

**TOWN OF NEENAH TOWN BOARD**  
**Meeting Agenda**

**DATE:** Monday, November 27, 2023  
**TIME:** 7:00 pm  
**LOCATION:** 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID : 875 4244 1072      Passcode: 955018      Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/87542441072?pwd=R0wzUTBoRkFDc1Npb3BnREd1bFhRQT09>

**TOWN BOARD MEETING**

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
  - October 30, 2023 Special Town Board Meeting
  - November 13 ,2023 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
  - a. Winnebago County Solid Waste report – October 2023
  - b. East Central Wisconsin report for Comprehensive Safety Action Plan for Town of Neenah
6. DISCUSSION / ACTION
  - a. Approve Vouchers, Payroll and Bank Transactions November 27, 2023.
  - b. Approve Resolution 2023-33 to approve 2024 Compensation Schedule
  - c. Approve Fire Fighter Resignation Deb Westfahl effective November 27, 2023.
  - d. Approve Temporary Class "B" / "Class B" Retailers License  
Paynes Point Hook & Spear Club, 1934 County Rd A, Neenah WI  
Event: Paynes Point Hook & Spear Fishing Club Fisheree, February 9-11, 2024.
  - e. Approve Resolution 2023-34 – Zoning Map Amendment,  
Applicant: Seegers, Steve  
Agent: Seegers, Steve Patron Properties  
Location of Premises Affected: 1730 Oakridge Road  
Tax Parcel No: 010-029807
  - f. Resolution 2023-35 - Certified Survey Map, Larsen Road  
Applicant: Rosenfeldt, Thomas and Deborah  
Location of Premises Affected: 1326 Larsen Road, Neenah, WI 54956  
Tax Parcel No: 010-031001
  - g. Discussion regarding drainage at 1417 Larsen Road.
  - h. Discussion and possible advisement regarding 2024 LRIP TRID and TRIS STRIDC Ground Rules.
  - i. Memorandum of Understanding with Wisconsin Elections Commission for the use of Badger Books.
7. FUTURE AGENDA TOPICS AND MEETINGS
  - a. Fire Department Business Meeting, Wednesday December 6, 2023 at 6:00 p.m.
  - b. Next Regularly Scheduled Town Board Meeting, Monday December 11, 2023, at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN

**Closed Session Contemplated: NO**

Ellen Skerke, Administrator-Clerk-Treasurer  
November 22, 2023

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on November 22, 2023 at [www.townofneenah.com](http://www.townofneenah.com), Town of Neenah Municipal Building, 1600 Breezewood Lane.

## TOWN OF NEENAH TOWN BOARD MEETING

November 13, 2023

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

**Present:** Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss, and Supervisor Thomas Wilde.

**Also in Attendance:** Roads and Stormwater Superintendent Glenn Armstrong, Jeremy Kwiatkowski, Fire Chief Dan Osero, Jim Pawlowski, Mike Simon (McMahon) Matt McGregor ( Hoffman Planning and Design, Deputy Clerk-Treasurer Vici Boushele and Administrator-Clerk-Treasurer Ellen Skerke.

**Attendance via Zoom:** Jody Andres, Rosemary Cermak, Carrie Sturn

R. Schmeichel called the meeting to order at 7:03 pm. Pledge of Allegiance was recited.

### Approval of Minutes

**Motion:** J. Weiss / D. Bluma to approve October 9, 2023 Town Board meeting minutes. Motion carried 4:0:1. J. Weiss abstained.

### Public Forum

- None

### Public Forum for Recognized Municipal and County Officials

- None

### Correspondences

- Building Permit Report – October 31, 2023
- 2023 Budget Status Report as of October 31, 2023

### Discussion/Action

#### **Vouchers Payroll and Bank Transactions**

*Ratify / Approve Vouchers, Payroll and Bank Transactions October 23, 2023 and November 13, 2023.*

**Motion:** D. Bluma / B. Cardoza to ratify October 23, 2023 Vouchers, Payroll and Bank Transactions Motion Carried 5:0:0.

**Motion:** B. Cardoza / D. Bluma to approve November 13, 2023 Vouchers, Payroll and Bank Transactions.

Motion Carried 5:0:0.

#### **Resolutions**

*Approve Resolution 2023-29 – Adopt the 2024 Town of Neenah and Stormwater Utility District Budgets.*

**Motion:** J. Weiss / B. Cardoza to approve.

Motion Carried 5:0:0.

*Approve Resolution 2023-33 – Approve 2024 Compensation Schedule*

- R. Schmeichel stated that the Compensation Schedule neglected to review all positions. The positions of Superintendents of Roads , Stormwater, and Facilities has not been addressed in several years.

- R. Schmeichel proposed an hourly rate of \$25 per hour for three positions, Roads Superintendent, Stormwater Superintendent and Maintenance and Facilities Management Superintendent. The 2024 Budget, as adopted, should support this increase in hourly rate.
- R. Schmeichel recognized Glenn Armstrong . Superintendent of Roads and Stormwater
- Glenn Armstrong, 1300 County Road G spoke on regarding the compensation for he two positions. The hourly rate has not been reviewed in 15 plus years and consideration of the pay for these two positions is long overdue.
- R. Schmeichel postponed this agenda item until the next Town Board meeting.

### Appointments

Appoint Jeremy Kwiatkowski to the Plan Commission, term takes effect immediately, expires April 30,2026.

**Motion:** T. Wilde / B. Cardoza to approve.

Motion Carried 5:0:0.

### Fire Department Personnel

*Approve Fire Fighter Application for Jacob Miller, effective November 13, 2023.*

**Motion:** J. Weiss / D. Bluma to approve.

Motion Carried 5:0:0.

### Policies

*Approve Revised Social Media Policy*

**Motion:** B. Cardoza/T. Wilde to approve.

Motion Carried 5:0:0.

### Larsen Road / Oakridge Road

*Update from McMahon Engineering on the status of Larsen Road and Oakridge Road reconstruction plans.*

- Mike Simon, McMahon Engineering reviewed the Larson Road plans.
  - The preliminary plan/plat is about 60% complete.
  - Next step is to hold a Public Information Meeting, send notices to all property owners along the construction route, recommends a January time frame for the Public Information Meeting.
  - Utilities have been notified of the project.
  - Discussed the location of the construction, including Town of Clayton west of Clayton Avenue and a portion is Village of Fox Crossing jurisdiction.
  - The LRIP Grant awarded was awarded to the Town of Neenah, it is up to the Town of Neenah to determine how that will be allocated.
  - He has several items that he needs direction from the Town on including a decision about a left turn lane on Larson Road at Clayton Avenue for possible future development, and right of ways and how much ROW does the Town want in certain areas.
- G. Armstrong asked about stormwater and ditches. The goal is to improve the current situation and minimize the deep ditches along the side of the road.
- M. Simon responded, a portion of the stormwater will be in a stormwater pipe, the remaining will be open ditches, the plan calls for a 10' paved trail on the south side of Larsen Road, an 5' paved shoulder and 7' gravel shoulder on the north side of Larsen Road with open ditches, 4:1 slope. The entire width of the ditch will not be in the road tight of way, the flow line will be, this is an area he needs direction from the Town regarding what they want to do with OW acquisition.
- M. Simon discussed easements, there is a need for Temporary Limited Easements (TLE) and Permanent Limited Easements (PLE). The process for ROW acquisition and easements should

get started early 2024. McMahon can assist by offering suggestions for a firm to do this for the Town and will work with that firm, however McMahon does not manage the land acquisition process.

- J. Weiss suggested we get the cost sharing agreement put together with the neighboring municipalities.
- Mike Simon and Ben Hamblin to return on Monday December 11, 2023 Town Board Meeting for follow up on the status of the project.

### **Town Hall Renovation Project**

*Update from Hoffman Engineering and Design on the status of the Town Hall remodel project*

- Matt McGregor, Hoffman Planning and Design reported on the status of the Town Hall all renovation project.
  - The proposal is for a 25' steel I beam
  - The cost falls within the contingency budget for the total project, Town Hall and Keating Park.
  - The structural engineers report is good news, the remaining portion of the building has sufficient support system in place for the storage needs on the second floor of the building and the proposed I beam installation will allow storage in the remaining area once the supporting wall is removed.
  - Time from for completion is unknown, need to order materials and get back on the contractor's schedule

**Motion:** D. Bluma / T. Wilde to install the 25' steel I beam and remove the existing supporting wall.  
Motion Carried 5:0:0.

### **Agreements**

*Approve Memorandum of Understanding with Winnebago County Highway Department for maintenance of CB Trail and areas of County Road A adjacent to Conservancy Park.*

**Motion:** J. Weiss / D. Bluma to approve.  
Motion Carried 5:0:0

### **Lease Agreements**

*Discussion and possible action regarding the terms of the Lease Agreement with Rosemary Cermak for rental of Town owned barn and portion of property on parcel 010-0218063.*

- R. Schmeichel recognized lessee Rosemary Cermak
- Rosemary Cermak, 1561 Oakridge Road, asked why her previous requests to reduce the price for the monthly rental were rejected.
- R. Schmeichel replied that based on the size of the space, the monthly rate is fair.
- R. Cermak stated the conditions of the space do not support the monthly rate, there are critters and birds in the space, the electricity for the space is provided by her home. When she initially accepted the rate, she did not know what the condition of the space was, there are broken windows, it is not weather or animal proof, it is a barn, not a storage unit.
- D. Bluma stated the rate was fair, a much smaller unit, 12'x18' rents out at \$103 per month. The rate of \$250 per month is below fair market value.
- D. Bluma and R. Schmeichel were in the unit about 18 months ago, the condition of the building is adequate. It is a dry metal building.
- R. Cermak requested the monthly rate to be lowered to \$150 per month.
- The Board had no desire to adjust the price. R. Schmeichel stated she needs to make a decision by November 30<sup>th</sup>, either agree to the lease as presented or vacate the storage space.

**Meeting Schedule**

*Reschedule the Town Board Meeting regularly scheduled for Monday December 25, 2023.*

- E. Skerke stated that there was a pending Conditional Use Permit Request that may need Town Board action before January 8, 2024.
- The December 25, 2023 Town Board meeting is canceled, pending a decision if a Special Town Board meeting will be scheduled the week of December 25<sup>th</sup>.

**Future Agenda Topics and Meetings**

- Sanitary District #2 Public Hearing and Commissioner Meeting, Tuesday November 14, 2023 at 7:00 p.m.
- Plan Commission Meeting, Monday November 20, 2023 at 7:00 p.m.
- Next Regularly Scheduled Town Board Meeting, Monday November 27, 2023, at 7:00 p.m.

**Old Business**

- None

**New Business**

- T. Wilde spoke about the incident of unattended burning on Oakridge Road that the Fire Department has responded to 2 times in the last two weeks. As the violator was spoken to with the first visit, he proposed a fine of \$500 dollars plus the cost incurred by the Town of Neenah Fire Department to respond. E. Skerke to prepare a letter for Fire Chief's signature.
- T. Wilde asked for an update regarding the Gate Agreement for Neenah joint School District. E. Skerke had no update.

**Adjourn Meeting**

**Motion:** D. Bluma / J. Weiss to adjourn. Motion carried. Meeting adjourned at 8:55 p.m.

Respectfully submitted,



Ellen Skerke  
Administrator-Clerk-Treasurer

Approved: Draft- Pending Approval

# Voucher List Authorization November 27, 2023

## Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
11/28/2023	General MM	Checking	\$ 442,000.00	11-27-2023 Vouchers

## Check Details:

Accounts Payable: \$ 443,205.10

Notification of New Vendors None

## Account Balances as of November 28, 2023 - after requested transfers per this Voucher List

	<u>PROSPERA CU</u>	<u>Prospera CD</u>	<u>BNY Mellon - Pershing</u>	<u>Total</u>
Checking	\$ 7,187	\$ -		
Membership account	\$ 25	\$ -		
General MM	\$ 116,177	\$ -	\$ 767,492	\$ 883,669
Taxes Collected	\$ -	\$ -		
Impact Fee	\$ 8,014	\$ -		
Tullar Rd Fund	\$ 35,435	\$ -		
Storm Water	\$ 372,948	\$ 258,169	\$ 514,013	\$ 1,145,130
<b>TOTAL</b>	<b>\$ 539,786</b>	<b>\$ 258,169</b>	<b>\$ 1,281,505</b>	

**GRAND TOTAL \$ 2,079,460**

Note: General Town funds includes \$369,166 in ARPA Funds.

