

# SAFEbuilt Inspection Department

## Office Hours - Remote

### Contact Information

#### Primary Contact

Dave Hendrix- Operations Manager

Cell- 262-202-2173

Email- [dhendrix@safebuilt.com](mailto:dhendrix@safebuilt.com)

Lisa Held- Plan Review Coordinator

(coordination with plan review and permits)

Email- [lheld@safebuilt.com](mailto:lheld@safebuilt.com)

### Procedure for applying for a **Plan Review**

Email plan review application (SBD form/s) and plans to [lheld@safebuilt.com](mailto:lheld@safebuilt.com)

You will be contacted with the fees that are owed

### Procedure for Applying for Permits (Building, Electric, Plumbing, HVAC)

All permits, plans and documentation should be emailed to [lheld@safebuilt.com](mailto:lheld@safebuilt.com)

Once approved then you will be notified of fees, then you will pay the municipality.

Your permit will be emailed to you after the fees are paid. **Please provide Email.**

### Procedure for calling for an inspection

Email: [Wlinspections@safebuilt.com](mailto:Wlinspections@safebuilt.com) (preferred method)

Call: 262-420-4732

You will be notified when your inspection is scheduled.  
Prepare for a virtual inspection (Pictures and/or Videos)