

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, June 12, 2023
TIME: 7:00 pm
LOCATION: 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID : 840 5584 6989 Passcode: 376975 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/84055846989?pwd=cjJ5ZWpZOTVGZkxzM2tRMUU2bjJmZz09>

TOWN BOARD MEETING

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
May 22, 2023 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
 - a. Building Permit Report May 2023
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions June 12, 2023.
 - b. Accept resignation of Fire Fighter Claire Barton-Seaver effective June 12, 2023
 - c. Accept retirement of Fire Chief Chad Dolphin effective June 12, 2023, actual retirement date of June 1, 2023
 - d. Award contract with Northeast Asphalt in the amount of \$238,299.00 for Mahler Park Road Improvements
 - e. Award contract with Northeast Asphalt in the amount of \$85,467.00 for Town Hall Parking Lot improvements.
 - f. Approve General Insurance Policy and Worker's Compensation Policy Renewals for July 1, 2023 – June 30, 2024 through The Horton Group, cost = \$21,077
 - g. Approve Liquor License Application effective July 1, 2023 – June 30, 2024 for: "Class A" license for Chukka LLC, 1720 North Street, Neenah, WI 54956.
 - h. Approve Application for Cigarette and Tobacco Products Retail License effective July 1, 2022 – June 30, 2023 for Chukka LLC, 1720 North Street, Neenah, WI 54956
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Sanitary District #2 Commissioners Meeting Tuesday June 11, 2023 at 7:00 p.m.
 - b. Plan Commission Meeting, pending items for the agenda, Monday June 19, 2023 at 7:00 p.m.
 - c. Next Regularly Scheduled Town Board Meeting, Monday June 26, 2023, at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN OPEN SESSION
11. CONVENE INTO CLOSED SESSION
The Town Board will convene into closed session pursuant to Wis. Stats §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and pursuant to Wis. Stats §19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
ROLL CALL VOTE
 - a. During the closed session the Town Board will discuss nuisance properties in the Town of Neenah.
 - b. During the closed session, the Town Board will discuss matters related to appointed or elected officials that qualify for the above-mentioned exemptions.
12. ADJOURN CLOSED SESSION
The Town Board will not reconvene into open session

Closed Session Contemplated: YES

Ellen Skerke, Administrator-Clerk-Treasurer
June 8, 2023

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on June 8, 2023 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane.

TOWN OF NEENAH TOWN BOARD MEETING

May 22, 2023

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

Present: Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss, and Supervisor Thomas Wilde.

Also in Attendance: Town Roads and Stormwater Superintendent Glenn Armstrong, Ben Hamblin, Jeremy Kwiatkowski, Dave Mindorff, Deputy Clerk-Treasurer Vicki Boushele, and Administrator-Clerk-Treasurer Ellen Skerke

Also in Attendance via Zoom: Carrie Sturn, Attorney Matt Parmentier

R. Schmeichel called the meeting to order at 7:00 pm. Pledge of Allegiance was recited.

Approval of Minutes

Motion: T. Wilde / J. Weiss to approve May 8, 2023 Town Board meeting minutes. Correction to the date of the meeting minutes was made.

Motion carried 5:0:0.

Public Forum

- None

Public Forum for Recognized Municipal and County Officials

- None

Correspondences

- Winnebago County Solid Waste April 2023 Monthly Tonnage Report

Discussion/Action.

Vouchers Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions May 22, 2023.

Motion: B. Cardoza / D. Bluma to approve.

Motion Carried 5:0:0.

Note – The Zoom meeting was inadvertently muted until this point in the meeting.

Resolutions

Approve Resolution 2023-07

Applicant:

Hot Head Properties LLC

Agent:

None

Location of Premises Affected:

1577 Deerwood Drive, Neenah Wisconsin

Tax Parcel No:

010-0203-03

Current Zoning:

B-3 Regional Business

Proposed Zoning:

I-1 Light Industrial Business District

Explanation:

Applicant is requesting a Zoning Map Amendment to rezone a parcel from B-3 (Regional Business) to I-1 (Light Industrial)

- J. Weiss reviewed the Zoning Amendment request and the Plan Commission Public Hearing/Meeting on May 15, 2023. The property owner 's intention is to add buildings to rent to construction trades.
- R. Schmeichel reported that there were no concerns at the monthly Chairman meeting at County Planning and Zoning.

Motion: J. Weiss / B. Cardoza to approve.

- T. Wilde stated he has concerns with possible outside storage and would like to add a condition to the Zoning amendment to prohibit outside storage.
- E. Skerke reported that you cannot put conditions on a Zoning Map Amendment.
- M. Parmentier stated that you can, with the property owner's agreement, add a deed restriction to the property. The motion would be amended to state that you support the zoning amendment if the property owner puts a deed restriction on the property, then the Town Board would detail what that deed restriction is.

Motion Amended: J. Weiss / B. Cardoza amended the motion to recommend approval if and only if the property owner self imposes deed restriction, enforceable by the Town of Neenah, to restrict no outside storage on the property.

As the Zoom meeting was inadvertently muted during public forum, the Town Board allowed guest C. Sturn to speak.

- C. Sturn stated the current owner is a super neighbor and the existing screenings are nice, she would like to see that hose are kept, and extended to screen the new buildings from the residential lots across the street.

Motion Amended second time: J. Weiss / B. Cardoza amended the motion to recommend approval if and only if the property owner self imposes deed restriction, enforceable by the Town of Neenah, to restrict no outside storage on the property, extend the landscape screening in front of the new structure and maintain existing landscape screening along Deerwood Drive.

Motion Carried 5:0:0.

Mahler Park Road and Town Hall Parking Lot

Approve Engineering Plans for Mahler Park Road and Town Hall Parking Lot.

- R. Schmeichel requested action on Mahler Park Road first.
- B. Hamblin reviewed the project and presented estimated costs for Mahler Park Road and Town Hall parking lot improvements. He discussed the changes to the scope of the project at Mahler Park to address the width of the parking area, added stalls and adjustments to the street light poles.
- General discussion about details of the projects. It was noted that the estimated costs of the project exceeds the 2023 budget amount.
- Timeline for bidding the projects was reviewed, publication for two weeks, bid opening June 9th and Town Board approval June 12. The Mahler Park Road project would not be completed until late fall after the park rentals and sporting events are finished for the season.
- General discussion about the Town Hall parking lot improvement. The scope of the project does not address the concrete portion of the parking lot. G. Armstrong noted that he is asking for estimates for repairing the concrete.
- B. Hamblin discussed drainage concerns with the Town Hall parking lot and how the plan is addressing the drainage issues.

Motion: J. Weiss / B. Cardoza to approve Mahler Park Road improvement plans and for the Town Hall Parking lot and commissioned McMahan to go through the bid process.

- R. Schmeichel requested a roll call vote.
- Motion Carried by roll call vote, all voted yes.

Oakridge Road and Larsen Road

Discussion and possible action regarding Oakridge Road and Larsen Road interim maintenance before reconstruction projects are started.

- Following the previous Town Board meeting, Roads Superintendent Glenn Armstrong provided additional information about the highway budget. E. Skerke reviewed the projected expenses for highway budget through 2023.
- G. Armstrong discussed the area where annexation of the farm at Oakridge Road and Tullar Road and the fact that the City annexed only ½ of the road. The Boundary agreement is clear that the road should be annexed in whole. The intent of the Border Agreement is that they annex the whole road, so the City should be responsible to pay for the whole road in the area of annexation. Now is the time to have the discussion with the City as to what they are responsible for their portion of road construction costs.
- General discussion of options on Oakridge and Larsen Roads. G. Armstrong proposed an option to install a ½ inch scratch coat to Oakridge Road from Tullar Road to CTH CB roundabout so that it blends in with the City's project. General concession is that the Town would do nothing on either Oakridge Road or Larsen Road except to fill potholes and repairs as needed. reconstruction.
- General Consensus is to have a discussion with the City to have an in-person conversation with the City Engineer and Attorney to discuss cost sharing on Oakridge Road.

Future Agenda Topics and Meetings

- Board of Review , Thursday May 25, 2023 10:00 a.m.
- Memorial Day Holiday Monday May 29, 2023 – Office Closed
- Monday June 5, 2023 6:00 p.m. at Franzoi Park
- Fire Department Meeting, Wednesday, June 7, 2023 at 6:00 p.m.
- Next Regularly Scheduled Town Board Meeting, Monday June 12, 2023, at 7:00 p.m.

Old Business

- E. Skerke provided an update on an outstanding item from a couple of years ago related to a parcel along Breezewood Lane, it is a small parcel that is completely road right of way that is still deeded to an individual. The individual's estate wants to Quit Claim deed the "road" parcel to the Town, we may see this finalized in the coming months.

New Business

- E. Skerke reported on the Winnebago County Solid Waste Annual Meeting, the Town will receive a small refund from the Tri-County recycling surplus, approximately \$1,500. She also stated that anyone interested in a tour of the recycling facility is welcome to schedule one with the County.

Adjourn Meeting

Motion: J. Weiss / T. Wilde to adjourn. Motion carried. Meeting adjourned at 8:12 p.m.

