

## PUBLIC NOTICE OF MEETING

Town of Neenah, Winnebago County, Wisconsin

Governmental Body: Parks and Trails Committee  
Time of Meeting: 6:00 p.m.  
Date of Meeting: Monday April 15, 2024  
Place of Meeting: Municipal Building, 1600 Breezewood Lane, Neenah

### Agenda

1. Call to Order
2. Appoint Chairperson of Parks and Trails Committee.
3. Approval of Minutes: October 2, 2023, Parks and Trails Committee Meeting
4. Open Forum
5. Financial/Budget/Expenses
  - i. 2024 Actual
6. Discussion/Update/Action
  - a. Schedule and meeting location for 2024 meetings.
  - b. Consider adding March 2025 to meeting schedule for Parks and Trails.
  - c. Status of projects approved in 2023 not yet completed.
  - d. Conservancy Park
    - Conservancy sign, wildlife sign,
    - Estimate for split rail fence.
    - Discuss Fish Wildlife Grant - \$2,500 for buckthorn mitigation (could also include Keating and Franzoi)
  - e. Franzoi Park
    - Buck thorn mitigation
    - Trail signs
  - f. Keating Park
    - Restroom
    - Buck thorn mitigation, forestry, and tree planting
    - Trail signs
  - g. Mahler Park
    - Finalize Sled Kiosk refresh, kitchen install,
    - Brown Family tree and plaque
    - Screenings around gaga ball pit
  - h. All Parks
    - Reservations– how far in the future should we allow reservations.
    - Approve mulch for all playgrounds not to exceed \$5,000.
    - Approve \$5,000 in 2024 to be matched by DNR Forestry funds awarded.
    - Pickle ball courts.
    - Purchase and installation of concrete bean bag toss.
    - Determine schedule of when Committee will review rental rates for Mahler and Franzoi Park
    - Review Wisconsin DNR Iverson Park Tree Identification Map
  - i. Trails
    - County CB – Wayfinding sign, Bike sign, Bike repair station, benches
    - Trail signs – Keating Park and Franzoi Park
7. Old Business
  - a. Playground Master Plan Update

8. New Business
9. Adjourn
10. Future Meetings  
Parks and Trails Meeting, Monday, May 6, 2024 – Location TBD

Closed Session Contemplated: No

NOTES: Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 725-0916. A quorum of the Town Board or other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on April 9, 2024 at [www.townofneenah.com](http://www.townofneenah.com), Town of Neenah Municipal Building, 1600 Breezewood Lane.

**Town of Neenah Parks and Trails Committee****Monday October 2, 2023****Town Hall, 1600 Breezewood Lane, Neenah WI 54956**

**Present:** Brooke Cardoza, Tom Jankowski, Mark Meyer, Tony Stanton, Jason Vender Velden, Aaron Zemlock

**Absent:** Jeff Buchta

**Also Present:** Jake Cowling, David Bluma, Jeremy Kwiatkowski, Deputy Clerk-Treasurer Vicki Boushele and Administrator-Clerk-Treasurer Ellen Skerke.

Meeting called to order at 6:00 p.m. by Chairman Tom Jankowski.

**Approve of September 5, 2023 Minutes**

Motion B. Cardoza / M. Meyer to approve September 5, 2023, meeting minutes.

Motion carried.

**Open Forum**

No requests

**Financial Budget/Expenses**

Updated forecasted 2023 budget for remaining of year was distributed to committee members.

Fox Cities Grant is not included in the budget numbers. We will add separate line(s) for grant awards.

**Discussion/Update/Action****a. Conservancy Park**

- Kiosk from Conservancy will be moved to Mahler Park by the sled hill. J. Cowling said CPM could move the Kiosk. Placement of the Kiosk to be just past the playset.
- We need to be aware of placement of hill and elevation. What will the quality of the fill be? Rocky? There will be topsoil placed over the top of what is being moved.
- The next step(s) is to get a mock-up and pricing for the kiosk. The kiosk itself is approximately 6 feet wide. Suggested to put message on the back of the kiosk something like "thank you for visiting our park". Fox Cities Greenways does not need to approve what goes on the sign.
- The ADA picnic table has been moved.
- We need to reach out to Fire Department to get the spring burn on the schedule in 2024. Burn should happen not later than April 7.

**b. Franzoi Park**

- We received a quote from CPM of \$560.00 for grading and re-seeding pavilion and basketball court.  
Motion B. Cardoza / A. Zemlock to accept the bid of \$560.00 from Cowling Property Management for the grading and re-seeding by the pavilion and basketball court.  
Motion carried 5:0:0
- E. Skerke reported the overhead door in the pavilion is broken. We are checking the warranty.
- T. Jankowski stated the outlets need to be replaced.
- Signage for trails to be added to the 2024 budget. The idea is to provide information to where the trails are from Franzoi.
- D Bluma to plant bulbs in the planting bed by the bench this Fall, General consensus is that \$150 - \$200 is sufficient for purchasing bulbs. .