\_\_\_\_\_ Schmeichel    \_\_\_\_\_ Bluma    \_\_\_\_\_ Cardoza    \_\_\_\_\_ Weiss    \_\_\_\_\_ Wilde

8:31 AM

11/22/23

**Town of Neenah**  
**Check Detail**  
November 24 - 28, 2023

Accounts Payable

\$ 443,205.10

Date	Num	Name	Memo	Account	Paid Amou...
11/28/2023	28542	Conway Shield, Inc	52210-3	11010-1 · Checking - Prospera (...)	
11/27/2023	0513932		testing SCBA air com...	52210-3 · Fire Dept Supplies and ...	-439.50
TOTAL					-439.50
11/28/2023	28543	Fire Apparatus & Equ...		11010-1 · Checking - Prospera (...)	
11/27/2023	25305		Engine 239 - undersid...	52210-2 · Fire Dept. Vehicle Repairs	-476.26
TOTAL					-476.26
11/28/2023	28544	Harters Fox Valley Dis...		11010-1 · Checking - Prospera (...)	
11/27/2023	524839		Mahler Park	55200-6 · Parks - Harter's - Trash	-120.00
			Mahler Park- surcharge	55200-6 · Parks - Harter's - Trash	-5.16
			Keating Park	55200-6 · Parks - Harter's - Trash	-18.00
			Keating Park - surcha...	55200-6 · Parks - Harter's - Trash	-0.77
			Franzoi Park	55200-6 · Parks - Harter's - Trash	-36.00
			Franzoi Park - surcha...	55200-6 · Parks - Harter's - Trash	-1.54
11/27/2023	524834		surcharge	53634-0 · Garbage Collection Expe...	-13,399.59
			surcharge	53634-0 · Garbage Collection Expe...	-576.18
			surcharge	53635-0 · Recycling	-4,196.30
			surcharge	53635-0 · Recycling	-180.44
TOTAL					-18,533.98
11/28/2023	28545	Hoffman Planning And...		11010-1 · Checking - Prospera (...)	
11/27/2023	Applicati...		Town Hall Project - A...	51520-0 · Engineering Services	-76,403.23
TOTAL					-76,403.23
11/28/2023	28546	Mavroff, Gerald (v)		11010-1 · Checking - Prospera (...)	
11/27/2023	Fall Insp...		Fall 2023 Inspections	52201-0 · Fire Inspections	-1,800.00
TOTAL					-1,800.00
11/28/2023	28547	McMahon Associates, ...		11010-1 · Checking - Prospera (...)	
11/27/2023	00932987		CTH O Pond	6-53400 · SW - Illicit Discharges	-217.65
11/27/2023	00932938		Sundlal Lane rear drai...	6-54200 · CTH O Pond Maintenance	-1,150.80
			STP Urban Grant App...	6-59200 · Stormwater - Engineering	-1,486.50
			Mahler Park Road res...	6-59200 · Stormwater - Engineering	-3,136.00
11/27/2023	00932939		Mahler Park Road res...	53311-5 · Hwy Exp- McMahon	-560.53
			Town Hall parking lot ...	6-59200 · Stormwater - Engineering	-27.03
			Town Hall Parking lot ...	51520-0 · Engineering Services	-278.08
			Town Hall Parking lot ...	6-59200 · Stormwater - Engineering	-104.42
TOTAL					-6,961.01
11/28/2023	28548	Northeast Asphalt, Inc.		11010-1 · Checking - Prospera (...)	
11/27/2023	Pay Cer...		Mahler Park Road par...	53311-7 · Highway Projects	-221,704.37
			Mahler Park Road par...	6-59200 · Stormwater - Engineering	-10,575.96
			Town Parking Lot res...	51610-1 · Maintenance & Operations	-52,905.66
			Town hall Parking lot ...	6-59200 · Stormwater - Engineering	-22,845.62
TOTAL					-308,031.61

**Town of Neenah**  
**Check Detail**  
**November 24 - 28, 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amou...</u>
11/28/2023	28549	Outdoor Independence...		11010-1 · Checking - Prospera (...)	
11/27/2023	2209		move free mulch to Fr...	55200-3 · Parks - Supplies & Maint...	-450.00
TOTAL					-450.00
11/28/2023	28550	Suburban Wildlife Sol...		11010-1 · Checking - Prospera (...)	
11/27/2023	7175		Conservancy Pond - ... CTH O Pond - 18 mu...	6-54100 · SW - Conservancy Pond... 6-54200 · CTH O Pond Maintenance	-250.00 -1,571.00
TOTAL					-1,821.00
11/28/2023	28551	Uniform Shoppe, The		11010-1 · Checking - Prospera (...)	
11/27/2023	337760			52210-9 · Fire Dept. New Equip.	-65.95
TOTAL					-65.95
11/24/2023	28541	USPS		11010-1 · Checking - Prospera (...)	
			Postage for Decembe...	51420-5 · Newsletter	-490.83
TOTAL					-490.83
11/24/2023	28540	Winnebago Cty. Treas...		11010-1 · Checking - Prospera (...)	
11/16/2023	Dog Tags		Fee due to Winnebag...	44210-0 · Dog Licenses Fee	-898.00
TOTAL					-898.00
11/28/2023	28552	Winnebago Cty. Treas...		11010-1 · Checking - Prospera (...)	
11/27/2023	26487			53311-4 · Hwy Exp- Plowing 6-57200 · Stormwater Drainage Ma... 53311-2 · Hwy Exp - Maintenance ...	-152.74 -8,239.20 -18,361.79
TOTAL					-26,753.73
11/28/2023	28553	Winnebago Liquid Wa...	51610-1	11010-1 · Checking - Prospera (...)	
11/27/2023	180342			51610-1 · Maintenance & Operations	-80.00
TOTAL					-80.00



**RESOLUTION 2023-33**

**RESOLUTION TO APPROVE  
THE 2024 COMPENSATION SCHEDULE**

**Town of Neenah  
Winnebago, County, Wisconsin**

**WHEREAS**, the Town of Neenah's (the Town) Auditor, Clifton Larson and Allen has recommended that the Town adopt a Compensation Schedule on an annual basis to facilitate the preparation of the Town's Financial Statements and;

**WHEREAS**, such a Compensation Schedule will facilitate the proper financial management of the Town and;

**WHEREAS**, such the Town has prepared a 2024 Compensation Schedule, shown in Attachment A to this resolution and;

**NOW, THEREFORE BE IT RESOLVED**, that the Town of Neenah adopts the 2024 Compensation Schedule as shown in Attachment A and;

**BE IT FUTHER RESOLVED**, that a Compensation Schedule shall be adopted by the Town annually,

**BE IT FUTHER RESOLVED**, that this Resolution is permanently entered in the record of the proceeding of the Town of Neenah, Winnebago County, Wisconsin.

Approved and adopted this 27th day of November 2023.

TOWN OF NEENAH

\_\_\_\_\_  
Robert E. Schmeichel, Chairman

ATTEST:

\_\_\_\_\_  
Ellen Skerke, Administrator-Clerk-Treasurer

**Exhibit A**  
**Town of Neenah**  
**Compensation Schedule**  
**as of January 1, 2024**

Chairman	Annual Salary	\$16,260.00
Supervisor	Annual Salary	\$8,130.00
Administrator/Clerk/Treasurer	Annual Salary	\$69,360.00
Administrator/Clerk/Treasurer Wisconsin Retirement	6.80 % of Annual Salary	\$4,786.00
Deputy Clerk / Treasurer	Rate per Hour	\$21.00
Office Assistant	Rate per Hour	\$15.00
Per Diem - Half Day	Per Occasion	\$45.00
Per Diem - Full Day	Per Occasion	\$90.00
Roads / Storm Water Superintendent	Rate per Hour	\$25.00
Maintenance / Facilities Management Superintendent	Rate per Hour	\$25.00
Animal Control	Rate per Call	\$40.00
911 Sign Maintenance	Rate per Hour	\$25.00
Election Officials (Poll Worker)	Per Election	Chief = \$250/Poll Worker \$200
Election Officials (Poll Worker) before/after Election Day	Rate per Hour	\$12.00
Firefighter / EMR -Business Meeting	Per Meeting	\$25.00
Firefighter -Training Meeting	Per Meeting	\$25.00
EMR-Training Meeting	Rate per Hour	\$20.00
Firefighter - Fire Call 1st hour	Rate per Hour	\$20.00
EMR- Fire Call 1st hour	Rate per Hour	\$25.00
Firefighter / EMR - Fire Call additional hours	Rate per Hour	\$15.00
Firefighter - Work Detail	Rate per Hour	\$15.00
Firefighter - Drills	Rate per Hour	\$15.00
Firefighter - State Mandated Training	Rate per Hour	\$10.00 *
Firefighter - Inspections	Rate per Inspection	\$15.00
Fire Chief	Annual Salary	\$8,400.00
<u>Fire Department Line/Staff Officers</u>		
Assistant Fire Chief(s)	Annual Salary	\$2,400.00
Captain(s) including Training Officer	Annual Salary	\$750.00
Lieutenants(s)	Annual Salary	\$300.00
<u>Fire Department Elected Officers</u>		
President	N/A	N/A
Vice President	N/A	N/A
Secretary	Annual Salary	\$250.00
Treasurer	Annual Salary	\$250.00

Board members that fill in for any position as a temporary worker is paid the rate as noted in the compensation schedule for the position they are filling, effective April 10, 2012.

Town Board elected officials are paid Per Diems based on Town of Neenah Municipal Code section 1.01(1)f.

\* Payment for State Mandated Training will occur following proof of successful completion / Certification

Approved via Board Action on 11-27-2023 Resolution 2023-33

T:\Personnel\Compensation Schedules\Compensation Schedule 2024

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 11/14/2023  
County of Winnebago

Town  Village  City of Neenah

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/9/2024 and ending 2/11/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Paynes Point Hook & Spear Fishing Club  
(b) Address 1934 Cty Rd. A, Neenah, WI 54956  
(Street)  Town  Village  City

(c) Date organized 1979  
(d) If corporation, give date of incorporation 5/9/1979  
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President Darryl Lehman 1630 C. Murdock Ave. Dshkosh, WI 54901  
Vice President Brandon Parker 609 Wilson St. Neenah, WI 54956  
Secretary Jordan Vanderloop 6460 N. Paynes Pt. Rd. Neenah, WI  
Treasurer Kevin O'Connell W2442 Valleywood Ln. Appleton, WI 54915  
(g) Name and address of manager or person in charge of affair: Stacy Frakes 6352 S. Paynes Pt. Rd. Neenah, WI 54956

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1934 Cty Rd. A Neenah, WI  
(b) Lot - Block -  
(c) Do premises occupy all or part of building? All  
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: All of the building with attached tent

## 3. Name of Event

(a) List name of the event Paynes Point Hook & Spear Fishing Club Fisherec  
(b) Dates of event February 9th - 11th, 2024

## DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Stacy R. Frakes (Signature / Date) 11-14-2023 Paynes Point Hook & Spear Fishing Club (Name of Organization)

Date Filed with Clerk \_\_\_\_\_ Date Reported to Council or Board \_\_\_\_\_  
Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

FOR TOWN USE ONLY

**RESOLUTION 2023-34**

TOWN ACTION FOR ZONING MAP AMENDMENT  
TOWN OF NEENAH  
WINNEBAGO COUNTY, WISCONSIN

RE: Petition for proposed zoning map amendment listed below affecting the Winnebago County Zoning Ordinance and the Office Map of the Town of NEENAH.

**Owner(s):** SEEGER, STEVE

**Agent:** SEEGER, STEVE PATRON PROPERTIES LLC

**Parcel No.:** 010-029807

**Location of Premises Affected:** 1730 OAKRIDGE RD

**Legal Description:** Being part of the NE 1/4 of the NE 1/4 of Section 30, Township 20 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.

**Current Zoning:** A-2 General Agriculture

**Proposed Zoning:** I-1 Light Industrial

**Explanation:** Applicant is requesting a zoning change from R-1 (Rural residential district) to I-1 (Light industrial district).

Resolved, by the Town Board of the Town of NEENAH, Winnebago County, Wisconsin, that the above indicated proposed amendment to the Town/County Zoning Code (Chapter 23) be and the same is hereby:

- Approved
- Disapproved

**TOWN FINDINGS:**

- Town has an adopted land use plan
- Town does not have an adopted land use plan
- Action agrees with town land use plan
- Action does not agree with town land use plan

Other: \_\_\_\_\_  
\_\_\_\_\_

I, Ellen Skerke, Town Clerk of the above named town, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Town Board of the Town of NEENAH.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

SIGNED: \_\_\_\_\_

INITIAL STAFF REPORT

**Sanitation:** Existing; Municipal

**Overlays:** NONE

**Current Zoning:** A-2 General Agriculture

**Proposed Zoning:** I-1 Light Industrial

**Surrounding Zoning:** North: R-1;A-2; South: R-1; East: R-1;A-2; West: R-1;

THE FOLLOWING INFORMATION HAS BEEN PROVIDED BY THE OWNER/APPLICANT

**Describe present use(s):** Existing structure built in 1972 was rented to a tenant who uses it as office space and storage.

**Describe proposed use(s):** Keep existing tenant throughout the time they want to remain a tenant.

**Describe the essential services for present and future use(s):** This unit does not currently have sewer or water to it. Water is able to be provided but at present it is not currently hooked up.

**Describe why the proposed use would be the highest and best use for the property:** The proposed use would be best for the property because the current tenant is not using it in a manner that is affecting the neighboring residences at all. They use the building to store inventory and as a place for their employees to meet before they go out and perform electrical work in the community. Our tenant is really happy with this location.

**Describe the proposed use(s) compatibility with surrounding land use(s):** This unit has been there since 1972 and used privately with the residential parcel located at 1740 Oakridge Rd in Neenah. The existing tenant is not interfering with the quiet enjoyment of any of the surrounding units. All of the properties are managed by the same team and there has never been any complaints about this tenant.

