

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, May 13, 2024
TIME: 7:00 pm
LOCATION: 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID : 836 5329 8209 Passcode: 106769 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/83653298209?pwd=aGVtMfdYL2l0MmIPUHJEZTNVVUYvUT09>

TOWN BOARD MEETING

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES April 22, 2024 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
 - a. Building Permit Report – April 2024
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions May 13, 2024
 - b. Appoint of Jody Andres to Plan Commission for three-year term effective May 1 2024 - April 30, 2027.
 - c. Appoint Jeff Buchta and Brooke Cardoza to Parks and Trails Committee for three-year terms effective May 1, 2024 - April 30, 2027.
 - d. Appoint David Bluma as Weed Commissioner for a one-year term effective May 1, 2024 – April 30, 2025
 - e. Resolution 2024-08: Resolution to approve Distribution Easement for Wisconsin Electric Power Company at Keating Park, 128 Klompen Court.
 - f. Approve Larsen Road Plat for Right-of-Way Acquisitions
 - g. Approve Spirit Fund Sub-Recipient Allocation Agreement with Winnebago County, \$124,862.30 for the purchase of Fire Department Radios
 - h. Discussion 2024-2025 Property and General Liability Insurance Questionnaire
 - i. Reschedule May 27, 2024 Town Board Meeting, Memorial Day Holiday
 - j. Schedule Larsen Road / Oakridge Road Cost Analysis Workshop for June
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Sanitary District #2 Commissioner Meeting, Tuesday May 14, 2024 at 7:00 p.m.
 - b. Board of Review Thursday May 16, 2024 a0:00 a.m. until 12:00 p.m.
 - c. Plan Commission Meeting regularly scheduled for Monday June 20th is cancelled.
 - d. Next regularly scheduled Town Board Meeting Monday May 27, 2024 is cancelled due to Memorial Day Holiday, pending Town Board decision if it will be rescheduled.
 - e. Parks and Trails Committee Meeting, Monday June 3, 2024 6:00 p.m. at Franzoi Park, 1450 Radcliff Road.
 - f. Fire Department Business Meeting ,Wednesday June 5, 2024 at 6:00 p.m.
 - g. Town Board Meeting June10, 2024 at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN

Closed Session Contemplated: NO

Ellen Skerke, Administrator-Clerk-Treasurer
May 9, 2024

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on May 9, 2024 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane.

TOWN OF NEENAH TOWN BOARD MEETING

April 22 2024

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

Present: Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss and Supervisor Thomas Wilde.

Also in Attendance: Jeremey Kwiatkowski, Tom Jankowski, Deputy Clerk-Treasurer Vicki Boushele, and Administrator-Clerk-Treasurer Ellen Skerke.

Also in Attendance via Zoom: Carrie Sturn and Attorney Matt Parmentier

R. Schmeichel called the meeting to order at 7:00 pm. Pledge of Allegiance was recited.

Approval of Minutes

Motion: T. Wilde / B. Cardoza to approve April 8, 2024 Town Board meeting minutes.

Motion carried 5:0:0

Public Forum

- None

Public Forum for Recognized Municipal and County Officials

- None

Correspondences

- Winnebago County Treasurers Notice of Commencement of Proceedings to foreclose Tax Liens
- Winnebago County Highway Department notice of County Bridge / Culvert Aid Program – 2025 Project submittals

Discussion/Action.

Vouchers Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions April 22, 2024.

Motion: B. Cardoza / D. Bluma to approve

Motion Carried 5:0:0.

Resolution

Resolution 2024-07: Accept Partners for Fish and Wildlife Program Landowner Agreement for removal of buckthorn at Conservancy Park

- R. Schmeichel recognized T. Jankowski, Parks and Trails Chair to speak.
- T. Jankowski reviewed the US Fish and Wildlife program. The goal is to mitigate buckthorn at Conservancy Park and create a nature trail on the south end of the park. This agreement commits the Town to maintain the area for 10 years to keep the buckthorn down. After the buckthorn is removed, it will be sprayed and then the forest floor will be overseeded with woodland prairie.
- General discussion about the program, amount granted and budgeted and the reforestation portion of the plan.

Motion: B. Cardoza / D. Bluma to approve.

Motion Carried 5:0:0.

Future Agenda Topics and Meetings

- Fire Department Business Meeting, Monday May 1, 2024 at 6:00 p.m.
- Open Book, Friday May 3, 2024 10:00 am – 12:00 pm at Bowmar Appraisal
- Parks and Trails Committee Meeting Monday May 6, 2024 at 6:00 p.m.
- Stormwater Utility District Meeting, Thursday May 9, 2024 at 8:00 a.m.
- Next Regularly Scheduled Town Board Meeting, Monday May 13, 2024 at 7:00 p.m.

Old Business

- D. Bluma requested an update on the Town of Neenah Fire Department radio purchase. E. Skerke stated the funds have not yet been distributed. The Fire Fighters Association and Winnebago County Finance worked out the details, County Finance is supposed to reach out to ethe Treasurer for each community receiving funds. Fire Chief Osero will place the order for the radios as he has been advised that the lead time is seven months. We are not guaranteed toe original quoted price.

New Business

- E. Skerke reported on the State of Wisconsin Local Roads Improvement Program award, LRIP TRID award of \$1.7 million for Oakridge road reconstruction, approximately 50% of the projected cost of the road. T. Wilde suggested that the Town Board have a workshop to discuss the two projects, Larsen Road and Oakridge Road reconstruction to discuss how the Town will fund the two projects, recommending a June 2024 timeframe for the first workshop,

Adjourn Meeting

Motion: J. Weiss / D. Bluma to adjourn. Motion carried. Meeting adjourned at 7:22 p.m.

Respectfully submitted,



Ellen Skerke
Administrator-Clerk-Treasurer

Approved: DRAFT – pending Approval

Voucher List Authorization - May 13, 2024

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
4/9/2024	General MM	Checking	\$ 82,000.00	5-14-2024 Vouchers

Check Details:

Accounts Payable \$ 61,312.14

Notification of New Vendors

MacQueen Emergency	Fire Fighter Training
Treetop Products, LLC	Park Bench - donation received

Payroll

Payroll	\$ 15,375.75
Expense Reimburse	\$ 2,226.01
Gross Payroll	\$ 17,601.76
Net Payroll	\$ 15,007.91

Election Wages

\$ -

Paid via Bank Transfer:

Nationwide:	\$ 1,124.50
Federal Tax/Medicare:	\$ 1,718.84
State Taxes:	\$ 470.94
Wisconsin Retirement:	\$ 797.64
Wisconsin Health Insurance	\$ 1,124.60

Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
4/1/2024	General MM	\$ 19,001.30	Trans. Aid
4/11/2024	General MM	\$ 3,648.00	Misc. Rev
4/17/2024	General MM	\$ 35,644.35	Various
4/30/2024	General MM	\$ 1,822.22	Cell Tower
4/30/2024	Taxes Collected	\$ 1,174.01	Interest
4/30/2024	General MM	\$ 743.79	Various
4/30/2024	Various	\$ 8,890.34	Interest

Account Balances as of May 14, 2024 - after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 13,603			
Membership account	\$ 5			
General MM	\$ 757,951		\$ 792,202	\$ 1,550,153
Impact Fee	\$ 8,018			
Taxes Collected	\$ 45,638	\$ 251,100		\$ 296,738
Tullar Rd Fund	\$ -		\$ 37,880	
Storm Water	\$ 42,426	\$ 766,763	\$ 530,627	\$ 1,339,816
CFCU	\$ 524			
TOTAL	\$ 868,165	\$ 1,017,863	\$ 1,360,708	
	GRAND TOTAL		\$ 3,246,736	

_____ Schmeichel _____ Bluma _____ Cardoza _____ Weiss _____ Wilde

7:19 AM
05/11/24

Town of Neenah
Check Detail
May 14, 2024

Accounts Payable
\$ 61,312.14

Date	Num	Name	Memo	Paid Amount
05/14/2024	28857	Aberdean Consulting LLC		
05/13/2024	70984			-722.00
				-22.00
TOTAL				-744.00
05/14/2024	28858	Bowmar Appraisal, Inc		
05/13/2024	1607		2nd qtr	-3,875.00
TOTAL				-3,875.00
05/14/2024	28859	Braze Ace Hardware	90012	
05/13/2024	Apr 2024			-37.96
				-13.98
TOTAL				-51.94
05/14/2024	28860	City of Appleton		
05/13/2024	13932		primary spring election absentee	-36.80
TOTAL				-36.80
05/14/2024	28861	Clean Water Center		
05/13/2024	900873...			-140.47
TOTAL				-140.47
05/14/2024	28862	Cowling Property Managment LLC		
05/13/2024	5061		plow town hall - april 2024	-478.00
			install cabinets - spring clean up install mulch	-2,343.00
			snow removal - April 2024	-50.00
			spring clean up , install mulch,	-1,872.00
			Spring Clean up - install mulch	-1,725.00
			April 2024	-450.00
			April 2024	-240.00
TOTAL				-7,158.00
05/14/2024	28863	Dempsey Law Firm, The		
05/13/2024	14		Long	-286.00
05/13/2024	5		Kuester	-934.50
05/13/2024	82			-60.00
			general	-150.00
			Maple Ln	-450.00
			Woodenshoe	-330.00
			Mechner	-412.50
			nuisence	-810.00
			Tanguay	-60.00
			San 2 bill back	-25.00
TOTAL				-3,518.00
05/14/2024	28864	Fox Crossing Utilities		
05/13/2024	43024			-31.50
05/13/2024	4302024			-21.00
TOTAL				-52.50
05/14/2024	28865	Hoffman Planning And Design		
05/13/2024	23445-12		application 12	-15,695.40
TOTAL				-15,695.40

7:19 AM
05/11/24

Town of Neenah
Check Detail
May 14, 2024

Date	Num	Name	Memo	Paid Amount
05/14/2024	28878	Hoffman Planning And Design		
05/13/2024	Applicat...		Application #13	-3,266.20
TOTAL				-3,266.20
05/14/2024	28866	Jankowski, Tom		
05/13/2024	2420354		18 trees	-252.00
05/13/2024	51324		tree protector	-21.29
TOTAL				-273.29
05/14/2024	28867	JT Schmidt Plumbing		
05/13/2024	10828		Mahler	-1,325.00
TOTAL				-1,325.00
05/14/2024	28868	Krueger True Value		
05/13/2024	Apr 2024		Ice melt	-33.72
TOTAL				-65.20
05/14/2024	28869	Lark Label, LLC		
05/13/2024	1429		Brown memorial plaque	-54.40
TOTAL				-54.40
05/14/2024	28870	Liberty Square Station		
05/13/2024	Apr 2024			-183.70
TOTAL				-183.70
05/14/2024	28871	MacQueen Emergency		
05/13/2024	Crash14		N Dorton and N Simington - 2024 WI Extracation T...	-1,400.00
TOTAL				-1,400.00
05/14/2024	28872	McMahon Associates, Inc		
05/13/2024	934803		REU audit	-307.50
05/13/2024	801620		road plan, right of way	-17,135.98
TOTAL				-17,443.48
05/14/2024	28879	McMahon Associates, Inc		
05/13/2024	934866			-207.00
05/13/2024	394891		Rock Ledge Pond cost analysis	-390.00
TOTAL				-1,782.50
05/14/2024	28880	Prospera- Visa		
05/13/2024	5/3/24 s...			-378.20
TOTAL				-292.34
TOTAL				-601.08
TOTAL				-73.03
TOTAL				-1,344.65

