

TOWN OF NEENAH TOWN BOARD
Meeting Agenda - REVISED

DATE: Monday, October 9, 2023

TIME: 7:00 pm

LOCATION: 1600 Breezewood Lane

Due to remodeling work in the large conference room, this meeting will not be offered via Zoom. Virtual Zoom meeting will resume as soon as practical.

TOWN BOARD MEETING

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
September 25, 2023 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
 - a. Building Permit Report – September 2023
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions October 9, 2023.
 - b. Approve Fire Fighter Application for Rick Crouse, effective October 9, 2023.
 - c. Approve Fire Fighter Resignation of Joshua Kohler, effective October 3, 2023.
 - d. Approve Resolution 2023-24 Resolution to Borrow \$804,696.04 for a Fire Truck, term 10 years at 5.75%, including Application for State Trust Fund Loan and Form of Record.
Roll Call Vote Required
 - e. Approve Resolution 2023-25 Resolution for Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Reimburse General Funds \$315,000 from proceeds of borrowing \$804,696.04.
 - f. Approve Resolution 2023-26 Resolution to apply for State of Wisconsin DOT 2024-2029 STP-Urban funds for the Reconstruction of Oakridge Road from CTH CB roundabout east to City of Neenah limits.
 - g. Approve Resolution 2023-27 Resolution to apply for State of Wisconsin DOT 2024-2025 Local Road Improvement Program (LRIP) funds for the Reconstruction of Oakridge Road from CTH CB roundabout east to Town of Neenah limits.
 - h. Approve Lease Agreement with Amos Ihde for the rental of Town Owned Properties located on Oakridge Road Parcel Numbers: 010-021808 and 010-02180603
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Sanitary District #2
 - b. Plan Commission Meeting, pending agenda items, Monday October 16, 2023 at 7:00 p.m.
 - c. 2024 Budget Workshop, Thursday October 19, 2023 at 4:00 p.m.
 - d. CANCELED Regularly Scheduled Town Board Meeting, Monday October 23, 2023 CANCELED
 - e. Fire Department Business Meeting, Wednesday November 1, 2023 at 6:00 p.m.
 - f. Next Regularly Scheduled Town Board Meeting, Monday November 13, 2023, at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN OPEN SESSION
11. CONVENE INTO CLOSED SESSION
The Town Board will convene into closed session pursuant to Wis. Stats §19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
ROLL CALL VOTE.
 - a. Agreement regarding Michael Avenue

Closed Session Contemplated: YES

Ellen Skerke, Administrator-Clerk-Treasurer
October 6, 2023

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on October 6, 2023 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane.

TOWN OF NEENAH TOWN BOARD MEETING

September 25, 2023

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

Present: Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, and Supervisor Thomas Wilde.

Excused: Supervisor James Weiss

Also in Attendance: Jeremey Kwiatkowski, Ed King, Winnebago County Supervisor Chuck Farrey, and Administrator-Clerk-Treasurer Ellen Skerke

Also in Attendance via Zoom: Carrie Sturn

R. Schmeichel called the meeting to order at 7:00 pm. Pledge of Allegiance was recited.

Approval of Minutes

Motion: B. Cardoza / D. Bluma to approve September 11, 2023 Town Board meeting minutes.

Motion carried 4:0:0.

Public Forum

- Ed King, 204 Mandella Court spoke about concerns of high radon in homes in the area. He recently tested his home and the level of radon was extremely high. He will install a system to mitigate the issue including a sealed sump pit. Radon levels should be 4.0 or less, his tested at 30. Radon is the second leading cause of lung cancer. He recommended sharing information with Town residents via the newsletter and website.

Public Forum for Recognized Municipal and County Officials

- Chuck Farrey, Winnebago County Board Supervisor provided an update on the County Spirit distribution of \$145,000 to each Town. The Spirit Commission is working on reviewing requests from non-profits that provide assistance to County services. D. Bluma discussed a situation where Winnebago County Zoning issued a permit to operate a home business in the area with a Home owners Association (HOA) , and this is in violation of their HOA covenants. How does he get County Zoning to work more closely with the HOA. C, Farrey suggested starting with a letter to Zoning. He will also make some inquiries.
- C. Farrey state the request for Spirit Funds to assist in the purchase of radios for the local Fire Departments is on the list and will be discussed by the committee.

Correspondences

- Winnebago County Monthly Recycling Report – August 2023

Discussion/Action.

Vouchers Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions September 25, 2023

Motion: B. Cardoza / T. Wilde to approve.

- E. Skerke added a voucher for \$761.00 payable to Wisconsin Towns association for three members to attend the WTA Convention, R. Schmeichel, E. Skerke, and V. Boushele.
- T. Wilde questioned the specific detail on the payment to Hoffman Design for \$8470.10 He would like detailed information with a break-out of the costs per cost item. E Skerke to prepare and provide to the Board for further review before approving the payment.

Motion Amended: B, Cardoza / T Wilde amended the motion to approve with the addition of \$ 761.00 and removal of \$8,470.10 to be addressed at the next meeting.
Motion Carried 4:0:0.

Fire Truck Purchase

Authorize submitting an Application Request Form for Municipal General Obligation Loan with Board of Commissioners of Public Lands for the purchase of a Fire Truck, total price of \$804,696.04.

Motion: T. Wilde / B. Cardoza to approve.
Motion Carried 4:0:0.

Resolutions

Resolution 2023-22 – Zoning Map Amendment

Applicant: Ellen St Pierre

Agent: Martenson & Eisele, Inc.

Location of Premises Affected: 507 Vassar Ln

Tax Parcel No: 010-0315-02

Explanation: Applicant is requesting a zoning change from A-2 (General Agriculture) to R-1 (Residential)

Motion: B. Cardoza / D. Bluma to approve.

- D. Bluma reviewed the results of the Public Hearing and Plan Commission Meeting held on September 18, 2023. Plan commission recommends approval.

Motion Carried 4:0:0.

Agreements

Approve Assessor Contract for 2024, Bowmar Appraisal, Inc. cost of \$15,500.