SECTION REFERENCE AND BASIS OF DECISION

**23.7-5 Basis of Decision**

Zoning map amendment initiated by a property owner. If a proposed zoning map amendment is initiated by a property owner and would change the zoning classification of a parcel not classified as A-1, the Planning and Zoning Committee in making its recommendation and the Board of County Supervisors in making its decision shall consider the following factors:

- (1) whether the amendment is consistent with the county's comprehensive plan, including any future land use maps or similar maps;
- (2) the extent to which the lot and structures on the subject property conform to the dimensional standards that apply to the proposed zoning district; and
- (3) any other factor not specifically or generally listed, but deemed appropriate by the committee or board given the particular circumstances.



**Application #23-ZC-6510**

Date of Hearing:

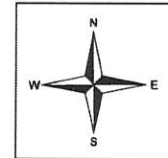
December 20, 2023

Owner(s):

PATRON PROPERTIES LLC

Subject Parcel(s):

010029807



Winnebago County  
WINGS Project

**Scale**

1 inch : 300 feet

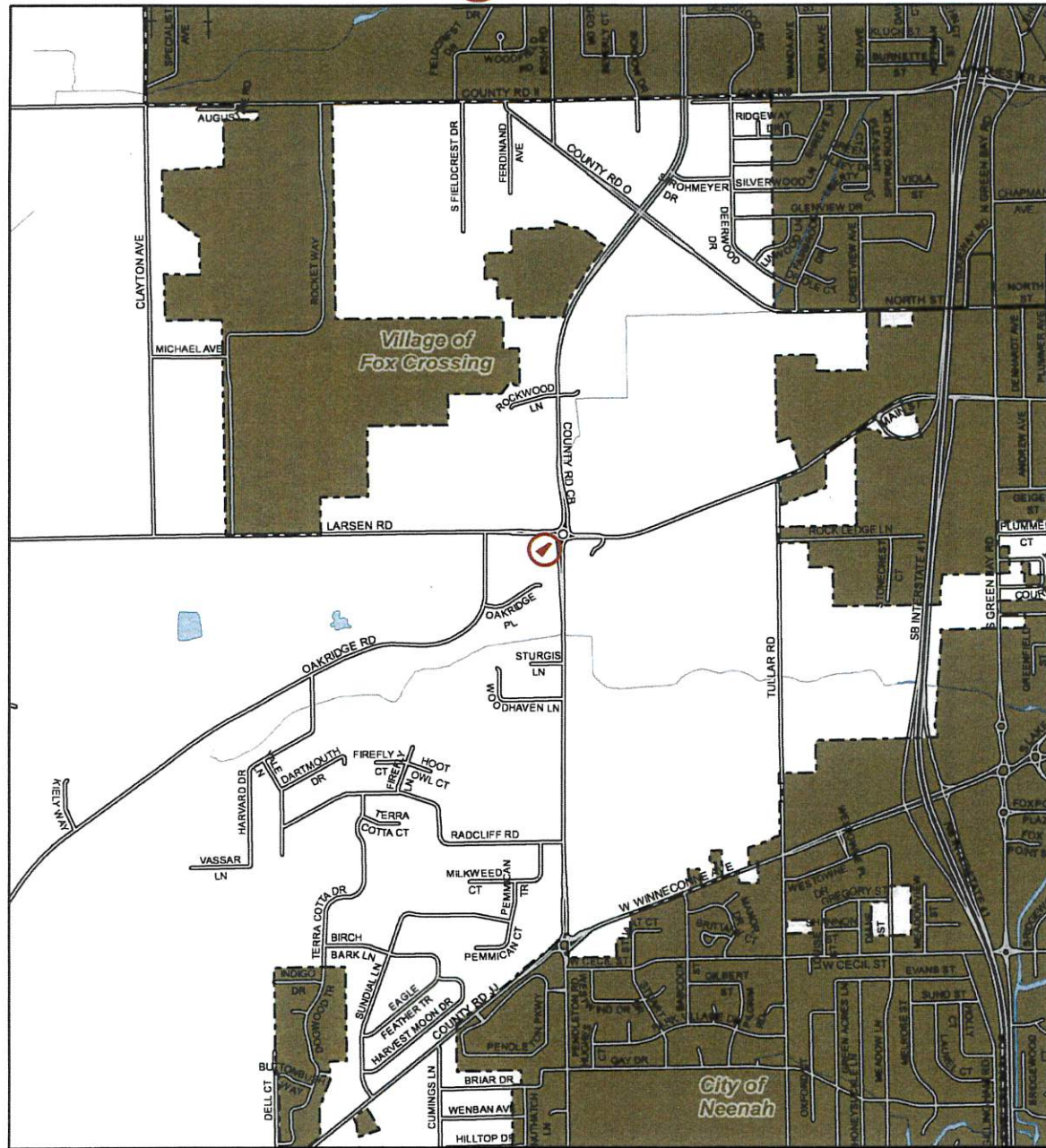
**County Zoning Districts**

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

City of Oshkosh Extraterritorial  
Zoning Jurisdiction

Incorporated Area

○ = SITE



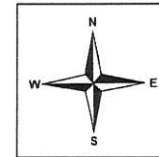
1 inch : 2,000 feet

### Application #23-ZC-6510

Date of Hearing:  
December 20, 2023

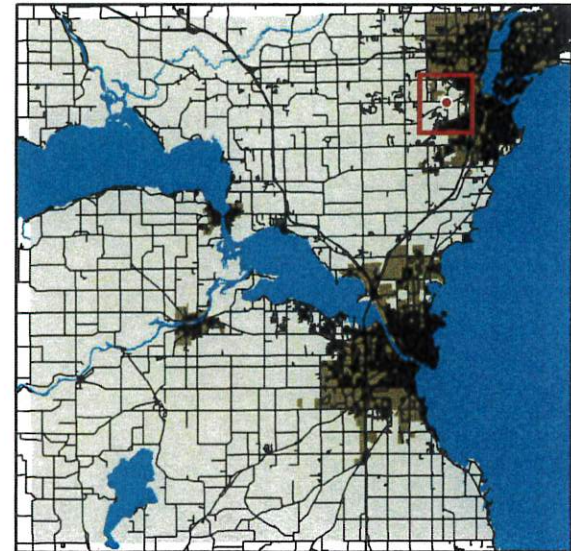
Owner(s):  
PATRON PROPERTIES LLC

Subject Parcel(s):  
010029807



Winnebago County  
WINGS Project

● = SITE



WINNEBAGO COUNTY

**TOWN OF NEENAH  
WINNEBAGO COUNTY, WISCONSIN  
RESOLUTION 2023-35**

**RESOLUTION APPROVING CERTIFIED SURVEY MAP  
FOR 1326 LARSEN ROAD  
WINNEBAGO COUNTY PLANNING AND ZONING CSM Log # 6336**

WHEREAS, Winnebago County Planning and Zoning submitted CSM Log # 6336 for Town review, as attached as Exhibit 1; and

WHEREAS, on November 20, 2023, the Town of Neenah Plan Commission held a meeting on a Certified Survey Map (CSM) filed by Carow Land Surveying Co. Inc on behalf of property owners Thomas and Deborah Rosenfeldt to create to create two lots as described on the attached CSM in the Town of Neenah, Winnebago County Planning and Zoning CSM Log # 6336; and

WHEREAS, at the meeting, the Plan Commission recommended approval of the above mentioned CSM; and

NOW THEREFORE BE IT RESOLVED that the Town Board approves the CSM for 1326 Larsen Road, County Planning and Zoning CSM Log # 6336.

FURTHER RESOLVED that The Town Chairman and Town Administrator-Clerk-Treasurer are authorized to sign the above mentioned CSM.

Dated this 27<sup>th</sup> day of November 2023.

TOWN OF NEENAH

By:

\_\_\_\_\_  
Robert Schmeichel,  
Town Chairperson

Attest:

\_\_\_\_\_  
Ellen Skerke,  
Town Administrator-Clerk-Treasurer



# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

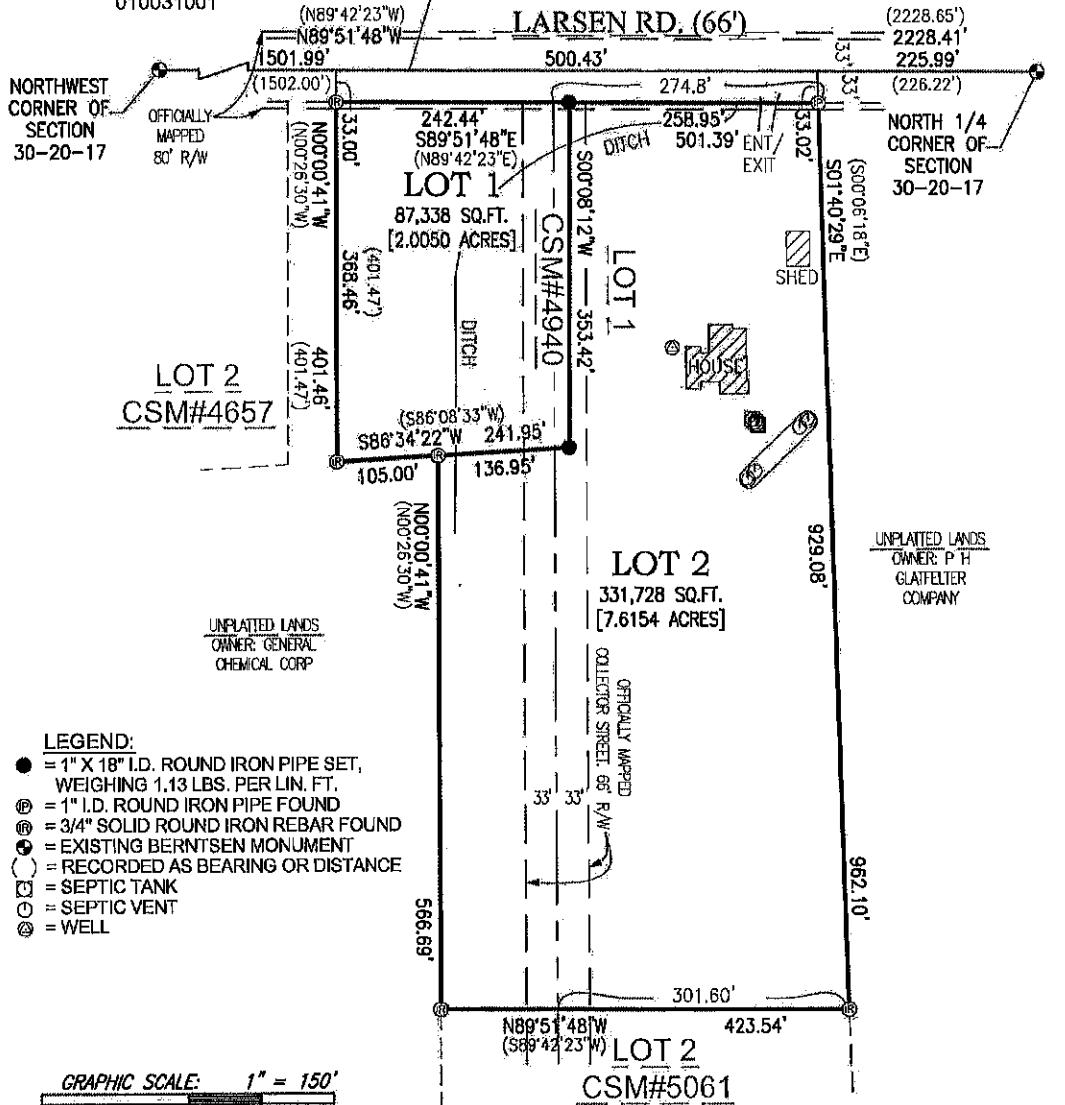
ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4940 AS RECORDED IN DOCUMENT NO. 1168036, LOCATED IN THE NORTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4 OF SECTION 30, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN

**OWNER(S) OF RECORD:**  
THOMAS W. & DEBORAH A. ROSENFELDT LIVING TRUST

**PARCEL NO.:**  
010031001

NORTH LINE OF THE FRACTIONAL NORTHWEST 1/4 OF SECTION 30-20-27

**LARSEN RD. (66')**



- LEGEND:**
- = 1" X 18" I.D. ROUND IRON PIPE SET, WEIGHING 1.13 LBS. PER LIN. FT.
  - ⊙ = 1" I.D. ROUND IRON PIPE FOUND
  - ⊕ = 3/4" SOLID ROUND IRON REBAR FOUND
  - ⊗ = EXISTING BERNTSEN MONUMENT
  - ( ) = RECORDED AS BEARING OR DISTANCE
  - ☐ = SEPTIC TANK
  - = SEPTIC VENT
  - ⊗ = WELL



MATTHEW C. REIDER, PLS-3245 DATED CAROW LAND SURVEYING CO., INC. 615 N. LYNDALE DR., APPLETON, WI 54914 N5841 STATE HIGHWAY 47-55, SHAWANO, WI 54168 PHONE: (920)731-4168 A2306.49 TJS/AW DATED: 10-11-2023

SHEET 1 OF 3 SHEETS

NORTH IS REFERENCED TO THE NORTH LINE OF THE FRACTIONAL NORTHWEST 1/4 OF SECTION 30, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN, WHICH BEARS N89°51'48"W PER THE WISCONSIN COUNTY COORDINATE SYSTEM (WINNEBAGO COUNTY)



**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4940 AS RECORDED IN DOCUMENT NO. 1168036, LOCATED IN THE NORTHEAST ¼ OF THE FRACTIONAL NORTHWEST ¼ OF SECTION 30, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, MATTHEW C. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4940 AS RECORDED IN DOCUMENT NO. 1168036, LOCATED IN THE NORTHEAST ¼ OF THE FRACTIONAL NORTHWEST ¼ OF SECTION 30, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF ANGIE DEMPEWOLF, W3546 ROCK RD., FREEDOM, WISCONSIN 54913.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED AND THE DIVISION OF THAT LAND.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF WINNEBAGO COUNTY AND THE TOWN OF NEENAH.