Respectfully submitted,



Ellen Skerke
Administrator-Clerk-Treasurer

Approved: DRAFT – Pending Approval

Voucher List Authorization - June 12, 2023

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
6/13/2023	General MM	Checking	\$ 75,000.00	6-12-2023 Vouchers

Check Details:

Accounts Payable:	\$	54,730.90	
Postage - Newsletter pending verification	\$	450.00	estimate

Notification of New Vendors None

Payroll	Payroll	\$	15,846.86
	Expense Reimburse	\$	555.17
	Gross Payroll	\$	16,402.03
	Net Payroll	\$	13,879.67

Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
5/19/2023	General MM	\$ 10,658.25	Various
5/31/2023	General MM	\$ 1,583.46	Cell Tower
5/31/2023	General MM	\$ 3,566.74	Various
5/31/2023	Various	\$ 5,040.19	Interest Earned

Paid via Bank Transfer:

Nationwide:	\$	1,165.79
Federal Tax/Medicare:	\$	1,655.70
State Taxes:	\$	448.34
Wisconsin Retirement:	\$	756.16
Wisconsin Health Insurance	\$	1,047.06

Account Balances as of June 13, 2023 - after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 2,910			
Membership account	\$ 25			
General MM	\$ 437,994	\$ 508,628	\$ 753,790	\$ 1,700,411
Impact Fee	\$ 7,510			
Taxes Collected	\$ 9,556	\$ 250,000		\$ 259,556
Tullar Rd Fund	\$ 35,116			
Storm Water	\$ 393,303	\$ 252,876	\$ 502,762	\$ 1,148,942
CFCU	\$ 518			
TOTAL	\$ 886,932	\$ 1,011,504	\$ 1,256,552	

GRAND TOTAL	\$ 3,154,988
--------------------	---------------------

_____ Schmeichel _____ Bluma _____ Cardoza _____ Weiss _____ Wilde

**Town of Neenah
Check Detail
June 12 - 13, 2023**

*Accounts Payable
\$54,730.90*

Date	Num	Name	Memo	Account	Paid Amou...
06/13/2023	28357	Aberdean Consult...		11010-1 · Checking - Prospera ...	
06/12/2023	67410			51420-4 · Office Expenses	-37.50
06/12/2023	67575		June services	51420-4 · Office Expenses	-441.00
TOTAL					-478.50
06/13/2023	28358	BP Neenah Stand...	52210-4	11010-1 · Checking - Prospera ...	
06/12/2023	May 2023			52210-4 · Fire Dept. Fuel	-174.35
TOTAL					-174.35
06/13/2023	28359	Cowling Property ...		11010-1 · Checking - Prospera ...	
06/12/2023	4225			51610-1 · Maintenance & Operati...	-87.00
				55300-3 · Parks - CPM Dog Stati...	-261.00
				55300-5 · CPM - Admin Services	-50.00
			Spring Clean Up	55300-1 · Parks - CPM additional...	-464.00
			Open Parks - including ...	55300-1 · Parks - CPM additional...	-348.00
			prepare for controlled b...	55200-8 · Conservancy Park Exp...	-203.00
			general	55300-1 · Parks - CPM additional...	-174.00
06/12/2023	4226		Installation #1 of 6	55200-1 · Parks - Cowling Proper...	-6,766.67
			general	55300-1 · Parks - CPM additional...	-942.50
			May 2023	55300-3 · Parks - CPM Dog Stati...	-551.00
			May 2023	55300-4 · Parks - CPM Restroom...	-333.50
			cleaning supplies / gloves	55200-3 · Parks - Supplies & Mai...	-422.21
			May 2023	55300-2 · Parks - CPM Weed Co...	-541.50
			lock boxes	55200-3 · Parks - Supplies & Mai...	-68.00
		Administration Fees	May 2023	55300-5 · CPM - Admin Services	-37.50
TOTAL					-11,249.88
06/13/2023	28360	Fox Cities Chamb...		11010-1 · Checking - Prospera ...	
06/12/2023	64368		annual membership	51121-0 · Public Notices	-420.00
TOTAL					-420.00
06/13/2023	28361	K and C Pest Cont...		11010-1 · Checking - Prospera ...	
06/12/2023	156572		Mahler Park	55300-6 · Parks- Pest Control	-26.00
06/12/2023	156571		Franzoi Park	55300-6 · Parks- Pest Control	-26.00
TOTAL					-52.00
06/13/2023	28362	McMahon Associa...		11010-1 · Checking - Prospera ...	
06/12/2023	930627		Mahler pavement design	53311-5 · Hwy Exp- McMahon	-3,360.80
			Town hall pavement de...	53311-5 · Hwy Exp- McMahon	-76.50
06/12/2023	930626		Grimes property	6-59200 · Stormwater - Engineer...	-153.00
06/12/2023	930619		CTH O pond	6-54200 · CTH O Pond Maintena...	-2,998.17
06/12/2023	930727		UNPS grant app	6-59200 · Stormwater - Engineer...	-2,235.20
06/12/2023	801427		Design road plans	53314-9 · Hwy - Oakridge Rd - M...	-8,283.00
06/12/2023	801426		design road plan	53314-4 · Hwy -Larsen Rd - McM...	-20,244.75
TOTAL					-37,351.42
06/13/2023	28363	Oshkosh Fire and ...		11010-1 · Checking - Prospera ...	
06/12/2023	190913			52210-3 · Fire Dept Supplies and...	-27.50

12:13 PM
06/07/23

Town of Neenah
Check Detail
June 12 - 13, 2023

Date	Num	Name	Memo	Account	Paid Amou...
TOTAL					-27.50
06/13/2023	28364	Spectrum - Charte...		11010-1 · Checking - Prospera ...	
06/12/2023	296620...			52210-6 · Fire Dept Phone 51420-7 · Office Telephone	-39.99 -299.95
TOTAL					-339.94
06/13/2023	28365	Suburban Wildlife...		11010-1 · Checking - Prospera ...	
06/12/2023	7112			6-54100 · SW - Conservancy Pon... 6-54200 · CTH O Pond Maintena...	-250.00 -1,571.00
TOTAL					-1,821.00
06/13/2023	28366	USPS		11010-1 · Checking - Prospera ...	
06/12/2023			10 rolls of forever stam...	51420-9 · Postage	-630.00
TOTAL					-630.00
06/13/2023	28367	Village of Fox Cro...		11010-1 · Checking - Prospera ...	
06/12/2023	14647		Rocket/Larsen temp sig...	53311-7 · Highway Projects	-1,506.31
TOTAL					-1,506.31
06/13/2023	28368	Winnebago Liquid...	51610-1	11010-1 · Checking - Prospera ...	
06/12/2023	137937			51610-1 · Maintenance & Operati...	-80.00
TOTAL					-80.00
06/13/2023	28369	Wisconsin DNR- E...	53440-4	11010-1 · Checking - Prospera ...	
06/12/2023	471175...			6-56500 · DNR Stormwater Perm...	-500.00
TOTAL					-500.00
06/13/2023	28370	WUTA	51120-0	11010-1 · Checking - Prospera ...	
06/12/2023	6123			51120-0 · Membership / Seminar...	-100.00
TOTAL					-100.00

9:48 AM
06/07/23

Town of Neenah
Payroll Transaction Detail
June 2023

Payroll
Gross \$16,402.03
Net \$13,879.67

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount			
06/15/2023	DD15...	Paycheck	Armstrong, Glenn	Highway Salary	0.00	180.00			
			Armstrong, Glenn	Stormwater - Drainage	0.00	160.00			
			Armstrong, Glenn	Nationwide Retirement Fund	0.00	25.50			
			Armstrong, Glenn	Nationwide Retirement Fund	0.00	-25.50			
			Armstrong, Glenn	Highway Expense - Mileage	0.00	40.61			
			Armstrong, Glenn	Storm Water Expense - Mileage	0.00	55.02			
			Armstrong, Glenn	Medicare Employee Addl Tax	0.00	0.00			
			Armstrong, Glenn	Federal Withholding	340.00	0.00			
			Armstrong, Glenn	Medicare Company	340.00	4.93			
			Armstrong, Glenn	Medicare Company	340.00	-4.93			
			Armstrong, Glenn	Medicare Employee	340.00	-4.93			
			Armstrong, Glenn	WI - Withholding	340.00	0.00			
									430.70
			06/15/2023	DD15...	Paycheck	Bluma, David	Supervisor Salary	0.00	615.00
						Bluma, David	Supervisor per diem	0.00	90.00
Bluma, David	Nationwide Retirement Fund	0.00				52.88			
Bluma, David	Nationwide Retirement Fund	0.00				-52.88			
Bluma, David	Supervisor Expense Reimburse	0.00				0.00			
Bluma, David	Maintenance Expense	0.00				89.93			
Bluma, David	Maintenance Expense	0.00				189.60			
Bluma, David	Medicare Employee Addl Tax	0.00				0.00			
Bluma, David	Federal Withholding	705.00				-61.50			
Bluma, David	Medicare Company	705.00				10.23			
Bluma, David	Medicare Company	705.00				-10.23			
Bluma, David	Medicare Employee	705.00				-10.23			
Bluma, David	WI - Withholding	705.00				-30.00			
						882.80			
06/15/2023	DD15...	Paycheck				Boushele, Victoria L	Deputy Clerk	0.00	2,090.00
			Boushele, Victoria L	Nationwide Retirement Fund	0.00	156.75			
			Boushele, Victoria L	Nationwide Retirement Fund	0.00	-156.75			
			Boushele, Victoria L	Clerk- Mileage	0.00	0.00			
			Boushele, Victoria L	Medicare Employee Addl Tax	0.00	0.00			
			Boushele, Victoria L	Federal Withholding	2,090.00	-94.00			
			Boushele, Victoria L	Medicare Company	2,090.00	30.31			
			Boushele, Victoria L	Medicare Company	2,090.00	-30.31			
			Boushele, Victoria L	Medicare Employee	2,090.00	-30.31			
			Boushele, Victoria L	WI - Withholding	2,090.00	-62.81			
									1,902.88
06/15/2023	DD15...	Paycheck	Cardoza, Brooke	Supervisor Salary	0.00	615.00			
			Cardoza, Brooke	Supervisor per diem	0.00	45.00			
			Cardoza, Brooke	Nationwide Retirement Fund	0.00	49.50			
			Cardoza, Brooke	Nationwide Retirement Fund	0.00	-49.50			
			Cardoza, Brooke	Supervisor Expense Reimburse	0.00	0.00			
			Cardoza, Brooke	Medicare Employee Addl Tax	0.00	0.00			
			Cardoza, Brooke	Federal Withholding	660.00	-50.00			
			Cardoza, Brooke	Medicare Company	660.00	9.57			
			Cardoza, Brooke	Medicare Company	660.00	-9.57			
			Cardoza, Brooke	Medicare Employee	660.00	-9.57			
			Cardoza, Brooke	WI - Withholding	660.00	-50.00			
									550.43