**c. Keating Park**

- Discussion regarding the restroom bids / installation. General discussion about the project and options, could the project be put on hold until Spring. General comments:
  - The cost came in higher than anticipated. Approved cost with engineering fees is approximately \$265,000.
  - If we rebid in the Spring, we could get more bids.
  - There is a potential for an increase of between 4% and 10% if we rebid in the Spring, and we would not be any further ahead.
  - Noted again the lack of bids - this is a small job for contractors and the price seems to be in line for a job this size.
  - T. Jankowski stated the project is currently on a temporary hold.
  - General discussion about the merits of the project.
  - General consensus to move forward with Keating restroom project but not unanimous with all members. T. Jankowski would like the supervisor board to open for discussion if there are ways to decrease Hoffman fees. He also recommends we have actual costs detailed out for Keating Park and Town Hall projects. The restroom is still a priority project but want to be cautious with how funds are being spent for the Town of Neenah.

**d. Mahler Park**

- Road resurfacing has not started yet. Should be started in coming days.
- Vandalism was reported on the soccer field.
- Soccer fields will be re-seeded at the end of the year.
- Looking to improve 2024 Soccer season communications.
- 2024 Refresh the shelter a bit.

**e. All Parks**

- Playground equipment summary review – subcommittee: Jason VanderVelden, Aaron Zemlock, Jeff Buchta, Brooke Cardoza, Tom Jankowski.
- T. Jankowski received an estimate for conversion to auto flush toilets of \$1,200 per unit. Looking to other plumbers for quotes.
- We need to have a plumber check water pressure at Franzoi.
- Master Playground planning – Sub-committee firmed up, they are:
  - J. VanderVelden, J. Buchta, A. Zemlock, B. Cardoza and T. Jankowski.

**f. Trails**

- CB and JJ weeds are very high. The bench seating is unusable due to high weeds.
- Some discussion on who is responsible to maintain the Trail heads cutting – in the off season we need to look at who owns where we are mowing, who is/should mow.
- Motion A. Zemlock / B. Cardoza: If Winnebago County is going to maintain cutting weeds, then maintain it, otherwise allow someone else to maintain.  
Motion carried 5:0:0  
B. Cardoza do we send a letter to Winnebago County?  
T. Jankowski stated he would reach out to the Town Board Chairman to discuss.

**Old Business**

- DNR Forestry program tree planting at Conservancy Park - partner with Lakeview School 4<sup>th</sup> grade students. They will be given a tree to either take home or plant at a park. This will happen in April. Volunteers needed to pre-dig holes.
- D. Bluma suggested that we discuss this project with Stuart Boerst.

**New Business**

- 2024 Budget ideas were discussed, some suggestions were: Permanent cornhole sets at Mahler Park or Franzoi Park, new Welcome signs; the sign at Mahler Park will be removed with the road project, a good time to manage replacing this sign. trail paving, pickle ball.

**Future Meetings**

Parks and Trails Meeting, **Monday, April 1, 2024** at Town Hall.

**Motion:** A. Zemlock / J. VanderVelden move to adjourn.

Motion carried by voice vote; Meeting adjourned at 7:40 p.m.

Respectfully Submitted,

*Victoria Boushele*

Victoria Boushele

Town of Neenah Deputy-Clerk-Treasurer

Approved: *DRAFT – pending approval*

**DRAFT**

Town of Neenah  
Parks and Trails Committee

2024 Meeting Schedule

(Tentative schedule for approval)

Monday	April 15, 2024	6:00 p.m.	Town Hall
Monday	May 6, 2024	6:00 p.m.	Town Hall
Monday	June 3, 2024	6:00 p.m.	Franzoi Park
Monday	July 1, 2024	6:00 p.m.	Mahler Park
Monday	August 5, 2024	6:00 p.m.	Conservancy Park
Tuesday	September 3, 2024 <i>(Labor Day Monday, September 2, 2024)</i>	6:00 p.m.	Keating Park
Monday	October ?, 2024	6:00 p.m.	Town Hall

*(WTA Convention is from Oct. 6 – 8, we will need to reschedule meeting)*

Park Locations

Neenah Town Hall	1600 Breezewood Lane
Conservancy Park	1674 S. Park Avenue
Franzoi Park	1450 Radcliff Road
Keating Park	128 Klompen Ct
Mahler Park	1536 S. Park Ave

From: **Stuart Boerst** <[SBoerst@mcmgrp.com](mailto:SBoerst@mcmgrp.com)>  
Date: Fri, Mar 8, 2024, 4:44 PM  
Subject: Neenah Conservancy Forest Assessment  
To: Thomas Jankowski <[tom.jankowski1961@gmail.com](mailto:tom.jankowski1961@gmail.com)>

Hi Tom,

I'm writing to provide a brief assessment of the approximate 8.5 acre forest at the Neenah Conservancy Park. Vegetation is structurally separated by three layers consisting of the herbaceous (ground), shrub and tree. The vegetation layers are described in various forests types below as shown on the attached figure. However, first, below is a brief history of the forest.

