

**TOWN OF NEENAH TOWN BOARD**  
**Meeting Agenda**

**DATE:** Monday, August 8, 2022  
**TIME:** 7:00 pm  
**LOCATION:** 1600 Breezewood Lane

The meeting will held in person and offered virtually via ZOOM.

Meeting ID : 819 2835 2623 Passcode: 551897 Phone (312) 626-6799

Zoom: <https://us02web.zoom.us/j/81928352623?pwd=TFc5MGZkOUxNN2Jnc3RHVno4UTFmQT09>

**TOWN BOARD MEETING**

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES July 25, 2022 Town Board Meetings
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
  - a. Building Permit Report – July 2022
6. DISCUSSION / ACTION
  - a. Approve Vouchers, Payroll and Bank Transactions August 8, 2022.
  - b. Resolution 2022-11 Resolution Disallowing Claim
  - c. Resolution 2022-12 Resolution Establishing Speed Limit on Woodenshoe Road
7. FUTURE AGENDA TOPICS AND MEETINGS
  - a. Election Day – Tuesday August 9, 2022 Polls open from 7:00 am – 8:00 pm.
  - b. Stormwater Utility District Meeting, Thursday August 11, 2022 at 8:00 am.
  - c. Plan Commission Meeting, Monday August 15, 2022 at 7:00 p.m.
  - d. Town of Neenah Sanitary District #2 Meeting Tuesday August 16, 2022 at 7:00 pm. (Note that due to the Election, this is a change in date from their regular meeting schedule)
  - e. Next Regularly Scheduled Town Board Meeting Monday August 22, 2022 at 7:00 pm.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN

**Closed Session Contemplated: NO**

Ellen Skerke, Administrator-Clerk-Treasurer  
August 5, 2022

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on August 5, 2022 at [www.townofneenah.com](http://www.townofneenah.com) and the Town of Neenah Municipal Building, 1600 Breezewood Lane.

## TOWN OF NEENAH TOWN BOARD MEETING

July 25, 2022

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom

**Present:** Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss, and Supervisor Thomas Wilde.

**Also in Attendance:** Tom Short, Peg Vaughan, Deputy Clerk-Treasurer Vicki Boushele and Administrator-Clerk-Treasurer Ellen Skerke.

**Also in Attendance via Zoom:** Attorney Matt Parmentier and Carrie Sturn.

R. Schmeichel called the meeting to order at 7:00 pm. Pledge of Allegiance was recited.

### Approval of Minutes

**Motion:** B. Cardoza / J. Weiss to approve July 11, 2022 Town Board meeting minutes.

Motion carried 5:0:0

### Public Forum

- Tim Short, 432 Rainbow Beach Road, spoke about the changes the City of Neenah is making to Fresh Air Park which abuts his property. The changes will leave Rainbow Beach Road a dead end. He would like to remove the asphalt that is no longer needed, however there is a manhole in that section. Can the manhole be surrounded by grass? R. Schmeichel responded that since Rainbow Beach Road is a private Road, the Town is not who needs to approve the removal of asphalt. He will forward the question about the manhole cover to the Sanitary District for comment. There was discussion about access for fire and garbage services.

### Public Forum for Recognized Municipal and County Officials

- None

### Correspondences

- Winnebago County Solid Waste – June 2022 Tonnage Report
- The Lakeland Times newspaper article dated July 15, 2022

### Discussion/Action

#### **Vouchers Payroll and Bank Transactions**

*Approve Vouchers, Payroll and Bank Transactions July 25, 2022.*

**Motion:** J. Weiss / B. Cardoza to approve

Motion Carried 5:0:0.

#### **Resolutions – Zoning and Conditional Use**

*Approve Resolution 2022-09 Zoning Amendment*

*Applicant: Gabbert, Danyelle, Et Al*

*Location of Premises Affected: 1417 Larsen Rd, Neenah WI 54956*

*Tax Parcel No: 010-0196-02*

*Explanation: Applicant is requesting a Zoning Map Amendment to A-2 (General Agriculture) to eliminate dual zoning and to continue general agricultural use of the property.*

**Motion:** B. Cardoza / D. Bluma to approve.

Motion Carried 5:0:0.

Yes, the Town has a Land use Plan and Yes, the request falls within the Land Use plan

*Resolution 2022-10 – Conditional Use Permit Request*

*Applicant: Cvengros, Jonathan*

*Location of Premises Affected: 7070 Woodenshoe Rd, Neenah WI 54956*

*Tax Parcel No: 010-0089-04*

*Explanation*

*Applicant is requesting a Conditional Use Permit for a major home occupation described as used firearm refinishing and repair as permitted by a Federal Firearms License.*

**Motion:** B. Cardoza / J. Weiss to approve with three conditions placed on the Conditional Use permit

1. The conditional use permit will become effective on the date the applicant provides the Town Clerk with a copy of the current license for the operation of a gun repair or gun smithing business on the premises from the Bureau of Alcohol, Tobacco, Firearms and Explosives, and shall expire upon (1) the date on which the license is no longer in effect, or (2) the business is sold or in any other way is turned over to another party or entity.
2. There shall be no signs on the property advertising the business.
3. All guns on the premises, when not actively being repaired, shall be stored in a locked secure gun safe.