\_\_\_\_\_  
MATTHEW C. REIDER, PLS-3245      DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL DR., APPLETON, WI 54914  
PHONE: (920)731-4168  
A2306.49 (RFR) 10-11-2023

**NOTES:**

- (1) THIS CSM IS ALL OF TAX PARCEL NO. (S): 010031001.
- (2) THE PROPERTY OWNER (S) OF RECORD IS (ARE): THOMAS W. AND DEBORAH A. ROSENFELDT LIVING TRUST.
- (3) THE CSM IS WHOLLY CONTAINED WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENT (S): DOCUMENT NUMBER 1819719.

**VILLAGE BOARD CERTIFICATE:**

WE HEREBY CERTIFY THAT THE VILLAGE OF FOX CROSSING VILLAGE BOARD OF TRUSTEES ADOPTED RESOLUTION NO. \_\_\_\_\_, AT THE REGULAR MEETING OF \_\_\_\_\_, APPROVING THE CERTIFIED SURVEY MAP WITH/WITHOUT CONDITIONS AS STATED IN THE RESOLUTION.

\_\_\_\_\_  
VILLAGE PRESIDENT

\_\_\_\_\_  
VILLAGE CLERK

**COUNTY PLANNING AND ZONING COMMITTEE APPROVAL:**

PURSUANT TO THE WINNEBAGO COUNTY SUBDIVISION ORDINANCE, ALL REQUIREMENTS FOR APPROVAL HAVE BEEN FULFILLED. THIS CERTIFIED SURVEY MAP WAS APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
CHAIRPERSON, WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE.

**TOWN OF NEENAH BOARD CERTIFICATE:**

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE TOWN BOARD OF THE TOWN OF NEENAH ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
TOWN CHAIRMAN

\_\_\_\_\_  
TOWN CLERK



MEMORANDUM

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To: Town Board, Fire Chief  
From: Ellen Skerke, Administrator-Clerk-Treasurer  
Date: November 27, 2023  
Memo: Larsen Road – Clayton Avenue Drainage Concern

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There has been an ongoing concern from the property owner at the corner of Larsen Road and Clayton Avenue regarding drainage in this area. You may recall a situation last spring with the ditch on Larsen Road not flowing properly.

Property Owner Jeff Wiechert, 1417 Larsen Road plans on being at the Town Board meeting on Monday November 27<sup>th</sup> to discuss this issue with the Board, he is looking for answers to address his concerns. I believe I have correctly summarized Jeff's concerns as follows:

- Wondering when that culvert is coming out and ditches fixed along Clayton. Both sides. (He is referencing a cross culvert on Clayton Avenue.
- Took a walk and found all kinds of problems and neglected ditch.
- Water ways and tile line coming from the farm field across the road.
- The entire ditch from culvert to the north up to CTH II on the west side of Clayton Avenue

For reference information, I have attached several maps of the area:

- 1) Screen shot from Winnebago County GIS Parcel Viewer highlighting Mr. Wiechert's property outlined in purple. There is a cross culvert under Clayton Avenue, the location of the cross culvert is highlighted by the green circle on the map.
- 2) Screen shot from Winnebago County GIS Topographic viewer of this area.
- 3) A 4-page document with selected pages from a Town of Neenah Drainage Basin Map provided by Winnebago County Land and Water Conservation Department dated April -2000, the pages included are for the area under discussion.
  - The Drainageway that ravel through his property is labeled with several reference points 3-R1, 3-R2 and so on, these are detailed on the Stream Inventory page.
  - The reference marks on Clayton Avenue labeled 7A and 7B refer to two cross culverts with details on the Culvert Inventory page. These two culverts, 7A and 7B were replaced in 2021 with one larger culvert using Culvert Aid funds through Winnebago County. The information on the 2000 report is outdated.

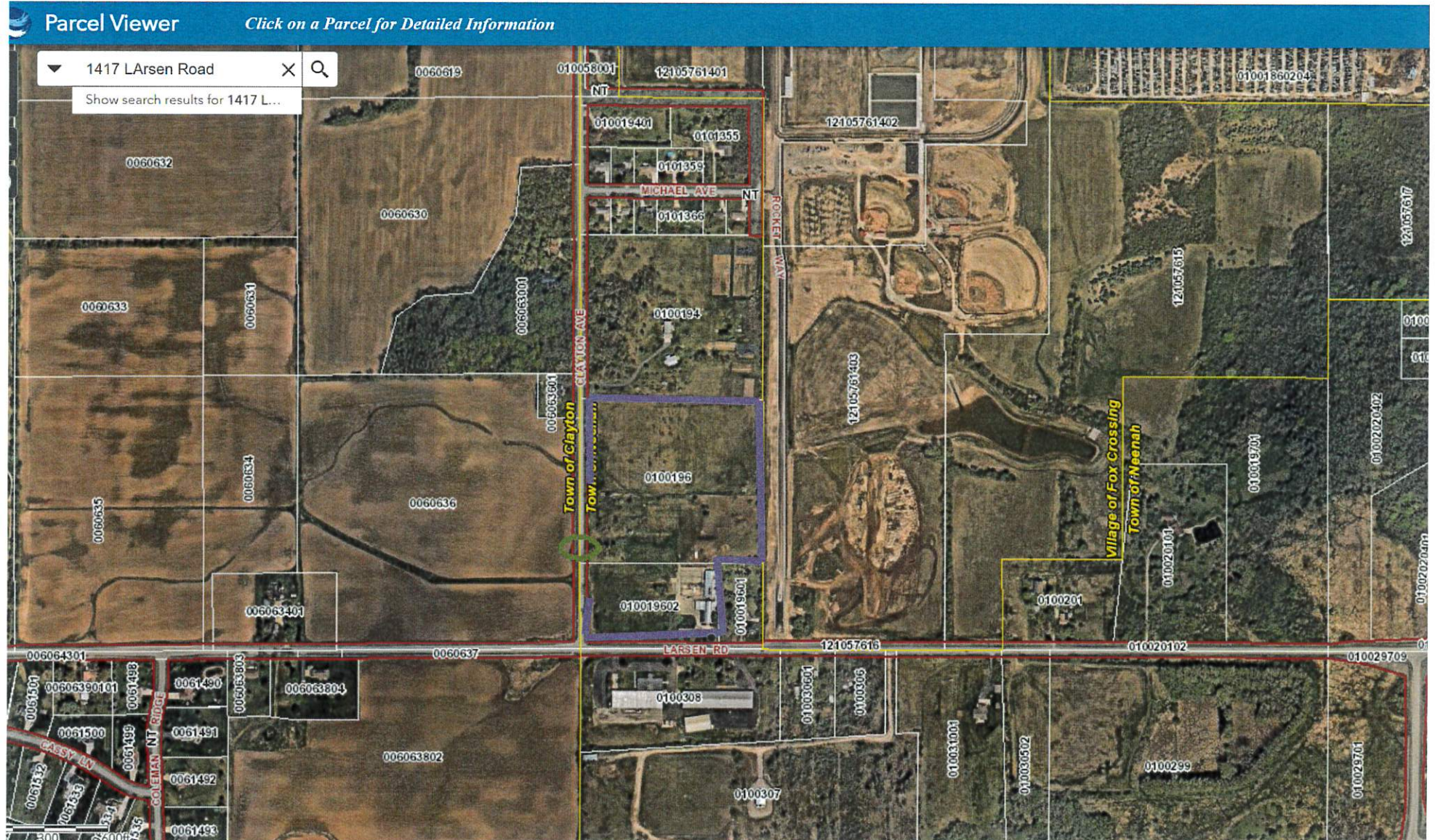
I will have additional information from Land and Water available on Monday.

Winnebago County was on sight this past month correcting drainage on Larsen Road. They did not perform any work in the ditches on Clayton Avenue. Winnebago County shot grades for the ditches on Clayton Avenue at that time, however Glenn does not yet have a report from the County on their findings.

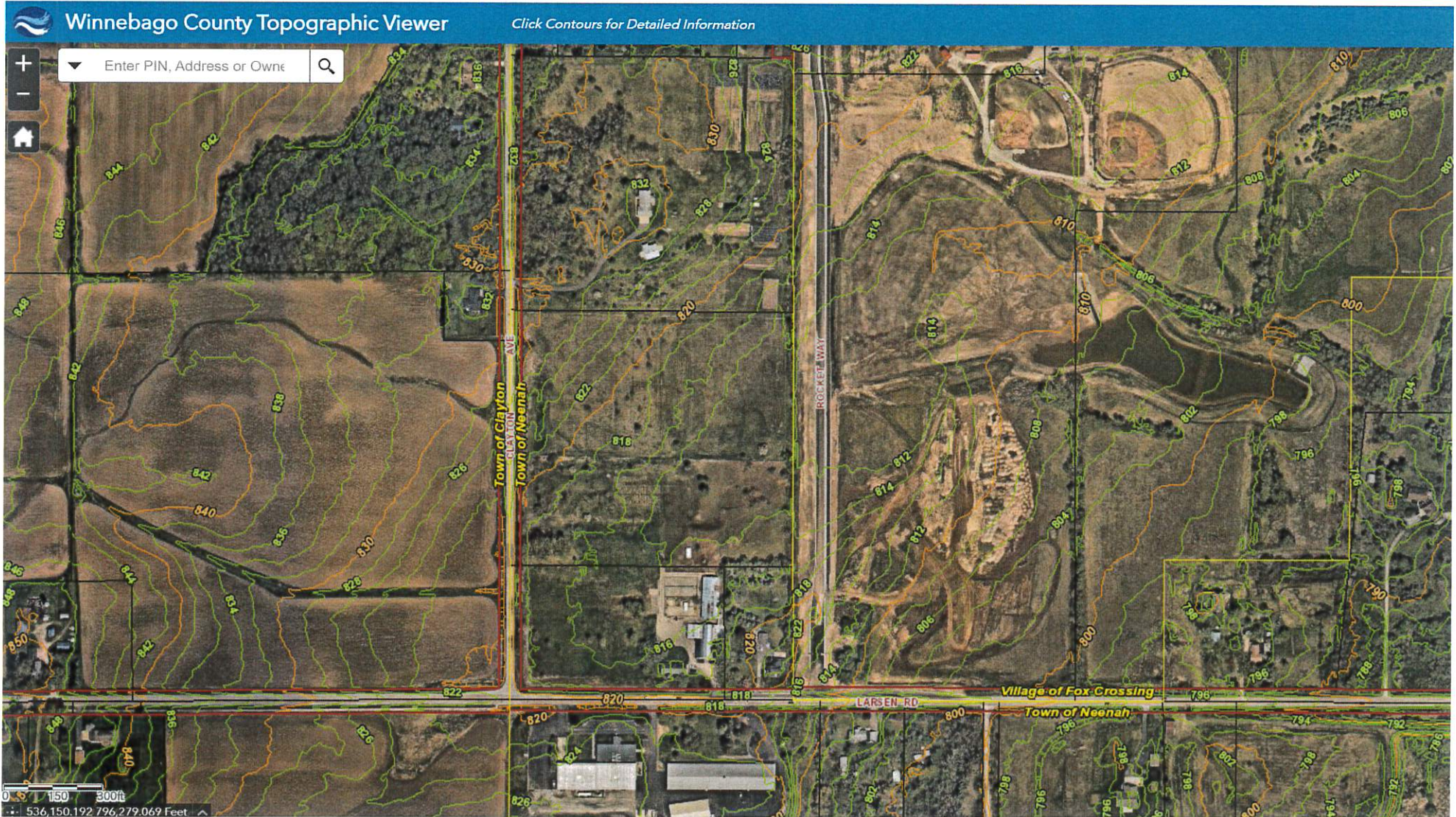
Clayton Avenue is partially in Town of Neenah jurisdiction and partially in Town of Clayton jurisdiction. Town of Neenah maintains Clayton Avenue from Larsen Road north to 8198 / 8197 Clayton Avenue, this is just north of the Wiechert property. Town of Neenah maintains the road and ditches in this area. North of this maintenance line near 8198 Clayton Avenue, is Town of Clayton's maintenance jurisdiction, they manage the road and ditches north of this line.