7:19 AM
05/11/24

Town of Neenah
Check Detail
May 14, 2024

Date	Num	Name	Memo	Paid Amount
05/14/2024	28873	The Horton Group, Inc.	51938-0	
05/13/2024	117855		Fidelity bond 2 yr premium	-340.00
TOTAL				-340.00
05/14/2024	28881	Treetop Products, LLC		
05/13/2024	INTRE2...		Bench Doantion - Memory of Gwen Schneider	-1,164.61
TOTAL				-1,164.61
05/14/2024	28874	USPS		
05/13/2024			Stamps - 10 rolls of \$0.68 and 5 rolls \$0.24 / for qt...	-800.00
TOTAL				-800.00

10:14 AM
05/08/24

Town of Neenah
Check Detail
May 16, 2024

Payroll
Gross = 17,601.76
Net = 15,007.91

Date	Num	Name	Memo	Paid Amount
05/16/2024	DD1755	Armstrong, Glenn	Direct Deposit	
			Direct Deposit	-125.00
			Direct Deposit	-25.00
			Direct Deposit	-200.00
			Direct Deposit	-26.25
			Direct Deposit	26.25
			Direct Deposit	-32.16
			Direct Deposit	-8.04
			Direct Deposit	-134.00
			Direct Deposit	-5.07
			Direct Deposit	5.07
			Direct Deposit	5.07
			Direct Deposit	519.13
TOTAL				0.00
05/16/2024	DD1756	Bluma, David	Direct Deposit	
			Direct Deposit	-677.50
			Direct Deposit	-90.00
			Direct Deposit	-57.56
			Direct Deposit	57.56
			Direct Deposit	61.50
			Direct Deposit	-11.12
			Direct Deposit	11.12
			Direct Deposit	11.12
			Direct Deposit	30.00
			Direct Deposit	664.88
TOTAL				0.00
05/16/2024	DD1757	Boushele, Victoria L	Direct Deposit	
			Direct Deposit	-2,199.75
			Direct Deposit	-164.98
			Direct Deposit	164.98
			Direct Deposit	-23.99
			Direct Deposit	99.00
			Direct Deposit	-31.89
			Direct Deposit	31.89
			Direct Deposit	31.89
			Direct Deposit	68.52
			Direct Deposit	2,024.33
TOTAL				0.00
05/16/2024	DD1758	Cardoza, Brooke	Direct Deposit	
			Direct Deposit	-677.50
			Direct Deposit	-50.81
			Direct Deposit	50.81
			Direct Deposit	110.00
			Direct Deposit	-9.83
			Direct Deposit	9.83
			Direct Deposit	9.83
			Direct Deposit	50.00
			Direct Deposit	507.67
TOTAL				0.00
05/16/2024	DD1759	Davis, Douglas	Direct Deposit	
			Direct Deposit	-562.50
			Direct Deposit	-175.00
			Direct Deposit	-50.00
			Direct Deposit	-59.06
			Direct Deposit	59.06
			Direct Deposit	-11.42
			Direct Deposit	11.42
			Direct Deposit	11.42
			Direct Deposit	776.08
TOTAL				0.00

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05/08/24

Town of Neenah
Check Detail
May 16, 2024

Date	Num	Name	Memo	Paid Amount
05/16/2024	DD1760	Klinka, Gary	Direct Deposit	
			Direct Deposit	-371.00
			Direct Deposit	-27.83
			Direct Deposit	27.83
			Direct Deposit	-5.38
			Direct Deposit	5.38
			Direct Deposit	5.38
			Direct Deposit	365.62
TOTAL				0.00
05/16/2024	DD1761	Osero, Daniel W.	Direct Deposit	
			Direct Deposit	-700.00
			Direct Deposit	-52.50
			Direct Deposit	52.50
			Direct Deposit	-10.15
			Direct Deposit	10.15
			Direct Deposit	10.15
			Direct Deposit	689.85
TOTAL				0.00
05/16/2024	DD1762	Plier, Christopher J.	Direct Deposit	
			Direct Deposit	-200.00
			Direct Deposit	-15.00
			Direct Deposit	15.00
			Direct Deposit	-2.90
			Direct Deposit	2.90
			Direct Deposit	2.90
			Direct Deposit	197.10
TOTAL				0.00
05/16/2024		Sargent, Lori		
				-382.50
				-5.54
				5.54
				5.54
TOTAL				-376.96
05/16/2024		Schmeichel, Robert E.		
				-1,355.00
				-45.00
				-225.00
				-121.88
				121.88
				-125.96
				-196.00
				-60.86
				100.00
				-23.56
				23.56
				23.56
				67.82
TOTAL				-1,816.44

Town of Neenah
Check Detail
May 16, 2024

Date	Num	Name	Memo	Paid Amount
05/16/2024	DD1763	Skerke, Ellen J	Direct Deposit	
			Direct Deposit	-5,780.00
			Direct Deposit	398.82
			Direct Deposit	-398.82
			Direct Deposit	398.82
			Direct Deposit	-433.50
			Direct Deposit	433.50
			Direct Deposit	224.92
			Direct Deposit	-899.68
			Direct Deposit	899.68
			Direct Deposit	-12.03
			Direct Deposit	-939.00
			Direct Deposit	-658.90
			Direct Deposit	-13.00
			Direct Deposit	-5.99
			Direct Deposit	832.00
			Direct Deposit	-80.55
			Direct Deposit	80.55
			Direct Deposit	80.55
			Direct Deposit	227.20
			Direct Deposit	5,645.43
TOTAL				0.00
05/16/2024		Weiss, James		
				-767.50
				-57.56
				57.56
				-11.13
				11.13
				11.13
TOTAL				-756.37
05/16/2024	DD1764	Wilde, Thomas	Direct Deposit	
			Direct Deposit	-677.50
			Direct Deposit	-90.00
			Direct Deposit	-57.56
			Direct Deposit	57.56
			Direct Deposit	-16.08
			Direct Deposit	77.00
			Direct Deposit	-11.13
			Direct Deposit	11.13
			Direct Deposit	11.13
			Direct Deposit	27.40
			Direct Deposit	668.05
TOTAL				0.00

10:11 AM
05/08/24

Town of Neenah
Payroll Transaction Detail
May 2024

Nationwide
\$ 1,124.49

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Wage Base</u>	<u>Amount</u>
05/16/2024	DD17...	Paycheck	Armstrong, Glenn	Nationwide Retirement Fund	0.00	-26.25
						-26.25
05/16/2024	DD17...	Paycheck	Bluma, David	Nationwide Retirement Fund	0.00	-57.56
						-57.56
05/16/2024	DD17...	Paycheck	Boushele, Victoria L	Nationwide Retirement Fund	0.00	-164.98
						-164.98
05/16/2024	DD17...	Paycheck	Cardoza, Brooke	Nationwide Retirement Fund	0.00	-50.81
						-50.81
05/16/2024	DD17...	Paycheck	Davis, Douglas	Nationwide Retirement Fund	0.00	-59.06
						-59.06
05/16/2024	DD17...	Paycheck	Klinka, Gary	Nationwide Retirement Fund	0.00	-27.83
						-27.83
05/16/2024	DD17...	Paycheck	Osero, Daniel W.	Nationwide Retirement Fund	0.00	-52.50
						-52.50
05/16/2024	DD17...	Paycheck	Plier, Christopher J.	Nationwide Retirement Fund	0.00	-15.00
						-15.00
05/16/2024		Paycheck	Schmeichel, Robert...	Nationwide Retirement Fund	0.00	-121.88
						-121.88
05/16/2024	DD17...	Paycheck	Skerke, Ellen J	Nationwide Retirement Fund	0.00	-433.50
						-433.50
05/16/2024		Paycheck	Weiss, James	Nationwide Retirement Fund	0.00	-57.56
						-57.56
05/16/2024	DD17...	Paycheck	Wilde, Thomas	Nationwide Retirement Fund	0.00	-57.56
						-57.56
TOTAL						-1,124.49

10:11 AM
05/08/24

Town of Neenah
Payroll Liability Balances
May 2024

Federal Tax = \$1,718.84
State Tax = \$ 470.94

	<u>BALANCE</u>	
Payroll Liabilities		
Federal Withholding	1,279.50	
Medicare Employee	219.67	
Medicare Company	219.67	
WI - Withholding	470.94	
Medicare Employee Addl Tax	0.00	
Total Payroll Liabilities	<u>2,189.78</u>	

1,718.84
470.94

10:12 AM
05/08/24
Accrual Basis

Town of Neenah
General Ledger
As of May 31, 2024

WI Retirement
\$ 797.64

Type	Date	Num	Name	Memo	Split	Amount
21530-0 · WRS Payable						
Paycheck	05/16/2024	DD17...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	398.82
Paycheck	05/16/2024	DD17...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	398.82
Total 21530-0 · WRS Payable						797.64
34300-0 · Fund Balances Town of Neenah						
Total 34300-0 · Fund Balances Town of Neenah						
51420-0 · Clerk - Salary						
Paycheck	05/16/2024	DD17...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	-5,780.00
Total 51420-0 · Clerk - Salary						-5,780.00
TOTAL						-4,982.36

10:12 AM
05/08/24
Accrual Basis

Town of Neenah
General Ledger
As of May 31, 2024

Health Insurance
\$1,124.60

Type	Date	Num	Name	Memo	Split	Amount
21533-0 · Health Insurance Payable						
Paycheck	05/16/2024	DD17...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	224.92
Paycheck	05/16/2024	DD17...	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	899.68
Total 21533-0 · Health Insurance Payable						1,124.60
TOTAL						1,124.60