Motion: B. Cardoza / B. Bluma to approve.
Motion Carried 4:0:0.

Approve Maintenance Agreement for 2024 with Winnebago County Highway Department.

Motion: T. Wilde / D. Bluma to approve.

- Discussion regarding the services performed by Winnebago County and contracting other services elsewhere, such as crack filling, and chip sealing.

Motion Carried 4:0:0.

Approve Lease Agreement with Amos Ihde for the rental of Town Owned Properties located on Oakridge Road Parcel Numbers: 010-021808 and 010-02180603

Motion: B. Cardoza / D. Bluma to approve.

R. Schmeichel commented the entrance way to the field is overgrown with thistle.

T. Wilde suggested the lessor should maintain that area at no cost to the Town.

E. Skerke to modify the lease agreement and forward to the Board for approval.

R. Schmeichel tabled the agenda item until a later meeting.

Approve Lease Agreement with Rosemary Cermak for rental of Town owned barn and portion of property on parcel 010-0218063.

Motion: T. Wilde/ B. Cardoza to approve.

- E. Skerke shared R. Cermak written request to lower the monthly rental rate to \$150 per month.
- General discussion regarding the current rate compared to other rental spaces in the area. The Board kept the rate as is in the lease agreement.

Motion Carried 4:0:0.

Future Agenda Topics and Meetings

- Fire Department Open House – Sunday October 1, 2023 10:00 a.m. – 2:00 p.m.
- Budget Workshop #2 for Town of Neenah/ Stormwater Utility District, Thursday September 28, 2023 at 4:00 p.m.
- Parks and Trails Committee Meeting, Monday October 2, 2023 at 6:00 p.m.
- Fire Department Business Meeting, Wednesday October 4 2023 at 6:00 p.m.
- Wisconsin Towns Association – Winnebago County Unit Meeting, Thursday October 5, 2023 at 6:00 p.m. at Town of Black Wolf.
- Next Regularly Scheduled Town Board Meeting, Monday October 9, 2023, at 7:00 p.m.
- Town Board Meeting scheduled for Monday October 23, 2023 is cancelled.

Old Business

- T. Wilde requested updates on the Road Gate Agreement with Neenah Joint School District and the letter to The Attorney General for an option on the zoning amendment issue that recently happened. E. Skerke to send the revised Road Gate Agreement to Neenah Joint School District . E. Skerke will follow up with Attorney Parmentier for an update on the letter to the Attorney General.
- T. Wilde requested an update from Mike Simon on the status of the Larsen Road project and what the next steps are for real estate acquisitions.

New Business

- None

Adjourn Meeting

Motion: D. Bluma / B. Cardoza to adjourn. Motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,



Ellen Skerke
Administrator-Clerk-Treasurer

Approved: DRAFT – Pending Approval

Voucher List Authorization - October 9, 2023

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
10/10/2023	General MM	Checking	\$ 170,000.00	10-9-2023 Voucher

Check Details:

Ratify Expense Remibursement - 9-25-23	\$	690.36	missed on 9/25 Voucher report
Check # 28479	\$	8,470.10	Hoffman
Accounts Payable:	\$	145,785.05	

Notification of New Vendors

Payroll	Payroll	\$	14,178.00
	Expense Reimburse	\$	979.23
	Gross Payroll	\$	15,157.23
	Net Payroll	\$	12,735.86

Paid via Bank Transfer:

Nationwide:	\$	1,046.49
Federal Tax/Medicare:	\$	1,563.08
State Taxes:	\$	420.16
Wisconsin Retirement:	\$	756.16
Wisconsin Health Insurance	\$	1,047.06

Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
9/1/2023	General MM	\$ 1,583.46	Cell tower
9/20/2023	General MM	\$ 21,900.06	various
9/30/2023	Various	\$ 5,975.08	Interest Earned

Account Balances as of October 10, 2023 - after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 16,090			
Membership account	\$ 25			
General MM	\$ 385,023		\$ 763,451	\$ 1,148,474
Impact Fee	\$ 8,013			
Taxes Collected	\$ -			\$ -
Tullar Rd Fund	\$ 35,351			
Storm Water	\$ 464,337	\$ 257,135	\$ 512,914	\$ 1,234,387
CFCU	\$ 520			
TOTAL	\$ 909,360	\$ 257,135	\$ 1,276,365	
		GRAND TOTAL	\$ 2,442,860	

_____ Schmeichel _____ Bluma _____ Cardoza _____ Weiss _____ Wilde

1:13 PM
10/06/23

Town of Neenah
Check Detail
October 9 - 10, 2023

Accounts Payable
\$ 145,785.05

Date	Num	Name	Memo	Account	Paid Amou...
10/10/202	28489	A to Z Cleaning		11010-1 · Checking - Prospera (1...	
10/09/202	6584			53640-1 · Razing Expenses	-200.00
TOTAL					-200.00
10/09/202	28505	Aberdean Consultin...		11010-1 · Checking - Prospera (1...	
			October 2023 services	51420-4 · Office Expenses	-722.00
TOTAL					-722.00
10/10/202	28490	Barrier Security Sys...		11010-1 · Checking - Prospera (1...	
10/09/202	8280			55200-3 · Parks - Supplies & Maint...	-129.95
TOTAL					-129.95
10/10/202	28491	BP Neenah Standar...	52210-4	11010-1 · Checking - Prospera (1...	
10/09/202	106			52210-4 · Fire Dept. Fuel	-54.43
TOTAL					-54.43
10/10/202	28492	Brazee Ace Hardware	90012	11010-1 · Checking - Prospera (1...	
10/09/202	90012			55200-3 · Parks - Supplies & Maint...	-106.80
TOTAL					-106.80
10/10/202	28493	Dempsey Law Firm, ...		11010-1 · Checking - Prospera (1...	
10/09/202	21703		general	51300-0 · Legal Services	-108.00
TOTAL					-108.00
10/10/202	28494	Dog Waste Depot		11010-1 · Checking - Prospera (1...	
10/09/202	572...			55200-3 · Parks - Supplies & Maint...	-149.99
TOTAL					-149.99
10/10/202	28495	Envision Ink		11010-1 · Checking - Prospera (1...	
10/09/202	233...		Fire Inspection forms	52210-3 · Fire Dept Supplies and R...	-148.00
TOTAL					-148.00
10/10/202	28496	Fahmer Asphalt Se...		11010-1 · Checking - Prospera (1...	
10/09/202	830...			53311-8 · Chip Sealing	-129,220.00
TOTAL					-129,220.00
10/10/202	28497	Fire Apparatus & Eq...		11010-1 · Checking - Prospera (1...	
10/09/202	25131			52210-2 · Fire Dept. Vehicle Repairs	-675.89
TOTAL					-675.89