Please let me know if you have any questions or would like additional information, I will try to have it available for the meeting on Monday.

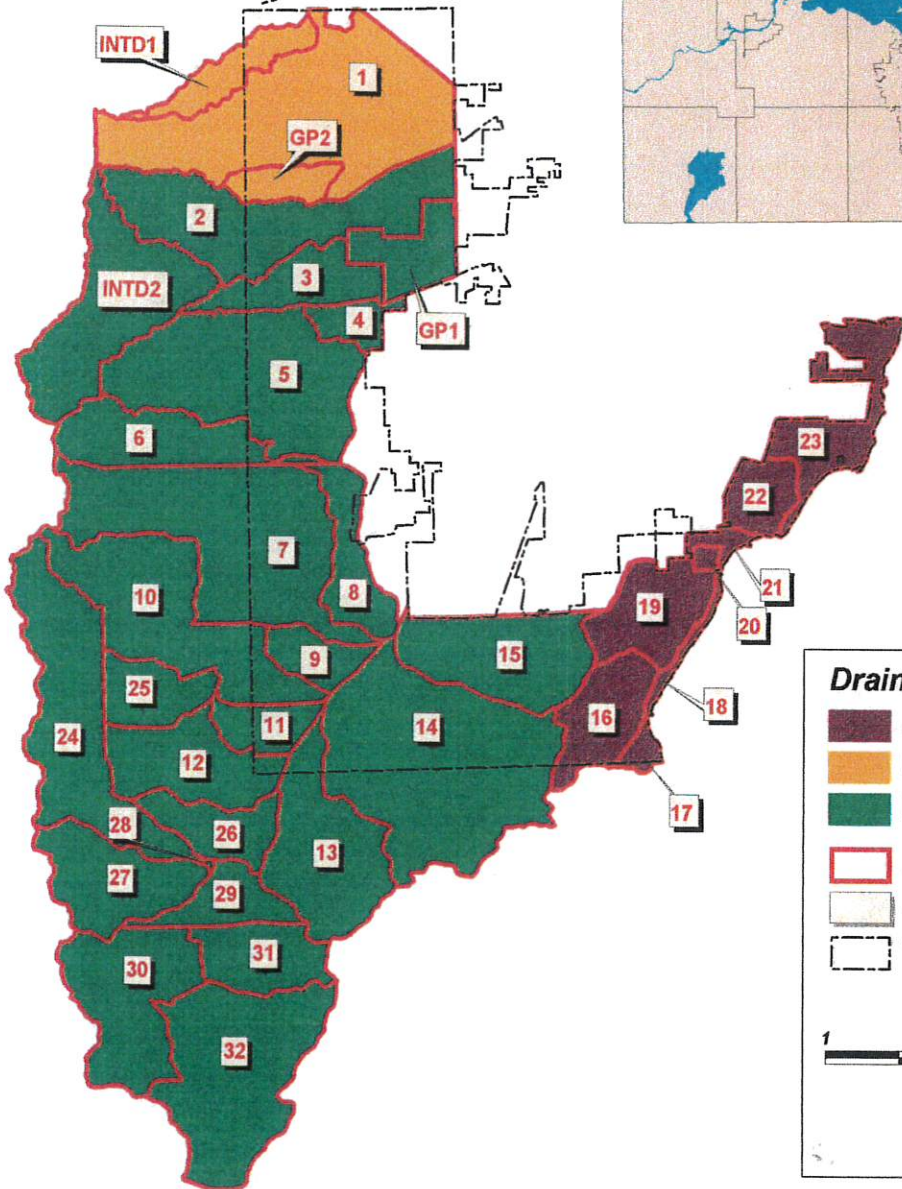
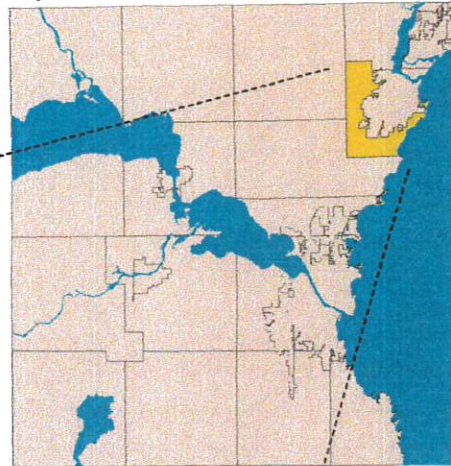
Winnebago County Parcel Viewer - 1417 Larsen Road



Topographic Viewer – Winnebago County GIS Larsen Road and Clayton Avenue



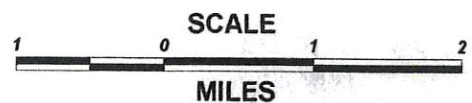
# Town of Neenah Drainage Basin Map



**Drainage Basin:**

- Lake Winnebago
- Little Lake Butte des Morts
- Neenah Slough

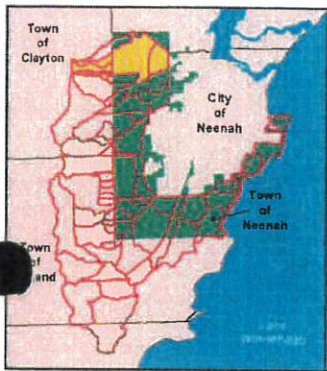
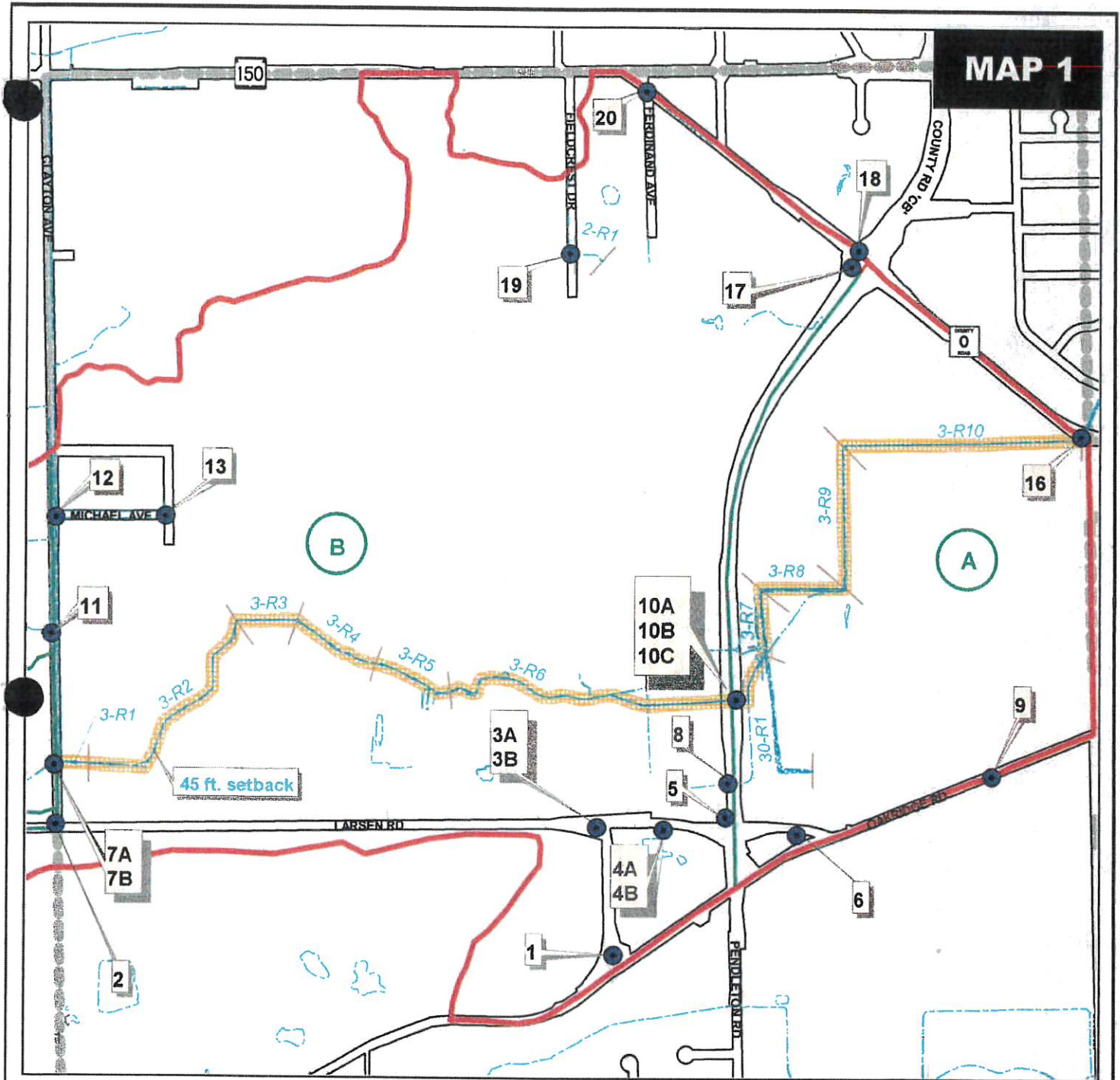
- Sub-Basin
- Sub-Basin No.
- Town of Neenah



Produced by: Winnebago County  
Land & Water Conservation Department  
April - 2000



# MAP 1



## LEGEND

- Culvert Inventory
- ▭ Sub-Basin Boundary
- ▭ Sub-Watershed Boundary
- ▭ Setback Recommendation
- Reach Inventory
- Road Right-of-Way
- Drainageways
- Town of Neenah Boundary

**Drainage Basin:**  
Little Lake Butte des Morts

**Sub-Basin: #1**  
(1,006 Acres)



1 inch = 1000 feet

Produced by: Winnebago County  
Land & Water Conservation Department  
April - 2000



**Stream Inventory**

Stream #: 2		Location at start: SW 1/4 NE 1/4 SEC 19				Location at end: SW 1/4 NE 1/4 SEC 19	
Reach #	Avg. Depth	Avg. Width	Side Slope	Chnl. Slope	Length	Condition	
1	1.5'	8.0'	6:1	0.2	217	Grass Vegetation on Bottom and Sideslopes	

Stream #: 3		Location at start: SW 1/4 SW 1/4 SEC 19				Location at end: NE 1/4 SW 1/4 SEC 20	
Reach #	Avg. Depth	Avg. Width	Side Slope	Chnl. Slope	Length	Condition	
1	0.5'	6.0'	10:1	0.2	206	Wood / Grass Sideslopes and Grass on Bottom	
2	---	---	---	---	1730	No Defined Channel - Spreads Out	
3	1.0'	6.0'	8:1	0.1	440	Wood / Grass Sideslopes and Grass on Bottom	
4	5.0'	6.0'	3:1	0.5	655	Grass Vegetation on Sideslopes and Bottom	
5	3.0'	5.0'	3:1	0.1	586	Grass Vegetation on Sideslopes and Bottom	
6	---	---	---	---	2684	Marsh - No Defined Channel	
7	2.5'	10.0'	6:1	0.2	464	Wood Vegetation on Sideslopes and Bottom	
8	2.0'	10.0'	4:1	0.1	626	Grass / Willow Brush Vegetation on Sideslopes and Grass on Bottom	
9	4.0'	6.0'	1:1	0.3	1007	Wood Vegetation on Sideslopes and Bare on Bottom	
10	2.5'	6.0'	2:1	0.1	1732	Wood Vegetation on Sideslopes and Bare on Bottom	

Stream #: 30		Location at start: SW 1/4 SW 1/4 SEC 20				Location at end: SW 1/4 SW 1/4 SEC 20	
Reach #	Avg. Depth	Avg. Width	Side Slope	Chnl. Slope	Length	Condition	
1	3.0'	12.0'	5:1	0.2	206	Wood / Grass Sideslopes and Bare on Bottom	

