

# **FRIENDS of TOWN OF NEENAH FIRE DEPARTMENT BOARD**

## **Meeting Agenda**

**Date:** January 16, 2025  
**Time:** 6:00 pm  
**Location:** 1600 Breezewood Lane Station 39

### **Friends of Town of Neenah Fire Department Meeting**

1. Call to Order
2. Review and Approval of Bylaws
  - a. Discussion and adoption of organizations bylaws
  - b. Board Composition and Roles
  - c. Election of Board Officers (Chair, Vice chair, Secretary, Treasurer)
3. Operational Setup
  - a. Meeting Schedule
  - b. Communication protocol
4. Financial Overview
  - a. Establish bank account and how funds will be managed
  - b. Establish approval process for expenditure of funds
5. Strategic Planning
  - a. Mission and Vision review
  - b. Goal Setting, including potential fundraising initiatives
6. Open Discussion and Next Steps
  - a. Establish timelines for next steps and Board member assignments
  - b. Set date for next Board Meeting
7. Adjourn

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodation is required, please provide adequate advanced notice to the Town Clerk 920-725-0916.

A quorum of the Town of Neenah Board may attend the meeting noted above but will not take official action on Town Board business. It is also possible that a quorum of members from other Town of Neenah committees or sanitary district commission may attend but no official action will be taken by them. Mackenzie Kimball, Secretary, Town of Neenah Fire Department.

Notice was posted on January 8, 2025 at [www.townofneenah.com](http://www.townofneenah.com), Town of Neenah Municipal Building, 1600 Breezewood Lane.