Town of Neenah

Deposit Detail

April 2024

Date	Name	Memo	Account	Amount
04/01/2024		Deposit	11011-1 · General MM - Prospe...	19,001.30
	WI Dept. of Revenue	Deposit	43531-0 · State Grant-Trans Aid	-19,001.30
TOTAL				-19,001.30
04/11/2024		Deposit	11011-1 · General MM - Prospe...	3,648.00
	Winnebago County Trea...	IDB Funds 2024	48000-0 · Misc.Revenue	-3,648.00
TOTAL				-3,648.00
04/17/2024		Deposit	11011-1 · General MM - Prospe...	35,644.35
	Assessment letters	Deposit	46110-0 · Clerk's Assessment Le...	-80.00
	WE Energies	Deposit	44320-0 · Road Permits	-50.00
	Sanitary District #2	Deposit	47000-9 · Sanitary District Admin...	-17,500.00
	Sanitary District #2	reimbursement for GIS fee	53311-9 · Hwy - GIS	-348.33
	Winnebago Cty. Treasurer	Lottery Credit	41111-0 · Town Prtn Property Ta...	-15,741.02
	Franzoi Shelter	Franzoi Park Rentals	48200-0 · Mahler/Franzoi Shelter...	-60.00
	Mahler Shelter Rent	Mahler Park Rentals	48200-0 · Mahler/Franzoi Shelter...	-360.00
	Ihde Lease	land rental	48200-2 · Land Rent	-1,275.00
	Building Permits	Deposit	44310-0 · Building Permits	-125.00
	Dog Licenses	Deposit	44210-0 · Dog Licenses Fee	-105.00
TOTAL				-35,644.35
04/30/2024		Deposit	11011-1 · General MM - Prospe...	1,822.22
	Cell Tower Rent	sublease	48200-4 · Cell Tower	-191.25
	Cell Tower Rent	May 2024 Rental	48200-4 · Cell Tower	-1,630.97
TOTAL				-1,822.22
04/30/2024		Interest	6-11021 · Stormwater CD ID 0053	1,094.23
		Interest	6-48170 · Interest Income - Stor...	-1,094.23
TOTAL				-1,094.23
04/30/2024		Interest	11060-1 · Taxes Collected -Pro...	74.15
		Interest	48195-0 · Interest - Collected Ta...	-74.15
TOTAL				-74.15
04/30/2024		Interest	6-11020 · SW Savings - Prospe...	68.93
		Interest	6-48150 · Interest Income - Stor...	-68.93
TOTAL				-68.93
04/30/2024		Interest	6-11321 · Stormwater CD ID 1001	2,199.73
		Interest	6-48170 · Interest Income - Stor...	-2,199.73
TOTAL				-2,199.73

Town of Neenah Deposit Detail April 2024

Date	Name	Memo	Account	Amount
04/30/2024		Interest	11060-2 · Taxes Collected - CD ...	1,099.86
		Interest	48195-0 · Interest - Collected Ta...	-1,099.86
TOTAL				-1,099.86
04/30/2024		Interest	11010-1 · Checking - Prospera...	2.94
		Interest	48110-0 · Interest Income	-2.94
TOTAL				-2.94
04/30/2024		Interest	11900-0 · BNY Mellon - Pershing	2,437.39
		Interest	48110-0 · Interest Income	-2,437.39
TOTAL				-2,437.39
04/30/2024		Interest	11320-5 · BNY Mellon - Tullar R...	16.12
		Interest	48160-0 · Interest Income- Tullar...	-16.12
TOTAL				-16.12
04/30/2024		Interest	6-11050 · SW - BNY Mellon-Per...	3,071.00
		Interest	6-48150 · Interest Income - Stor...	-3,071.00
TOTAL				-3,071.00

**TOWN OF NEENAH
WINNEBAGO COUNTY, WISCONSIN
RESOLUTION 2024-08**

**A RESOLUTION TO GRANT A PERMANENT
DISTRIBUTION EASEMENT UNDERGROUD TO
WISCONSIN ELECTRIC POWER COMPANY
IN KEATING APARK**

WHEREAS, Town of Neenah is construction a public restroom at Keating Park, 128 Klopmen Court in the Town of Neenah, and as part of the project We Energies will install utility facilities, and;

WHEREAS, WE Energies will install a utility pole which requires an easement from the Town of Neenah for a strip of land twelve (12) feet in width, and;

WHEREAS, We Energies has provided the enclosed easement marked Attachment 1 and its drawing marked Temporary Exhibit A.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Supervisors approves the grant of a permanent easement to Wisconsin Electric Power Company for the easement area described as a strip of land twelve (12 feet in width being part of Lot One (1) of Certified Survey Map No 735, recorded in the Office of the Register of Deeds in Winnebago County on March 10, 1980 as Document No. 546995, being part of the Southwest 1/4 of Section 31, Township 20 North, Range 17 East, Town of Neenah Winnebago County, Wisconsin under the terms as described in the attached Wisconsin Electric Power Company Easement and drawing as marked WR NO. 4975545, and;

BE IT FUTHER RESOLVED, that the Town Chairman and/or his representative and the Town Clerk-Treasurer are authorized to sign all necessary and related documents.

Approved and adopted this 13th day of May 2024.

Authorized

Signature:

Robert E. Schmeichel
Town of Neenah Chairman

Attest:

Ellen Skerke
Town of Neenah Administrator-Clerk-Treasurer

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4975545** IO NO. **5469**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **TOWN OF NEENAH, a Wisconsin municipal corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land **Twelve (12) feet in width** being part of **Lot One (1) of Certified Survey Map No 735**, recorded in the Office of the Register of Deeds in and for Winnebago County on March 10th, 1980, in Volume 1 of CSM's, Page 735, as **Document No. 546995**; and being part of the **Southwest 1/4 of Section 31, Township 20 North, Range 17 East, Town of Neenah**, Winnebago County, Wisconsin.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P277
PO BOX 2046
MILWAUKEE, WI 53201-2046

010034506
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to the initial installation of said facilities or any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

TOWN OF NEENAH, a Wisconsin municipal corporation

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____,
the above named _____, the _____
and _____, the _____
of the TOWN OF NEENAH, a Wisconsin municipal corporation, by its authority, and pursuant to Resolution File
No. _____ adopted by its _____ on _____.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

This instrument was drafted by Lisa Dennis on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.



WI4975545

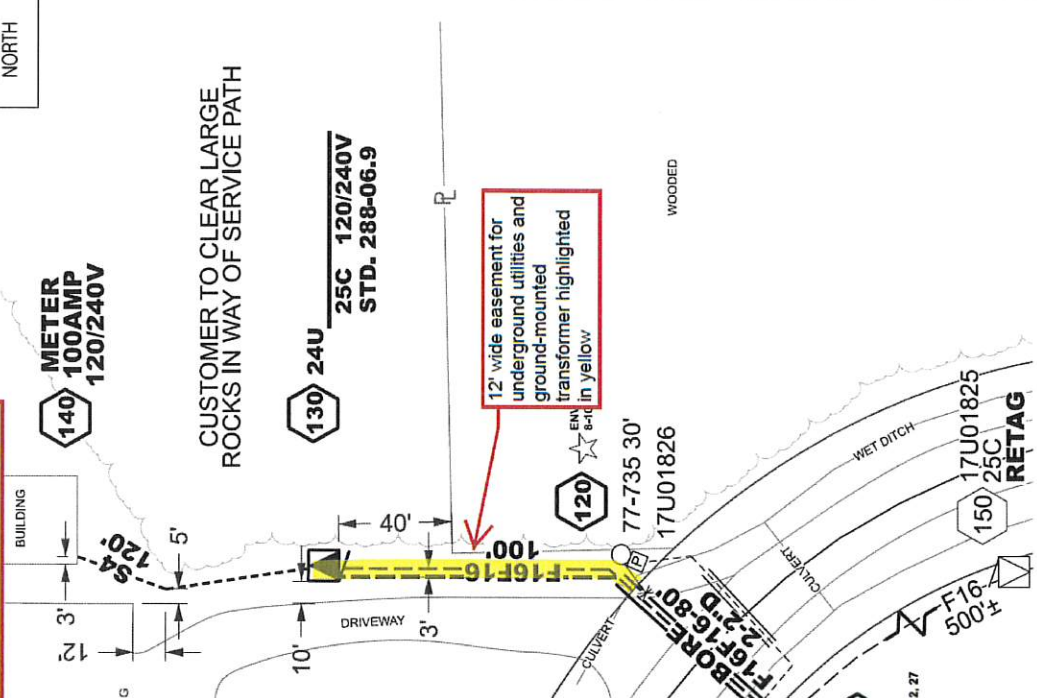
MANUFACTURER: _____
 KVA: 25
 VOLTAGE: 120/240
 LOCATION ID: _____
 PHASE: C
 FLUID TYPE: _____ DESIGN IZ: _____
 SERIAL: _____
 MATERIAL #: 227-0404
 ASSET ID #: _____
 3-PHASE TRANSFORMER LOAD BREAK SWITCHES? Y N
 WE ENERGIES EQUIPMENT ENERGIZED Y N
 CUSTOMER EQUIPMENT ENERGIZED Y N EDC: _____
 SWITCHED BY: _____ DATE/TIME: _____



CUSTOMER AWARE TRENCHING NEAR DRIPLINE OF TREES MAY DAMAGE THE ROOTS, CAUSING HARM TO THE TREE



TEMPORARY EXHIBIT A



12' wide easement for underground utilities and ground-mounted transformer highlighted in yellow