## Culvert Inventory

Culvert #	Flow Dir.	Type	Shape	Size	Length	Inlet Factors	In Elev.	Out Elev.	Tail Water TW	As Built Flow/Cap. (CFS)	Condition	Factors for Condition	Existing Flow/Cap. (CFS)	Required Flow/Cap. (CFS)				Comments
														2-yr	10-yr	25-yr	100-yr	
1	S to N	CON	Round	18"	86'	APR EW	94.6	94.2	2.0	16	Good	-----	14	---	---	---	---	---
2	W to E	CMP	Round	24"	36'	PROJ	96.6	96.3	2.0	17	Good	-----	15	13	28	36	49	-----
3A	S to N	CON	Oval	24" x 36"	75'	APR EW	95.4	94.7	2.0	42	Good	-----	37	----	----	----	----	-----
3B	S to N	CON	Oval	24" x 36"	75'	APR EW	95.4	94.7	2.0	42	Good	-----	37	----	----	----	----	-----
4A	S to N	CON	Oval	18" x 30"	102'	APR EW	94.4	93.6	2.0	31	Good	-----	27	----	----	----	----	-----
4B	S to N	CON	Oval	18" x 30"	102'	APR EW	94.4	93.6	2.0	31	Good	-----	27	----	----	----	----	-----
5	S to N	CON	Round	24"	133'	APR EW	95.8	94.4	2.0	28	Good	-----	25	----	----	----	----	-----
6	S to N	CON	Round	15"	87'	APR EW	96.3	96.1	2.0	7	Good	-----	6	----	----	----	----	-----
7A	W to E	CMP	Round	24"	40'	PROJ	95.5	95.2	2.0	22	Fair	SED	14	17	37	48	67	-----
7B	W to E	CMP	Oval	30" x 48"	40'	PROJ	95.8	95.4	2.0	38	Fair	SED	24	26	59	76	104	-----
8	W to E	CON	Round	24"	108'	APR EW	93.8	93.2	2.0	35	Good	-----	31	----	----	----	----	-----
9	NW to SE	CON	Round	30"	38'	HW/BEV	95.7	95.2	2.0	40	V. Poor	SED	5	----	----	----	----	-----
10A	E to W	CON	Oval	24" x 38"	79'	HW/WW	95.7	94.8	2.0	42	Good	-----	37	31	85	122	195	-----
10B	E to W	CON	Oval	24" x 38"	79'	HW/WW	95.7	94.8	2.0	42	Good	-----	37	31	85	122	195	-----
10C	E to W	CON	Oval	24" x 38"	79'	HW/WW	95.7	94.8	2.0	42	Good	-----	37	31	85	122	195	-----
11	W to E	CMP	Round	12"	47'	PROJ	96.3	96.2	2.0	2	Fair	SED	1	28	65	85	120	-----
12	S to N	CMP	Round	18"	40'	PROJ	97.7	97.3	2.0	5	Fair	SED/DMG	3	----	----	----	----	-----
13	S to N	CMP	Round	18"	40'	PROJ	97.8	97.4	2.0	4	Good	-----	4	----	----	----	----	-----
16	SW to NE	CON	Bridge	5' x 14.2'	40'	WW 15-45	95.0	94.6	3.8	441	Fair	SED	325	100	277	396	632	-----
17	W to E	CON	Oval	24" x 36"	126'	APR EW	93.3	92.4	2.0	56	Good	-----	49	----	----	----	----	-----
18	N to S	CON	Oval	24" x 36"	106'	APR EW	94.1	93.6	2.0	51	Good	-----	45	----	----	----	----	-----
19	W to E	CMP	Oval	30" x 36"	45'	WW 15-45	96.7	96.3	2.5	27	Good	-----	24	----	----	----	----	-----
20	NW to SE	CMP	Round	18"	54'	PROJ	98.5	97.6	2.0	3	V. Poor	SED	0	----	----	----	----	-----

- \* CMP = Corrugated Metal Pipe    CON = Concrete    WDN = Wooden  
 \*\* Existing flow was calculated using average numbers: Good = 88%    Fair = 63%    Poor = 38%    Very Poor = 13%  
 \*\*\* SED = Sedimentation    DMG = Damage    VEG = Vegetation    BLK = Any other type of blockage  
 \*\*\*\* WW = Wingwalls    HW = Headwall    PROJ = Pipe projecting from fill    BEV = Beveled culvert on inlet    APR EW = Apron endwalls    CURB = Inlet connected to curb  
 \*\*\*\*\* CULVERT STATUS - Good = > 75% flow capacity    Fair = 50% - 75% flow capacity    Poor = 25% - 50% flow capacity    Very Poor = < 25% flow capacity  
 \*\*\*\*\* GP = Gravel pit    INTD = Internally drained  
 [ ] Culvert TW #'s determined by field check



Urban Living in a Rural Setting

## MEMORANDUM

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To: Town Board, Fire Chief

From: Ellen Skerke, Administrator-Clerk-Treasurer

Date: November 27, 2023

Memo: 2024 LRIP – TRID and TRIS program

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### Definitions

LRIP = Local Roads Improvement Program

TRID – Town Road Improvement – Discretionary funds

TRIS – Town Road Improvement – Supplemental funds

The application process is a multi-step process, first round of applications are due to the County by November 1, giving the County an opportunity to review, make changes as needed and submit to the State by January 15<sup>th</sup>.

A LRIP application for Oakridge Road reconstruction was submitted to Winnebago County Highway Department. The Application is for LRIP TRIS with a request to be considered for TRID should we not be awarded the TRIS funds. This verbiage was based on advisement from John Moe with the State of Wisconsin.

On November 21, 2023 The attached “Ground Rules’ were provided by the State of Wisconsin. There is an opportunity to amend the application before the County submits the final application.

Please review the application and the ground rules for further discussion on Monday November 27<sup>th</sup>. Particularly the cost share that the Town will accept and the written portion of supporting documentation.

## Ellen Skerke

---

**From:** WisDOT Local Programs <DOTLocalPrograms@dot.wi.gov>  
**Sent:** Tuesday, November 21, 2023 10:55 AM  
**To:** Ellen Skerke  
**Subject:** 2024 LRIP TRID and TRIS STRIDC Ground Rules

**Importance:** High

Dear LRIP Local Government Partners,

The Statewide Town Road Improvement Discretionary Committee (STRIDC) committee recently met and decided upon ground rules for evaluating Local Road Improvement Program (LRIP) Discretionary and Supplemental applications. These rules are provided below to assist you when submitting your final applications.

If you have already submitted your applications, you can work with your County Highway Commissioner (CHC) or facilitator to make adjustments to your application prior to the State's statutory LRIP submission deadline of January 15, 2024.

The committee made the following determinations:

1. LRIP-Discretionary/Supplemental funding will be split as evenly as possible across the state. This includes allocating about 1/6 of the money to each of the 6 WTA districts.
2. The committee will attempt to award one Discretionary or Supplemental project in each county.
3. The committee set the cost share percentage for Supplemental projects to be approximately 70% state - 30% local.
4. The committee will prioritize road projects over stand-alone bridge projects.
5. If a town indicates that they "require" more than an approximately 70% cost share for a Supplemental award, then they will be excluded from consideration.
6. The committee will limit large awards in each WTA district to no more one LRIP-D/S project that is bigger than \$1.5 million in total project cost.
7. Supplemental projects will be selected first followed by Discretionary projects.
8. In situations where two similar projects are vying for the last remaining award available, if one community received an award during the 2022-2023 cycle, the 2024-2025 project award would go to the other community.
9. No community can be awarded more than one LRIP-D/S project.

If you have any questions, please contact:

John Moe  
Statewide Local Program Manager  
Wisconsin Department of Transportation  
608-267-0404  
<johnx.moe@dot.wi.gov>



## 2024 - 2025 Local Roads Improvement Program (LRIP) New Biennium Project

Document Created:	November 22, 2023	Program Type:	TRIS
Project Number:	N/A	Project Status:	N/A
Request Number:	135645	PO Number:	
Request Status:	Submitted to PM		

### Project Recipient

State Fiscal Year:	2024		
County:	Winnebago	Municipality/County:	Town of Neenah

	<b>Head of Government</b>	<b>Clerk/Treasurer</b>
	BOB SCHMEICHEL	ELLEN SKERKE
<b>Address:</b>	1600 BREEZEWOOD LANE	1600 BREEZEWOOD LANE
	NEENAH, WI 54956	NEENAH, WI 54956
<b>Business Phone:</b>	(920) 725-0916	(920) 725-0916
<b>Fax:</b>		(920) 725-2402
<b>Alt Phone:</b>	(920) 729-5995	
<b>Email:</b>	RSCHMEICHEL@TN.NEENAH.WI.GOV	ESKERKE@TN.NEENAH.WI.GOV

### Project Improvement

Improvement Type: **Reconstruction**

Does this improvement include new Bicycle and Pedestrian facilities? **No**

Has the local municipality involved in the project adopted a resolution for these facilities? **No**

Surface Type: **70 - Hot Mix Asphalt Pavement (HMAC)**

Is this project part of the improvement plan (minimum of 2 years)? **Yes**

Does this project meet ch. Trans 204, Existing Town Road Improvement Standards? **Yes**

### Project Location

On Route 1: **Oak Ridge Rd (1)**

At Route: **CTH CB (1) (Break)**

Toward Route: **Main St (Termini)**

At Offset:	Section Length:	ADT:	Pavement Rating:
151 ft	138 ft	0	10
289 ft	118 ft	2870	5
0 ft	2006 ft	4400	3
0 ft	56 ft	4000	3
681 ft	534 ft	4000	3

Need for Improvement: **Surface Defects, Narrow Traveled Way With Deterioration**

Other Work: **Add or lengthen turn lanes, Clearing and grubbing, Culverts, Driveway joints, Establish drainage, Geotextile grid fabric, Lighting\*, Pavement marking, Reconstruct Intersection, Re-grade ditches, Right of Way, Storm sewer, Undercutting, Widening roadway, Sidewalk**

Are the WISLR ADT values and Pavement Ratings correct for all road sections? **Yes**

Thickness:	Travel Width (Per Lane):	Left Shoulder:	Curb & Gutter:	Right Shoulder:	Curb & Gutter:
<b>5.00 in</b>	<b>11 ft 0 in</b>	<b>7 ft 0 in</b>	<b>Y</b>	<b>7 ft 0 in</b>	<b>Y</b>

**2024 - 2025**  
**Local Roads Improvement Program (LRIP)**  
**New Biennium Project**

Will the existing pavement be removed/alterd? **Yes**  
 Identify Method: **Excavated**

Will the base, subbase, or substandard soils be removed? **Yes**  
 Breaker Run: **0 in**  
 Base Course (Gravel): **6 in**  
 Granular subbase: **No**

Will the base, subbase be added? **Yes**  
 Breaker Run: **0 in**  
 Base Course (Gravel): **11 in**  
 Granular subbase: **No**

**Project Funding**

Has the Town requested or been approved for other federal or state funding for the improvement? **Yes**

Surface Transportation Program - Urban **Requested**

Engineering:	\$0.00
Right-of-Way Acquisition:	\$0.00
Construction:	\$3,510,000.00
<b>Total Eligible Costs:</b>	<b>\$3,510,000.00</b>
Ineligible Improvement Costs:	\$0.00
<b>Total Improvement Costs:</b>	<b>\$3,510,000.00</b>
Approved LRIP Reimbursement Amount:	\$0.00

**Project Funding**

Biennium	Program Type	Funding Amount	Request Type	From Project	To Project	Date
2024 - 2025	TRIS	\$0.00	New Biennium Project			N/A
	<b>Total</b>	<b>\$0.00</b>				

**Project Attachments**

<b>2 year Capital Improvement Plan 10-2023.pdf</b>	Improvement Plan
<b>WISLR Project Location Map.pdf</b>	Project Location Map
<b>LRIP Discretionary Supporting Documentation .pdf</b>	Discretionary Supporting Documentation
<b>Map of Larsen_Oakridge_Corridor Improvements.pdf</b>	Discretionary Supporting Documentation
<b>Oakridge Road_Preliminary Cost Estimate.pdf</b>	Discretionary Supporting Documentation
<b>OnRoute Oak Ridge Rd (1) Map.png</b>	Project Location Map
<b>LRIP Supplemental Supporting Documentation.pdf</b>	Supplemental Supporting Documentation
<b>DT2350 Signature Page.pdf</b>	Signed Application Form (DT2350)

**2024 - 2025**  
**Local Roads Improvement Program (LRIP)**  
**New Biennium Project**

Project Comments

User	Date	Step	Comment
Skerke, Ellen	11/2/2023	4	The Town of Neenah is applying for TRIS funding, however, should we not be awarded the TRIS funding, we would like to be considered for TRID funding
Skerke, Ellen	11/2/2023	3	The project will begin near County CB to tie into the recently constructed roundabout and end at the City of Neenah limits. The entire section between County Rd CB and the City of Neenah will be improved including the section east of Tullar Road that is not highlighted in green on the selected route.
Prahl, Jill	11/2/2023	3	Return to Town - corrections
Skerke, Ellen	11/1/2023	3	This project will address the significant change in local traffic patterns and the corresponding safety issues anticipated to result from the construction of the new high school and planned developments along Oakridge Road. The construction of a 10-foot-wide paved shared use path, and on-street bike lanes, will not only improve safety for all users, but it will also encourage a modal shift by reducing the number of vehicles on the road. This will improve traffic flow on the road as more student
Skerke, Ellen	11/1/2023	2	Oakridge Road is a primary east-west corridor through the Town of Neenah. The importance of this roadway has recently been elevated with the construction and opening of the new Neenah High School. To accommodate the additional traffic generated by the High School and other planned development, to address the existing poor pavement condition, and to provide multi-modal connectivity, the Town is proposing to reconstruct Oakridge Road. The proposed project is the reconstruction and widening of
Skerke, Ellen	11/1/2023	4	Recent and proposed developments along the Oakridge Road corridor have magnified the need for the Town of Neenah to make much needed improvements to Oakridge Road. The Town of Neenah is committed to completing the improvements on Oakridge Road and is funding 100% of the design costs in addition to funding the local share of the construction costs associated with the project. The Town of Neenah and City of Neenah will work together to ensure that the improvements on Oakridge Road will tie into
Skerke, Ellen	11/1/2023	3	This project will address the significant change in local traffic patterns and the corresponding safety issues anticipated to result from the construction of the new high school and planned developments along Oakridge Road. The construction of a 10-foot-wide paved shared use path, and on-street bike lanes, will not only improve safety for all users, but it will also encourage a modal shift by reducing the number of vehicles on the road. This will improve traffic flow on the road as more student
Skerke, Ellen	11/1/2023	4	The recent and proposed developments along the Oakridge Road corridor have magnified the need for the Town of Neenah to make much-needed improvements to Oakridge Road. The Town of Neenah is committed to completing the improvements on Oakridge Road and is funding 100% of the design costs in addition to funding the local share of the construction costs associated with the project. The Town of Neenah and City of Neenah will work together to ensure that the improvements on Oakridge Road will tie