Motion Carried 5:0:0.

**American Rescue plan Act Funds and Oakridge /Larsen Road Reconstruction**

*Discuss allocations of ARPA Funds, Potential for other funds and Larsen Road / Oakridge Road Reconstruction*

- General overall discussion about ARPA Funds, Larsen Road reconstruction LRIP-TRIP(S) funds, the reconstruction of Oakridge Road and Larsen Road from the City of Neenah limits west to Clayton Avenue. Discussion included the State of Wisconsin plans for HWY 76 and Larsen Road intersection improvements and the coordination of these projects along with future development at the Oakridge Road / Tullar Road intersection. Further conversations are needed with the developer and City of Neenah regarding Oakridge Road and the potential timeline.

No Action was taken

**Future Agenda Topics and Meetings**

- Parks and Trails Committee Meeting Monday August 1, 2022 6:00 p.m. at Franzoi Park
- In-Person Absentee Voting – Tuesday July 26, 2022 – Friday August 5, 2022 during regular office hours, additional hours on Friday August 5, 2022 from 8:30 am – 12:30 pm or by appointment.
- Fire Department Business Meeting, Wednesday August 3, 2022 at 7:00 p.m.
- Next Regularly Scheduled Town Board Meeting Monday August 8, 2022 at 7:00 p.m.
- Election Day – Partisan Primary, Tuesday August 9, 2022 Polls Open 7:00 a.m. – 8:00 p.m.

**Unfinished Business**

- None

**New Business**

- T. Wilde provided a recap of the TAC listening Session he attended on July 18, 2022 in the Town of Dale.

**Adjourn Meeting**

**Motion:** J. Weiss / T. Wilde to adjourn. Motion carried.

Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Ellen Skerke  
Administrator Clerk-Treasurer

Approved: DRAFT – Pending Approval

# Voucher List Authorization - August 8, 2022

## Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
8/9/2022	General MM - Verve	Checking - Verve	\$ 11,000.00	Payroll 8/8/2022
8/9/2022	General MM Prospera	Checking - Prospera	\$ 39,000.00	Vouchers 8/8/2022

## Check Details:

Accounts Payable: \$ 20,348.80

Notification of New Vendors NONE

Payroll	Payroll	\$ 11,714.50
	Expense Reimburse	\$ 1,389.79
	Net Payroll	\$ 10,956.80

## Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
7/5/2022	General MM - Verve	\$ 21,980.60	General Transportation Aid
7/5/2022	General MM - Verve	\$ 19,654.78	Fire Insurance Dues
7/19/2022	General MM - Verve	\$ 3,327.78	Various
7/25/2022	General MM - Verve	\$ 1,797.91	Computer Aid
7/25/2022	General MM - Verve	\$ 10,484.16	Video Service Aid
7/25/2022	General MM - Verve	\$ 7,889.71	Shared Revenue
7/30/2022	General MM - Verve	\$ 1,537.34	Cell Tower Rent
7/31/2022	Various	\$ 1,789.17	Interest Earned

## Paid via Bank Transfer:

Nationwide:	\$ 878.60
Wisconsin Retirement:	\$ 669.50
Federal Tax/Medicare:	\$ 1,408.20
State Taxes:	\$ 329.94
Wisconsin Health Insurance	\$ 981.40

## Account Balances as of August 9, 2022 - after requested transfers per this Voucher List

	VERVE CU	PROSPERA CU	Community First CU
Checking	\$ 7,199	\$ 5,000	
Membership account	\$ 5	\$ 25	
General MM	\$ 416,590	\$ 761,152	
General CD - CFCU	n/a	n/a	\$ 403,974
Taxes Collected	\$ 3,961	\$ -	
Impact Fee	\$ 513	\$ 6,000	
Tullar Rd Fund	\$ -	\$ 34,542	
Storm Water	\$ 221,582	\$ 700,133	
<b>TOTAL</b>	<b>\$ 649,850</b>	<b>\$ 1,506,852</b>	<b>\$ 403,974</b>

\_\_\_\_\_ Schmeichel \_\_\_\_\_ Bluma \_\_\_\_\_ Cardoza \_\_\_\_\_ Weiss \_\_\_\_\_ Wilde

In Transition to Prospera Credit Union, with a goal to complete the transition by the end of October 2022.

