

**TOWN OF NEENAH TOWN BOARD**  
**Meeting Agenda**

**DATE:** Monday, June 12, 2023  
**TIME:** 7:00 pm  
**LOCATION:** 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID : 840 5584 6989      Passcode: 376975      Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/84055846989?pwd=clJ5ZWpZOTVGZkxzM2tRMUU2bjJmZz09>

**TOWN BOARD MEETING**

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES  
    May 22, 2023 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
  - a. Building Permit Report May 2023
6. DISCUSSION / ACTION
  - a. Approve Vouchers, Payroll and Bank Transactions June 12, 2023.
  - b. Accept resignation of Fire Fighter Claire Barton-Seaver effective June 12, 2023
  - c. Accept retirement of Fire Chief Chad Dolphin effective June 12, 2023, actual retirement date of June 1, 2023
  - d. Award contract with Northeast Asphalt in the amount of \$238,299.00 for Mahler Park Road Improvements
  - e. Award contract with Northeast Asphalt in the amount of \$85,467.00 for Town Hall Parking Lot improvements.
  - f. Approve General Insurance Policy and Worker's Compensation Policy Renewals for July 1, 2023 – June 30, 2024 through The Horton Group, cost = \$21,077
  - g. Approve Liquor License Application effective July 1, 2023 – June 30, 2024 for: "Class A" license for Chukka LLC, 1720 North Street, Neenah, WI 54956.
  - h. Approve Application for Cigarette and Tobacco Products Retail License effective July 1, 2022 – June 30, 2023 for Chukka LLC, 1720 North Street, Neenah, WI 54956
7. FUTURE AGENDA TOPICS AND MEETINGS
  - a. Sanitary District #2 Commissioners Meeting Tuesday June 11, 2023 at 7:00 p.m.
  - b. Plan Commission Meeting, pending items for the agenda, Monday June 19, 2023 at 7:00 p.m.
  - c. Next Regularly Scheduled Town Board Meeting, Monday June 26, 2023, at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN OPEN SESSION
11. CONVENE INTO CLOSED SESSION  
    The Town Board will convene into closed session pursuant to Wis. Stats §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and pursuant to Wis. Stats §19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.  
    ROLL CALL VOTE
  - a. During the closed session the Town Board will discuss nuisance properties in the Town of Neenah.
  - b. During the closed session, the Town Board will discuss matters related to appointed or elected officials that qualify for the above-mentioned exemptions.
12. ADJOURN CLOSED SESSION  
    The Town Board will not reconvene into open session  
    **Closed Session Contemplated: YES**

Ellen Skerke, Administrator-Clerk-Treasurer  
June 8, 2023

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on June 8, 2023 at [www.townofneenah.com](http://www.townofneenah.com), Town of Neenah Municipal Building, 1600 Breezewood Lane.