Town of Neenah
Payroll Transaction Detail
June 2023

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount			
06/15/2023	DD15...	Paycheck	Davis, Douglas	Maintenance Salary	0.00	110.00			
			Davis, Douglas	Nationwide Retirement Fund	0.00	8.25			
			Davis, Douglas	Nationwide Retirement Fund	0.00	-8.25			
			Davis, Douglas	Maintenance Expense	0.00	0.00			
			Davis, Douglas	Maintenance Mileage	0.00	0.00			
			Davis, Douglas	Park Expense Reimbursement	0.00	0.00			
			Davis, Douglas	Medicare Employee Addl Tax	0.00	0.00			
			Davis, Douglas	Federal Withholding	110.00	0.00			
			Davis, Douglas	Medicare Company	110.00	1.59			
			Davis, Douglas	Medicare Company	110.00	-1.59			
			Davis, Douglas	Medicare Employee	110.00	-1.59			
			Davis, Douglas	WI - Withholding	110.00	0.00			
									108.41
			06/15/2023	DD15...	Paycheck	Klinka, Gary	Building Inspector	0.00	1,893.55
Klinka, Gary	Nationwide Retirement Fund	0.00				142.02			
Klinka, Gary	Nationwide Retirement Fund	0.00				-142.02			
Klinka, Gary	Medicare Employee Addl Tax	0.00				0.00			
Klinka, Gary	Federal Withholding	1,893.55				0.00			
Klinka, Gary	Medicare Company	1,893.55				27.46			
Klinka, Gary	Medicare Company	1,893.55				-27.46			
Klinka, Gary	Medicare Employee	1,893.55				-27.46			
Klinka, Gary	WI - Withholding	1,893.55				0.00			
						1,866.09			
06/15/2023	DD15...	Paycheck	Lloyd, Ayden	Fireman Wage - State Fund Train	0.00	420.00			
			Lloyd, Ayden	Fireman Wage - State Fund Train	0.00	720.00			
			Lloyd, Ayden	Nationwide Retirement Fund	0.00	85.50			
			Lloyd, Ayden	Nationwide Retirement Fund	0.00	-85.50			
			Lloyd, Ayden	Medicare Employee Addl Tax	0.00	0.00			
			Lloyd, Ayden	Federal Withholding	1,140.00	0.00			
			Lloyd, Ayden	Medicare Company	1,140.00	16.53			
			Lloyd, Ayden	Medicare Company	1,140.00	-16.53			
			Lloyd, Ayden	Medicare Employee	1,140.00	-16.53			
			Lloyd, Ayden	WI - Withholding	1,140.00	0.00			
									1,123.47
06/15/2023	DD15...	Paycheck	Osero, Daniel W.	Nationwide Retirement Fund	0.00	0.00			
			Osero, Daniel W.	Nationwide Retirement Fund	0.00	0.00			
			Osero, Daniel W.	FD Supplies	0.00	199.32			
			Osero, Daniel W.	Medicare Employee Addl Tax	0.00	0.00			
			Osero, Daniel W.	Federal Withholding	0.00	0.00			
			Osero, Daniel W.	Medicare Company	0.00	0.00			
			Osero, Daniel W.	Medicare Company	0.00	0.00			
			Osero, Daniel W.	Medicare Employee	0.00	0.00			
			Osero, Daniel W.	WI - Withholding	0.00	0.00			
									199.32
06/15/2023	DD15...	Paycheck	Plier, Christopher J.	Fireman Expenses	0.00	0.00			
			Plier, Christopher J.	FD Supplies	0.00	103.99			
			Plier, Christopher J.	Medicare Employee Addl Tax	0.00	0.00			
			Plier, Christopher J.	Federal Withholding	0.00	0.00			
			Plier, Christopher J.	Medicare Company	0.00	0.00			
			Plier, Christopher J.	Medicare Company	0.00	0.00			
			Plier, Christopher J.	Medicare Employee	0.00	0.00			
			Plier, Christopher J.	WI - Withholding	0.00	0.00			
						103.99			

Town of Neenah
Payroll Transaction Detail
June 2023

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount			
06/15/2023	28355	Paycheck	Schmeichel, Rober...	Chairman Wage	0.00	1,230.00			
			Schmeichel, Rober...	Chairman per diem	0.00	315.00			
			Schmeichel, Rober...	Nationwide Retirement Fund	0.00	115.88			
			Schmeichel, Rober...	Nationwide Retirement Fund	0.00	-115.88			
			Schmeichel, Rober...	Chairman - Expense Reimburse	0.00	39.30			
			Schmeichel, Rober...	Medicare Employee Addl Tax	0.00	0.00			
			Schmeichel, Rober...	Federal Withholding	1,230.00	-100.00			
			Schmeichel, Rober...	Medicare Company	1,545.00	22.41			
			Schmeichel, Rober...	Medicare Company	1,545.00	-22.41			
			Schmeichel, Rober...	Medicare Employee	1,545.00	-22.41			
			Schmeichel, Rober...	WI - Withholding	1,545.00	-64.98			
									1,396.91
			06/15/2023	DD15...	Paycheck	Skerke, Ellen J	Clerk Salary	0.00	5,560.00
						Skerke, Ellen J	WRS Employee Contribution	0.00	-378.08
Skerke, Ellen J	WRS Company Contribution	0.00				378.08			
Skerke, Ellen J	WRS Company Contribution	0.00				-378.08			
Skerke, Ellen J	Nationwide Retirement Fund	0.00				417.00			
Skerke, Ellen J	Nationwide Retirement Fund	0.00				-417.00			
Skerke, Ellen J	Wisconsin Health Insurance	0.00				-261.84			
Skerke, Ellen J	Wisconsin Health - EmployER	0.00				785.22			
Skerke, Ellen J	Wisconsin Health - EmployER	0.00				-785.22			
Skerke, Ellen J	Clerk- Mileage	0.00				15.72			
Skerke, Ellen J	Clerk - Office Exp Reimburse	0.00				124.99			
Skerke, Ellen J	Medicare Employee Addl Tax	0.00				0.00			
Skerke, Ellen J	Federal Withholding	4,920.08				-821.00			
Skerke, Ellen J	Medicare Company	5,298.16				76.82			
Skerke, Ellen J	Medicare Company	5,298.16				-76.82			
Skerke, Ellen J	Medicare Employee	5,298.16				-76.82			
Skerke, Ellen J	WI - Withholding	4,920.08				-212.18			
						3,950.79			
06/15/2023	28356	Paycheck	Weiss, James	Supervisor Salary	0.00	615.00			
			Weiss, James	Supervisor per diem	0.00	90.00			
			Weiss, James	Nationwide Retirement Fund	0.00	52.88			
			Weiss, James	Nationwide Retirement Fund	0.00	-52.88			
			Weiss, James	Supervisor Expense Reimburse	0.00	0.00			
			Weiss, James	Medicare Employee Addl Tax	0.00	0.00			
			Weiss, James	Federal Withholding	705.00	0.00			
			Weiss, James	Medicare Company	705.00	10.22			
			Weiss, James	Medicare Company	705.00	-10.22			
			Weiss, James	Medicare Employee	705.00	-10.22			
			Weiss, James	WI - Withholding	705.00	0.00			
						694.78			
06/15/2023	DD15...	Paycheck	Wilde, Thomas	Supervisor Salary	0.00	615.00			
			Wilde, Thomas	Supervisor per diem	0.00	180.00			
			Wilde, Thomas	Nationwide Retirement Fund	0.00	59.63			
			Wilde, Thomas	Nationwide Retirement Fund	0.00	-59.63			
			Wilde, Thomas	Supervisor Expense Reimburse	0.00	0.00			
			Wilde, Thomas	Medicare Employee Addl Tax	0.00	0.00			
			Wilde, Thomas	Federal Withholding	795.00	-86.00			
			Wilde, Thomas	Medicare Company	795.00	11.53			
			Wilde, Thomas	Medicare Company	795.00	-11.53			
			Wilde, Thomas	Medicare Employee	795.00	-11.53			
			Wilde, Thomas	WI - Withholding	795.00	-28.37			
									669.10
TOTAL						13,879.67			