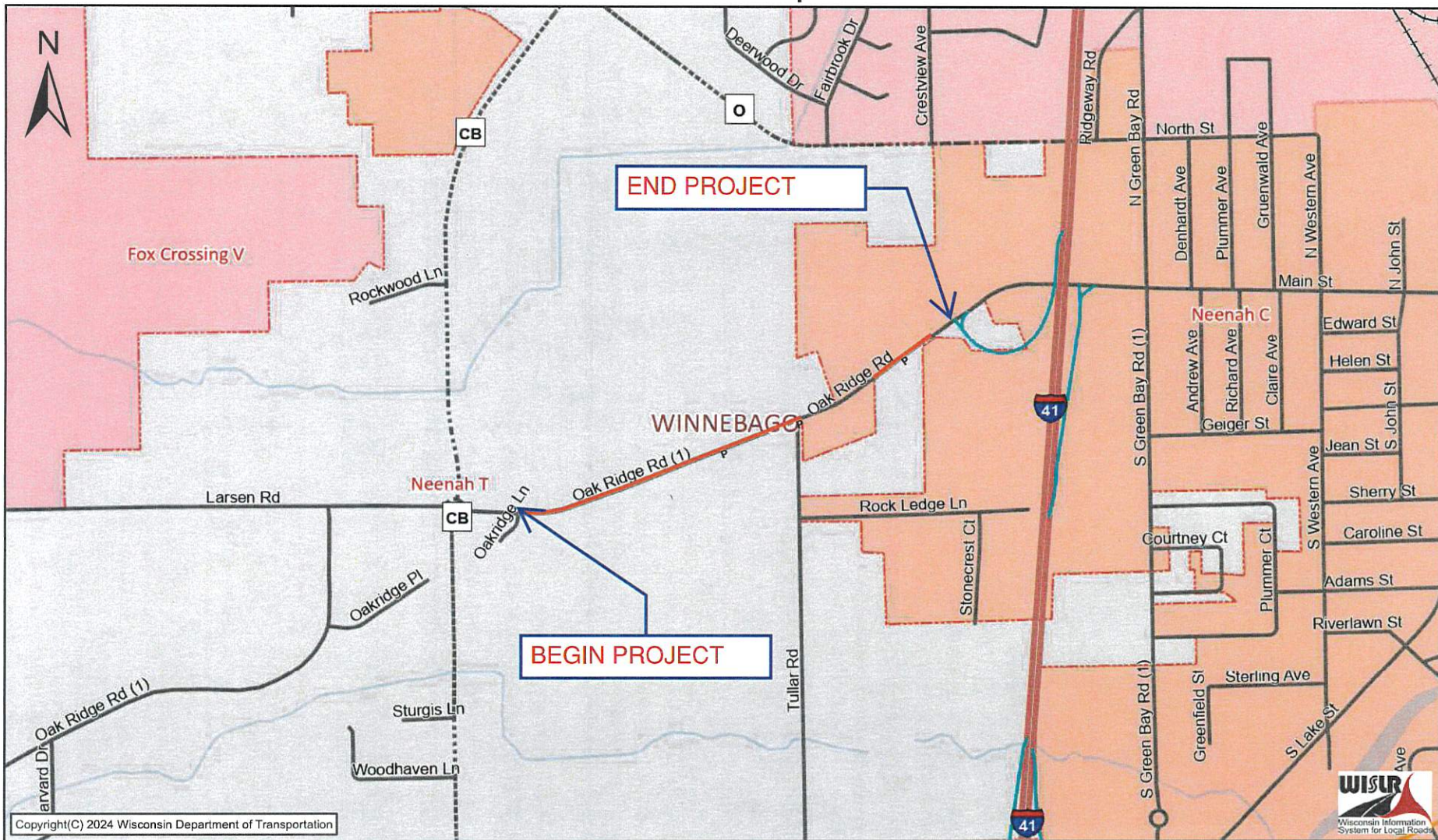


**2024 - 2025**  
**Local Roads Improvement Program (LRIP)**  
**New Biennium Project**

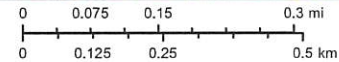
Project Log

Date	User	Request Type (ID)	Reference
10/31/2023 01:02 PM	Skerke, Ellen	New Biennium Project (135645)	Pending CVT - The in-progress status for an application initiated by a CVT.
11/01/2023 02:23 PM	Ellen Skerke	New Biennium Project (135645)	Submitted to CHC - The status of an application initiated by a CVT and submitted to the CHC for review.
11/02/2023 12:56 PM	Jill Prah	New Biennium Project (135645)	Returned to CVT
11/02/2023 02:43 PM	Ellen Skerke	New Biennium Project (135645)	Submitted to CHC - The status of an application initiated by a CVT and submitted to the CHC for review.
11/08/2023 02:10 PM	Jill Prah	New Biennium Project (135645)	Submitted to PM - The status of an application reviewed by a CHC and submitted to WisDOT.

# WISLR Map

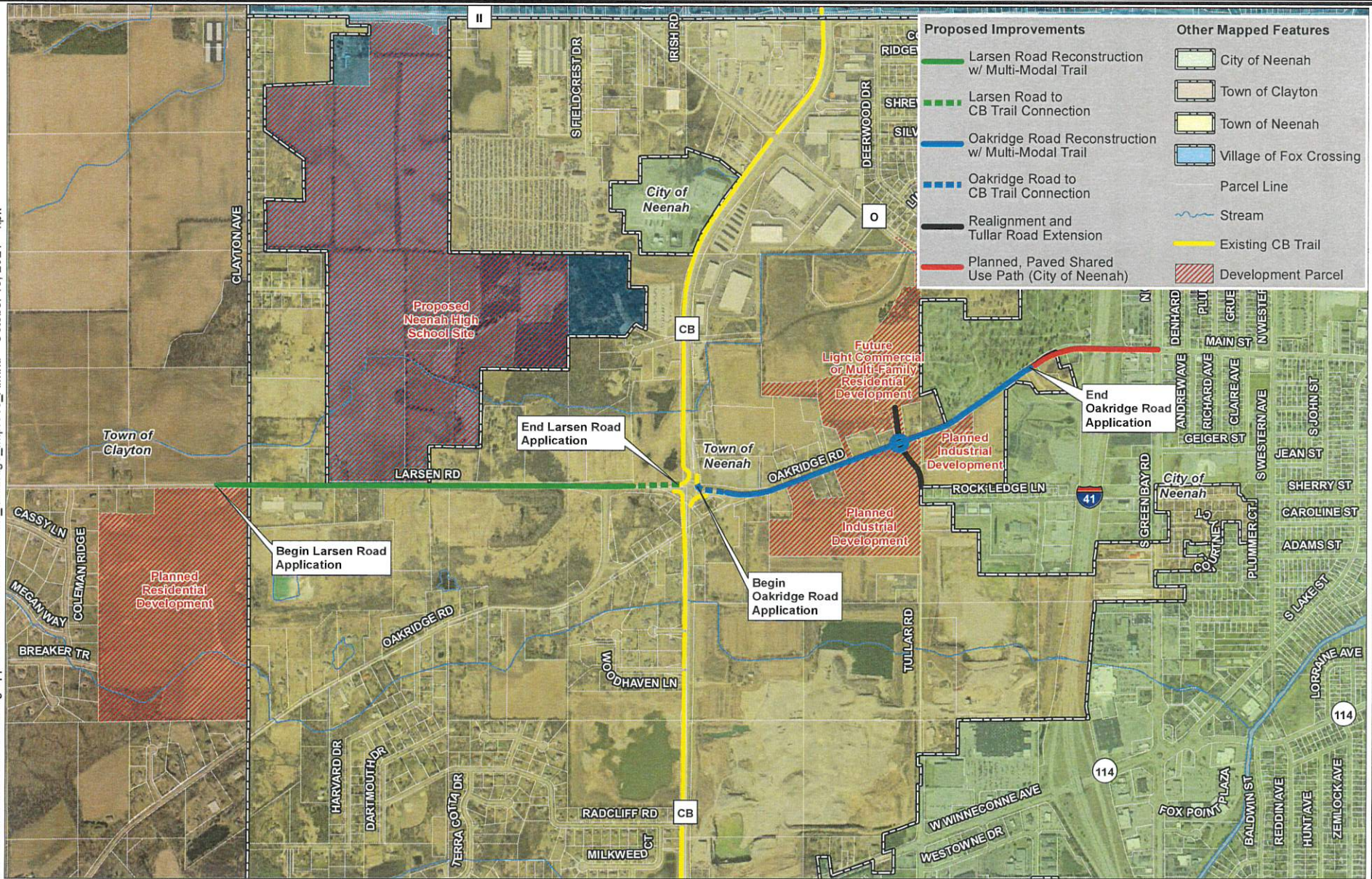


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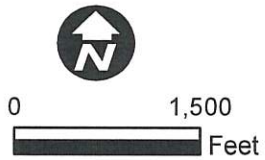


<b>wislr-fl1</b>	USH Highway	Connector	<b>County Roads</b>	<b>Local Roads</b>	<b>Cities/Villages/Towns</b>
Poor	USH Connecting Highway	Frontage Road	County Trunk Hwy	Municipal/Local Roads	City
Railroads	State Trunk Highways	Wayside	County Forest Roads	Ineligible Roads	Village
<b>State Trunk Network</b>	STH Connecting Highways	Rest Area	Other County Roads	Rivers	Town
Interstate Highway	On-Off Ramp	Weigh Station		Lakes	Counties





Source: Winnebago County, 2017-21.



Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



**LARSEN ROAD AND OAKRIDGE ROAD IMPROVEMENTS**  
TOWN OF NEENAH  
WINNEBAGO COUNTY, WISCONSIN

Town of Neenah – Winnebago County  
Local Road Improvement Program  
Supplemental Supporting Documentation  
Request # 135645 – Oakridge Road

Oakridge Road is a primary east-west corridor through the Town of Neenah. The importance of this roadway has recently been elevated with the construction and opening of the new Neenah High School. To accommodate the additional traffic generated by the High School and other planned development, to address the existing poor pavement condition, and to provide multi-modal connectivity, the Town is proposing to reconstruct Oakridge Road. The purpose of the project is to address the needs described below.

The Neenah Joint School District (NJSD) opened a new Neenah High School in the Village of Fox Crossing in September of 2023, on a 225-acre site that was annexed from the Town of Neenah. The high school property is bounded by CTH II on the north side and the Larsen Road/Oakridge Road corridor on the south side. These two corridors are the primary corridors for traffic traveling to and from the school, from 5 communities including the City of Neenah, Town of Neenah, Town of Clayton, Town of Vinland, and Village of Fox Crossing. The existing Oakridge Road/Larsen Road corridor consists of narrow travel lanes and shoulders as well as steep roadside ditches. This roadway facility does not meet the design standards needed to safely accommodate current traffic. The additional traffic generated by the school will further reduce traffic operating conditions as well as safety for users of this facility. Refer to attached location map.

The existing pavement is in poor condition with a Paser rating of 3. The truck traffic generated by the construction of the new school, as well as the quarry on Tullar Road, has accelerated the deterioration of the pavement. The Town Board began discussing the need for reconstructing Oakridge Road in 2015. This project was then added to the Town's CIP in 2019 when the NJSD announced their intent to construct the new high school adjacent to the corridor.

The East Central Wisconsin Regional Planning Commission (ECWRPC) performed 48-hour traffic counts in 2018 at various locations along the Larsen Rd/Oakridge Rd corridor. The existing AADT on Oakridge Road east of Tullar Road was 5500. In October of 2023, ECWRPC performed a 5-day traffic count on Oakridge Road just east of the CTH CB intersection and the count at that location was 5000. Current traffic already exceeds the volume that can be safely accommodated by the existing roadway. The new school is anticipated to generate significant development along the corridor. The ECWRPC is projecting that the year 2045 AADT on Oakridge Road will be 7800.

There are planned developments in the project area that will be starting construction soon. The Ogden Development Co. recently purchased a 4-acre parcel of land on the southeast corner of Oakridge Road and Tullar Road and plan to develop this site as their Corporate Headquarters. Ogden Development also purchased a 37-acre parcel of land on the southwest corner of Oakridge Road and Tullar Road. Ogden Development is currently in the design phase for multiple light industrial facilities on a portion of this property, with a potential for multi-family facilities on the remaining portions. This development has a

planned street access onto Oakridge Road between Tuller Road and CTH CB. This light industrial development is anticipated to generate additional truck traffic within the corridor. In addition, the Town of Neenah owns 37 acres on the north side of Oakridge Road, near Tullar Road which the Town is promoting for light commercial or multifamily development. Also, the Town of Clayton to the west has large residential developments planned and under construction that will have direct access to the Oakridge/Larsen corridor. These developments will bring additional jobs, and traffic to the area highlighting the importance of this corridor for the Town of Neenah, City of Neenah, Village of Fox Crossing and Town of Clayton. Refer to attached for an overview map of the planned developments along the Larsen Road/Oakridge Road corridor.