CUSTOMER TO CLEAR LARGE ROCKS IN WAY OF SERVICE PATH



SHEET NO. 2 OF 2

MEMORANDUM

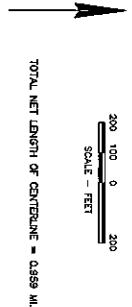
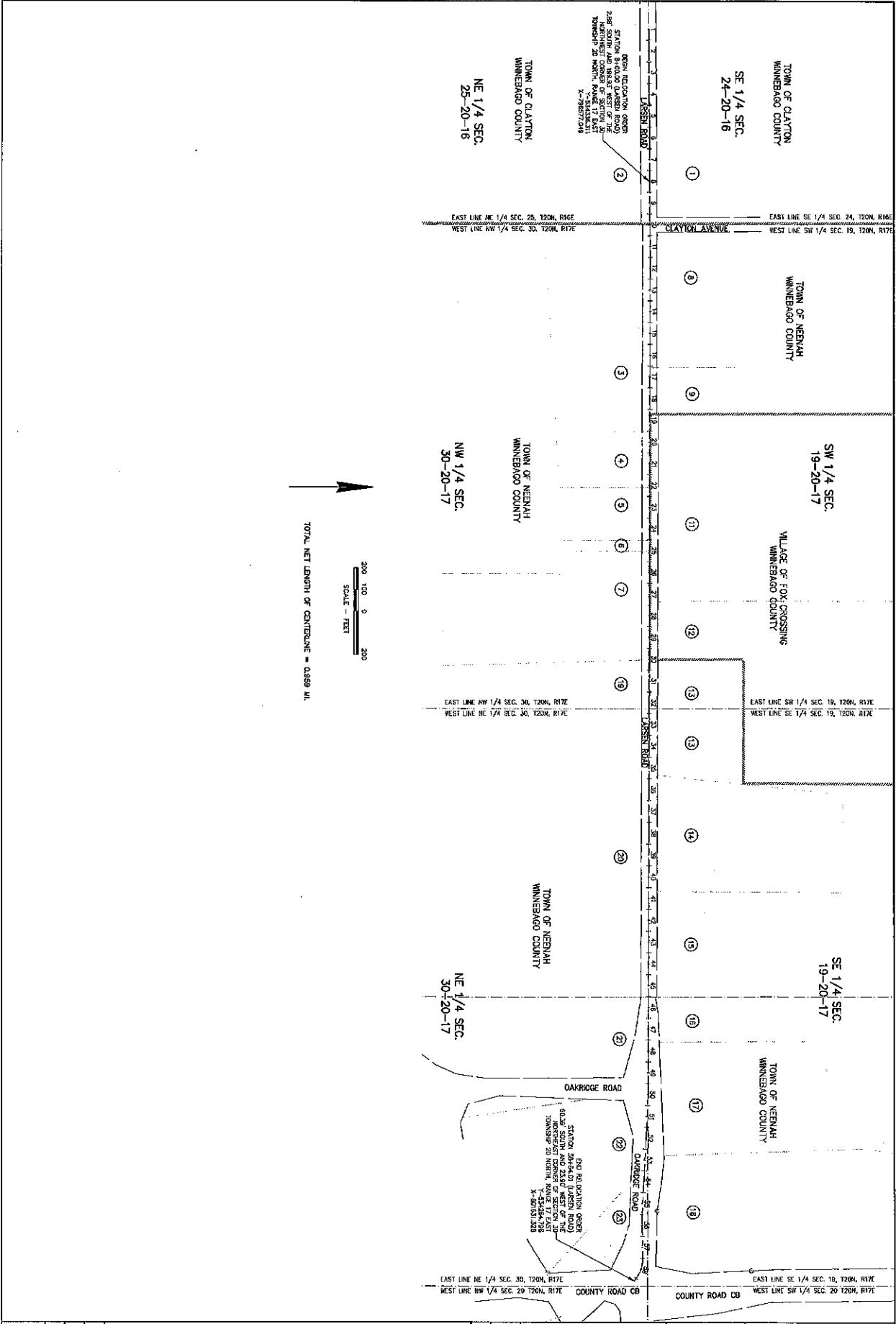
To: Town Board
From: Ellen Skerke, Administrator-Clerk-Treasurer
Date: May 10, 2024
Memo: Larsen Road Plat



March 11, 2024, the Town Board approved hiring Moss and Associates to manage the ROW acquisition process. Randy Moss has already begun the process of the sales study in order to provide the Board with a Project Data Book. This is a lengthy process which takes several months, I do not have an estimate from Randy Moss of when the Project Data Book will be available. The Town Board will receive the Project Data Book to review and approve prior to any offers being made to property owners.

Part of the acquisition process includes the requirement to have an approved Plat on record at Winnebago County.

Attached is a copy of the Larsen Road Plat. You have seen this document before; Mike Simon has reviewed it with the Board and the plat was part of the Public Information meeting we had in January. The only change to the previously presented plat is to add a pull off area for Law Enforcement near Rocket Way as noted on page RW7 of the Plat. Both Winnebago County Sheriff's Department and Village of Fox Crossing are in agreement with the need and location on the plat. Town Board approval of the Plat is more of a formality to document Board Approval of the Plat.



PROJECT NO.	2023
DATE	2023
SHEET NO.	RW3

**LARSEN ROAD
CLAYTON AVE - CTH CB
LAYOUT SHEET**

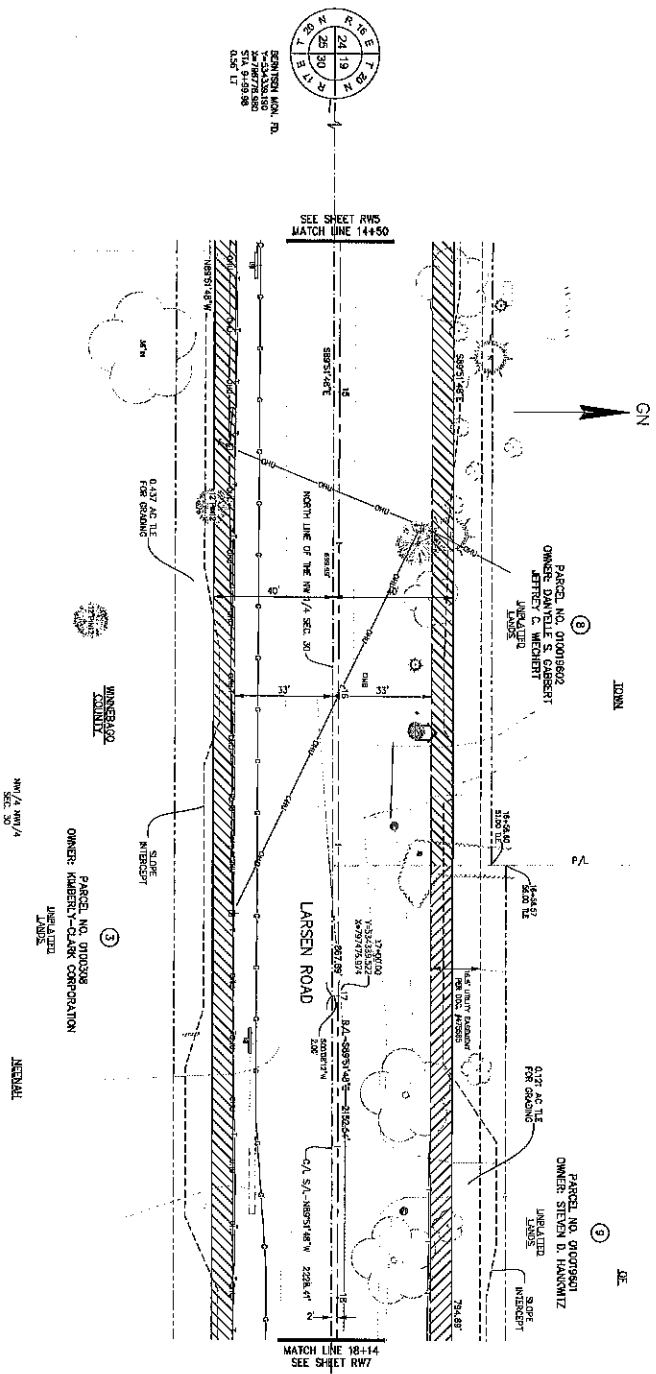
NO.	DATE	REVISION

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE, NEENAH, WI 54956
PHONE: (920) 705-1000 FAX: (920) 705-1001
WWW.MCMAHONASSOCIATES.COM

McMAHON
SURVEYING & ENGINEERING
1445 McMAHON DRIVE, NEENAH, WI 54956
PHONE: (920) 705-1000 FAX: (920) 705-1001
WWW.MCMAHONASSOCIATES.COM

RW/Conc Table			
BEGIN PT	END PT	BEARING	DISTANCE
T1300	T1301	S89°15'42"E	228.64
T1301	T1302	S00°01'07"E	60.80
T1302	T1303	N87°48'47"W	611.1
T1303	T1304	N87°51'48"W	229.83
T1304	T1305	N00°01'47"W	60.80

RW/Conc Table			
BEGIN PT	END PT	BEARING	DISTANCE
T1301	T1302	N87°51'48"W	73.50
T1302	T1303	S89°21'54"E	83.20
T1303	T1304	S89°21'54"E	79.60
T1304	T1305	S00°01'07"E	60.80
T1305	T1306	N87°51'48"W	80.20



DESIGNED BY	PROJECT NO.
DRAWN BY	NO. OF SHEETS
CHECKED BY	DATE
DATE	

LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT

NO.	DATE	REVISION

McMahon Associates, Inc. provides this plat as a public record. It is not intended to create any new rights or obligations. The user of this plat is advised to consult the original records and to verify the accuracy of the information shown hereon. McMahon Associates, Inc. is not responsible for any error in or omission from this plat, whether caused by negligence or otherwise.

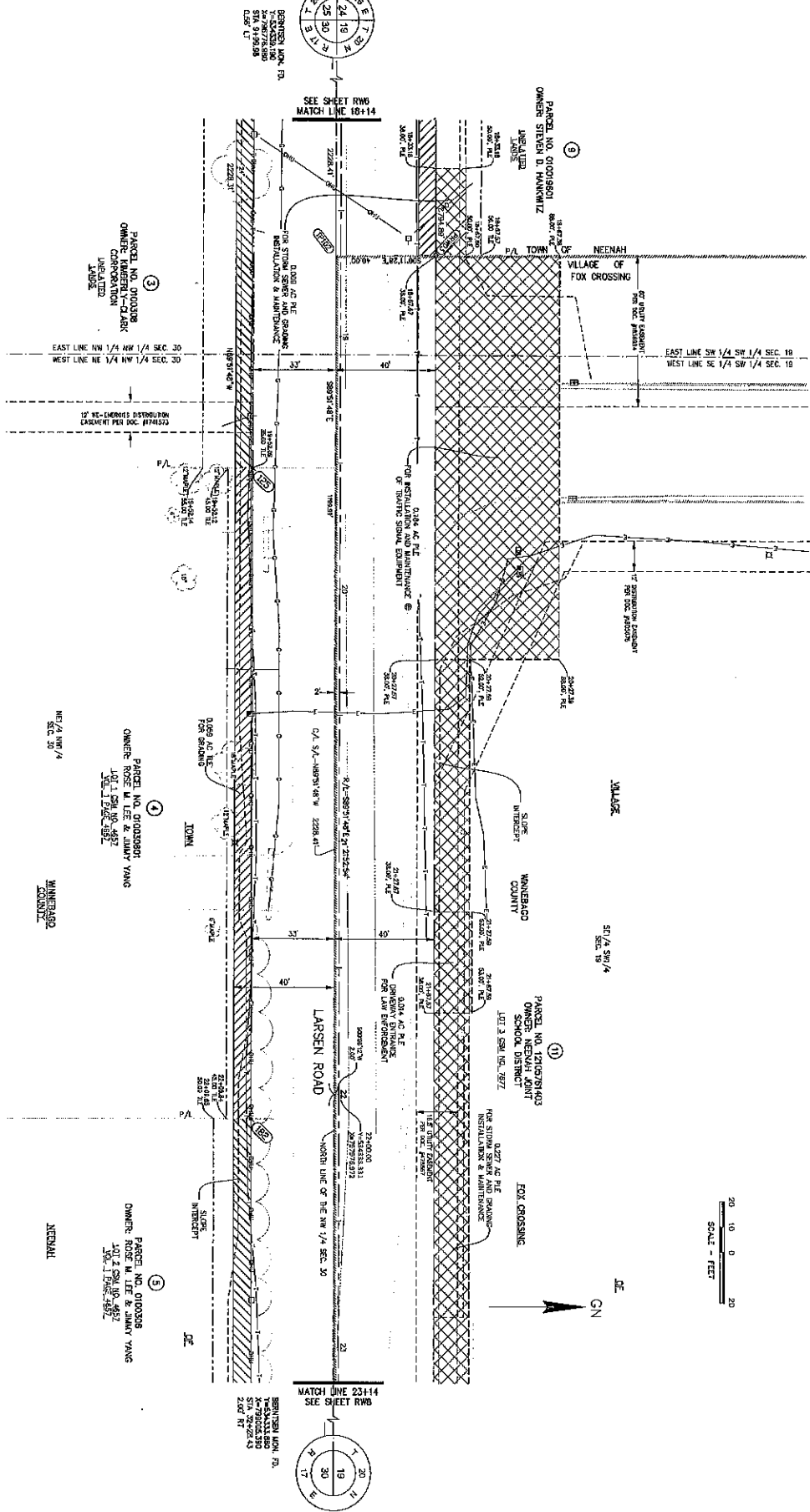
McMAHON
M/A - NEBRASKA - 1920-1916
McMAHON ASSOCIATES, INC.
1445 NE MAHON DRIVE, NEENAH, WI 54956
MADISON, WISCONSIN 53705
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