Town of Neenah
Deposit Detail
May 2023

Deposit
Report

Type	Date	Name	Memo	Account	Amount
Dep...	05/19/20		Deposit	11011-1 · General MM - Prospera (124)	10,658.25
		Assessment ...	Deposit	46110-0 · Clerk's Assessment Letters Fees	-120.00
		Winnebago ...	municipality credit	53635-0 · Recycling	-243.54
		Bitco Insuran...	Deposit	48450-0 · Insurance Policy Dividends	-1,042.00
		Time Warner...	Quarter 1 2023	44100-0 · Time Warner Rebate	-5,225.15
		AT & T Fran...	Quarter 1 2023	44101-0 · At&T Franchise Fees	-246.50
		Franzoi Shelt...	1 rental	48200-0 · Mahler/Franzoi Shelter Rent	-65.00
		Mahler Shelt...	3 rentals	48200-0 · Mahler/Franzoi Shelter Rent	-230.00
		MB/FS Rent	July and August Rental	48200-1 · Municipal Building Rent	-1,000.00
		WI Dept. of ...	FFP Grant	52210-9 · Fire Dept. New Equip.	-1,252.16
		Zoning Permits	HotHead Properties	44400-0 · Zoning /Landfill Permits	-210.00
		Building Per...	Deposit	44310-0 · Building Permits	-1,013.90
		Dog Licenses	Deposit	44210-0 · Dog Licenses Fee	-10.00
TOTAL					-10,658.25
Dep...	05/31/20		Deposit	11011-1 · General MM - Prospera (124)	1,583.46
		Cell Tower R...	6/1/2023 rent	48200-4 · Cell Tower	-1,583.46
TOTAL					-1,583.46
Dep...	05/31/20		Deposit	11011-1 · General MM - Prospera (124)	3,566.74
		Assessment ...	Deposit	46110-0 · Clerk's Assessment Letters Fees	-100.00
		WE Energies	Deposit	44320-0 · Road Permits	-25.00
		Winnebago ...	2022 Recycling Surplus from Tr...	43790-0 · Cty Recy Rebate/Storm-Planning	-1,625.75
		Administratio...	NSF Check Fee	46110-1 · Clerk's Admin. Fees	-35.00
		Operator's Li...	7 operators licenes- 2 year rene...	44111-0 · Operator Licenses	-420.00
		Motel Tax	1st Q 2023 room tax	41210-0 · Motel Tax	-232.98
		Hidden Acre...	street lighting reimbursement	46321-0 · Street Lighting	-1,128.01
TOTAL					-3,566.74
Dep...	05/31/20		Interest	11011-1 · General MM - Prospera (124)	1,205.38
			Interest	48110-0 · Interest Income	-1,205.38
TOTAL					-1,205.38
Dep...	05/31/20		Interest	6-11020 · SW Savings - Prospera (127)	856.59
			Interest	6-48150 · Interest Income - Stormwater	-856.59
TOTAL					-856.59
Dep...	05/31/20		Interest	11010-1 · Checking - Prospera (150)	1.86
			Interest	48110-0 · Interest Income	-1.86
TOTAL					-1.86
Dep...	05/31/20		Interest	11320-1 · Tullar Rd Fund - Prospera (051)	57.06
			Interest	48160-0 · Interest Income- Tullar Road CD	-57.06
TOTAL					-57.06

Town of Neenah
Deposit Detail
May 2023

Type	Date	Name	Memo	Account	Amount
Dep...	05/31/20		Interest	11030-1 · CD Prospera (052)	2,919.30
			Interest	48110-0 · Interest Income	-2,919.30
TOTAL					-2,919.30

9:32 AM
06/07/23

**Town of Neenah
Payroll Transaction Detail
June 2023**

Nationwide
\$1,165.79

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Wage Base</u>	<u>Amount</u>
06/15/2023	DD15...	Paycheck	Armstrong, Glenn	Nationwide Retirement Fund	0.00	-25.50
						-25.50
06/15/2023	DD15...	Paycheck	Bluma, David	Nationwide Retirement Fund	0.00	-52.88
						-52.88
06/15/2023	DD15...	Paycheck	Boushele, Victoria L	Nationwide Retirement Fund	0.00	-156.75
						-156.75
06/15/2023	DD15...	Paycheck	Cardoza, Brooke	Nationwide Retirement Fund	0.00	-49.50
						-49.50
06/15/2023	DD15...	Paycheck	Davis, Douglas	Nationwide Retirement Fund	0.00	-8.25
						-8.25
06/15/2023	DD15...	Paycheck	Klinka, Gary	Nationwide Retirement Fund	0.00	-142.02
						-142.02
06/15/2023	DD15...	Paycheck	Lloyd, Ayden	Nationwide Retirement Fund	0.00	-85.50
						-85.50
06/15/2023	DD15...	Paycheck	Osero, Daniel W.	Nationwide Retirement Fund	0.00	0.00
						0.00
06/15/2023	28355	Paycheck	Schmeichel, Rober...	Nationwide Retirement Fund	0.00	-115.88
						-115.88
06/15/2023	DD15...	Paycheck	Skerke, Ellen J	Nationwide Retirement Fund	0.00	-417.00
						-417.00
06/15/2023	28356	Paycheck	Weiss, James	Nationwide Retirement Fund	0.00	-52.88
						-52.88
06/15/2023	DD15...	Paycheck	Wilde, Thomas	Nationwide Retirement Fund	0.00	-59.63
						-59.63
TOTAL						-1,165.79

Payroll Liabilities
Federal \$1,655.70
State \$ 448.34

9:30 AM
06/07/23

Town of Neenah
Payroll Liability Balances
June 2023

	<u>BALANCE</u>	
Payroll Liabilities		
Federal Withholding	1,212.50	} 1,655.70
Medicare Employee	221.60	
Medicare Company	221.60	
WI - Withholding	448.34	
Medicare Employee Addl Tax	0.00	
Total Payroll Liabilities	<u><u>2,104.04</u></u>	

WI Retirement
\$ 756.16

9:30 AM
06/07/23
Accrual Basis

Town of Neenah
General Ledger
As of June 30, 2023

Type	Date	Num	Name	Memo	Split	Amount
21530-0 · WRS Payable						
Paycheck	06/15/2023	DD15...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	378.08
Paycheck	06/15/2023	DD15...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	378.08
Total 21530-0 · WRS Payable						756.16
34300-0 · Fund Balances Town of Neenah						
Total 34300-0 · Fund Balances Town of Neenah						
51420-0 · Clerk - Salary						
Paycheck	06/15/2023	DD15...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	-5,560.00
Total 51420-0 · Clerk - Salary						-5,560.00
TOTAL						-4,803.84

9:30 AM
06/07/23
Accrual Basis

Town of Neenah
General Ledger
As of June 30, 2023

WI Health
\$1,047.06

Type	Date	Num	Name	Memo	Split	Amount
21533-0 · Health Insurance Payable						
Paycheck	06/15/2023	DD15...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	261.84
Paycheck	06/15/2023	DD15...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	785.22
Total 21533-0 · Health Insurance Payable						1,047.06
TOTAL						1,047.06

Memorandum

Date:	June 12th, 2023
To:	Town of Neenah Town Administrator/Chairman/Town Board Members
From:	Fire Chief Chad Dolphin
Subject:	TNFD Resignation – FF Claire Barton-Seaver

Firefighter Claire Barton-Seaver has informed TNFD of her resignation from the fire department. We wish Claire all of the best moving forward.

Claire has turned in all of her department issued equipment.

Respectfully,
Fire Chief Chad Dolphin

To: Town Board

From: Ellen Skerke, Administrator-Clerk-Treasurer



Date: June 9, 2023

Memo: Mahler Park Road and Town Hall Parking Lot improvements

Bids were opened on Thursday 6-8-2023 for the Mahler Park Road and Town Hall Parking lot improvements. McMahon's information and Notice of Awards regarding both projects are attached. There are three different notice of Award documents: one for Mahler Park Road only, one for Town Hall Parking Lot only and one as a combined Notice of Award for both projects. Town Board action on June 12, 2023 will determine which, if any, of the attached documents are signed. Ben Hamblin will be at the Town Board meeting on Monday June 12, 2023 to answer any questions and I have a Specifications Manual in my office for both projects if you would like to review detailed information.

Mahler Park Road

In the 2023 Budget, we budget \$118,000 for Mahler Park Road. The scope of the project was changed considerably since the \$118,000 budget was established. \$118,000 included mill and overlay only. It did include excavation to bring the road/parking into compliance on width, did not include managing the excavated material and restoration of the sledding hill, nor movement of the boulders.

Should the Town Board award the contract for Mahler Park Road Improvements to Northeast Asphalt in the amount of \$238,299, a Budget amendment of \$120,299 for the Highway budget will be required and will come before the Town Board as a Resolution at the next Town Board meeting.

Town Hall Parking Lot

In the 2023 Budget, we budget \$24,000 for Town Hall Parking Lot improvements. The budget assumed a mill and overlay. The scope of the project was broadened to address drainage and send the majority of the drainage to the stormwater pond through a buried stormwater pipe.