There is an off ramp from IH-41 that connects onto Oakridge Road. To access IH-41, area traffic utilizes the route from Oakridge Road to Tullar Road, Tullar Road to Winneconne Avenue, and then ultimately to the interchange at Winneconne Avenue and IH-41. Oakridge Road provides an important link for area traffic including trucking to the interstate system. Truck traffic will continue to increase as the area develops.

The proposed project is the reconstruction and widening of Oakridge Road from CTH CB to the east Town Line, plus the construction of a new 10-foot-wide shared use path. The proposed roadway will consist of a 36-ft wide urban section (face of curb to face of curb) with storm sewer. The proposed urban section will also include on-street bike lanes. Traffic operations at the intersection with Tullar Road are already poor due to the current substandard alignment. To improve operations and to accommodate the projected additional traffic including trucks, it is proposed to construct a roundabout at the intersection with Tullar Road. As part of the design process, an intersection control evaluation (ICE) will be performed to verify whether a roundabout is the most appropriate form of traffic control for this location. Pedestrians will be able to safely cross Oakridge Road via sidewalks or trail at the Tullar Road and CTH CB roundabouts.

This project will address the significant change in local traffic patterns and the corresponding safety issues anticipated to result from the construction of the new high school and planned developments along Oakridge Road. The construction of a 10-foot-wide paved shared use path, and on-street bike lanes, will not only improve safety for all users, but it will also encourage a modal shift by reducing the number of vehicles on the road. This will improve traffic flow on the road as more students will be able to safely walk and bike to school. The construction of the multimodal trail and bike lanes will not only link area communities to the new school and the existing business districts in the City of Neenah, the connection to the CTH 'CB' trail will also link them to the other communities within the Fox Valley area. The CTH 'CB' trail was constructed to serve as the back-bone trail for an area wide network. Once the improvements are in place, the Town of Neenah will also contact Valley Transit to encourage them to utilize the improved facility and add a bus route connection to the new school to further encourage alternative forms of transportation.

It is important to note that the Larsen Road/Oakridge Road facility serves as a regional corridor servicing the Town of Neenah, Village of Fox Crossing, Town of Clayton, and the City of Neenah. In addition to improving access for these communities to the new high school, the proposed improvements will have a

positive impact on the local economy by improving access to local businesses and the City of Neenah's downtown area. The downtown area has 10 major employers including the ThedaCare Regional Medical Center, 200 establishments, and a daily population of approximately 15,000 within a 1-mile radius of the downtown.

The recent and proposed developments along the Oakridge Road corridor have magnified the need for the Town of Neenah to make much needed improvements to Oakridge Road. The Town of Neenah and City of Neenah have a very good working relationship. They will work together to ensure that the improvements on Oakridge Road will tie into the City's planned roadway and multi-modal improvements on Main Street for a seamless transition between the two communities. The Town is already moving forward with the reconstruction of Larsen Road west of CTH CB to complete the link from the City of Neenah to the new school.

The Town of Neenah is committed to completing the improvements on Oakridge Road and is funding 100% of the design costs in addition to funding the local share of the construction costs associated with the project.

**Oakridge Road - Participating Costs  
Initial Cost Estimate for  
CTH CB - Existing Concrete Pavement**

Date: 10/4/2023  
Let Date: 12/8/2026

ITEM	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
<b>1</b>	<b>REMOVALS</b>				
1.01	Clearing	STA	5	\$400.00	\$ 2,000
1.02	Grubbing	STA	5	\$300.00	\$ 1,500
1.03	Removing Small Pipe Culverts	EACH	10	\$500.00	\$ 5,000
<b><i>SUBTOTAL REMOVALS</i></b>					<b>\$ 8,500</b>
<b>2</b>	<b>EARTHWORK</b>		% of Items 1 & 3-4	N/A	\$ -
2.01	Excavation Common	CY	18,000	\$12.00	\$ 216,000
<b><i>SUBTOTAL EARTHWORK</i></b>					<b>\$ 216,000</b>
<b>3</b>	<b>BASE</b>				
3.01	Base Aggregate Dense 3/4"	TON	500	\$14.00	\$ 7,000
3.02	Base Aggregate Dense 1 1/4"	TON	19,000	\$14.00	\$ 266,000
3.03	Breaker Run	TON	1,000	\$14.00	\$ 14,000
<b><i>SUBTOTAL BASE</i></b>					<b>\$ 287,000</b>
<b>4</b>	<b>PAVEMENT</b>				
4.01	Concrete Truck Apron 12"	SY	400	\$75.00	\$ 30,000
4.02	Concrete Driveway	SY	1,500	\$60.00	\$ 90,000
4.03	HMA Pavement	TON	3,500	\$80.00	\$ 280,000
4.04	Asphaltic Surface	TON	750	\$100.00	\$ 75,000
4.05	Asphaltic Surface Driveways & FE's	TON	200	\$170.00	\$ 34,000
<b><i>SUBTOTAL PAVEMENT</i></b>					<b>\$ 509,000</b>
<b>5</b>	<b>ROADWAY MISCELLANEOUS</b>		% of Items 1 & 3-4	N/A	\$ -
5.01	Concrete Curb and Gutter 30-Inch Type D	LF	7,500	\$25.00	\$ 187,500
5.02	Concrete Sidewalk	SF	3,000	\$6.00	\$ 18,000
5.03	Restoration	SY	20,000	\$4.00	\$ 80,000
5.04	Finishing Roadway	EACH	1	\$5,000.00	\$ 5,000
<b><i>SUBTOTAL ROADWAY MISCELLANEOUS</i></b>					<b>\$ 290,500</b>
<b>6</b>	<b>DRAINAGE/STORM SEWER</b>		% of Items 1 & 3-4	N/A	\$ -
6.01	Storm Sewer Pipe Reinf Conc 12"	LF	750	\$85.00	\$ 63,800
6.02	Storm Sewer Pipe Reinf Conc 24"	LF	3,200	\$100.00	\$ 320,000
6.03	Manholes w/ Casting	Each	10	\$5,500.00	\$ 55,000
6.04	Catch Basins w/ Casting	Each	20	\$3,500.00	\$ 70,000
6.05	Endwalls	Each	5	\$1,000.00	\$ 5,000
6.06	Bio-Filters	Each	4	\$20,000.00	\$ 80,000
6.07	Drainage Incidentals	LS	3 % of 6.01-6.19	N/A	\$ 15,400
<b><i>SUBTOTAL DRAINAGE/STORM SEWER</i></b>					<b>\$ 609,200</b>
<b><i>SUBTOTAL ROADWAY COSTS (ITEMS 1-6)</i></b>					<b>\$ 1,920,200</b>
<b>7</b>	<b>TRAFFIC SIGNALS</b>	Each			\$ -
<b>8</b>	<b>ITS</b>	LS			\$ -

9	<b>TRAFFIC CONTROL</b>					
9.01	Lump Sum	Each	1.5	% of Items 1-6	N/A	\$ 28,800
10	<b>EROSION CONTROL</b>	LS	1.5	% of Items 1-6	N/A	\$ 28,800
11	<b>LIGHTING</b>	LS				\$ 50,000
12	<b>SIGNING/MARKING</b>					
12.01	Lump Sum	LS	1.5	% of Items 1-6	N/A	\$ 28,800
13	<b>WETLAND MITIGATION</b>	LS				\$ -
14	<b>HAZMAT</b>	LS				\$ -
15	<b>ROADWAY INCIDENTALS</b>	LS	1.5	% of Items 1-6	N/A	\$ 28,800
<b>TOTAL ROADWAY COSTS (Items 1-15)</b>						\$ 2,085,400
16	<b>STRUCTURES</b>					
16.01	Structure Incidentals	LS		of 16.01-16.10		\$ -
<b>TOTAL STRUCTURE COSTS</b>						\$ -
17	<b>MOBILIZATION</b>	LS	5	% of Items 1-16	N/A	\$ 104,300
<b>CONSTRUCTION SUBTOTAL (Items 1-17)</b>						\$ 2,189,700
18	<b>PROJECT SCOPE INCREASE ALLOWANCE</b>	LS	20	% of Items 1-17	N/A	\$ 437,900
19	<b>COMMUNITY SENSITIVE DESIGN</b>					
20	<b>INCENTIVE/DISINCENTIVE</b>	LS		0		\$ -
21	<b>INFLATION ADJUSTMENT*</b>			Annual Inflation	5.0%	\$ 879,000
<b>TOTAL PROJECT COST</b>						\$ 3,510,000



**Town of Neenah  
Capital improvement Plan  
as of October 2023**

	Estimated 2021	Actual 2022	Budgetd 2023	Proposed 2024	Proposed 2025	Proposed 2026
<b>Kappel Drive</b>	-	116,557	-	-	-	-
<b>Mahler Park Drive</b>	-	-	299,653	-	-	-
<b>Woodenshoe Road</b>	-	-	-	-	-	130,000
<b>Rocket Way Temporary Lights</b>			63,225	-	-	-
<b>Larsen Rd (Clayton Ave - CTH CB)</b>						
STP-Urban Application - McMahon Services	6,000					
Topo Survey Work *	6,600					
<b>Per Proposed Agreement from Sept 2021</b>						
Preliminary Road Plans		39,000				
Final Road Plans			16,200	64,800		
Right-of-Way Survey		4,500				
Right-of-Way Plat		5,200		20,800		
Temporary Staking of Easement Acquisition Areas				4,000		
Project Management		1,800	1,800	1,800	3,600	
Stormwater Management Concepts		2,500				
Stormwater Management & Erosion Control Design		6,500				
Storm Sewer Analysis; Hydrologic Modeling		8,000				
Wetland Delimitation & Report		5,500				
Permitting (DNR and USACE)					15,000	
<b>Subtotal</b>	-	73,000	18,000	91,400	18,600	-
Utility Coordination					3,500	
Meetings (PIM,PPW, Design, Construction, Property Owners etc.)		1,350	1,350	1,350	4,950	-
<b>Subtotal</b>	-	1,350	1,350	1,350	8,450	-
<b>TOTAL DESIGN SERVICES PLANS &amp; PLAT</b>	-	74,350	19,350	92,750	27,050	-
<b>CONSTRUCTION</b>						
Estimated Construction preliminary					2,910,000	-
<b>Total Larsen Road</b>	<b>12,600</b>	<b>74,350</b>	<b>19,350</b>	<b>92,750</b>	<b>2,937,050</b>	<b>-</b>

<b>Town of Neenah Capital improvement Plan as of October 2023</b>	<b>Estimated 2021</b>	<b>Actual 2022</b>	<b>Budgetd 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>	<b>Proposed 2026</b>
<b>Oakridge Rd (CTH CB - Town Line)</b>						
STP-Urban Application - McMahon Services	6,000					
Topo Survey Work *	5,416					
<b>Per Proposed Agreement from Sept 2021</b>						
Preliminary Road Plans		30,000				
Final Road Plans			13,600	54,400		
Right-of-Way Survey		4,000				
Right-of-Way Plat		5,800		23,200		
Temporary Staking of Easement Acquisition Areas				4,000		
Project Management			3,600	1,800	1,800	1,800
Stormwater Management Concepts				2,500		
Stormwater Management & Erosion Control Design				6,000		
Storm Sewer Analysis; Hydrologic Modeling				7,500		
Wetland Delimitation & Report				1,700		
Permitting (DNR and USACE)						4,000
<b>Subtotal</b>	<b>-</b>	<b>39,800</b>	<b>17,200</b>	<b>101,100</b>	<b>1,800</b>	<b>5,800</b>
Utility Coordination					3,500	
Meetings (PIM,PPW, Design, Construction, Property Owners etc.)	-	1,350	1,350	1,350	1,350	3,600
<b>Subtotal</b>	<b>-</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350</b>	<b>4,850</b>	<b>3,600</b>
<b>TOTAL DESIGN SERVICES PLANS &amp; PLAT</b>	<b>-</b>	<b>41,150</b>	<b>18,550</b>	<b>102,450</b>	<b>6,650</b>	<b>9,400</b>
Estimated Construction preliminary						3,510,000
<b>TOTAL Oakridge Road</b>	<b>11,416</b>	<b>41,150</b>	<b>18,550</b>	<b>102,450</b>	<b>6,650</b>	<b>3,519,400</b>
<b>GRAND TOTAL CAPITAL IMPROVEMENT PLAN</b>	<b>24,016</b>	<b>232,057</b>	<b>400,778</b>	<b>195,200</b>	<b>2,943,700</b>	<b>3,649,400</b>

Notes

Pending Applications for Oakridge Road for the following programs

- STP Urban
- LRIP / TRI D and TRI S
- TAP - Bike and pedestrian Trail