### **History**

Attached is an April 12, 1938 aerial photograph showing the 10.6 acre Park. The image shows active farm fields all the way up to the very wet section of wetlands east of the existing prairie oak savanna and a small square field south of the existing prairie oak savanna. The forest has some level of disturbance since approximately 50-80 years have passed since European settlement. However, some of the existing old growth bur oak trees (total of 12) can be seen in the forest south of the existing prairie oak savanna. Some other likely old growth bur oaks were removed since this image.

Based on aerial photographs, the majority of historically farmed section of the forest ceased farming between 1981 (attached) and 1992. Subsequently, after farming cessation, the area was reforested by volunteer pioneer species primarily consisting of cottonwood, boxelder and green ash.

### **Hardwoods Swamp**

There is approximate 5 acre area that is saturated or inundated by water a substantial amount of the growing season. This area exists on the eastern side of the forest. The canopy tree layer consists of approximately 90% ash trees that are dying from emerald ash borer (EAB) with approximately 10% soft maple. There is two relatively large swamp white or bur oaks on the east side. The shrub layer has a low density of common buckthorn (invasive species) and chokecherry located primarily on isolated knolls or hummocks. The herbaceous layer is high quality dominated by native marsh marigolds, blue flag iris, various sedges and forbs. There is some invasive dames rocket (low densities) and garlic mustard (very low densities) scattered on some high spots.

We recommend eradication of invasives species including buckthorn, garlic mustard and dame's rocket. We recommend reforestation using bareroot seedlings and possibly augment by some one-inch diameter breast height (DBH) trees to replace some of the ash loss to EAB.

### **Cottonwood/Ash Forest**

An approximate 1.5 acre pioneer forest consisting primarily of towering cottonwood with some ash associates exists in former farmland that ceased cultivation primarily between 1981 and 1992. There are some boxelders scattered in various locations. The shrub layer is dominated by very high densities of common buckthorn (invasive species) with some boxelder and ash. The herbaceous layer is absent or

has low areal coverage beneath the dense layer of buckthorn. A small patch of high quality native spring woodland ephemerals (trout lilies, blood root and more) exists in the northwest corner adjacent to S. Park Avenue. The area contains low to high amounts of the invasive species (garlic mustard and dames rocket) with the densities varying significantly depending on the location.

We recommend eradication of invasives species including buckthorn, garlic mustard and dame's rocket. We recommend reforestation using bareroot seedlings and possibly augment by some one-inch DBH trees to replace some of the ash loss to EAB.

### **Oak Woodland Remnant**

There is an approximate 1 acre old growth bur oak woodland remnant just south of the restored prairie oak savanna. This area contains 10 towering full crown old growth bur oaks. There is cottonwood, ash, basswood and boxelder growing primarily around the perimeter of the oaks that began growing after cessation of farming activities and cessation of natural or prescribed fire by native American or early European pioneers. The shrub layer contains low to moderate densities of common buckthorn (invasive) and chokecherry. The herbaceous layer is of moderate quality containing various native spring woodland ephemerals but is being degraded by low densities of dame's rocket (invasive species).

We recommend removal of all non-oak trees and shrubs and eradication of invasives species including common buckthorn and dame's rocket. A few patches of native chokecherry could be retained in this area occupying less than 5% coverage. We recommend overseeding the area with an oak woodland/prairie oak savanna seed mix after removal of trees and brush.

### **Degraded Oak Woodland Remnant**

There is an approximate 1 acre highly degraded oak woodland on the southern point of the property. There is one very large full crown old growth bur oak in the southern point. The remainder of the trees are mostly young consisting of ash, basswood, hackberry (6 trees) and some boxelder. The shrub layer consists of low to moderate densities of common buckthorn (invasive species). The herbaceous layer is uncertain, but dame's rocket (invasive species) is present at moderate densities.

We recommend eradication of invasives species including buckthorn and dame's rocket. This area has the potential to be restored into an oak woodland by removing non-oak trees and shrubs and planting 15-25 one inch DBH bur oak trees or enhance the existing forest by planting various species of 1 inch DBH trees.

### **Hydrology Infrastructure**

There are two man made drainage ditches that enter the site on the west side of the southern portion of the property and confluence to form one ditch existing approximately along the eastern property boundary. The two ditches service upgradient manmade connected ditches that are likely graded, reshaped and straightened waterways, historically completed by the early settlers. The main ditch on the eastern property line traverses north and south, that discharges to the ditch on the south side of South Park Ave. The water in the road ditch discharges to Lake Winnebago, approximately 350 feet to the east.