Should the Town Board award the contract for the Town Hall Parking lot improvements to Northeast Asphalt in the amount of \$85,467, a Budget amendment of \$61,467 for the General Government, Maintenance budget will be required and will come before the Town Board as a Resolution at the next Town Board meeting.

McMAHON

ENGINEERS ARCHITECTS

June 8, 2023

Town of Neenah
Attn: Ellen Skerke
1600 Breezewood Lane
Neenah, WI 54956

Re: Town of Neenah
Mahler Park
Asphalt Resurfacing & Site Improvements
Letter of Recommendation
McM. No. N0003-09-23-00245

Dear Ellen:

On June 8, 2023, bids were received via QuestCDN v-Bid for the above referenced project. Two bids were received, ranging in price from \$238,299.00 to \$263,074.23 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding the **Mahler Park** Contract N0003-09-23-00245 to the low bidder, Northeast Asphalt, Inc., in the amount of \$238,299.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.



Benjamin T. Hamblin, P.E.
Associate / Municipal & Civil Engineer

BTH:car

Enclosures: Notice of Awards
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: NORTHEAST ASPHALT, INC.
W6380 Deign Drive
Greenville, WI 54942

Contract No. N0003-09-23-00245

Project: MAHLER PARK
ASPHALT RESURFACING & SITE IMPROVEMENTS
For The TOWN OF NEENAH | Winnebago County, Wisconsin

You are notified that your Bid, dated June 8, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Mahler Park Asphalt Resurfacing & Site Improvements for the Town of Neenah, Winnebago County, Wisconsin.

The Contract Price of your Contract is Two Hundred Thirty-Eight Thousand Two Hundred Ninety-Nine & no/Dollars (\$238,299.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

TOWN OF NEENAH | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: TOWN OF NEENAH
Project Name: Neenah Town Hall & Mahler Park Asphalt Resurfacing & Site Improvements
Contract No.: N0003-09-23-00245
Bid Date/Time: June 8, 2023 @ Noon
Project Manager: Ben Hamblin, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

TOWN HALL

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Traffic Control	\$3,860.00	\$3,860.00	\$1,901.70	\$1,901.70
2.	1	L.S.	Erosion Control	\$1,250.00	\$1,250.00	\$503.22	\$503.22
3.	1	L.S.	Sandblast Existing Striping on Concrete	\$750.00	\$750.00	\$754.83	\$754.83
4.	2,300	S.Y.	Full Depth Pulverize Existing Asphalt and Gravel Base	\$1.20	\$2,760.00	\$0.93	\$2,139.00
5.	25	L.F.	Ditch Construction	\$12.00	\$300.00	\$65.94	\$1,648.50
6.	1	L.S.	Unclassified Excavation (Est. at 15 C.Y.)	\$410.00	\$410.00	\$1,247.99	\$1,247.99
7.	1	L.S.	Concrete Removal	\$1,220.00	\$1,220.00	\$2,136.02	\$2,136.02
8.	260	L.F.	8 Inch PVC Storm Sewer	\$24.70	\$6,422.00	\$39.91	\$10,376.60
9.	1	Ea.	8 Inch Roof Drain Connection	\$145.00	\$145.00	\$1,147.35	\$1,147.35
10.	1	Ea.	30 Inch Concrete Yard Drain	\$1,600.00	\$1,600.00	\$2,430.56	\$2,430.56
11.	1	Ea.	8 Inch Plastic Yard Drain	\$475.00	\$475.00	\$920.90	\$920.90
12.	2,300	S.Y.	Fine Grade and Shape Pulverized Material and Gravel Base	\$3.70	\$8,510.00	\$4.48	\$10,304.00
13.	80	L.F.	30 Inch Curb and Gutter	\$60.00	\$4,800.00	\$76.00	\$6,080.00
14.	65	S.Y.	8 Inch Unreinforced Concrete, High Early	\$78.00	\$5,070.00	\$150.50	\$9,782.50
15.	250	TON	1-3/4 HMA Pavement, 3LT 58-28S, Lower Layer - Standard	\$84.60	\$21,150.00	\$75.34	\$18,835.00
16.	250	TON	1-3/4 HMA Pavement, 4 LT 58-28S, Upper Layer - Standard	\$89.70	\$22,425.00	\$93.59	\$23,397.50
17.	3	C.Y.	4 Inch Rip Rap, 12 Inches Deep	\$550.00	\$1,650.00	\$409.19	\$1,227.57
18.	1	L.S.	Restoration, Complete (Est. at 500 S.Y.)	\$1,410.00	\$1,410.00	\$5,938.02	\$5,938.02
19.	2,300	L.F.	4 Inch Stripe, White Paint	\$0.45	\$1,035.00	\$0.45	\$1,035.00
20.	5	Ea.	NO PARKING FIRE LANE' Lettering, White Paint	\$35.00	\$175.00	\$35.23	\$176.15
21.	2	Ea.	Accessible Parking Symbol White Paint	\$25.00	\$50.00	\$25.16	\$50.32
TOTAL (Items 1. through 21., inclusive)					\$85,467.00		\$102,032.73

MAHLER PARK

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Traffic Control	\$5,680.00	\$5,680.00	\$1,901.70	\$1,901.70
2.	1	L.S.	Erosion Control	\$1,890.00	\$1,890.00	\$503.22	\$503.22
3.	2	Ea.	Remove Existing Culverts	\$175.00	\$350.00	\$231.48	\$462.96
4.	1	Ea.	Remove and Grub Tree	\$150.00	\$150.00	\$1,383.84	\$1,383.84
5.	9	Ea.	Remove and Salvage Existing Signs for Reuse (8 Handicap Signs & 1 Park Sign)	\$75.00	\$675.00	\$41.76	\$375.84
6.	1	L.S.	Temporarily Relocate Boulders on Lawn	\$1,150.00	\$1,150.00	\$2,374.89	\$2,374.89
7.	7,500	S.Y.	Pulverize Existing Asphalt and Gravel Base	\$0.90	\$6,750.00	\$0.93	\$6,975.00
8.	1	L.S.	Unclassified Excavation (Est. at 450 C.Y.)	\$3,906.00	\$3,906.00	\$10,875.26	\$10,875.26
9.	1	L.S.	Place Excavated Material on Sledding Hill and Grade	\$1,890.00	\$1,890.00	\$4,508.00	\$4,508.00
10.	300	L.F.	8 Inch Storm Sewer	\$28.70	\$8,610.00	\$39.35	\$11,805.00
11.	900	TON	Base Aggregate Dense 1-1/4 Inch for Excavated Areas	\$16.40	\$14,760.00	\$18.40	\$16,560.00
12.	8,000	S.Y.	Fine Grade and Shape Pulverized Material and Gravel Base	\$2.20	\$17,600.00	\$3.42	\$27,360.00
13.	850	TON	1-3/4 HMA Pavement, 3LT 58-28S, Lower Layer - Standard	\$75.90	\$64,515.00	\$73.83	\$62,755.50
14.	850	TON	1-3/4 HMA Pavement, 4LT 58-28S, Upper Layer - Standard	\$82.40	\$70,040.00	\$83.33	\$70,830.50
15.	200	TON	Gravel Shoulder, 3 Ft Wide	\$43.55	\$8,710.00	\$33.63	\$6,726.00
16.	550	S.Y.	Remove Excess Landscaping Shoulder	\$2.90	\$1,595.00	\$7.97	\$4,383.50
17.	9	Ea.	Reinstall Salvaged Signs (8 Handicap Signs & 1 Park Sign)	\$200.00	\$1,800.00	\$201.29	\$1,811.61
18.	1	L.S.	Relocate Boulders on Gravel Shoulder	\$1,275.00	\$1,275.00	\$3,642.68	\$3,642.68
19.	1	L.S.	Restoration, Complete	\$24,680.00	\$24,680.00	\$25,563.67	\$25,563.67
20.	9	Ea.	Arrow Symbols, Various, White Paint	\$10.00	\$90.00	\$10.06	\$90.54
21.	24	L.F.	12 Inch Stop Bar, White Paint	\$2.00	\$48.00	\$2.01	\$48.24
22.	4,300	L.F.	4 Inch Stripe, White Paint	\$0.45	\$1,935.00	\$0.45	\$1,935.00
23.	8	Ea.	Accessible Parking Symbol White Paint	\$25.00	\$200.00	\$25.16	\$201.28
TOTAL (Items A1 through A23, inclusive)					\$238,299.00		\$263,074.23
TOTAL TOWN HALL & MAHLER PARK					\$323,766.00		\$365,106.96

Bid Security	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes - #1 and #2	Yes - #1 and #2

	Subcontractor	Subcontractor
Tree Removal	Zillges	-
Landscape Restoration	Zillges	Pleasant Knoll Landscaping
Excavation	Zillges	-
Concrete Curb/Flatwork	P&K Flatwork	-
Storm Sewer	Zillges	AG Excavating, Inc.
Asphalt Pulverizing	N/A	-
Asphalt Paving	N/A	-
Striping	Midstate Parking Lot Maintenance	-

McMAHON

ENGINEERS ARCHITECTS

June 8, 2023

Town of Neenah
Attn: Ellen Skerke
1600 Breezewood Lane
Neenah, WI 54956

Re: Town of Neenah
Neenah Town Hall
Asphalt Resurfacing & Site Improvements
Letter of Recommendation
McM. No. N0003-09-23-00245

Dear Ellen:

On June 8, 2023, bids were received via QuestCDN v-Bid for the above referenced project. Two bids were received, ranging in price from \$85,467.00 to \$102,032.73 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding the **Town Hall** Contract N0003-09-23-00245 to the low bidder, Northeast Asphalt, Inc., in the amount of \$85,467.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.