11:00 AM

08/06/22

**Town of Neenah**  
**Check Detail**  
 August 8 - 9, 2022

*Accounts Payable*  
*\$ 20,348.80*

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill P...	08/09/20:	28000	BP Neenah Sta...	52210-4	11010-1 · Checking Accou...	
Bill	08/08/20:				52210-4 · Fire Dept. Fuel	-281.31
TOTAL						-281.31
Bill P...	08/09/20:	28001	City of Oshkosh		11010-1 · Checking Accou...	
Bill	08/08/20:	61297			53640-0 · Weed Control Exp...	-21.40
TOTAL						-21.40
Bill P...	08/09/20:	28002	Fire-Rescue Su...		11010-1 · Checking Accou...	
Bill	08/08/20:	9661		annual service rescue to...	52210-3 · Fire Dept Supplies...	-725.00
TOTAL						-725.00
Bill P...	08/09/20:	28003	Fox Crossing U...		11010-1 · Checking Accou...	
Bill	08/08/20:	2993			51420-8 · MB Utilities	-19.20
Bill	08/08/20:	2992			51420-8 · MB Utilities	-28.80
TOTAL						-48.00
Bill P...	08/09/20:	28004	K and C Pest C...		11010-1 · Checking Accou...	
Bill	08/08/20:	1522...		spray for bugs	51610-1 · Maintenance & Op...	-136.00
TOTAL						-136.00
Bill P...	08/09/20:	28005	Krueger True V...		11010-1 · Checking Accou...	
Bill	08/08/20:	1429...			52210-3 · Fire Dept Supplies...	-8.99
Bill	08/08/20:	1428...			55200-3 · Parks - Supplies &...	-67.44
TOTAL						-76.43
Bill P...	08/09/20:	28006	Mavroff, Gerald ...		11010-1 · Checking Accou...	
Bill	08/08/20:	May ...			52201-0 · Fire Inspections	-1,596.00
TOTAL						-1,596.00
Bill P...	08/09/20:	28007	Oshkosh Fire a...		11010-1 · Checking Accou...	
Bill	08/08/20:	1879...		radio holder	52210-9 · Fire Dept. New Eq...	-72.00
Bill	08/08/20:	1879...		annual air test	52210-3 · Fire Dept Supplies...	-425.00
Bill	08/08/20:	1879...		3000 gal dump tank/base	52210-9 · Fire Dept. New Eq...	-2,500.00
TOTAL						-2,997.00
Bill P...	08/09/20:	28008	Spectrum - Cha...		11010-1 · Checking Accou...	
Bill	08/08/20:	2966...			52210-6 · Fire Dept Phone	-39.99
					51420-7 · Office Telephone	-299.95
TOTAL						-339.94

11:00 AM

08/06/22

**Town of Neenah**  
**Check Detail**  
 August 8 - 9, 2022

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill P...	08/09/20:	28009	Winnebago Cty...		11010-1 · Checking Accou...	
Bill	08/08/20:	22910			6-54500 · SW - Ditch Mainte...	-3,723.89
					6-57300 · Stormwater -Drain...	-8,294.01
					53311-2 · Hwy Exp - Mainten...	-2,034.82
TOTAL						-14,052.72
Bill P...	08/09/20:	28010	Winnebago Liq...	51610-1	11010-1 · Checking Accou...	
Bill	08/08/20:	1015...			51420-8 · MB Utilities	-75.00
TOTAL						-75.00

11:02 AM

08/06/22

Town of Neenah  
Check Detail  
August 11, 2022

Payroll  
Gross = 11,714.50  
Net = 10,956.80

Type	Date	Num	Name	Memo	Account	Paid Amount
Payc...	08/11/20:	DD1...	Armstrong, Glenn	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	53311-0 · Highway & Street -...	-120.00
				Direct Deposit	6-59305 · SW - Drainage - S...	-80.00
				Direct Deposit	66000 · Nationwide Retireme...	-15.00
				Direct Deposit	21520-0 · Nationwide Payable	15.00
				Direct Deposit	53311-1 · Hwy Mileage and ...	-45.00
				Direct Deposit	6-59306 · SW - Mileage and ...	-21.25
				Direct Deposit	65000 · Medicare Taxes	-2.90
				Direct Deposit	21514-0 · Medicare Taxes P...	2.90
				Direct Deposit	21514-0 · Medicare Taxes P...	2.90
				Direct Deposit	2110 · Direct Deposit Liabiliti...	263.35
TOTAL						0.00
Payc...	08/11/20:	DD1...	Bluma, David	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	51110-1 · Supervisors - Sala...	-615.00
				Direct Deposit	51110-2 · Supervisors per di...	-135.00
				Direct Deposit	66000 · Nationwide Retireme...	-56.25
				Direct Deposit	21520-0 · Nationwide Payable	56.25
				Direct Deposit	51110-3 · Supervisors Expen...	-9.38
				Direct Deposit	24000-0 · Payroll Liabilities	61.50
				Direct Deposit	65000 · Medicare Taxes	-10.87
				Direct Deposit	21514-0 · Medicare Taxes P...	10.87
				Direct Deposit	21514-0 · Medicare Taxes P...	10.87
				Direct Deposit	24000-0 · Payroll Liabilities	30.00
				Direct Deposit	2110 · Direct Deposit Liabiliti...	657.01
TOTAL						0.00
Payc...	08/11/20:	DD1...	Boushele, Victo...	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	51420-2 · Deputy Clerk/Tres...	-1,381.50
				Direct Deposit	66000 · Nationwide Retireme...	-103.61
				Direct Deposit	21520-0 · Nationwide Payable	103.61
				Direct Deposit	51420-1 · Clerk Treasurer Ex...	-46.50
				Direct Deposit	24000-0 · Payroll Liabilities	30.00
				Direct Deposit	65000 · Medicare Taxes	-20.04
				Direct Deposit	21514-0 · Medicare Taxes P...	20.04
				Direct Deposit	21514-0 · Medicare Taxes P...	20.04
				Direct Deposit	24000-0 · Payroll Liabilities	29.13
				Direct Deposit	2110 · Direct Deposit Liabiliti...	1,348.83
TOTAL						0.00
Payc...	08/11/20:	DD1...	Cardoza, Brooke	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	51110-1 · Supervisors - Sala...	-615.00
				Direct Deposit	66000 · Nationwide Retireme...	-46.13
				Direct Deposit	21520-0 · Nationwide Payable	46.13
				Direct Deposit	65000 · Medicare Taxes	-8.92
				Direct Deposit	21514-0 · Medicare Taxes P...	8.92
				Direct Deposit	21514-0 · Medicare Taxes P...	8.92
				Direct Deposit	2110 · Direct Deposit Liabiliti...	606.08
TOTAL						0.00