### Importance of Eradicating Invasives Species

Trees and shrubs supply approximately 90% of the butterfly and moth caterpillars that are used almost exclusively by adult songbirds for raising their young and many adult songbirds. Invasive species, such as buckthorn, host approximately 95% less caterpillars than native shrubs and trees creating local food deserts for songbirds and other amphibians, reptiles and small mammals that consume caterpillars. Furthermore, invasive species displace native species in space, and in the case of buckthorn, prevents or substantially reduces recruitment of native trees and shrubs by forming a dense canopy over the forest floor blocking out sunlight. Buckthorn berries have poor nutritional value and when eaten by birds, the seeds get spread long distances impacting other properties. Buckthorn releases chemicals in the soil that inhibit growth of other species, encourage high populations of earthworms leading to lower amounts of beneficial plant fungi in the soil and is a primary host species for the soybean aphid, which lowers crop yields. Buckthorn shades out native spring ephemeral woodland wildflowers since the buckthorn leaves emerge one to two weeks before native shrubs and trees.

Invasive species alter the physical habitat structure, which reduces the type of wildlife that would normally use the property.

If you have any questions, please let me know.

Thank you,

**Stuart Boerst, PSS, PH**

SENIOR ECOLOGIST/ASSOCIATE

## Vicki Boushele

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**From:** Thomas Jankowski <tom.jankowski1961@gmail.com>  
**Sent:** Monday, March 18, 2024 1:29 PM  
**To:** Ellen Skerke; Vicki Boushele  
**Subject:** DNR Fish and Wildlife Grant

I just met with DNR Fish and Wildlife at Conservancy Park and secured another grant for buckthorn mitigation along the wood line. \$2500. We will need to sign an agreement that we will keep our project going for 10 years. I am thinking we should bring to committee for approval and place resolution in front of the Town Board for our commitment to improving the woodlands for 10 years. This could include work at Keating and Franzoi woodlands as well. We can then budget a certain amount through TNPTC budget annually.

Tom J

## Vicki Boushele

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**From:** Thomas Jankowski <tom.jankowski1961@gmail.com>  
**Sent:** Monday, March 18, 2024 1:09 PM  
**To:** Ellen Skerke; Vicki Boushele  
**Subject:** Fwd: Estimate Split Rail fence Conservancy

----- Forwarded message -----

**From:** Jake Cowling <jcowlingcpm@gmail.com>  
**Date:** Mon, Mar 18, 2024, 11:35 AM  
**Subject:** Estimates  
**To:** Thomas Jankowski <tom.jankowski1961@gmail.com>

Good morning, we would be looking at \$1350 for the split rail at conservancy Park by the rocks and the test plot, that's a total if 8 sections installed. I'm waiting to hear back on a mulcher still for the other stuff by the woods from cat.

## Vicki Boushele

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**From:** Thomas Jankowski <tom.jankowski1961@gmail.com>  
**Sent:** Tuesday, March 19, 2024 1:05 PM  
**To:** Vicki Boushele; Ellen Skerke  
**Subject:** Fwd: Mulcher rental for conservancy park from CPM

----- Forwarded message -----

**From:** **Jake Cowling** <jcowlingcpm@gmail.com>  
**Date:** Tue, Mar 19, 2024, 12:29 PM  
**Subject:** Mulcher rental for conservancy park  
**To:** Thomas Jankowski <tom.jankowski1961@gmail.com>

The rental and the labor for the buck thorn removal and finishing off the trail at conservancy Park would be \$2000 total and this one will take down anything up to 6 inches and mulch it up right away. It has the drum on it. Thanks!

## Vicki Boushele

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**From:** Thomas Jankowski <tom.jankowski1961@gmail.com>  
**Sent:** Monday, March 18, 2024 1:09 PM  
**To:** Ellen Skerke; Vicki Boushele  
**Subject:** Fwd: Sled Kiosk Refresh Estimate Mahler

----- Forwarded message -----

**From:** Jake Cowling <jcowlingcpm@gmail.com>  
**Date:** Mon, Mar 18, 2024, 11:48 AM  
**Subject:** Kiosk  
**To:** Thomas Jankowski <tom.jankowski1961@gmail.com>

We would be looking at \$940 for the kiosk. That includes facia, shingles, tar paper, stain and labor

**Vicki Boushele**

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**Subject:** FW: Town of Neenah Tree Memorial Plaques  
**Attachments:** Town of Neenah Parks 6x4.pdf

From: Lark Signs <[karl@larklabel.com](mailto:karl@larklabel.com)>  
Date: Wed, Mar 6, 2024, 10:08 AM  
Subject: Re: Town of Neenah Tree Memorial Plaques  
To: Thomas Jankowski <[tom.jankowski1961@gmail.com](mailto:tom.jankowski1961@gmail.com)>

Tom,

Thank you for your email. I have attached a layout for your approval or changes. Let me know if you also need an Estimate for one marker.  
Let me know if you need anything else.