Benjamin T. Hamblin, P.E.
Associate / Municipal & Civil Engineer

BTH:car

Enclosures: Notice of Awards
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: NORTHEAST ASPHALT, INC.
W6380 Deign Drive
Greenville, WI 54942

Contract No. N0003-09-23-00245

Project: NEENAH TOWN HALL
ASPHALT RESURFACING & SITE IMPROVEMENTS
For The TOWN OF NEENAH | Winnebago County, Wisconsin

You are notified that your Bid, dated June 8, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Neenah Town Hall Asphalt Resurfacing & Site Improvements for the Town of Neenah, Winnebago County, Wisconsin.

The Contract Price of your Contract is Eighty-Five Thousand Four Hundred Sixty-Seven & no/Dollars (\$85,467.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

TOWN OF NEENAH | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: TOWN OF NEENAH
Project Name: Neenah Town Hall & Mahler Park Asphalt Resurfacing & Site Improvements
Contract No.: N0003-09-23-00245
Bid Date/Time: June 8, 2023 @ Noon
Project Manager: Ben Hamblin, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

TOWN HALL

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Traffic Control	\$3,860.00	\$3,860.00	\$1,901.70	\$1,901.70
2.	1	L.S.	Erosion Control	\$1,250.00	\$1,250.00	\$503.22	\$503.22
3.	1	L.S.	Sandblast Existing Striping on Concrete	\$750.00	\$750.00	\$754.83	\$754.83
4.	2,300	S.Y.	Full Depth Pulverize Existing Asphalt and Gravel Base	\$1.20	\$2,760.00	\$0.93	\$2,139.00
5.	25	L.F.	Ditch Construction	\$12.00	\$300.00	\$65.94	\$1,648.50
6.	1	L.S.	Unclassified Excavation (Est. at 15 C.Y.)	\$410.00	\$410.00	\$1,247.99	\$1,247.99
7.	1	L.S.	Concrete Removal	\$1,220.00	\$1,220.00	\$2,136.02	\$2,136.02
8.	260	L.F.	8 Inch PVC Storm Sewer	\$24.70	\$6,422.00	\$39.91	\$10,376.60
9.	1	Ea.	8 Inch Roof Drain Connection	\$145.00	\$145.00	\$1,147.35	\$1,147.35
10.	1	Ea.	30 Inch Concrete Yard Drain	\$1,600.00	\$1,600.00	\$2,430.56	\$2,430.56
11.	1	Ea.	8 Inch Plastic Yard Drain	\$475.00	\$475.00	\$920.90	\$920.90
12.	2,300	S.Y.	Fine Grade and Shape Pulverized Material and Gravel Base	\$3.70	\$8,510.00	\$4.48	\$10,304.00
13.	80	L.F.	30 Inch Curb and Gutter	\$60.00	\$4,800.00	\$76.00	\$6,080.00
14.	65	S.Y.	8 Inch Unreinforced Concrete, High Early	\$78.00	\$5,070.00	\$150.50	\$9,782.50
15.	250	TON	1-3/4 HMA Pavement, 3LT 58-28S, Lower Layer - Standard	\$84.60	\$21,150.00	\$75.34	\$18,835.00
16.	250	TON	1-3/4 HMA Pavement, 4 LT 58-28S, Upper Layer - Standard	\$89.70	\$22,425.00	\$93.59	\$23,397.50
17.	3	C.Y.	4 Inch Rip Rap, 12 Inches Deep	\$550.00	\$1,650.00	\$409.19	\$1,227.57
18.	1	L.S.	Restoration, Complete (Est. at 500 S.Y.)	\$1,410.00	\$1,410.00	\$5,938.02	\$5,938.02
19.	2,300	L.F.	4 Inch Stripe, White Paint	\$0.45	\$1,035.00	\$0.45	\$1,035.00
20.	5	Ea.	NO PARKING FIRE LANE' Lettering, White Paint	\$35.00	\$175.00	\$35.23	\$176.15
21.	2	Ea.	Accessible Parking Symbol White Paint	\$25.00	\$50.00	\$25.16	\$50.32
TOTAL (Items 1. through 21., Inclusive)				\$85,467.00	\$85,467.00	\$102,032.73	\$102,032.73

MAHLER PARK

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Traffic Control	\$5,680.00	\$5,680.00	\$1,901.70	\$1,901.70
2.	1	L.S.	Erosion Control	\$1,890.00	\$1,890.00	\$503.22	\$503.22
3.	2	Ea.	Remove Existing Culverts	\$175.00	\$350.00	\$231.48	\$462.96
4.	1	Ea.	Remove and Grub Tree	\$150.00	\$150.00	\$1,383.84	\$1,383.84
5.	9	Ea.	Remove and Salvage Existing Signs for Reuse (8 Handicap Signs & 1 Park Sign)	\$75.00	\$675.00	\$41.76	\$375.84
6.	1	L.S.	Temporarily Relocate Boulders on Lawn	\$1,150.00	\$1,150.00	\$2,374.89	\$2,374.89
7.	7,500	S.Y.	Pulverize Existing Asphalt and Gravel Base	\$0.90	\$6,750.00	\$0.93	\$6,975.00
8.	1	L.S.	Unclassified Excavation (Est. at 450 C.Y.)	\$3,906.00	\$3,906.00	\$10,875.26	\$10,875.26
9.	1	L.S.	Place Excavated Material on Sledding Hill and Grade	\$1,890.00	\$1,890.00	\$4,508.00	\$4,508.00
10.	300	L.F.	8 Inch Storm Sewer	\$28.70	\$8,610.00	\$39.35	\$11,805.00
11.	900	TON	Base Aggregate Dense 1-1/4 Inch for Excavated Areas	\$16.40	\$14,760.00	\$18.40	\$16,560.00
12.	8,000	S.Y.	Fine Grade and Shape Pulverized Material and Gravel Base	\$2.20	\$17,600.00	\$3.42	\$27,360.00
13.	850	TON	1-3/4 HMA Pavement, 3LT 58-28S, Lower Layer - Standard	\$75.90	\$64,515.00	\$73.83	\$62,755.50
14.	850	TON	1-3/4 HMA Pavement, 4LT 58-28S, Upper Layer - Standard	\$82.40	\$70,040.00	\$83.33	\$70,830.50
15.	200	TON	Gravel Shoulder, 3 Ft Wide	\$43.55	\$8,710.00	\$33.63	\$6,726.00
16.	550	S.Y.	Remove Excess Landscaping Shoulder	\$2.90	\$1,595.00	\$7.97	\$4,383.50
17.	9	Ea.	Reinstall Salvaged Signs (8 Handicap Signs & 1 Park Sign)	\$200.00	\$1,800.00	\$201.29	\$1,811.61
18.	1	L.S.	Relocate Boulders on Gravel Shoulder	\$1,275.00	\$1,275.00	\$3,642.68	\$3,642.68
19.	1	L.S.	Restoration, Complete	\$24,680.00	\$24,680.00	\$25,563.67	\$25,563.67
20.	9	Ea.	Arrow Symbols, Various, White Paint	\$10.00	\$90.00	\$10.06	\$90.54
21.	24	L.F.	12 Inch Stop Bar, White Paint	\$2.00	\$48.00	\$2.01	\$48.24
22.	4,300	L.F.	4 Inch Stripe, White Paint	\$0.45	\$1,935.00	\$0.45	\$1,935.00
23.	8	Ea.	Accessible Parking Symbol White Paint	\$25.00	\$200.00	\$25.16	\$201.28
TOTAL (Items A1 through A23, Inclusive)				\$238,299.00	\$238,299.00	\$263,074.23	\$263,074.23
TOTAL TOWN HALL & MAHLER PARK				\$323,766.00	\$323,766.00	\$365,106.96	\$365,106.96

Bid Security	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes - #1 and #2	Yes - #1 and #2

	Subcontractor	Subcontractor
Tree Removal	Zillges	-
Landscape Restoration	Zillges	Pleasant Knoll Landscaping
Excavation	Zillges	-
Concrete Curb/Flatwork	P&K Flatwork	-
Storm Sewer	Zillges	AG Excavating, Inc.
Asphalt Pulverizing	N/A	-
Asphalt Paving	N/A	-
Striping	Midstate Parking Lot Maintenance	-



June 8, 2023

Town of Neenah
Attn: Ellen Skerke
1600 Breezewood Lane
Neenah, WI 54956

Re: Town of Neenah
Neenah Town Hall & Mahler Park
Asphalt Resurfacing & Site Improvements
Letter of Recommendation
McM. No. N0003-09-23-00245

Dear Ellen:

On June 8, 2023, bids were received via QuestCDN v-Bid for the above referenced project. Two bids were received, ranging in price from \$323,766.00 to \$365,106.96 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding **Neenah Town Hall & Mahler Park Contract N0003-09-23-00245** to the low bidder, Northeast Asphalt, Inc., in the amount of \$323,766.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Benjamin T. Hamblin, P.E.
Associate / Municipal & Civil Engineer

BTH:car

Enclosures: Notice of Awards
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: NORTHEAST ASPHALT, INC.
W6380 Deign Drive
Greenville, WI 54942

Contract No. N0003-09-23-00245

Project: NEENAH TOWN HALL & MAHLER PARK
ASPHALT RESURFACING & SITE IMPROVEMENTS
For The TOWN OF NEENAH | Winnebago County, Wisconsin

You are notified that your Bid, dated June 8, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Neenah Town Hall & Mahler Park Asphalt Resurfacing & Site Improvements for the Town of Neenah, Winnebago County, Wisconsin.