11:02 AM

08/06/22

## Town of Neenah

## Check Detail

August 11, 2022

Type	Date	Num	Name	Memo	Account	Paid Amount
Payc...	08/11/20:	DD1...	Klinka, Gary	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	52400-0 · Building Inspection	-892.00
				Direct Deposit	66000 · Nationwide Retireme...	-66.90
				Direct Deposit	21520-0 · Nationwide Payable	66.90
				Direct Deposit	65000 · Medicare Taxes	-12.93
				Direct Deposit	21514-0 · Medicare Taxes P...	12.93
				Direct Deposit	21514-0 · Medicare Taxes P...	12.93
				Direct Deposit	2110 · Direct Deposit Liabiliti...	879.07
TOTAL						0.00
Payc...	08/11/20:	DD1...	Rosenfeldt, Tho...	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	51610-2 · Maintenance - Sal...	-76.00
				Direct Deposit	51440-1 · Election Wages	-10.00
				Direct Deposit	66000 · Nationwide Retireme...	-6.45
				Direct Deposit	21520-0 · Nationwide Payable	6.45
				Direct Deposit	51610-1 · Maintenance & Op...	-12.50
				Direct Deposit	51610-1 · Maintenance & Op...	-107.38
				Direct Deposit	65000 · Medicare Taxes	-1.24
				Direct Deposit	21514-0 · Medicare Taxes P...	1.24
				Direct Deposit	21514-0 · Medicare Taxes P...	1.24
				Direct Deposit	2110 · Direct Deposit Liabiliti...	204.64
TOTAL						0.00
Payc...	08/11/20:	27772	Schmeichel, Ro...		11010-0 · Checking Accou...	
					51100-1 · Chairman - Salary	-1,230.00
					51100-2 · Chairman per diem	-45.00
					66000 · Nationwide Retireme...	-95.63
					21520-0 · Nationwide Payable	95.63
					51100-3 · Chairman Expenses	-23.75
					24000-0 · Payroll Liabilities	100.00
					65000 · Medicare Taxes	-18.48
					21514-0 · Medicare Taxes P...	18.48
					21514-0 · Medicare Taxes P...	18.48
					24000-0 · Payroll Liabilities	55.43
TOTAL						-1,124.84
Payc...	08/11/20:	DD1...	Simington, Nat...	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	52210-3 · Fire Dept Supplies...	-13.88
				Direct Deposit	2110 · Direct Deposit Liabiliti...	13.88
TOTAL						0.00
Payc...	08/11/20:	DD1...	Skerke, Ellen J	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	51420-0 · Clerk - Salary	-5,150.00
				Direct Deposit	21530-0 · WRS Payable	334.75
				Direct Deposit	51421-0 · Clerk Retirement ...	-334.75
				Direct Deposit	21530-0 · WRS Payable	334.75
				Direct Deposit	66000 · Nationwide Retireme...	-386.25
				Direct Deposit	21520-0 · Nationwide Payable	386.25
				Direct Deposit	21533-0 · Health Insurance ...	240.95
				Direct Deposit	51421-2 · Clerk- Health Insur...	-740.45
				Direct Deposit	21533-0 · Health Insurance ...	740.45
				Direct Deposit	51420-1 · Clerk Treasurer Ex...	-15.00
				Direct Deposit	51420-4 · Office Expenses	-20.00
				Direct Deposit	51100-3 · Chairman Expenses	-35.99
				Direct Deposit	51110-3 · Supervisors Expen...	-686.69