Town of Neenah

Check Detail

October 9 - 10, 2023

Date	Num	Name	Memo	Account	Paid Amou...
10/10/202	28498	K and C Pest Contr...		11010-1 · Checking - Prospera (1...	
10/09/202	158...			55300-6 · Parks- Pest Control	-26.00
10/09/202	158...		Mahler	55300-6 · Parks- Pest Control	-26.00
TOTAL					-52.00
10/10/202	28499	Krueger True Value		11010-1 · Checking - Prospera (1...	
10/09/202	Sept...			55200-3 · Parks - Supplies & Maint...	-227.51
TOTAL					-227.51
10/10/202	28500	McMahon Associate...		11010-1 · Checking - Prospera (1...	
10/09/202	932...			6-54200 · CTH O Pond Maintenance	-694.90
10/09/202	932...		Sundial Ln drainage i...	6-59200 · Stormwater - Engineering	-4,601.40
			Mahler	53311-5 · Hwy Exp- McMahon	-4,594.00
			Town hall	53311-5 · Hwy Exp- McMahon	-3,217.60
TOTAL					-13,107.90
10/10/202	28501	Memorial Florists		11010-1 · Checking - Prospera (1...	
10/09/202	032...		Matt Parmentier - Rec...	51110-3 · Supervisors Expenses	-64.99
TOTAL					-64.99
10/10/202	28502	Sanitary District #2	24510-0	11010-1 · Checking - Prospera (1...	
10/09/202	24732		town hall/ Mahler park	51121-0 · Public Notices	-177.65
TOTAL					-177.65
10/10/202	28503	Spectrum - Charter ...		11010-1 · Checking - Prospera (1...	
10/09/202	002...			52210-6 · Fire Dept Phone	-39.99
				51420-7 · Office Telephone	-299.95
TOTAL					-339.94
10/10/202	28504	Ver Kuilen Builders	Escrow Return 765 ...	11010-1 · Checking - Prospera (1...	
10/09/202	Escr...		Escrow Return 765 ...	44310-0 · Building Permits	-300.00
TOTAL					-300.00

11:42 AM
10/04/23

Town of Neenah
Payroll Transaction Detail
October 2023

Payroll
Gross \$15,157.23
Net \$12,735.86

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount
10/12/2023	DD16...	Paycheck	Armstrong, Glenn	Highway Salary	0.00	340.00
			Armstrong, Glenn	Stormwater - Drainage	0.00	80.00
			Armstrong, Glenn	Nationwide Retirement Fund	0.00	31.50
			Armstrong, Glenn	Nationwide Retirement Fund	0.00	-31.50
			Armstrong, Glenn	Highway Expense - Mileage	0.00	87.77
			Armstrong, Glenn	Storm Water Expense - Mileage	0.00	15.72
			Armstrong, Glenn	Medicare Employee Addl Tax	0.00	0.00
			Armstrong, Glenn	Federal Withholding	420.00	0.00
			Armstrong, Glenn	Medicare Company	420.00	6.09
			Armstrong, Glenn	Medicare Company	420.00	-6.09
			Armstrong, Glenn	Medicare Employee	420.00	-6.09
			Armstrong, Glenn	WI - Withholding	420.00	0.00
						517.40
10/12/2023	DD16...	Paycheck	Bluma, David	Supervisor Salary	0.00	615.00
			Bluma, David	Supervisor per diem	0.00	180.00
			Bluma, David	Nationwide Retirement Fund	0.00	59.63
			Bluma, David	Nationwide Retirement Fund	0.00	-59.63
			Bluma, David	Park Expense Reimbursement	0.00	129.02
			Bluma, David	Medicare Employee Addl Tax	0.00	0.00
			Bluma, David	Federal Withholding	795.00	-61.50
			Bluma, David	Medicare Company	795.00	11.52
			Bluma, David	Medicare Company	795.00	-11.52
			Bluma, David	Medicare Employee	795.00	-11.52
			Bluma, David	WI - Withholding	795.00	-30.00
						821.00
10/12/2023	DD16...	Paycheck	Boushele, Victoria L	Deputy Clerk	0.00	1,610.00
			Boushele, Victoria L	Nationwide Retirement Fund	0.00	120.75
			Boushele, Victoria L	Nationwide Retirement Fund	0.00	-120.75
			Boushele, Victoria L	Clerk- Mileage	0.00	43.23
			Boushele, Victoria L	Medicare Employee Addl Tax	0.00	0.00
			Boushele, Victoria L	Federal Withholding	1,610.00	-46.00
			Boushele, Victoria L	Medicare Company	1,610.00	23.35
			Boushele, Victoria L	Medicare Company	1,610.00	-23.35
			Boushele, Victoria L	Medicare Employee	1,610.00	-23.35
			Boushele, Victoria L	WI - Withholding	1,610.00	-37.81
						1,546.07
10/12/2023	DD16...	Paycheck	Cardoza, Brooke	Supervisor Salary	0.00	615.00
			Cardoza, Brooke	Supervisor per diem	0.00	90.00
			Cardoza, Brooke	Nationwide Retirement Fund	0.00	52.88
			Cardoza, Brooke	Nationwide Retirement Fund	0.00	-52.88
			Cardoza, Brooke	Supervisor Expense Reimburse	0.00	0.00
			Cardoza, Brooke	Medicare Employee Addl Tax	0.00	0.00
			Cardoza, Brooke	Federal Withholding	705.00	-50.00
			Cardoza, Brooke	Medicare Company	705.00	10.22
			Cardoza, Brooke	Medicare Company	705.00	-10.22
			Cardoza, Brooke	Medicare Employee	705.00	-10.22
			Cardoza, Brooke	WI - Withholding	705.00	-50.00
						594.78
10/12/2023	DD16...	Paycheck	Davis, Douglas	Maintenance Salary	0.00	130.00
			Davis, Douglas	Maintenance Salary	0.00	450.00
			Davis, Douglas	Nationwide Retirement Fund	0.00	43.50
			Davis, Douglas	Nationwide Retirement Fund	0.00	-43.50
			Davis, Douglas	Park Expense Reimbursement	0.00	113.38
			Davis, Douglas	Medicare Employee Addl Tax	0.00	0.00
			Davis, Douglas	Federal Withholding	580.00	0.00
			Davis, Douglas	Medicare Company	580.00	8.41
			Davis, Douglas	Medicare Company	580.00	-8.41
			Davis, Douglas	Medicare Employee	580.00	-8.41
			Davis, Douglas	WI - Withholding	580.00	0.00
						684.97