The Contract Price of your Contract is Three Hundred Twenty-Three Thousand Seven Hundred Sixty-Six & no/Dollars (\$323,766.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

TOWN OF NEENAH | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: TOWN OF NEENAH
Project Name: Neenah Town Hall & Mahler Park Asphalt Resurfacing & Site Improvements
Contract No.: N0003-09-23-00245
Bid Date/Time: June 8, 2023 @ Noon
Project Manager: Ben Hamblin, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

TOWN HALL

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Traffic Control	\$3,860.00	\$3,860.00	\$1,901.70	\$1,901.70
2.	1	L.S.	Erosion Control	\$1,250.00	\$1,250.00	\$503.22	\$503.22
3.	1	L.S.	Sandblast Existing Striping on Concrete	\$750.00	\$750.00	\$754.83	\$754.83
4.	2,300	S.Y.	Full Depth Pulverize Existing Asphalt and Gravel Base	\$1.20	\$2,760.00	\$0.93	\$2,139.00
5.	25	L.F.	Ditch Construction	\$12.00	\$300.00	\$65.94	\$1,648.50
6.	1	L.S.	Unclassified Excavation (Est. at 15 C.Y.)	\$410.00	\$410.00	\$1,247.99	\$1,247.99
7.	1	L.S.	Concrete Removal	\$1,220.00	\$1,220.00	\$2,136.02	\$2,136.02
8.	260	L.F.	8 Inch PVC Storm Sewer	\$24.70	\$6,422.00	\$39.91	\$10,376.60
9.	1	Ea.	8 Inch Roof Drain Connection	\$145.00	\$145.00	\$1,147.35	\$1,147.35
10.	1	Ea.	30 Inch Concrete Yard Drain	\$1,600.00	\$1,600.00	\$2,430.56	\$2,430.56
11.	1	Ea.	8 Inch Plastic Yard Drain	\$475.00	\$475.00	\$920.90	\$920.90
12.	2,300	S.Y.	Fine Grade and Shape Pulverized Material and Gravel Base	\$3.70	\$8,510.00	\$4.48	\$10,304.00
13.	80	L.F.	30 Inch Curb and Gutter	\$60.00	\$4,800.00	\$76.00	\$6,080.00
14.	65	S.Y.	8 Inch Unreinforced Concrete, High Early	\$78.00	\$5,070.00	\$150.50	\$9,782.50
15.	250	TON	1-3/4 HMA Pavement, 3LT 58-28S, Lower Layer - Standard	\$84.60	\$21,150.00	\$75.34	\$18,835.00
16.	250	TON	1-3/4 HMA Pavement, 4LT 58-28S, Upper Layer - Standard	\$89.70	\$22,425.00	\$93.59	\$23,397.50
17.	3	C.Y.	4 Inch Rip Rap, 12 Inches Deep	\$550.00	\$1,650.00	\$409.19	\$1,227.57
18.	1	L.S.	Restoration, Complete (Est. at 500 S.Y.)	\$1,410.00	\$1,410.00	\$5,938.02	\$5,938.02
19.	2,300	L.F.	4 Inch Stripe, White Paint	\$0.45	\$1,035.00	\$0.45	\$1,035.00
20.	5	Ea.	NO PARKING FIRE LANE' Lettering, White Paint	\$35.00	\$175.00	\$35.23	\$176.15
21.	2	Ea.	Accessible Parking Symbol White Paint	\$25.00	\$50.00	\$25.16	\$50.32
TOTAL (Items 1. through 21., Inclusive)				\$85,467.00	\$85,467.00	\$102,032.73	\$102,032.73


MAHLER PARK

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Traffic Control	\$5,680.00	\$5,680.00	\$1,901.70	\$1,901.70
2.	1	L.S.	Erosion Control	\$1,890.00	\$1,890.00	\$503.22	\$503.22
3.	2	Ea.	Remove Existing Culverts	\$175.00	\$350.00	\$231.48	\$462.96
4.	1	Ea.	Remove and Grub Tree	\$150.00	\$150.00	\$1,383.84	\$1,383.84
5.	9	Ea.	Remove and Salvage Existing Signs for Reuse (8 Handicap Signs & 1 Park Sign)	\$75.00	\$675.00	\$41.76	\$375.84
6.	1	L.S.	Temporarily Relocate Boulders on Lawn	\$1,150.00	\$1,150.00	\$2,374.89	\$2,374.89
7.	7,500	S.Y.	Pulverize Existing Asphalt and Gravel Base	\$0.90	\$6,750.00	\$0.93	\$6,975.00
8.	1	L.S.	Unclassified Excavation (Est. at 450 C.Y.)	\$3,906.00	\$3,906.00	\$10,875.26	\$10,875.26
9.	1	L.S.	Place Excavated Material on Sledding Hill and Grade	\$1,890.00	\$1,890.00	\$4,508.00	\$4,508.00
10.	300	L.F.	8 Inch Storm Sewer	\$28.70	\$8,610.00	\$39.35	\$11,805.00
11.	900	TON	Base Aggregate Dense 1-1/4 Inch for Excavated Areas	\$16.40	\$14,760.00	\$18.40	\$16,560.00
12.	8,000	S.Y.	Fine Grade and Shape Pulverized Material and Gravel Base	\$2.20	\$17,600.00	\$3.42	\$27,360.00
13.	850	TON	1-3/4 HMA Pavement, 3LT 58-28S, Lower Layer - Standard	\$75.90	\$64,515.00	\$73.83	\$62,755.50
14.	850	TON	1-3/4 HMA Pavement, 4LT 58-28S, Upper Layer - Standard	\$82.40	\$70,040.00	\$83.33	\$70,830.50
15.	200	TON	Gravel Shoulder, 3 Ft Wide	\$43.55	\$8,710.00	\$33.63	\$6,726.00
16.	550	S.Y.	Remove Excess Landscaping Shoulder	\$2.90	\$1,595.00	\$7.97	\$4,383.50
17.	9	Ea.	Reinstall Salvaged Signs (8 Handicap Signs & 1 Park Sign)	\$200.00	\$1,800.00	\$201.29	\$1,811.61
18.	1	L.S.	Relocate Boulders on Gravel Shoulder	\$1,275.00	\$1,275.00	\$3,642.68	\$3,642.68
19.	1	L.S.	Restoration, Complete	\$24,680.00	\$24,680.00	\$25,563.67	\$25,563.67
20.	9	Ea.	Arrow Symbols, Various, White Paint	\$10.00	\$90.00	\$10.06	\$90.54
21.	24	L.F.	12 Inch Stop Bar, White Paint	\$2.00	\$48.00	\$2.01	\$48.24
22.	4,300	L.F.	4 Inch Stripe, White Paint	\$0.45	\$1,935.00	\$0.45	\$1,935.00
23.	8	Ea.	Accessible Parking Symbol White Paint	\$25.00	\$200.00	\$25.16	\$201.28
TOTAL (Items A1 through A23, Inclusive)				\$238,299.00	\$238,299.00	\$263,074.23	\$263,074.23
TOTAL TOWN HALL & MAHLER PARK				\$323,766.00	\$323,766.00	\$365,106.96	\$365,106.96

Bid Security	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes - #1 and #2	Yes - #1 and #2

	Subcontractor	Subcontractor
Tree Removal	Zillges	--
Landscape Restoration	Zillges	Pleasant Knoll Landscaping
Excavation	Zillges	--
Concrete Curb/Flatwork	P&K Flatwork	--
Storm Sewer	Zillges	AG Excavating, Inc.
Asphalt Pulverizing	N/A	--
Asphalt Paving	N/A	--
Striping	Midstate Parking Lot Maintenance	--

MEMORANDUM

To: Town Board
 From: Ellen Skerke, Administrator-Clerk-Treasurer 
 Date: June 9, 2023
 Memo: Property Insurance Renewal

The complete Property Insurance quotes were emailed to you on 6-9-2023. A few key pages of the quote are attached and a summary of key information is below.

General

2022 Actual	\$13,473
2023 Budget	\$14,820
2023 Quote for approval:	\$15,420

Accident and Sickness

2022 Actual	\$ 1,787
2023 Budget	\$ 1,965
2023 Quote for approval:	\$ 1,787

Workers Compensation

2022 Actual	\$6,078
2023 Budget	\$6,685
2023 Quote for approval:	\$ 5,657

2023 Total Budget:	\$23,470
2023 Total for Approval	\$22,864

	<u>2022 Policy</u>	<u>2023 Policy</u>	
Replacement Value of Fire Equipment:			
1995 Pierce Pumper	\$610,200	\$671,220	(10% increase)
2004 Pierce Pumper	\$610,200	\$671,220	
2013 Tanker	\$334,800	\$368,280	
2020 Silverado	none listed	\$ 60,000	

Property

Town Hall	\$2,028,507	\$2,109,647	(4% increase)
Mahler Park Pavilion	\$ 391,039	\$ 406,681	
Franzoi Park Pavilion	\$ 359,091	\$ 373,454	

PREMIUM SUMMARY

TOWN OF NEENAH (WI) C11718

	<u>Premium</u>
Property.....	\$3,451
Crime.....	\$542
Inland Marine.....	\$361
Auto.....	\$3,088
General Liability	\$2,934
Law Enforcement Activity Liability	Included
Public Officials and Management Liability.....	\$3,146
Educators Legal Liability	Not Quoted
Cyber Liability and Privacy Crisis Management Expense.....	Included
Excess Liability	\$1,898
Total Estimated Annual Premium	\$15,420

\$ 5,657.