Thanks,  
Kathryn Bèrubè  
Lark Signs  
***Our Signs Make You Shine!***

*phone:* 316-682-5275  
[karl@larksigns.com](mailto:karl@larksigns.com)  
[www.larksigns.com](http://www.larksigns.com)

On Tue, Mar 5, 2024 at 3:56 PM Thomas Jankowski <[tom.jankowski1961@gmail.com](mailto:tom.jankowski1961@gmail.com)> wrote:

Hello Karl!  
We are working towards standardizing plaques for when a tree is donated in the Town of Neenah.  
Would like to get a PDF example of a plaque that I can show to our committee.  
The name of the family and the type of tree would change with each donation.

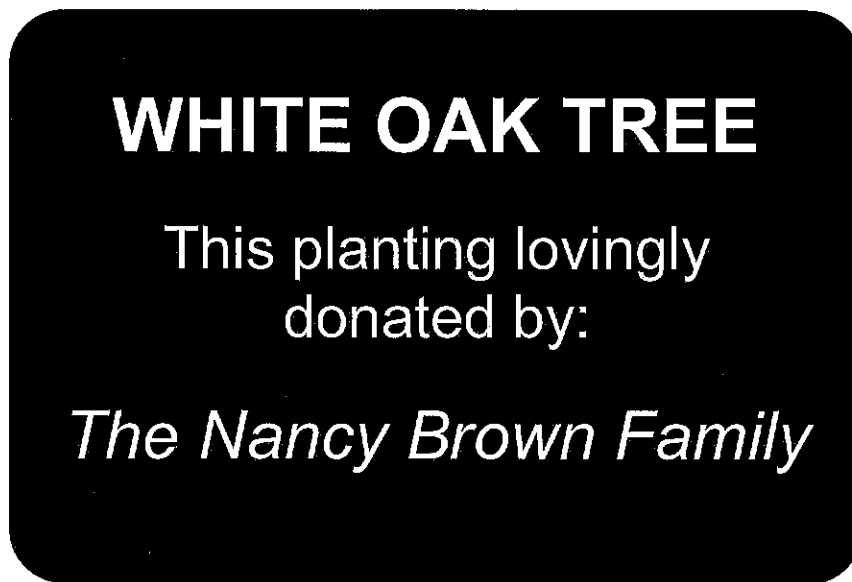
4 x 6 on 26 inch stake with theft reduction underground plate  
Color same as our botanical markers we have ordered in the past  
All wording centered. Font large enough to read from 3 feet away,

White Oak Tree  
This planting lovingly donated by:  
The Nancy Brown Family

Thank you Karl!  
Tom Jankowski TNPTC Chair

LARK LABEL

Town of Neenah 6 X 4



Layout information for these markers.

Produce on 6" x 4" x .063" nameplates

Common Name: Arial font, 38pt, bold, centered

Text Line 1: Arial font, 30pt, centered

Text Line 2: Arial font, 30pt, centered

Text Line 3: Arial font, 34pt, italicized, centered

I am full size, print me out then stick on a wall. Stand back 6 to 8 ft away and see how I look.



# Kay Park Recreation

Making People Places, People Friendly Since 1954

Sales@kaypark.com; www.kaypark.com  
1301 Pine Street  
Janesville, IA 50647-1028  
Phone: 800-553-2476; Fax: 319-987-2127

## Sales Quote

Page 1 of 1

Quote ID: 03132401WI  
Quote Date: 03/13/2024  
Date Printed: 03/13/2024  
Prepared By: KAMMEYER, BROOKLYN

XDIRCT

Quote To: TOWN OF NEENAH

Ship To:

NEENAH, WI 54956

Contact: TOM JANKOWSKI

Carrier: DOTY

Phone:

Payment Terms:

Fax:

E-Mail: tom.jankowski1961@gmail.com

24 Hour Call Ahead

WEB

Liftgate

CITYOF

Residential Delivery

Item	Model and Description (Below)	Color Information (If Applicable)	List Price	Disc (%)	Net Price	Qty	Item Total
1.	KPBT BAG TOSS ALL CONCRETE (SET OF TWO BOARDS, BAGS NOT INCLUDED)		\$1,324.00	10.00 %	\$1,191.60	2	\$2,383.20

Total Weight: 2656 Lbs.

D# 248970

Sub-Total:	\$2,383.20
Shipping/Handling:	\$520.00
Tax If Applicable:	\$145.16
<b>Total Amount:</b>	<b>\$3,048.36</b>

- Freight charges do not include off loading unless liftgate is checked.
  - Freight charges may vary due to fuel surcharges.
  - Site preparation and assembly not included.
  - Due to volatile material costs quotes are only good for 15 days.
- Sales tax has been added based on the Ship To state. It can be removed with a valid sales tax exemption.