**Town of Neenah
Payroll Transaction Detail
October 2023**

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount
10/12/2023	DD16...	Paycheck	Klinka, Gary	Building Inspector	0.00	978.00
			Klinka, Gary	Nationwide Retirement Fund	0.00	73.35
			Klinka, Gary	Nationwide Retirement Fund	0.00	-73.35
			Klinka, Gary	Medicare Employee Addl Tax	0.00	0.00
			Klinka, Gary	Federal Withholding	978.00	0.00
			Klinka, Gary	Medicare Company	978.00	14.18
			Klinka, Gary	Medicare Company	978.00	-14.18
			Klinka, Gary	Medicare Employee	978.00	-14.18
			Klinka, Gary	WI - Withholding	978.00	0.00
						963.82
10/12/2023	DD16...	Paycheck	Lontcoski, Joseph	Nationwide Retirement Fund	0.00	0.00
			Lontcoski, Joseph	Nationwide Retirement Fund	0.00	0.00
			Lontcoski, Joseph	FD Fire New Equipment	0.00	140.29
			Lontcoski, Joseph	Medicare Employee Addl Tax	0.00	0.00
			Lontcoski, Joseph	Federal Withholding	0.00	0.00
			Lontcoski, Joseph	Medicare Company	0.00	0.00
			Lontcoski, Joseph	Medicare Company	0.00	0.00
			Lontcoski, Joseph	Medicare Employee	0.00	0.00
			Lontcoski, Joseph	WI - Withholding	0.00	0.00
						140.29
10/12/2023	DD16...	Paycheck	Osero, Daniel W.	Fireman Chief Salary	0.00	350.00
			Osero, Daniel W.	Nationwide Retirement Fund	0.00	26.25
			Osero, Daniel W.	Nationwide Retirement Fund	0.00	-26.25
			Osero, Daniel W.	FD Supplies	0.00	74.25
			Osero, Daniel W.	FD Training / Seminars	0.00	95.00
			Osero, Daniel W.	Medicare Employee Addl Tax	0.00	0.00
			Osero, Daniel W.	Federal Withholding	350.00	0.00
			Osero, Daniel W.	Medicare Company	350.00	5.08
			Osero, Daniel W.	Medicare Company	350.00	-5.08
			Osero, Daniel W.	Medicare Employee	350.00	-5.08
			Osero, Daniel W.	WI - Withholding	350.00	0.00
						514.17
10/12/2023	DD16...	Paycheck	Plier, Christopher J.	Nationwide Retirement Fund	0.00	0.00
			Plier, Christopher J.	Nationwide Retirement Fund	0.00	0.00
			Plier, Christopher J.	FD Supplies	0.00	44.95
			Plier, Christopher J.	Medicare Employee Addl Tax	0.00	0.00
			Plier, Christopher J.	Federal Withholding	0.00	0.00
			Plier, Christopher J.	Medicare Company	0.00	0.00
			Plier, Christopher J.	Medicare Company	0.00	0.00
			Plier, Christopher J.	Medicare Employee	0.00	0.00
			Plier, Christopher J.	WI - Withholding	0.00	0.00
						44.95
10/12/2023		Paycheck	Sargent, Lori	Deputy Clerk	0.00	225.00
			Sargent, Lori	Medicare Employee Addl Tax	0.00	0.00
			Sargent, Lori	Federal Withholding	225.00	0.00
			Sargent, Lori	Medicare Company	225.00	3.26
			Sargent, Lori	Medicare Company	225.00	-3.26
			Sargent, Lori	Medicare Employee	225.00	-3.26
			Sargent, Lori	WI - Withholding	225.00	0.00
						221.74

