taken by them.

Ryan Voldsness, Secretary, Town of Neenah Fire Department