# Doty & Sons Concrete Products, Inc.

1275 East State Street  
Sycamore, IL 60178

Phone: 800-233-3907

Fax: 815-895-8035

# Quotation

Date	Quotation Number
3/16/2024	249040

Name / Address
TOWN OF NEENAH TOM JANKOWSKI 1600 BREEZEWOOD LANE NEENAH, WI 54956
Customer Phone
920-866-6062

Ship To
TOWN OF NEENAH TOM JANKOWSKI 1600 BREEZEWOOD LANE NEENAH, WI 54956
Customer E-Mail
tom.jankowski1961@gma

Project/Job	Terms	FOB	Rep	Ship Via
		54956		MOTOR FREIGHT
Item	Description	Qty	Price Each	Total
BYOB5531	ALL CONCRETE BAG TOSS GAME SET. SIZE: 55" LONG X 31" WIDE. EACH SET CONSISTS OF TWO PERMANENT CONCRETE BOARDS INCLUDES TWO COATS OF SEALER. 633 LBS. PER BOARD.. BAGS AVAILABLE BUT NOT INCLUDED IN THIS PRICE.	2	930.00	1,860.00
SH2	PACKING AND SHIPPING WITH LIFTGATE SERVICE - SEE COMPLETE DESCRIPTION BELOW.	2	195.00	390.00
			<b>Total</b>	

<b>Quoted by:</b>	
<b>Signature:</b>	<b>Date:</b>

# Doty & Sons Concrete Products, Inc.

# Quotation

1275 East State Street  
Sycamore, IL 60178

Phone: 800-233-3907

Fax: 815-895-8035

Date	Quotation Number
3/16/2024	249040

Name / Address
TOWN OF NEENAH TOM JANKOWSKI 1600 BREEZEWOOD LANE NEENAH, WI 54956
Customer Phone
920-866-6062

Ship To
TOWN OF NEENAH TOM JANKOWSKI 1600 BREEZEWOOD LANE NEENAH, WI 54956
Customer E-Mail
tom.jankowski1961@gma

Project/Job	Terms	FOB	Rep	Ship Via
		54956		MOTOR FREIGHT
Item	Description	Qty	Price Each	Total
SH2D	SH2 DESCRIPTION - ALL SHIPPING CHARGES SHOWN ABOVE. SHIPPED BY MOTOR FREIGHT CARRIER WITH LIFTGATE GROUND SERVICE (ON PALLETS). SHIPPED TO ONE BUSINESS ADDRESS AND LOWERED TO THE GROUND AT ONE LOCATION ONLY. YOUR PERSONNEL MUST MEET DRIVER WITHOUT DELAY FOR INSPECTION OF SHIPMENT. CUSTOMER TO UNPACK ITEMS AND SET AT SPECIFIC SITES. DELIVERY FEES ARE BASED ON FUEL PRICES TODAY. BECAUSE OF UNCERTAIN FUEL COSTS IN THE FUTURE, WE RESERVE THE RIGHT TO ADD OR SUBTRACT ANY CHANGE IN FUEL COSTS IN EFFECT ON THE DAY OF DELIVERY. ADDITIONAL FREIGHT COMPANY SERVICES, IF NEEDED, MUST BE SPECIFIED ON PURCHASE ORDER AND CHARGES WILL BE ADDED ONTO FINAL BILLING.		0.00	0.00
	Sales Tax		6.25%	116.25
<b>Total</b>				\$2,366.25

IF YOU WISH TO PLACE AN ORDER, PLEASE SIGN AND DATE WHERE INDICATED AND RETURN BY FAX. THANK YOU FOR THE OPPORTUNITY TO SUBMIT THE ABOVE QUOTATION. THE INDICATED PRICE IS VALID FOR 30 DAYS.  
NOTE: ANY CHANGE IN ITEM OR QUANTITY WILL REQUIRE A REBID.

<b>Quoted by:</b>	
<b>Signature:</b>	<b>Date:</b>

# APPLE VALLEY



## LANDSCAPING, LLC

1670 Mar-El Road ~ De Pere, WI 54115-8604 ~ (920) 336-0667 ~ www.applevalleyllc.com

SUBMITTED TO Neenah Town Hall  
1600 Breezewood Lane  
Neenah, WI 54956

### JOB ESTIMATE/CONTRACT

DATE \_\_\_\_\_  
 QUOTED BY \_\_\_\_\_

PHONE \_\_\_\_\_ LOCATION \_\_\_\_\_ Project: 1674 South Park

QUANTITY	DESCRIPTION	UNIT PRICE	NON TAX AMOUNT	TAX AMOUNT
	Grind brush and apply herbicide, stump treatment Grind brush for a future trail and buffered area Apply herbicide on the buffer area, approx. 1 acre		\$ 5,500.00	
<b>TERMS:</b> <i>Due Upon Acceptance of Bid</i> \$ 2,750.00 <i>Due Upon Job Completion</i> \$ 2,750.00		Non Taxable :      \$ 5,500.00 Taxable:      \$ - Subtotal:      \$ 5,500.00 ST & CTY Tax:      5.5% \$ - <b>BID TOTAL:      \$ 5,500.00</b>		
NOTE: This estimate may be changed or withdrawn if not accepted in 30 days.				