11:42 AM
10/04/23

Town of Neenah
Payroll Transaction Detail
October 2023

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount
10/12/2023		Paycheck	Schmeichel, Rober...	Chairman Wage	0.00	1,230.00
			Schmeichel, Rober...	Chairman per diem	0.00	270.00
			Schmeichel, Rober...	Nationwide Retirement Fund	0.00	112.50
			Schmeichel, Rober...	Nationwide Retirement Fund	0.00	-112.50
			Schmeichel, Rober...	Chairman - Expense Reimburse	0.00	83.19
			Schmeichel, Rober...	Medicare Employee Addl Tax	0.00	0.00
			Schmeichel, Rober...	Federal Withholding	1,230.00	-100.00
			Schmeichel, Rober...	Medicare Company	1,500.00	21.75
			Schmeichel, Rober...	Medicare Company	1,500.00	-21.75
			Schmeichel, Rober...	Medicare Employee	1,500.00	-21.75
			Schmeichel, Rober...	WI - Withholding	1,500.00	-63.39
						1,398.05
10/12/2023	DD16...	Paycheck	Skерke, Ellen J	Clerk Salary	0.00	5,560.00
			Skерke, Ellen J	WRS Employee Contribution	0.00	-378.08
			Skерke, Ellen J	WRS Company Contribution	0.00	378.08
			Skерke, Ellen J	WRS Company Contribution	0.00	-378.08
			Skерke, Ellen J	Nationwide Retirement Fund	0.00	417.00
			Skерke, Ellen J	Nationwide Retirement Fund	0.00	-417.00
			Skерke, Ellen J	Wisconsin Health Insurance	0.00	-261.84
			Skерke, Ellen J	Wisconsin Health - EmployER	0.00	785.22
			Skерke, Ellen J	Wisconsin Health - EmployER	0.00	-785.22
			Skерke, Ellen J	Clerk- Mileage	0.00	0.00
			Skерke, Ellen J	Clerk - Office Exp Reimburse	0.00	134.74
			Skерke, Ellen J	Medicare Employee Addl Tax	0.00	0.00
			Skерke, Ellen J	Federal Withholding	4,920.08	-821.00
			Skерke, Ellen J	Medicare Company	5,298.16	76.83
			Skерke, Ellen J	Medicare Company	5,298.16	-76.83
			Skерke, Ellen J	Medicare Employee	5,298.16	-76.83
			Skерke, Ellen J	WI - Withholding	4,920.08	-212.18
						3,944.81
10/12/2023		Paycheck	Weiss, James	Supervisor Salary	0.00	615.00
			Weiss, James	Supervisor per diem	0.00	90.00
			Weiss, James	Nationwide Retirement Fund	0.00	52.88
			Weiss, James	Nationwide Retirement Fund	0.00	-52.88
			Weiss, James	Supervisor Expense Reimburse	0.00	0.00
			Weiss, James	Medicare Employee Addl Tax	0.00	0.00
			Weiss, James	Federal Withholding	705.00	0.00
			Weiss, James	Medicare Company	705.00	10.22
			Weiss, James	Medicare Company	705.00	-10.22
			Weiss, James	Medicare Employee	705.00	-10.22
			Weiss, James	WI - Withholding	705.00	0.00
						694.78
10/12/2023	DD16...	Paycheck	Wilde, Thomas	Supervisor Salary	0.00	615.00
			Wilde, Thomas	Supervisor per diem	0.00	135.00
			Wilde, Thomas	Nationwide Retirement Fund	0.00	56.25
			Wilde, Thomas	Nationwide Retirement Fund	0.00	-56.25
			Wilde, Thomas	Supervisor Expense Reimburse	0.00	17.69
			Wilde, Thomas	Medicare Employee Addl Tax	0.00	0.00
			Wilde, Thomas	Federal Withholding	750.00	-81.00
			Wilde, Thomas	Medicare Company	750.00	10.88
			Wilde, Thomas	Medicare Company	750.00	-10.88
			Wilde, Thomas	Medicare Employee	750.00	-10.88
			Wilde, Thomas	WI - Withholding	750.00	-26.78
						649.03
						12,735.86

TOTAL

11:48 AM
10/04/23

Town of Neenah
Payroll Transaction Detail
October 2023

Nationwide
\$1,046.49

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount
10/12/2023	DD16...	Paycheck	Armstrong, Glenn	Nationwide Retirement Fund	0.00	-31.50
						-31.50
10/12/2023	DD16...	Paycheck	Bluma, David	Nationwide Retirement Fund	0.00	-59.63
						-59.63
10/12/2023	DD16...	Paycheck	Boushele, Victoria L	Nationwide Retirement Fund	0.00	-120.75
						-120.75
10/12/2023	DD16...	Paycheck	Cardoza, Brooke	Nationwide Retirement Fund	0.00	-52.88
						-52.88
10/12/2023	DD16...	Paycheck	Davis, Douglas	Nationwide Retirement Fund	0.00	-43.50
						-43.50
10/12/2023	DD16...	Paycheck	Klinka, Gary	Nationwide Retirement Fund	0.00	-73.35
						-73.35
10/12/2023	DD16...	Paycheck	Lontcoski, Joseph	Nationwide Retirement Fund	0.00	0.00
						0.00
10/12/2023	DD16...	Paycheck	Osero, Daniel W.	Nationwide Retirement Fund	0.00	-26.25
						-26.25
10/12/2023	DD16...	Paycheck	Plier, Christopher J.	Nationwide Retirement Fund	0.00	0.00
						0.00
10/12/2023		Paycheck	Schmeichel, Rober...	Nationwide Retirement Fund	0.00	-112.50
						-112.50
10/12/2023	DD16...	Paycheck	Skerke, Ellen J	Nationwide Retirement Fund	0.00	-417.00
						-417.00
10/12/2023		Paycheck	Weiss, James	Nationwide Retirement Fund	0.00	-52.88
						-52.88
10/12/2023	DD16...	Paycheck	Wilde, Thomas	Nationwide Retirement Fund	0.00	-56.25
						-56.25
TOTAL						-1,046.49

11:42 AM
10/04/23

Town of Neenah
Payroll Liability Balances
October 2023

Payroll Liability
Federal \$1,563.08
State \$ 420.16

	<u>BALANCE</u>	
Payroll Liabilities		
Federal Withholding	1,159.50	} 1563.08
Medicare Employee	201.79	
Medicare Company	201.79	
WI - Withholding	420.16	
Medicare Employee Addl Tax	0.00	
Total Payroll Liabilities	<u><u>1,983.24</u></u>	

11:49 AM
10/04/23
Accrual Basis

Town of Neenah
General Ledger
As of October 31, 2023

WI Retirement
\$756.16

Type	Date	Num	Name	Memo	Split	Amount
21530-0 · WRS Payable						
Paycheck	10/12/2023	DD16...	Skерke, Ellen J	Direct Deposit	11010-1 · Che...	378.08
Paycheck	10/12/2023	DD16...	Skерke, Ellen J	Direct Deposit	11010-1 · Che...	378.08
Total 21530-0 · WRS Payable						756.16
34300-0 · Fund Balances Town of Neenah						
Total 34300-0 · Fund Balances Town of Neenah						
51420-0 · Clerk - Salary						
Paycheck	10/12/2023	DD16...	Skерke, Ellen J	Direct Deposit	11010-1 · Che...	-5,560.00
Total 51420-0 · Clerk - Salary						-5,560.00
TOTAL						-4,803.84