RW6

BEAN PT#	END PT#	BEARING	DISTANCE
17100	17101	S87°11'42"E	2223.44
17103	17104	S00°00'00"E	42.00
17105	17106	N82°48'41"W	0.11
17108	17109	N82°31'42"W	2223.43
17107	17108	S82°31'42"W	42.00

POINT #	NORTHING	EASTING	DESCRIPTION
125	534303.833	797729.208	POB88
182	534303.241	797866.902	POB89

POINT	ALIGNMENT	STATION	OFFSET	Y COORDS	X COORDS
POB83	LarsenRd	18+67.67	38.00' LT	534377.122	797844.733
TP-102	LarsenRd	18+67.93	2.00' RT	534357.122	797844.868



**LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT**

NO.	DATE	REVISION

McMAHON PROFESSIONAL, INC. provides a professional engineering and architectural service. The engineer and architect are not responsible for the accuracy of the information provided by the client. The engineer and architect are not responsible for the accuracy of the information provided by the client. The engineer and architect are not responsible for the accuracy of the information provided by the client.

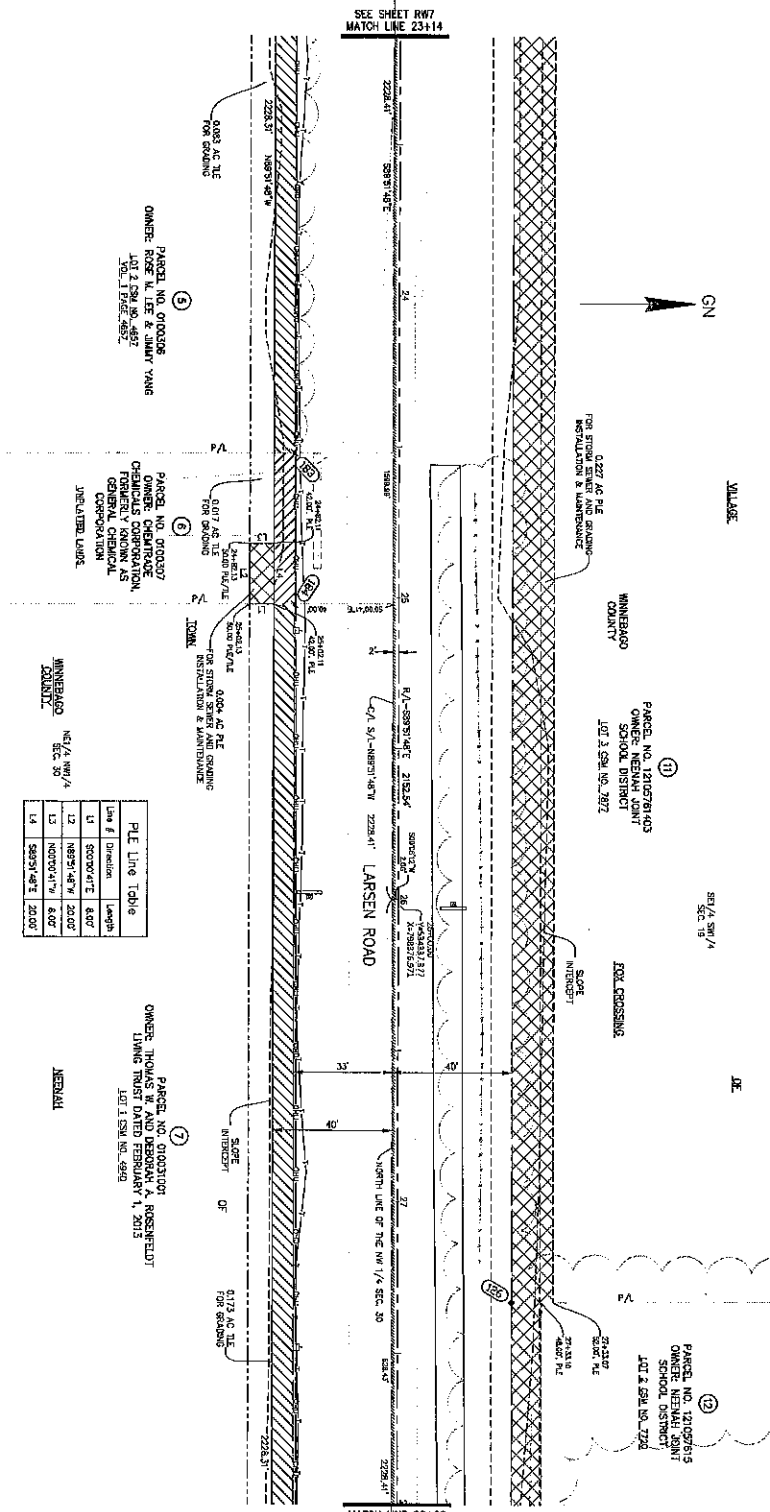
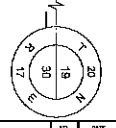
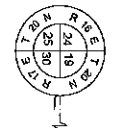
McMAHON
McMAHON PROFESSIONAL, INC.
1445 ALGONQUIN DRIVE, NEENAH, WI 54956
Main: 920.808.1222 Fax: 920.808.1223
P.O. Box 14200, Fox Crossings, WI 54924

DESIGNED BY: [Name]
CHECKED BY: [Name]
DATE: 2022
SHEET NO. RW7

BEIGN PT #	BLD PT #	READING	DISTANCE
TR100	TR100	S89°51'42"E	2228.41'
TR100	TR100	S00°00'00"W	40.00'
TR100	TR100	N89°51'42"E	2228.41'
TR100	TR100	S00°00'00"W	40.00'

POINT #	NORTHING	EASTING	DESCRIPTION
126	5343735.006	798810.198	FBM#
183	5343022.585	798228.012	FBM#B
184	5343022.577	798273.124	FBM#B

LINE #	DIRECTION	LENGTH
L1	S00°00'00"E	6.00'
L2	N89°51'42"W	22.00'
L3	N00°00'00"W	6.00'
L4	S89°51'42"E	22.00'



**LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT**

NO.	DATE	REVISION

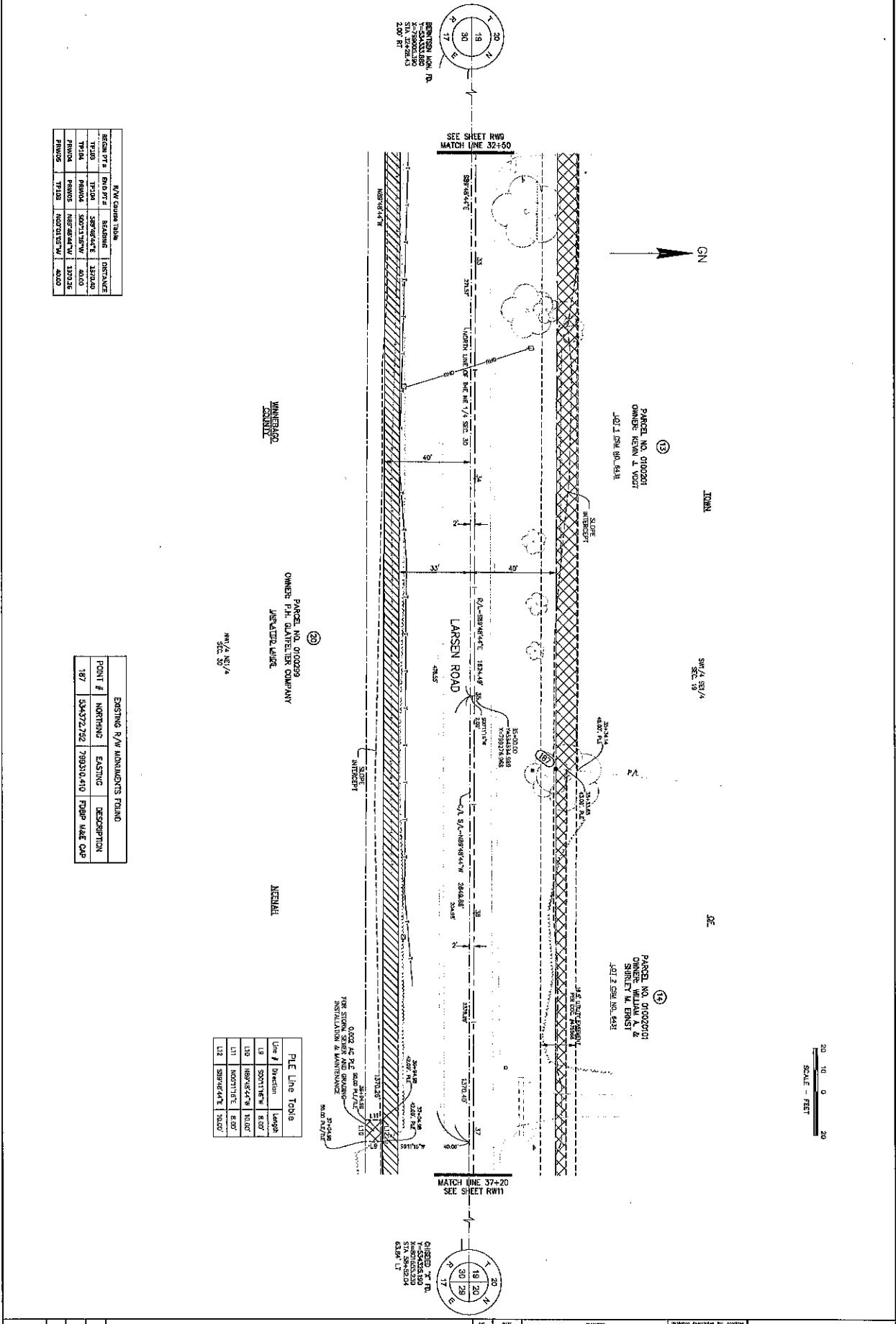
McMahon Associates, Inc. provides professional engineering services for the design and construction of roads, bridges, and other infrastructure. The company is a member of the American Society of Professional Engineers (ASPE) and the National Society of Professional Engineers (NSPE).