All work to be completed in a workman like manner according to standard practices. Any alterations or deviations from the above or any attached specifications involving extra costs will be executed upon agreement by the customer and will become an extra charge over and above this proposal. All agreements contingent upon strikes, accidents or delays beyond our control.

ACCEPTANCE: The above prices and conditions, on reverse side, are satisfactory and are hereby accepted. You are authorized to do work as specified and schedule our job. The non-refundable down payment of \_\_\_\_\_ is enclosed.

Owner/Contractor Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

## TERMS AND CONDITIONS

ACCEPTANCE, Buyer may accept this quotation by signing and returning a copy to Seller. Upon such acceptance, this quotation becomes a binding contract between the parties. No purchase Orders issued by the Buyer shall be construed to modify or add to this quotation unless accepted in writing by Seller and, regardless of such acceptance by Seller, this quotation shall govern in the event of any conflict with any Purchase Order issued by Buyer. Seller will not commence performance under this quotation until such acceptance by Buyer.

TERMS AND CONDITION OF SALE, The full amount owing on this contract shall be due and payable upon substantial completion by Apple Valley Landscaping, LLC, of its performance under this contract. Terms of payment shall be Net Due Upon Receipt. A 1.5% per billing period will be charged on all outstanding balances.

HOWEVER, if completion of this project is delayed beyond two weeks after Apple Valley Landscaping, LLC furnishes its first labor and/or materials on this project, and such delay is not caused by Apple Valley Landscaping, LLC, or if the project is of sufficient size and nature, that is, requires a period longer than two weeks for Apple Valley Landscaping, LLC to complete its performance, then Apple Valley Landscaping, LLC reserves the right to submit progress billing for work completed. Amounts due under such progress billing shall be due and payable upon completion of such work.

In the event Apple Valley Landscaping, LLC seeks legal collection in order to collect restitution of this contract, any and all fees incurred by Apple Valley Landscaping, LLC, including all attorney fees, will be assumed and paid by persons or companies entering into this contract with Apple Valley Landscaping, LLC.

Apple Valley Landscaping, LLC will not be held responsible for damages to private underground utilities or other hidden conditions if the Buyer fails to give Apple Valley Landscaping, LLC advance notice of their existence and location.

It is recommended to the Buyer for safety reasons that a fence or barrier be installed by the Buyer at the top edge of retaining walls furnished or installed by Apple Valley Landscaping, LLC. It is agreed by the Buyer that Apple Valley Landscaping LLC will not be held liable for any damages or injuries that may occur as a result of not complying with the recommendation. Also, Apple Valley Landscaping LLC will not be held responsible for any failure caused by neglect or misuse of merchandise or materials supplied or installed by Seller.

DELAYS, Buyer shall be liable to Seller for all expenses incurred by Seller as a result of Buyer's failure to accept materials or work on schedule, or as a result of delays caused by Buyer or by parties contracting with Buyer. Any such failure or delay shall not relieve Buyer or Buyer's obligation to pay Seller invoices in accordance with the terms of this quotation.

FORCE MAJUERE, Seller shall not be liable for, and shall be allowed additional time for performance to the extent required as a result of any delays caused by failure of Buyer to comply with the terms and conditions of this quotation, or by floods, fires, the elements, acts of God, acts of demands of any government, strikes or picketing, lockout, boycott, embargo, failure or delay of carriers, shortages of raw materials, accidents, or any other causes beyond the reasonable control of Seller.

INSURANCE, Buyer shall maintain insurance coverage for loss or damage to Seller's material stored or otherwise located at the job site for full replacement cost. Seller shall maintain any insurance coverage required by the specifications.

INSPECTION AND TESTING, Buyer shall pay Seller all charges for inspections or tests not regularly furnished by Seller. All such inspections and tests are subject to Seller's prior agreement as to nature and extent.

MODIFICATIONS, This quotation may not be modified or added to except by way of writing signed by Seller specifying the modification or addition. Any changes, modifications, additions or extras requested by or resulting from acts of Buyer or parties contracting with Buyer shall be paid by Buyer to Seller at Seller's prevailing rates.