11:50 AM
10/04/23
Accrual Basis

Town of Neenah
General Ledger
As of October 31, 2023

WI Health
\$1,047.06

Type	Date	Num	Name	Memo	Split	Amount
21533-0 · Health Insurance Payable						
Paycheck	10/12/2023	DD16...	Skерke, Ellen J	Direct Deposit	11010-1 · Che...	261.84
Paycheck	10/12/2023	DD16...	Skерke, Ellen J	Direct Deposit	11010-1 · Che...	785.22
Total 21533-0 · Health Insurance Payable						1,047.06
TOTAL						1,047.06

**Town of Neenah
Deposit Detail
September 2023**

Type	Date	Name	Memo	Account	Amount
Dep...	09/01/20		Deposit	11011-1 · General MM - Prospera (124)	1,583.46
		Cell Tower R...	Sept 2023 Rent	48200-4 · Cell Tower	-1,583.46
TOTAL					-1,583.46
Dep...	09/20/20		Deposit	11011-1 · General MM - Prospera (124)	21,900.06
		Assessment ...	Deposit	46110-0 · Clerk's Assessment Letters Fees	-120.00
		WE Energies	Deposit	44320-0 · Road Permits	-50.00
		Sanitary Dist...	2nd half 2023 Admin Fee	47000-9 · Sanitary District Admin Fee	-17,500.00
		Sanitary Dist...	Deposit	51420-4 · Office Expenses	-128.04
		Other	Reimbursement for accident Ap...	53311-2 · Hwy Exp - Maintenance (Winnebag	-908.52
		Cermak Lease	August / September 2023	48200-2 · Land Rent	-500.00
		Zoning Permits	St Pierre	44400-0 · Zoning /Landfill Permits	-210.00
		Building Per...	Deposit	44310-0 · Building Permits	-2,443.50
		Dog Licenses	Deposit	44210-0 · Dog Licenses Fee	-40.00
TOTAL					-21,900.06
Dep...	09/30/20		Interest	11010-1 · Checking - Prospera (150)	6.73
			Interest	48110-0 · Interest Income	-6.73
TOTAL					-6.73
Dep...	09/30/20		Interest	11055-1 · Impact Fee - Prospera (037)	2.02
			Interest	48180-0 · Interest - Impact Fees	-2.02
TOTAL					-2.02
Dep...	09/30/20		Interest	11011-1 · General MM - Prospera (124)	1,950.36
			Interest	48110-0 · Interest Income	-1,950.36
TOTAL					-1,950.36
Dep...	09/30/20		Interest	6-11020 · SW Savings - Prospera (127)	1,275.00
			Interest	6-48150 · Interest Income - Stormwater	-1,275.00
TOTAL					-1,275.00
Dep...	09/30/20		Interest	11320-1 · Tullar Rd Fund - Prospera (051)	59.33
			Interest	48160-0 · Interest Income- Tullar Road CD	-59.33
TOTAL					-59.33
Dep...	09/30/20		Interest	6-11021 · Stormwater CD - Prospera (053)	1,063.48
			Interest	6-48170 · Interest Income - Stormwater CD	-1,063.48
TOTAL					-1,063.48
Dep...	09/30/20		Interest	11011-4 · CFCU Membership Account	1.30
			Interest	48110-0 · Interest Income	-1.30
TOTAL					-1.30

Town of Neenah
Deposit Detail
 September 2023

Type	Date	Name	Memo	Account	Amount
Dep...	09/30/20		Interest	11900-0 · BNY Mellon - Pershing	963.88
			Interest	48110-0 · Interest Income	-963.88
TOTAL					-963.88
Dep...	09/30/20		Interest	6-11050 · SW - BNY Mellon-Pershing	652.98
			Interest	6-48150 · Interest Income - Stormwater	-652.98
TOTAL					-652.98

Memorandum

Date: October 6, 2023
To: Town Administrator, Town Board Members
From: Fire Chief Dan Osero
Subject: Resignation for Joshua Kohler, Recommendation for hire Ricky Crouse

Joshua Kohler has relocated to Oneida, Wisconsin and will no longer be able to serve as a member of the Town of Neenah Fire Department. He is a young man in search of figuring out his future and I wish him the best.

Ricky Crouse is a Town of Neenah resident, he and his family live on Michael Avenue with the beautiful Neenah High School in their backyard. Ricky has retired from the military; he is self-employed and is eager to serve his community. Ricky will be a great addition to the Fire Department.

RESOLUTION NO. 2023-24

**TOWN OF NEENAH
WINNEBAGO COUNTY**

**APPLICATION FOR STATE TRUST FUND LOAN
AND
RESOLUTION TO BORROW FUNDS FROM STATE TRUST FUNDS
FOR THE PURPOSE OF PURCHASING A FIRE TRUCK**

See attached Application and Resolution.

Rev. 04/2012

STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943

APPLICATION FOR STATE TRUST FUND LOAN
TOWN - 20 YEAR MAXIMUM
Chapter 24 Wisconsin Statutes

TOWN OF NEENAH

Date sent: September 27, 2023

Received and filed in Madison, Wisconsin:

ID # 05605876

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned town board of supervisors of the Town of **Neenah**, in the County(ies) of **Winnebago**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **Eight Hundred Four Thousand Six Hundred Ninety Six And 04/100 Dollars (\$804,696.04)** from the Trust Funds of the State of Wisconsin for the purpose of **financing the purchase of fire truck.**

The loan is to be continued for a term of **10** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **5.75** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the Town with the provisions and regulations of the statutes above referred to as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the Town Board of the Town of **Neenah**, in the County(ies) of **Winnebago**, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the 9th day of October, 20 23.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the Town Board approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **Eight Hundred Four Thousand Six Hundred Ninety Six And 04/100 Dollars (\$804,696.04)** from the Trust Funds of the State of Wisconsin to the Town of **Neenah** in the County(ies) of **Winnebago**, Wisconsin, for the purpose of **financing the purchase of fire truck.** That at the same time and place, the Town Board of the Town of **Neenah** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the Town, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the Town of **Neenah** certified to by the clerk, accompanies this application.