11:02 AM

08/06/22

**Town of Neenah**  
**Check Detail**  
**August 11, 2022**

Type	Date	Num	Name	Memo	Account	Paid Amount
				Direct Deposit	51610-1 · Maintenance & Op...	-79.00
				Direct Deposit	51440-2 · Election Expenses	-225.97
				Direct Deposit	24000-0 · Payroll Liabilities	800.00
				Direct Deposit	65000 · Medicare Taxes	-71.18
				Direct Deposit	21514-0 · Medicare Taxes P...	71.18
				Direct Deposit	21514-0 · Medicare Taxes P...	71.18
				Direct Deposit	24000-0 · Payroll Liabilities	190.19
				Direct Deposit	2110 · Direct Deposit Liabiliti...	4,575.58
TOTAL						0.00
Payc...	08/11/20:	27773	Weiss, James		11010-0 · Checking Accou...	
					51110-1 · Supervisors - Sala...	-615.00
					51110-2 · Supervisors per dl...	-45.00
					66000 · Nationwide Retireme...	-49.50
					21520-0 · Nationwide Payable	49.50
					51110-3 · Supervisors Expen...	-6.25
					65000 · Medicare Taxes	-9.57
					21514-0 · Medicare Taxes P...	9.57
					21514-0 · Medicare Taxes P...	9.57
TOTAL						-656.68
Payc...	08/11/20:	DD1...	Wilde, Thomas	Direct Deposit	11010-0 · Checking Accou...	
				Direct Deposit	51110-1 · Supervisors - Sala...	-615.00
				Direct Deposit	51110-2 · Supervisors per dl...	-90.00
				Direct Deposit	66000 · Nationwide Retireme...	-52.88
				Direct Deposit	21520-0 · Nationwide Payable	52.88
				Direct Deposit	51110-3 · Supervisors Expen...	-41.25
				Direct Deposit	24000-0 · Payroll Liabilities	84.00
				Direct Deposit	65000 · Medicare Taxes	-10.22
				Direct Deposit	21514-0 · Medicare Taxes P...	10.22
				Direct Deposit	21514-0 · Medicare Taxes P...	10.22
				Direct Deposit	24000-0 · Payroll Liabilities	25.19
				Direct Deposit	2110 · Direct Deposit Liabiliti...	626.84
TOTAL						0.00

# Town of Neenah

## Deposit Detail

### July 2022

Type	Date	Name	Memo	Account	Amount
Deposit	07/05/2022		Deposit	11011-0 · Money Market - Genera...	21,980.60
		Wisconsin Dept. ...	July payment	43531-0 · State Grant-Trans Aid	-21,980.60
TOTAL					-21,980.60
Deposit	07/05/2022		Deposit	11011-0 · Money Market - Genera...	19,654.78
		WI Dept. of Reve...	July 2022 Payment	43420-0 · Fire Insurance 2%	-19,654.78
TOTAL					-19,654.78
Deposit	07/19/2022		Deposit	11011-0 · Money Market - Genera...	3,327.78
		Assessment letters	Deposit	46110-0 · Clerk's Assessment Lett...	-60.00
		Building Permits	Deposit	44310-0 · Building Permits	-899.80
		Conditional Use P...	Cvengros	44400-0 · Zoning /Landfill Permits	-210.00
		Conditional Use P...	Gabbert	44400-0 · Zoning /Landfill Permits	-210.00
		Franzoi Shelter	Deposit	48200-0 · Mahler Shelter Rent	-155.00
		Jurek Lease	Deposit	48200-2 · Land Rent	-60.00
		Mahler Shelter Rent	Deposit	48200-0 · Mahler Shelter Rent	-405.00
		Liquor/Beer Licen...	Chukku 586.19 Gree...	44110-0 · Liquor,Beer,&Cig License	-1,079.38
		Operator's Licenses	Green Valley	44111-0 · Operator Licenses	-90.00
		Other	Rodriguez return dep...	48200-0 · Mahler Shelter Rent	-50.00
		Other	WTA reimb	51420-4 · Office Expenses	-58.60
		WE Energies Roa...	Deposit	44320-0 · Road Permits	-50.00
TOTAL					-3,327.78
Deposit	07/25/2022		Deposit - Computer...	11011-0 · Money Market - Genera...	1,797.91
		State of WI - Dept...	July 2022 Distribution	43430-0 · Computer Aid	-1,797.91
TOTAL					-1,797.91
Deposit	07/25/2022		Deposit - Video Ser...	11011-0 · Money Market - Genera...	10,484.16
		State of WI - Dept...	July 2022 Distribution	43410-5 · Video Service Provider Aid	-10,484.16
TOTAL					-10,484.16
Deposit	07/25/2022		Deposit - Shared R...	11011-0 · Money Market - Genera...	7,889.71
		State of WI - Dept...	July 2022 Distributio...	43410-0 · State Shared Revenues	-6,990.28
		State of WI - Dept...	July 2022 Distributio...	43410-1 · Utility Revenue	-899.43
TOTAL					-7,889.71
Deposit	07/30/2022		Monthly rent	11011-0 · Money Market - Genera...	1,537.34
		Cell Tower Rent	Monthly rent	48200-4 · Cell Tower	-1,537.34
TOTAL					-1,537.34
Deposit	07/31/2022		Interest	11011-1 · General MM - Prospera	151.87
			Interest	48110-0 · Interest Income	-151.87
TOTAL					-151.87