McMAHON
ENGINEERS & ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE, NEENAH, WI 54959
PHONE: 920.709.8200 FAX: 920.709.8201
WWW.MCMAHON.COM

R/W CORNER TABLE			
SECTION	NO. OF FT.	BEARING	DISTANCE
TRIAL	TRIAL	S89°04'47"E	132.00
TRIAL	TRIAL	S00°11'00"W	60.00
TRIAL	TRIAL	N82°04'17"W	132.00
TRIAL	TRIAL	N00°01'27"W	60.00

EXISTING R/W BOUNDARIES TABLE			
POINT #	NORTHING	EASTING	DESCRIPTION
187	134372.752	795010.410	TRIP WALK COR

FILE LINE TABLE			
Line #	Direction	Length	
L19	S00°11'00"W	8.00'	
L10	N89°04'47"E	10.00'	
L11	N00°11'00"W	8.00'	
L12	S89°04'47"E	10.00'	



DATE	DESCRIPTION
5/10/2024	ISSUED FOR PERMIT
5/10/2024	REVISED

**LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT**

NO.	DATE	REVISION

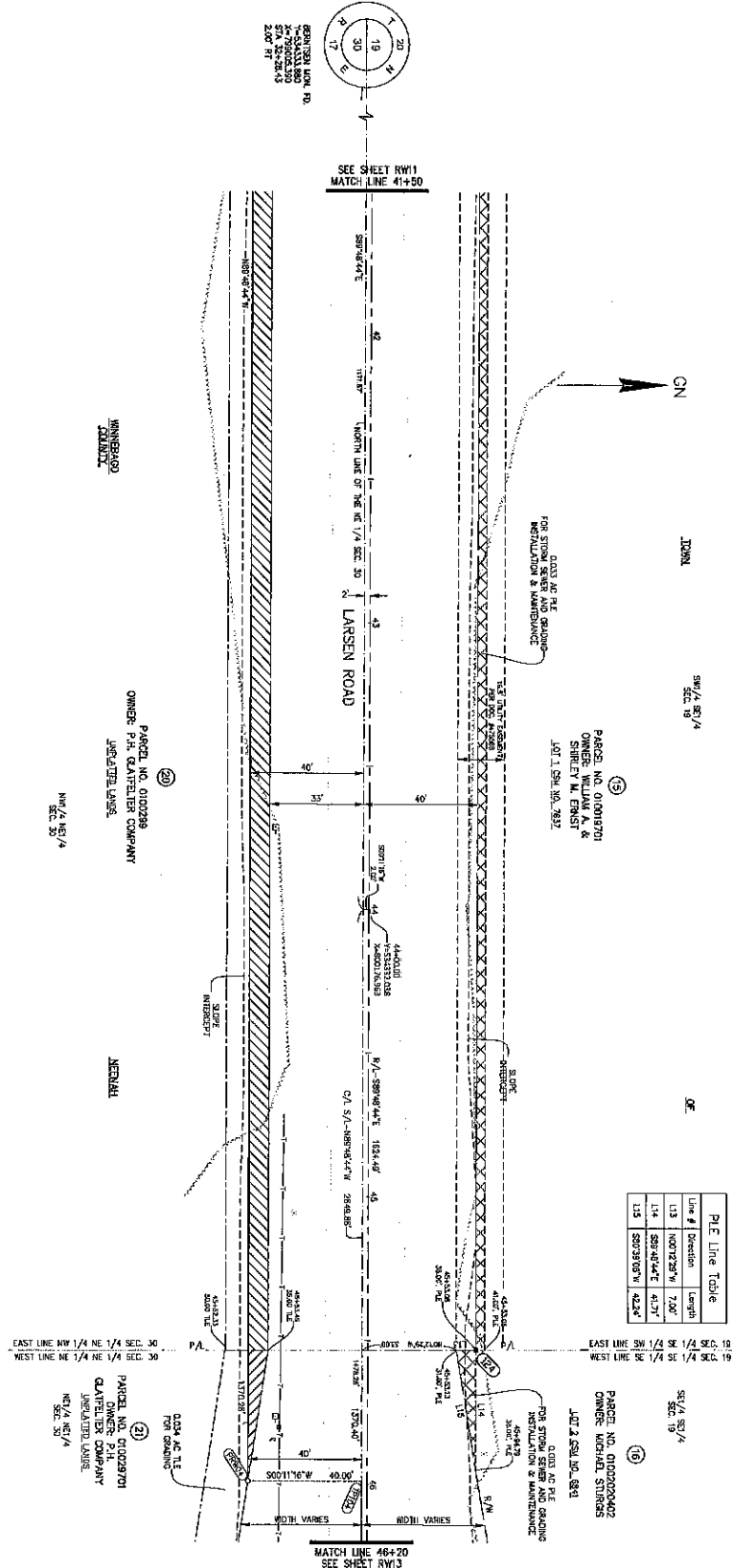
McMAHON
 McMAHON ASSOCIATES, INC.
 1445 McMAHON DRIVE NEENAH, WI 54956
 PHONE 920.701.4200 FAX 920.701.4264 MCMASRI.COM

RW10

BEGIN PTA	END PTA	BEARING	DISTANCE
TP103	TP104	S89°44'41" E	1.0000
TP104	PR1004	S00°11'31" W	4.000
PR1004	PR1005	N67°48'41" W	1.0000
PR1005	TP105	N07°01'31" W	4.000

POINT	ALIGNMENT	STATION	OFFSET	Y COORDS	X COORDS
TP104	Centerline	45+98.83	2.00' RT	534329.286	800375.783
PR1004	Centerline	45+98.83	42.00' RT	534289.589	800375.652

POINT #	NOTHING	EXISTING	DESCRIPTION
124	534386.580	800330.100	FB8P



Line #	Direction	Length
L13	S89°44'41" E	7.00'
L14	S00°11'31" W	41.37'
L15	S07°01'31" W	42.24'

EAST LINE NW 1/4 NE 1/4 SEC. 30
WEST LINE NE 1/4 NE 1/4 SEC. 30

PARCEL NO. 010019701
OWNER: P.H. CANTERERO COMPANY
JANUARY 1988
NE 1/4 SEC. 30

PARCEL NO. 010020042
OWNER: MICHAEL STURMS
LOT 2 SUBD. NO. 8841

PARCEL NO. 010029701
OWNER: P.H. CANTERERO COMPANY
JANUARY 1988
NE 1/4 SEC. 30

SEE SHEET RW11
MATCH LINE 41+50

SEE SHEET RW13
MATCH LINE 46+20

PROJECT NO.
SHEET NO.
DATE

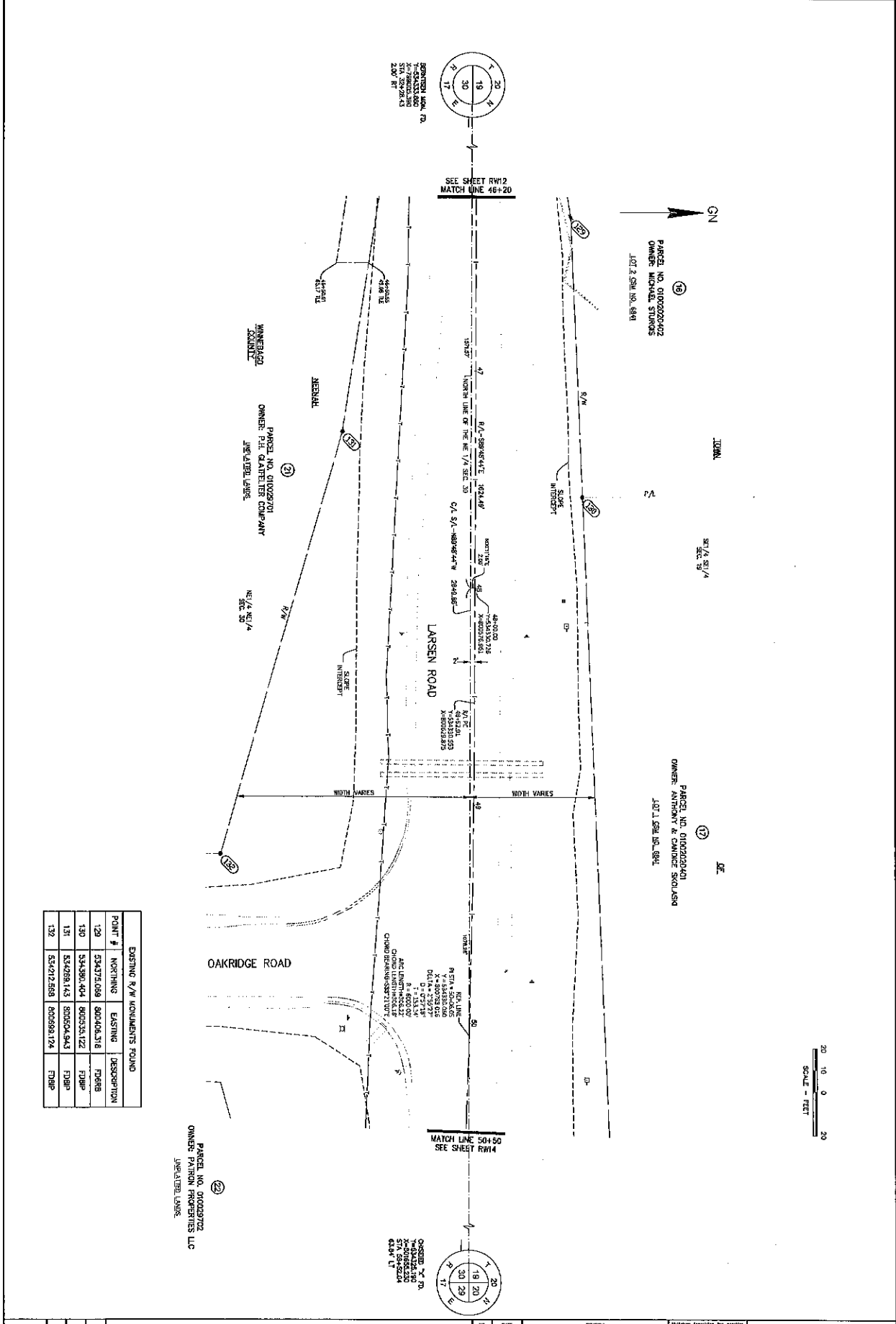
**LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT**