Given under our hands in the Town of **Neenah**, County(ies) of **Winnebago**, Wisconsin, this 9th day of October, 20 23.

Chairman, Town of **Neenah** (Signature)

Clerk, Town of **Neenah** (Signature)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Chairman and supervisors, please sign in space provided and type or print name below the signature.)

	<u>OFFICER</u>	<u>ADDRESS OF EACH OFFICER</u>
1.	_____ Chairman (Signature) <u>Robert E. Schmechel</u> _____ Type or Print Name	_____ _____ _____
2.	_____ Supervisor (Signature) <u>David Bluma</u> _____ Type or Print Name	_____ _____ _____
3.	_____ Supervisor (Signature) <u>Brooke Cardoza</u> _____ Type or Print Name	_____ _____ _____
4.	_____ Supervisor (Signature) <u>James Weiss</u> _____ Type or Print Name	_____ _____ _____
5.	_____ Supervisor (Signature) <u>Thomas Wilde</u> _____ Type or Print Name	_____ _____ _____

Town Board of Supervisors of the Town of **Neenah**, County(ies) of **Winnebago**, Wisconsin.

STATE OF WISCONSIN
County(ies) of **Winnebago**

Personally came before me this 9th day of October, 2023, the above named persons known to me as the Town Board of Supervisors of the Town of **Neenah**, in **Winnebago** County, Wisconsin, and who are the persons who executed the foregoing application and acknowledged same.

Clerk (Signature)

Ellen Skerke

Clerk (Print or Type Name)

Town of **Neenah**

County(ies) of **Winnebago**, Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

FORM OF RECORD

The following preamble and resolutions were presented by Supervisor _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Town of **Neenah**, in the County(ies) of **Winnebago**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Eight Hundred Four Thousand Six Hundred Ninety Six And 04/100 Dollars (\$804,696.04)** for the purpose of **financing the purchase of fire truck** and for no other purpose.

The loan is to be payable within **10** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **5.75** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Town of **Neenah**, in the County(ies) of **Winnebago**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Town of **Neenah** by such loan from the state be applied or paid out for any purpose except **financing the purchase of fire truck** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and clerk of the Town of **Neenah**, in the County(ies) of **Winnebago**, Wisconsin, are authorized and empowered, in the name of the Town to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the Town pursuant to this resolution. The chairman and clerk of the Town will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Town forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Supervisor _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

- 1. Chairman Robert Schmeichel voted _____
- 2. Supervisor David Bluma voted _____
- 3. Supervisor Brooke Cardoza voted _____
- 4. Supervisor James Weiss voted _____
- 5. Supervisor Thomas Wilde voted _____

A majority of the Town Board of the Town of **Neenah**, in the County(ies) of **Winnebago**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

STATE OF WISCONSIN

County(ies) of **Winnebago**

I, Ellen Sterke, Clerk of the Town of **Neenah**, County(ies) of **Winnebago**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the Town Board of the Town of **Neenah** at a meeting held on the 9th day of October, 2023, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the Town Board of the Town of **Neenah**, County(ies) of **Winnebago**, is constituted by law to have 5 members, and that the original of said preamble and resolutions was adopted at the meeting of the Town Board by a vote of ayes to noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the Town.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Town of **Neenah** this 9th day of October, 2023.

Clerk (Signature)

Ellen Sterke

Clerk (Print or Type Name)

Town of **Neenah**

County(ies) of **Winnebago**

State of Wisconsin

STATE OF WISCONSIN
COUNTY(IES) OF **Winnebago**
TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, Ellen Skerke, Clerk of the Town of **Neenah**, County(ies) of **Winnebago**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the Town of **Neenah** is as follows:

EQUALIZED VALUATION FOR THE YEAR 2023 * \$ 652,187,300
* Latest year available

I further certify that the whole existing indebtedness of the Town of **Neenah**, County(ies) of **Winnebago**, State of Wisconsin, is as follows: (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
<u>State Trust Fund</u>	\$ <u>85,338.43</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	\$ <u>85,338.43</u>

Clerk (Signature)

Ellen Skerke
Clerk (Print or Type Name)

Clerk in the Town of **Neenah**

County(ies) of **Winnebago**, Wisconsin

October 9, 2023
Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RESOLUTION NO. 2023-25

**TOWN OF NEENAH
WINNEBAGO COUNTY**

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the Town of Neenah, Winnebago County, Wisconsin (the "Issuer") plans to undertake the purchase of a fire truck (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the Town Board of Supervisors (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$ 315,000.00.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded October 9, 2023

Approved October 9, 2023

TOWN OF NEENAH

Robert E. Schmeichel
Chairman

ATTEST:

(SEAL)

Ellen Skerke
Administrator-Clerk-Treasurer

RESOLUTION # 2023-26

**TOWN OF NEENAH
WINNEBAGO COUNTY**

**RESOLUTION TO AUTHORIZE SUBMITAL TO REQUEST FUNDS FROM
WISCONSIN DEPARTMENT OF TRANSPORTATION (WisDOT) 2024-2029
SURFACE TRANSPORTATION PROGRAM - URBAN (STP-URBAN)
FOR RECONSTRUCTION OF OAKRIDGE ROAD**

WHEREAS, the Town of Neenah is interested in reconstructing Oakridge Road from the CTH CB roundabout east to the Town limits in the Town of Neenah; and

WHEREAS, financial aid is required to carry out the project; and

WHEREAS, WisDOT is accepting applications for the 2024-2029 STP-Urban Program for reimbursement up to 80% of total eligible costs; and

WHEREAS, the Town of Neenah has committed sufficient funds and already completed the majority of the design for the reconstruction of Oakridge Road;

THEREFORE, BE IT RESOLVED, that the Town of Neenah shall commit to budget sufficient funds to complete the project in the time frame required should the STP-Urban grant be awarded to the Town of Neenah; and

BE IT FURTHER RESOLVED, Robert Schmeichel, Town of Neenah Chairman, or his representative is authorized to act on behalf of the Town of Neenah to work with McMahon Engineers to complete and submit a grant application to WisDOT 2024-2029 STP-Urban Program.