# Town of Neenah

## Deposit Detail

### July 2022

Type	Date	Name	Memo	Account	Amount
Deposit	07/31/2022		Interest	6-11020 · SW Savings - Prospera	132.88
			Interest	6-48150 · Interest Income - Storm...	-132.88
TOTAL					-132.88
Deposit	07/31/2022		Interest	11010-1 · Checking Account - Pr...	0.04
			Interest	48110-0 · Interest Income	-0.04
TOTAL					-0.04
Deposit	07/31/2022		Interest	11025-0 · Verve CU Savings (100)	1.87
			Interest	48110-0 · Interest Income	-1.87
TOTAL					-1.87
Deposit	07/31/2022		Interest	11010-0 · Checking Account Gen...	97.34
			Interest	48110-0 · Interest Income	-97.34
TOTAL					-97.34
Deposit	07/31/2022		Interest	11055-0 · MM- Impact Fund (123)	1.06
			Interest	48180-0 · Interest - Impact Fees	-1.06
TOTAL					-1.06
Deposit	07/31/2022		Interest	6-11015 · MM - Storm Water (135)	389.69
			Interest	6-48150 · Interest Income - Storm...	-389.69
TOTAL					-389.69
Deposit	07/31/2022		Interest	11011-0 · Money Market - Genera...	670.58
			Interest	48110-0 · Interest Income	-670.58
TOTAL					-670.58
Deposit	07/31/2022		Interest	11060-0 · Money Market - Coll.Ta...	1.03
			Interest	48195-0 · Interest - Collected Taxes	-1.03
TOTAL					-1.03
Deposit	07/31/2022		Interest	11011-5 · Certificate of Dep-Genera...	342.81
			Interest	48110-0 · Interest Income	-342.81
TOTAL					-342.81

7:48 AM

08/06/22

**Town of Neenah**  
**Payroll Transaction Detail**  
**August 2022**

*Nationwide*  
*\$ 878.60*

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount
08/11/2022	DD1...	Paycheck	Armstrong, Glenn	Nationwide Retirement Fund	0.00	-15.00
						-15.00
08/11/2022	DD1...	Paycheck	Bluma, David	Nationwide Retirement Fund	0.00	-56.25
						-56.25
08/11/2022	DD1...	Paycheck	Boushele, Victor...	Nationwide Retirement Fund	0.00	-103.61
						-103.61
08/11/2022	DD1...	Paycheck	Cardoza, Brooke	Nationwide Retirement Fund	0.00	-46.13
						-46.13
08/11/2022	DD1...	Paycheck	Klinka, Gary	Nationwide Retirement Fund	0.00	-66.90
						-66.90
08/11/2022	DD1...	Paycheck	Rosenfeldt, Tho...	Nationwide Retirement Fund	0.00	-6.45
						-6.45
08/11/2022		Paycheck	Schmeichel, Ro...	Nationwide Retirement Fund	0.00	-95.63
						-95.63
08/11/2022	DD1...	Paycheck	Skerke, Ellen J	Nationwide Retirement Fund	0.00	-386.25
						-386.25
08/11/2022		Paycheck	Weiss, James	Nationwide Retirement Fund	0.00	-49.50
						-49.50
08/11/2022	DD1...	Paycheck	Wilde, Thomas	Nationwide Retirement Fund	0.00	-52.88
						-52.88
<b>TOTAL</b>						<b>-878.60</b>

7:47 AM  
08/06/22  
Accrual Basis

Town of Neenah  
General Ledger  
As of August 31, 2022

WI Retirement  
\$669.50

Type	Date	Num	Name	Memo	Split	Amount
<b>21530-0 · WRS Payable</b>						
Paycheck	08/11/2022	DD1...	Skerke, Ellen J	Direct Dep...	11010-0 · C...	334.75
Paycheck	08/11/2022	DD1...	Skerke, Ellen J	Direct Dep...	11010-0 · C...	334.75
Total 21530-0 · WRS Payable						669.50
<b>34300-0 · Fund Balances Town of Neenah</b>						
Total 34300-0 · Fund Balances Town of Neenah						
<b>51420-0 · Clerk - Salary</b>						
Paycheck	08/11/2022	DD1...	Skerke, Ellen J	Direct Dep...	11010-0 · C...	-5,150.00
Total 51420-0 · Clerk - Salary						-5,150.00
<b>TOTAL</b>						<b>-4,480.50</b>

10:56 AM

08/06/22

Town of Neenah  
Payroll Liability Balances  
August 2022

Taxes

Federal = 1408.20  
State - 329.94

	BALANCE	
Payroll Liabilities		
Federal Withholding	1,075.50	} 1408.20
Medicare Employee	166.35	
Medicare Company	166.35	
WI - Withholding	329.94	
Medicare Employee Addl Tax	0.00	
Total Payroll Liabilities	1,738.14	

7:47 AM  
08/06/22  
Accrual Basis

Town of Neenah  
General Ledger  
As of August 31, 2022

WI Health  
\$981.40

Type	Date	Num	Name	Memo	Split	Amount
<b>21533-0 · Health Insurance Payable</b>						
Paycheck	08/11/2022	DD1...	Skerke, Ellen J	Direct Dep...	11010-0 · C...	240.95
Paycheck	08/11/2022	DD1...	Skerke, Ellen J	Direct Dep...	11010-0 · C...	740.45
Total 21533-0 · Health Insurance Payable						981.40
<b>TOTAL</b>						<b>981.40</b>

## **RESOLUTION 2022-11**

### **TOWN OF NEENAH WINNEBAGO COUNTY, WISCONSIN**

#### **Resolution Disallowing Claim**

WHEREAS, Sara Kosmicki and Bernice Meyer provided the Town of Neenah with a Claim attached hereto as Exhibit A on or about April 25, 2022; and

WHEREAS, the Claim relates to expenses for work done on Armstrong Street; and

WHEREAS, the Claim was not properly served on the Town "within 120 days after the happening of the event giving rise to the claim" as required by Wis. Stat. § 893.80(1d)(a); and

WHEREAS, the Claim concerns reimbursement for expenses that were incurred as long ago as 1981, and none of the expenses described in the Claim appear to have been incurred within 120 days of the Claim; and

WHEREAS, the Claim does not establish any basis for liability on the part of the Town; and

WHEREAS, the Claim may seek damages precluded by statutory immunities, statutory caps on damages, or that are otherwise unavailable under applicable law; and

WHEREAS, the Claim concerns a matter that may be the subject of indemnification by a third party.