NO.	DATE	REVISION

McMAHON ASSOCIATES, INC.
1415 KAMAHON DRIVE, NEENAH, WI 54956
PHONE: 920.701.4200 FAX: 920.701.4294

McMAHON
McMAHON ASSOCIATES, INC.
1415 KAMAHON DRIVE, NEENAH, WI 54956
PHONE: 920.701.4200 FAX: 920.701.4294

RW12



POINT #	NORTHING	EASTING	DESCRIPTION
129	534372.098	800404.316	F2&E8
130	534390.404	800353.122	F2&E8
131	534289.143	800504.943	F2&E8
132	534212.858	800593.124	F2&E8

EXISTING E/W POINTS FOUND

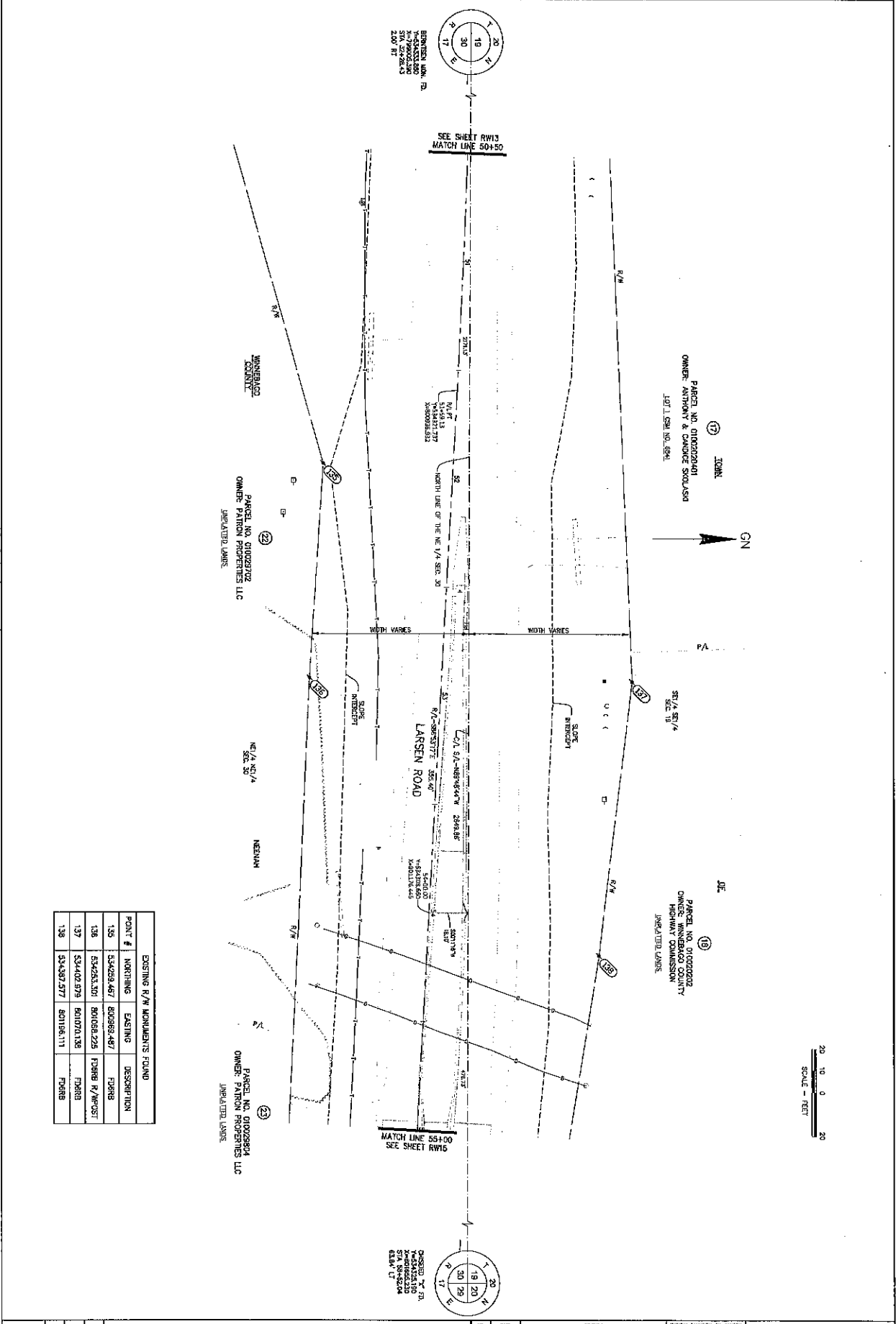
RW13

**LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT**

NO.	DATE	REVISION

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54959
MAILING: P.O. BOX 1859 NEENAH, WI 54951-0185
PH: 920.751.4200 FAX: 920.751.4284 MCM@MCMRI.COM

McMAHON
ASSOCIATES, INC.
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54959
MAILING: P.O. BOX 1859 NEENAH, WI 54951-0185
PH: 920.751.4200 FAX: 920.751.4284 MCM@MCMRI.COM



EXISTING R/W MONUMENTS FOUND			
POINT #	NORTHING	EASTING	DESCRIPTION
136	53429.467	80086.487	TP21B
137	53423.501	80108.225	TP21B R/W POST
138	53440.979	80107.138	TP21B
139	53430.277	80195.111	TP21B

LARSEN ROAD
CLAYTON AVE - CTH CB
RIGHT-OF-WAY PLAT

PROJECT NO. 2023
SHEET NO. RW14

McMAHON
ASSOCIATES, INC.
1445 MCMAHON DRIVE NEENAH, WI 54956
MAILING: P.O. BOX 1308 NEENAH, WI 54956
PH: 920.751.4200 FAX: 920.751.4294 MCH@MSP.COM

NO.	DATE	REVISION

BASED ON EXISTING R/W
 CENTERLINE OF PROPERTY
 SURVEYS OF RECORD
 SEE THIS SHEET FOR DETAILS

2024 Control Table

STATION #	POINT #	DATE	DESCRIPTION
7700	19	5/23/22	2022-24
7700	20	5/23/22	2022-24
7700	21	5/23/22	2022-24
7700	22	5/23/22	2022-24
7700	23	5/23/22	2022-24
7700	24	5/23/22	2022-24

2024 Control Table

STATION #	POINT #	DATE	DESCRIPTION
7700	19	5/23/22	2022-24
7700	20	5/23/22	2022-24
7700	21	5/23/22	2022-24
7700	22	5/23/22	2022-24
7700	23	5/23/22	2022-24
7700	24	5/23/22	2022-24

P/E Line Table

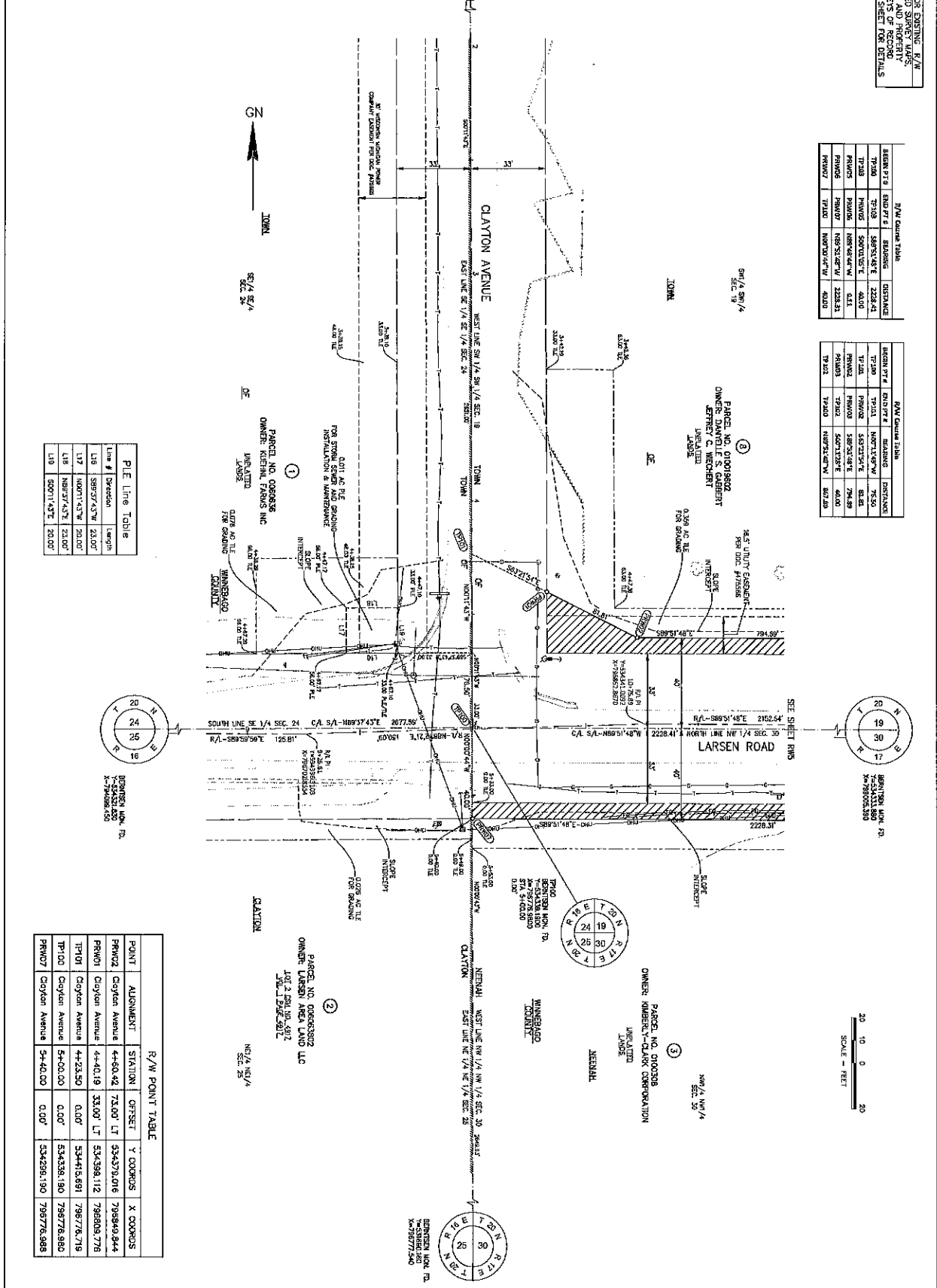
Line #	Description	Length
L16	898374.57W	23.00'
L17	100114.37W	23.00'
L18	108274.32E	23.00'
L19	800114.32E	23.00'