LIEN RIGHTS, AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (APPLE VALLEY LANDSCAPING, LLC) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNERS LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED, APPLE VALLEY LANDSCAPING, LLC, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS FROM WHEN THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS/HER MORTGAGE LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Initial and return with contract page \_\_\_\_\_



1750 Prospect Court, Unit #109  
 Appleton, Wisconsin 54914  
 920-574-4774  
 info@outdoorind.org



**RECIPIENT:**

**Town of Neenah**

1600 Breezewood Lane  
 Neenah, Wisconsin 54956

**SERVICE ADDRESS:**

1674 South Park Avenue  
 Neenah, Wisconsin 54956

**Estimate #852**

Sent on Feb 28, 2024  
 Business Name Conservancy Park

**Total \$7,035.00**

Product/Service	Description	Qty.	Unit Price	Total
Trail Cutting & Brush Mowing - Conservancy Park	Cut in the trail shown to Randy during site consult and fix previous trail. The goal is to eliminate tripping hazards such as whips, pongee sticks & rocks. Cut back of the over growth around the pond & right away area along County Road A , that was discussed with Randy.  Utilities need to marked Via Diggers Hotline Before Machines Move Into Property to complete said tasks	1	\$4,900.00	\$4,900.00
Brush Mowing - Keating Park	Citing back of buckthorn / brush along south end of park lawn, behind shed & along play ground area. Two large Ash trees can be removed safely and the tops of trees will be mulched on the new established perimeter line. Wood from ash trees will be cut & stacked in woods.	1	\$1,800.00	\$1,800.00

\*\* Estimate is only valid for 15 days \*\*  
 \*\* Any invoice over \$500.00 paid with credit card, a credit card fee of 3.0% will be added to the total due. \*\*  
 \*\* Seasonal pay or pre-pay is non-refundable \*\*  
 \*\* Plant, Shrub & Tree warranty will be passed on from the supplier's warranty they are bought from. This warranty will not cover any labor associated with removing & replacing any plants, shrubs or trees. The labor for replacement will be billed based on the amount of time taken to replace any plants, shrubs or trees. \*\*  
 \*\* If gas/fuel prices rise above \$5.00/gallon, a 5% fuel surcharge will be added to the final invoice. \*\*  
 \*\* In the event of any legal dispute between Outdoor Independence LLC and the customer, if Outdoor Independence LLC is found innocent or in no violation of the terms of this agreement, the customer shall be responsible for covering all court and attorney fees incurred by Outdoor Independence LLC. Additionally, the customer shall reimburse Outdoor Independence LLC for any wages lost during the time spent in court. This clause is in accordance with our company's policy and is agreed upon by both parties upon acceptance of this quote. \*\*

<b>Subtotal</b>	\$6,700.00
<b>Wisconsin, Winnebago County (5.0%)</b>	\$335.00
<b>Total</b>	<b>\$7,035.00</b>

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Vicki Boushele

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**From:** Ellen Skerke  
**Sent:** Saturday, March 2, 2024 7:34 AM  
**To:** 'Thomas Jankowski'  
**Cc:** Vicki Boushele  
**Subject:** FW: Quote from Outdoor Independence LLC - Feb 28, 2024  
**Attachments:** estimate\_852.pdf

Vicki  
Another estimate to print and add to the reforestation folder.

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**From:** Outdoor Independence LLC <notification@getjobber.com>  
**Sent:** Wednesday, February 28, 2024 5:14 PM  
**To:** Ellen Skerke <eskerke@tn.neenah.wi.gov>  
**Subject:** Quote from Outdoor Independence LLC - Feb 28, 2024

You don't often get email from [notification@getjobber.com](mailto:notification@getjobber.com). [Learn why this is important](#)



## Estimate

Hello Ellen,

Here is your quote for Conservancy & Keating Park trail cutting & brush mowings that we discussed.

If you would like the work completed as it is listed on the quote, please accept & sign. After you have accepted, we are scheduled to come. For any routine services a debit or credit card will need to be on file.

We truly do appreciate the opportunity to work with you.

The quote is valid for 15 days as of Feb 28, 2024.

Sincerely,

Outdoor Independence LLC

Call/Text (920) 574-4774

The #1 Landscaping Maintenance Company in Neenah!

[View Estimate](#)

Button not working? Copy and paste this link to your browser address bar: [https://clienthub.getjobber.com/client\\_hubs/1b65b3e4-9c35-4c25-4eabb0aa9a29/quotes/30527753.html?auth\\_token=eyJhbGciOiJIUzI1NiJ9.eyJidW5rZXJfdXNlcl9pZCI6NTUxOTcxMjUsImRlbGVnYXRlIjpm](https://clienthub.getjobber.com/client_hubs/1b65b3e4-9c35-4c25-4eabb0aa9a29/quotes/30527753.html?auth_token=eyJhbGciOiJIUzI1NiJ9.eyJidW5rZXJfdXNlcl9pZCI6NTUxOTcxMjUsImRlbGVnYXRlIjpm)



**Outdoor Independence LLC**

920-574-4774

[info@outdoorind.org](mailto:info@outdoorind.org)

1750 Prospect Court, Unit #109

Appleton, Wisconsin 54914

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