NOW, THEREFORE, BE IT RESOLVED, that for the reasons stated above, the Claim is hereby disallowed under Wis. Stat. § 893.80(1g).

FURTHER RESOLVED, that this Resolution, as adopted, is a Notice of Disallowance of the Claim under Wis. Stat. § 893.80(1g).

FURTHER RESOLVED, that the Town does not waive, and reserves the right to assert, the deficiencies in the Claim as noted above in any future action and reserves the right to assert any other deficiencies in the Claim.

FURTHER RESOLVED, that the Town shall serve this Resolution upon the claimants by certified or registered mail and proof of service shall be obtained by the Town

FURTHER RESOLVED, that the Town shall post this Resolution in three locations in the Town likely to give notice to the public.



Dated this \_\_\_\_\_ day of August, 2022.

TOWN OF NEENAH

\_\_\_\_\_  
Robert Schmeichel  
Town Chairperson

Attest: \_\_\_\_\_  
Ellen Skerke  
Town Administrator-Clerk-Treasurer

EXHIBIT "A"

Rec'd 4-25-2022  
E.C.D.

Emailed M. Parmenter  
T.B. 4/25/22

Sara Kosmicki  
4 Armstrong Street  
Neenah, WI 54956  
920-729-0764

Bernice Meyer  
116 Armstrong Street  
Neenah, WI 54956  
920-915-1167

4/23/22

Town of Neenah  
1600 Breezewood Lane  
Neenah, WI 54956

To Whom It May Concern,

We, the residents of Armstrong Street, are writing to request reimbursement for work done to maintain the road in the past. If Armstrong Street has in fact not been a Private Road since the Plat's dedication, then the cost of maintaining it should not have fallen on the residents. We understand that it was the Town's intention that it be held harmless in this matter, but as the Town allowed the City to annex Armstrong Street last year and the Boundary Agreement amendment that would hold the Town harmless in this matter has yet to be approved, we are requesting reimbursement from the Town of Neenah. Expenses incurred by the residents include grading, graveling, mowing and plowing. All receipts and documentation related to expenses incurred are available upon request. On the following page you will find a synopsis of expenditures.

We look forward to hearing from you.

Sincerely,

Sara Kosmicki & Bernice Meyer

*Sara Kosmicki*

*Bernice Meyer*

# **ARMSTRONG STREET MAINTENANCE FOR REIMBURSEMENT**

DATE	DOCUMENT	JOB DESCRIPTION	Meyer	Nelson	Hemming	Kosmick	Burr
1981	Tax bill, Lot 14	Snow Removal	\$35.00				
1982	Tax bill, Lot 14	Snow Removal	\$80.00				
1983	Tax bill, Lot 6 & 14	Snow Removal	\$10				
1988	Letter from town	Road work	\$1,483.27	\$417.22	\$254.40		
1984	Letter from town	Road work	\$1,353.92				
05/24/85	4x Corporation	Graded road	\$59.06				
06/03/85	4x Corporation	Gravel for road	\$403.20				
1988	Tax bill, Lot 14	Snow Removal	\$200.00				
1990	Tax bill, Lot 2	Snow Removal	\$100.00				
1991	Tax bill, Lot 14	Snow Removal	\$210.00				
1992	Tax bill, Lot 14	Snow Removal	\$105				
09/27/93	L & N Construction	Gravel & grade rd	\$1,655				
05/23/94	W. Van Handel	Gravel for road	\$82				
1994	Tax bill, Lot 14	Snow & Improve	\$90.00				
08/11/95	Trico Excavating	Gravel & grade rd	\$208.85	\$33.00	\$20.00		
1994	Tax bill, Lot 14	Snow & Improve	\$90.00				
1995	Tax bill, Lot 14	Snow & Improve	\$295.00				
1996	Tax bill, Lot 7, 8	Snow & Improve	\$137.14				
	9, 10, 13, 14	Snow & Improve					
1997	Tax bill, Lots 7, 8	Snow & Improve	\$132.84				
	9, 10, 13, 14						
1998	Tax bill, Lot 7, 8	Snow & Improve	\$102.84				
	9, 10, 13, 14						
1999	Tax bill, Lots 7, 8	Snow & Improve	\$78.48				
	9, 10, 13, 14						
	Tax bill, Lots 7, 8						
2000	9, 10, 13, 14	Snow & Improve	\$51.71				
	Tax bill, Lots 7, 8						
2001	9, 10, 13, 14	Snow & Improve	\$126.96				
6/2002	MCC Inc.	Gravel & grade rd	\$643.25	\$150.28	\$64.00		
	Tax bill, Lots 7, 8						
2002	9, 10, 13, 14	Snow & Improve	\$78.48				
2008-9	Paul Meyer	Snow & Improve	\$247.80	\$41.30	\$28.00	\$16.00	
2009-10	Paul Meyer	Snow & Improve	\$511.99	\$85.33		\$85.33	
2010-11	Paul Meyer	Snow & Improve	\$192.90	\$32.15		\$32.15	
2012-13	Paul Meyer	Snow & Improve	\$192.90	\$32.15		\$32.15	
2014-15	Paul Meyer	Snow & Improve	\$107.10	\$17.85		\$17.85	
2016-17	Paul Meyer	Snow & Improve	\$204.00	\$34.00		\$34.00	
2017-18	Paul Meyer	Snow & Improve	\$222.90	\$37.15		\$37.15	
2018-19	Paul Meyer	Snow & Improve	\$270.00	\$45.00		\$45.00	
2019-20	Paul Meyer	Snow & Improve	\$504.00	\$28.00		\$84.00	\$56.00
2020-21	Paul Meyer	Snow & Improve	\$442.00			\$72.00	\$72.00
2021	Paul Meyer	Mowing & grading	\$90.00			\$15.00	\$15.00
TOTALS			\$10,797.59	\$953.43	\$366.40	\$470.63	\$143.00
GRAND TOTAL	\$12,731.05						
07/07/22							