R/W POINT TABLE

POINT	ALIGNMENT	STATION	OFFSET	Y COORDS	X COORDS
PTW02	Coyon Avenue	4+60.42	73.00' LT	534379.016	798869.844
PTW01	Coyon Avenue	4+40.19	33.00' LT	534398.112	798808.776
PT101	Coyon Avenue	4+23.50	0.00'	534415.691	798778.718
PT100	Coyon Avenue	5+00.00	0.00'	534358.190	798776.980
PTW07	Coyon Avenue	5+46.00	0.00'	534259.190	798776.988

McMAHON
 1400 BISHAMON DRIVE, FREENH, MN 56455
 PHONE: 507-233-1100 FAX: 507-233-1101
 WWW.McMAHON.COM

CLAYTON AVENUE
 CLAYTON AVE - CTH CB
 RIGHT-OF-WAY PLAT



RELOCATION ORDER

LPA1708 08/2011 (Replaces LPA3006)


Project N0003 08-21-00309	Road name Larsen Road	Highway Local Road	County Winnebago
Right of way plat date	Plat sheet number(s) RW1-RW16	Previously approved Relocation Order date N/A	

Description of Larsen Road termini of project: Beginning at a point 199.93 feet West and 2.88 feet South of the Northwest corner of Section 30, Township 20 North, Range 17 East, (Station 8+00.00); Thence Easterly 5064.01 feet (0.959 miles) along the centerline of Larsen Road to the termination point of this relocation order (Station 58+64.01), said point being 23.90 feet West and 60.39 feet South of the Northeast corner of Section 30, Township 20 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.

To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Section 32.05 Wisconsin Statutes, the Town of Neenah orders that:

1. The said road is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: Town of Neenah
3. This order supersedes and amends any previous order issued by the: Town of Neenah


Robert Schmeichel
Town Chairman
Town of Neenah,
Winnebago County, WI

Date

SPIRIT FUND SUB-RECIPIENT ALLOCATION AGREEMENT BETWEEN WINNEBAGO COUNTY, WI AND TOWN OF NEENAH.

This Sub-Recipient Agreement is entered into between Winnebago County and Town of Neenah regarding Resolution 281-112023. It will become effective on the date the Agreement is fully executed. In consideration of the mutual covenants and agreements set forth, the parties agree as follows:

I. Introduction.

The purpose of this Agreement is to set forth the agreements and understandings which have been reached between Winnebago County and Winnebago County Fire Chiefs Association, regarding Resolution 281-112023

Winnebago County has had communications with the Fire Chiefs Association who was working on the behalf of the municipalities of Winnebago County to determine their need and request for replacement of radios and components due to the planned obsolescence of the current equipment.

In 2023, Winnebago County, WI created a Special Revenue Fund that it called the Spirit Fund and allocated surplus dollars to this fund. A portion of this Spirit Fund was devoted to Government Identified Community Projects. The Fire Chiefs Association was one of the awardees of funds (on the behalf of member Fire Departments) from this Spirit Fund in the amount of \$2,100,000 per Resolution 281-112023.

All funds shall be referred to as Spirit Funds or County Funds.

II. Consideration

The Fire Chiefs Association has requested the county to distribute the funds based on an agreed upon formula of the request of each department quoted by Nielson Communications for Kenwood radios and components plus an equally divided remainder. Winnebago County will distribute the funds related to Resolutions 281-112023 to each Fire Association, Department or Municipality as sup-recipient agreements as laid out in Schedule A. The Fire Chiefs Association determined that they were not equipped to handle such a distribution.

Town of Neenah has received \$124,862.30

III. Obligations of Town of Neenah

Town of Neenah shall hereafter operate and maintain Equipment purchased with said funds in a manner that complies with local, state, and federal law. The Town of Neenah agrees to own the purchased equipment and is responsible for costs related to the repair and replacement of the purchased radio components as needed.

Agreement.

- d. This Agreement shall be binding on the parties hereto and their successors and assigns.
- e. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this agreement.
- f. Both parties' benefit from certain immunities and limitations of liability. Both parties intend to retain the benefit of all such immunities and limitations of liability and this Agreement is not intended to waive or alter any such immunities or limitations of liability, regardless of whether the underlying claim is based in contract, tort, or any other theory.
- g. The term of the Agreement is intended to benefit and/or bind the signatories of this Agreement and is not intended to benefit any third party.
- h. All rights, duties, and responsibilities herein of Town of Neenah and the County shall take effect upon receipt of a fully signed copy of this Agreement.
- i. The parties agree that captions in this Agreement are used for convenience only and shall not be used in interpreting or construing this Agreement.
- j. This Agreement shall not be deemed in any way to create a partnership or joint venture between the parties to this Agreement.
- k. During the term of this Agreement, Town of Neenah agrees not to discriminate against any person on the basis of race, religion, sex, handicap, national origin, age, cultural differences, sexual preferences, marital status, or physical appearance.
- l. The Town of Neenah understands that Winnebago County is bound by the Wisconsin Public Records Law, Wis. Stat. § 19.21 et seq. and is directed to those sections of the statute for the statutory definition of records subject to disclosure. Town of Neenah is obligated to retain records for seven (7) years from the date of the record's creation and will produce such records to Winnebago County if in Winnebago County's determination, Winnebago County is required to produce records to a third party in response to a public records request. Town of Neenah failure to produce records as required by this paragraph shall constitute a material breach of this Agreement and Town of Neenah must defend and hold Winnebago County harmless from liability due to such breach.

Attachments
Schedule A – Sub-Recipient Allocations
Schedule B – Proof of Purchase Commitment (PO) or Invoice
Resolution 281-112023

Signature Block

WINNEBAGO COUNTY

By _____
Jon Doemel, County Executive Dated _____

By _____
Julie Barthels, County Clerk Dated _____

WINNEBAGO COUNTY FIRE CHIEFS' ASSOCIATION

By _____
Robert Schmeichel, Town Chairman Dated _____

By _____
Ellen Skerke, Town Clerk Dated _____

Schedule A

Winnebago County Radio Breakdown - Spirit Fund	
Fire Chiefs Association	
Dept	Total Allocated for Each Department
Town of Neenah	\$124,862.30
Fox Crossing	\$213,392.76
Town of Oshkosh	\$124,862.30
Neenah-Menasha	\$227,319.48
Utica A	\$153,151.74
Utica B	
Oshkosh	\$43,028.20
Van Dyne	\$115,464.12
Boom Bay	\$96,521.12
Vinland	\$150,637.00
Algoma	\$162,049.94
Clayton	\$194,451.94
Nekimi	\$129,045.12
Omro/Rushford	\$253,478.14
Winchester	\$111,732.04
Total	\$2,099,996.20

Schedule B

Town of Neenah Fire Department
 1600 Breezewood Lane
 Neenah, WI 54956
 (920) 725-0916

Fire Chief Dan Osero
 firechief@tn.neenah.wi.gov



PURCHASE ORDER

Date: 4/25/2024

PO #TNFD-4-252024

Vendor:
 Motorola Solutions Inc
 500 W Monroe
 Chicago, IL 60604

Bill To & Ultimate Destination:
 Neenah Fire Dept, Town of
 1600 Breezewood Lane
 Neenah, WI 54956

Ship To:
 Frank's Radio Service, Inc.
 Neenah Fire, Town of
 4410 Custer St
 Manitowoc WI 54220

Shipping Method:

Terms

Delivery Date

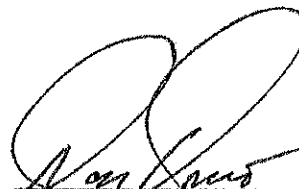
FedEx Ground	Net 30	ASAP
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Item #	Description	Qty	Unit Price	Line Total
H98UCD9PW5BN	APX6000 Portable Radio	20	\$4,631.12	\$92,622.40
H91TGD9PW5AN	APX8000 Portable Radio	2	\$7,152.92	\$14,305.84
PMMN#107C	RSM	22	\$433.62	\$9,539.64
NNTN8860	Single Charger	10	\$136.15	\$1,361.50
NNTN8844	6 Bank Charger	1	\$1,244.80	\$1,244.80
M37TSS9PW1AN	APX8500	1	\$7,123.11	\$7,123.11

Subtotal	\$126,197.29
Sales Tax	0
Total	\$126,197.29

Comments:

This order incorporates the terms and pricing of WCA Contract #24752.


 Authorized by

5-1-24
 Date

PASSED

1 281-112023

2
3 **RESOLUTION: Approving up to \$2,100,000 of the Spirit Fund to be Appropriated for**
4 **Purchasing Radios and Radio Equipment by the Winnebago County Fire**
5 **Chiefs Association, to be Distributed Equitably Among Association**
6 **Member Fire Departments**

7
8
9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS,** the Winnebago County Fire Chiefs Association is the professional organization representing
11 each fire department in the county; and

12 **WHEREAS,** radio equipment is an essential and life-saving component of firefighting equipment, for both the
13 First Responders and the community members they serve; and

14 **WHEREAS,** professional and volunteer fire departments often use radios and radio components long past their
15 recommended useful life due to the expense of replacing these systems; and

16 **WHEREAS,** the Winnebago County Fire Chiefs Association compiled a list of the needs for Fire Department
17 replacement radios and radio components, receiving quotes ranging from \$2,031,578.20 to \$3,200,000 from local
18 vendors representing different electronics brands.

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 appropriates up to \$2,100,000 of Spirit Fund dollars to the Winnebago County Fire Chiefs Association to be used to
21 purchase radios and radio components.

22 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that upon completion,
23 Winnebago County Fire Chiefs Association will submit supporting documentation to the Winnebago County Finance
24 Director outlining the expenditures. The documentation will be submitted within ~~6 months of the completion of the~~
25 ~~project but not to exceed 5 years from date of disbursement~~ 1 year of the date of disbursement.

26
27 *Fiscal Note: \$2,100,000 in expense will be appropriated from the Spirit Fund, which will reduce its balance by that*
28 *same amount.*

29 Respectfully submitted by:

30 **ARPA STRATEGY AND OUTCOMES COMMISSION**

31 Commission Vote: 7-1, 1 absent

32

33 Vote Required for Passage: Two-Thirds of Membership


34 Approved by the Winnebago County Executive this 18th day of December, 2023.

35

36

37

38


Jonathan D. Doemel
Winnebago County Executive