Worker's Comp

\$ 1787

Accident + Sickness

Prepared For: TOWN OF NEENAH

VOLUNTEER OPTIONAL BENEFITS (ANNUAL PREMIUM SHOWN)	Quote Number: 236900		236905		236906	
	Limit	Premium	Limit	Premium	Limit	Premium
Weekly Hospital Benefit Amount.....	Not Incl.		Not Incl.		Not Incl.	
First Week Total Disability Benefit Amount.....	Not Incl.		Not Incl.		Not Incl.	
Coordinated 28 Day Total Disability Benefit Amount	Not Incl.		Not Incl.		Not Incl.	
Weekly Injury Permanent Impairment COLA.....	Not Incl.		Not Incl.		Not Incl.	
Extended Total Disability Benefit.....	Not Incl.		Not Incl.		Not Incl.	
Long-Term Total Disability Benefit.....	Not Incl.		Not Incl.		Not Incl.	
Long-Term Total Disability COLA.....	Not Incl.		Not Incl.		Not Incl.	
Extra Expense Benefit		\$71		\$71		\$71
Extra Expense Benefit Monthly Amount.....	\$500		\$500		\$500	
Extra Expense Benefit Maximum Amount.....	\$12,000		\$12,000		\$12,000	
24-Hour Accident Benefit – Injury Only.....	Not Incl.		Not Incl.		Not Incl.	
Off-Duty Accident Benefit – Injury Only.....	Not Incl.		Not Incl.		Not Incl.	
Organized Team Sports Benefit Rider						
Accidental Death & Dismemberment Benefit Amount*	Not Incl.		Not Incl.		Not Incl.	
Total Disability Benefit Maximum Weekly Amount*	Not Incl.		Not Incl.		Not Incl.	
Medical Expense Benefit Maximum Amount*	Not Incl.		Not Incl.		Not Incl.	
Policy Amendment Rider	Not Incl.		Not Incl.		Not Incl.	

* Since these benefits are based on exposures (e.g. number of persons, type of activity, type of league) premium may vary annually based on differences in exposure.
Please Note: Coverage provided under the optional 24-Hour / Off-Duty AD&D benefit requires a Roster listing the covered members.

Total Volunteer Basic and Optional:			
Premium for 1 Year	\$1,787	\$2,127	\$2,268

This proposal is only a brief description of the coverage(s) available under policy series V50000. The policy contains reductions, limitations, exclusions and termination provisions. Full details of the coverage are contained in the policy. If there are any conflicts between this proposal and the policy, the policy shall govern. The policy is underwritten by National Union Fire Insurance Company of Pittsburgh, Pa., a Pennsylvania domiciled insurance company, with its principal place of business at 1271 Ave of the Americas, FL 37, New York, NY 10020-1304. The company is currently authorized to transact business in all states and the District of Columbia and is identified by NAIC No. 19445.

MEMBER FAMILY ASSISTANCE PROGRAM FEE: \$388.08

Prepared For: TOWN OF NEENAH

VOLUNTEER BASIC BENEFITS	Quote Number:	236900	236905	236906
Loss of Life Benefits				
Accidental Death Benefit Amount.....		\$100,000	\$100,000	\$100,000
Seat Belt Benefit Amount.....		\$25,000	\$25,000	\$25,000
Safety Vest Benefit Amount.....		\$25,000	\$25,000	\$25,000
Military Death Benefit Amount.....		\$15,000	\$15,000	\$15,000
Illness Loss of Life Benefit Amount.....		\$100,000	\$100,000	\$100,000
Dependent Child & Education Benefit Amount..... Per Dependent Child		\$30,000	\$30,000	\$30,000
Spousal Support & Education Benefit Amount.....		\$15,000	\$15,000	\$15,000
Memorial Benefit Amount.....		\$5,000	\$5,000	\$5,000
Dependent Elder Benefit Amount..... Per Dependent Elder		\$5,000	\$5,000	\$5,000
Repatriation Benefit Amount.....		\$2,500	\$2,500	\$2,500
Lump Sum Living Benefits				
Accidental Dismemberment & Paralysis Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
Vision Impairment Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
Injury Permanent Impairment Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
Heart Permanent Impairment Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
Illness Permanent Impairment Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
Cosmetic Disfigurement Resulting from Burns Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
HIV Positive Lump Sum Living Benefit..... Principal Sum		\$100,000	\$100,000	\$100,000
Weekly Income Benefits				
Total Disability Benefit Weekly Amount (first 28 days).....		\$600	\$600	\$1,000
Total Disability Benefit Maximum Weekly Amount (after 28 days).....		\$600	\$1,000	\$1,000
Total Disability Minimum Weekly Amount.....		\$150	\$150	\$250
Partial Disability is equal to 50% of Total Disability Benefit Limit				
Occupational Retraining Benefit..... Maximum Amount		\$20,000	\$20,000	\$20,000
Weekly Injury Permanent Impairment (Lifetime) Benefit.....		Included	Included	Included
Medical Expense Benefits				
Benefits Paid: Excess of Workers' Comp				
Medical Expense Benefit..... Maximum Amount		\$10,000	\$10,000	\$10,000
Cosmetic Plastic Surgery Benefit..... Maximum Amount		\$25,000	\$25,000	\$25,000
Post-Traumatic Stress Disorder Benefit..... Maximum Amount		\$25,000	\$25,000	\$25,000
Critical Incident Stress Management Benefit..... Maximum Amount		\$25,000	\$25,000	\$25,000
Family Expense Benefit Amount..... Per Day		\$100	\$100	\$100
Family Bereavement & Trauma Counseling Benefit..... Per Person		\$1,000	\$1,000	\$1,000
Transition Benefit.....		Included	Included	Included
Felonious Assault Benefit..... Amount		\$50,000	\$50,000	\$50,000
Home Alteration & Vehicle Modification Benefit..... Maximum Amount		\$50,000	\$50,000	\$50,000
Volunteer Basic Premium for 1 Year		\$1,716	\$2,056	\$2,197

AUTO

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

<u>Coverage</u>	<u>Symbols</u>	<u>Limits</u>
Combined Single Limit for Bodily Injury & Property Damage (each Accident):	1	\$1,000,000
"No Fault" or Statutory Personal Injury Protection:		Not Included
Medical Payments:	7,8,9	\$10,000
Uninsured Motorists:	2,8,9	\$1,000,000
Underinsured Motorists:	2,8,9	\$1,000,000
Physical Damage Comprehensive:	7,8	see schedule below
Physical Damage Collision:	7,8	see schedule below

Schedule of Vehicles

<u>Vehicle No.</u>	<u>Year</u>	<u>Make & Model</u>	<u>VIN</u>	<u>ACV</u>	<u>RC</u>	<u>Agreed Value</u>	<u>Comp. Ded.</u>	<u>Coll. Ded.</u>
1	1995	PIERCE PUMPER	4P1CT02U4SA000334			\$671,220	\$250	\$500
2	2004	PIERCE PUMPER LDH	4P1CS01U44A004293			\$671,220	\$250	\$500
3	2013	NAVISTAR MODEL 7400 TANKER	1HTWGAZ79DJ312247			\$368,280	\$250	\$500
4	2020	CHEVROLET SILVERADO CREW CAB STAND BED 4WD	3GCUYAEF5LG347918			\$60,000	\$250	\$500
		HIRED CAR PHYSICAL DAMAGE			X		\$50	\$100

PROPERTY – STATEMENT OF VALUES

Prepared for: TOWN OF NEENAH (C11718)
Date Generated: 05/31/2023
Renewal Of Policy Number: GPNU-PF-0017556-02
Policy Period: 07/01/2023 - 07/01/2024
Blanket Type: Policy Blanket

<u>Premises/ Item</u>	<u>Address</u>	<u>Description/ Occupancy</u>	<u>Real Property</u>		<u>Personal Property</u>		
			<u>Value</u>	<u>Incl in Blanket</u>	<u>Value</u>	<u>Incl in Blanket</u>	
1/1	1600 BREEZEWOOD LANE NEENAH, WI 54956	MUNICIPAL BLDG/FIRE STATION	\$2,015,990	Yes	\$93,657	Yes	
					Total Values Subject to the Blanket:		\$2,109,647
					All Other Values:		\$0
2/1	1536 S PARK AVENUE NEENAH, WI 54956	RECREATIONAL BUILDING	\$369,708	Yes	\$36,973	Yes	
					Total Values Subject to the Blanket:		\$406,681
					All Other Values:		\$0
3/1	1450 RADCLIFF ROAD RECREATION BUILDING NEENAH, WI 54956	RECREATIONAL BUILDING	\$337,459	Yes	\$35,995	Yes	
					Total Values Subject to the Blanket:		\$373,454
					All Other Values:		\$0

END OF STATEMENT OF VALUES