Dept. of Legal & Administrative Services  
Office of the City Clerk  
211 Walnut St. | P.O. Box 426 | Neenah WI, 54957-0426  
Phone 920-886-6110 | Fax 920-886-6109  
jherronk@ci.neenah.wi.us  
Jonathon Herron  
DEPUTY CITY CLERK

February 7, 2022

Bernice Meyer  
116 Armstrong St.  
Neenah, WI 54956

Re: City of Neenah Claim #2022-03  
Date of incident: 1981-2021

Dear Bernice:

Please take notice we are in receipt of your claim filed on February 7, 2022. Depending upon the result of the City of Neenah's investigation, your claim may be paid, disallowed, or compromised. Pursuant to Wisconsin State Statute, Section 893.80(1g) the City has up to 120 days to review your claim. Claims which are filed for a specific dollar amount, which are not paid or compromised, will be processed pursuant to the City's Claims Policy. When a claim is disallowed a lawsuit must be commenced within six (6) months of your receipt of the written notice of disallowance or the claim will be forever barred under State law.

Should you have any further questions feel free to contact our office.

Sincerely,

*Jonathon Herron*

Jonathon Herron  
Deputy City Clerk



*Dept. of Legal & Administrative Services*  
*Office of the City Attorney*  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6106 • Fax: 920-886-6109  
e-mail: awestbrook@ci.neenah.wi.us  
ADAM JAMES WESTBROOK  
CITY ATTORNEY

March 21, 2022

Bernice Meyer  
116 Armstrong Street  
Neenah, WI 54956

Re: Claim 2022-03

Dear Ms. Meyer,

I have had an opportunity to review the claim you filed with the City on February 7, 2022. After review, the City has DENIED your claim. You referenced in your letter that "the City of Neenah has agreed to hold the Town of Neenah harmless on claims regarding Armstrong Street" however that agreement has not been entered into. Because of this, the City has not evaluated the merits of your claim any further, as your claim should be against the Town of Neenah since the property in question was located in the Town during the 20 years you claim damage.

At this time your claim will be considered closed. Please feel free to reach out to me if you have any additional questions.

Adam James Westbrook  
City Attorney  
City of Neenah

**RESOLUTION 2022-12**

**TOWN OF NEENAH  
WINNEBAGO COUNTY, WISCONSIN**

**RESOLUTION AUTHORIZING A CHANGE TO THE POSTED SPEED LIMIT  
ON WOODENSHOE ROAD**

WHEREAS, speed limits and signs shall be managed, regulated and maintained in conformance with Wisconsin Manual on Uniform Traffic Control Devices (WisMUTCD)

WHEREAS, Wis. Stat. § 346.57 and 349.11 provide statutory regulations regarding local authority to regulate local speed limits and the Traffic Engineering, Operations & Safety Manual, Chapter 13 Section 5 (TEOpS 13-5-2) provides guidance on the process to modify regulatory speed limits on town roads; and

WHEREAS, the section of Woodenshoe Road from County Road G to Breezewood Lane is currently posted at 45 mph; and

WHEREAS, the section of Woodenshoe Road from Breezewood Lane to County Road JJ is currently posted at 40 mph; and

WHEREAS, The Town of Neenah completed a traffic count data analysis in May 2022 on the section of Woodenshoe Road between Breezewood Lane and County Road JJ; and

WHEREAS, The Town of Neenah completed a traffic count data analysis in May 2022 on the section of Woodenshoe Road between County Road G and Breezewood Lane; and

NOW, THEREFORE, BE IT RESOLVED, that The Roads Superintendent is authorized to post a speed limit of 35 mph for the section of Woodenshoe Road from County Road G to County Road JJ.

Dated this \_\_\_\_\_ day of August, 2022.

TOWN OF NEENAH

---

Robert Schmeichel  
Town Chairperson

Attest:

---

Ellen Skerke  
Town Administrator-Clerk-Treasurer