Adopted this 9th day of October, 2023.

I hereby certify that the foregoing resolution was duly adopted by the Town of Neenah at a legal meeting on the 9th day of October, 2023.

TOWN OF NEENAH

By:

Robert E. Schmeichel
Town Chairman

Attest:

Ellen Skerke
Town Administrator-Clerk-Treasurer

RESOLUTION # 2023-27

**TOWN OF NEENAH
WINNEBAGO COUNTY**

**RESOLUTION TO AUTHORIZE SUBMITAL TO REQUEST FUNDS FROM
WISCONSIN DEPARTMENT OF TRANSPORTATION (WisDOT) 2024-2025
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) FOR
RECONSTRUCTION OF OAKRIDGE ROAD**

WHEREAS, the Town of Neenah is interested in reconstructing Oakridge Road from the CTH CB roundabout east to the Town limits in the Town of Neenah; and

WHEREAS, financial aid is required to carry out the project; and

WHEREAS, WisDOT is accepting applications for the 2024-2025 LRIP Program for reimbursement up to 90% of total eligible costs; and

WHEREAS, the Town of Neenah has committed sufficient funds and already completed the majority of the design for the reconstruction of Oakridge Road;

THEREFORE, BE IT RESOLVED, that the Town of Neenah shall commit to budget sufficient funds to complete the project in the time frame required should the LRIP grant be awarded to the Town of Neenah; and

BE IT FURTHER RESOLVED, Robert Schmeichel, Town of Neenah Chairman, or his representative is authorized to act on behalf of the Town of Neenah to work with McMahon Engineers to complete and submit a grant application to WisDOT 2024-2025 LRIP Program.

Adopted this 9th day of October, 2023.

I hereby certify that the foregoing resolution was duly adopted by the Town of Neenah at a legal meeting on the 9th day of October, 2023.

TOWN OF NEENAH

By: _____

Robert E. Schmeichel
Town Chairman

Attest:

Ellen Skerke
Town Administrator-Clerk-Treasurer

ROAD GATE AGREEMENT

This Road Gate Agreement ("Agreement") is entered into as of the latest date set forth below by and between the Town of Neenah, Winnebago County, Wisconsin ("Town") and the Neenah Joint School District ("District").

Recitals

- A. The District has constructed a new high school, which is located in the Village of Fox Crossing but on property that is adjacent to the Town.
- B. The District has also constructed a private road known as "Rocket Way" on its property to provide access to the high school.
- C. Rocket Way connects at one point to a road known as "Michael Avenue," a Town road.
- D. The Town has expressed concern that traffic on Rocket Way will exit the high school property via Michael Avenue, despite Michael Avenue being a small neighborhood street that is not intended to accommodate heavy traffic.
- E. In response, the District has agreed that it will install a gate between Rocket Way and Michael Avenue to prevent the use of Michael Avenue by traffic exiting the high school property.
- F. The parties have further agreed that the gate may only be opened to allow traffic to travel between Rocket Way and Michael Avenue in the event of an emergency, as defined below.

NOW, THEREFORE, in consideration of the above recitals, which are contractual, and for other good and valuable consideration, the receipt and sufficiency of which is mutually acknowledged, the parties agree as follows.

1. Authority. The parties have authority to enter into this Agreement pursuant to Chapters 60 and 118 of the Wisconsin Statutes, respectively, as well as Wis. Stat. 66.0301.
2. Installation of Gate. The District has installed a gate between Rocket Way and Michael Avenue as described in the above recitals. Attached as Exhibit A is a photograph of the gate. The District shall maintain the gate at that location at all times during the duration of this Agreement and shall keep it in the closed position unless opened in accordance with this Agreement. The District shall take all action necessary to maintain the gate in good repair and working order.

3. Opening of Gate. The District shall be responsible for the opening and closing of the gate and may open the gate only in the event of an emergency and then only for the duration of the emergency. For purposes of this Agreement, "emergency" includes any urgent, sudden, and serious event or unforeseen change in circumstances that necessitates immediate action to remedy harm or avert imminent danger to life, health, or property. "Emergency" includes, but is not limited to (a) providing ingress and egress to emergency service vehicles, (b) providing an additional means of egress to those at the high school property in the event of a dangerous situation at the high school property such as a fire or active shooter incident, and (c) avoiding hazards that adversely impact the ability of road users to use alternate ingress or egress locations.
4. Responsibilities for Roads. The parties agree that nothing in this Agreement affects the ownership or jurisdictional responsibilities of the parties over Rocket Way (which shall at all times remain a private road under the jurisdiction of the District) and Michael Avenue (which shall at all times remain a public road under the jurisdiction of the Town). These responsibilities include general and winter road maintenance and keeping the roads passable.
5. Reservation of Immunities. The parties each hereby reserve for themselves all immunities, damage caps, and other protections provided to them by applicable law. Nothing herein constitutes a waiver of any such immunities, caps, or protections.
6. Indemnification. The parties each agree to defend, indemnify, and hold harmless the other and the other's officers, agents, employees, and insurers, from and against any and all claims, losses, and damages of any kind (including reasonable attorneys' fees) arising out of that party's (a) failure to perform in compliance with this agreement, (b) intentional conduct, or (c) negligence.
7. Miscellaneous. This Agreement is the complete agreement between the parties with respect to the matters covered herein. The provisions of this Agreement shall be severable. In the event any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the balance of the Agreement shall survive and remain effective. This Agreement shall be governed by the laws of the State of Wisconsin and may be enforced in the circuit court for Winnebago County.

Dated this _____ day of _____, 2023.

TOWN OF NEENAH

By: _____
Robert Schmeichel, Chairperson

Attest: _____
Ellen Skerke, Administrator-Clerk-Treasurer

NEENAH JOINT SCHOOL DISTRICT

By: _____
Dr. Mary Pfeiffer, Administrator

Attest: _____
Brian Epley, Board President

