

**TOWN OF NEENAH TOWN BOARD**  
**Meeting Agenda**

**DATE:** Monday, June 9, 2025      **TIME:** 7:00 pm      **LOCATION:** 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID : 818 6455 8970 Passcode: 149759 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/81864558970?pwd=OV8zqpRTxaWSwONKY4Vefkuj4ZdL5x.1>

**TOWN BOARD MEETING**

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
  - May 12, 2025 Town Board Meeting
  - May 19, 2025 Special Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
  - a. Building Permit Report – May 2025
  - b. East Central Wisconsin Regional Planning Commission- Built Environment & Active Transportation to and from School Study
6. DISCUSSION / ACTION
  - a. Ratify Vouchers Payroll and Bank Transactions May 27, 2025
  - b. Approve Vouchers, Payroll and Bank Transactions June 9, 2025
  - c. Appoint Ellen Skerke as Town Administrator-Clerk-Treasurer for a three-year term effective June 10, 2025, expiring June 10, 2028.
  - d. Resolution 2025-12: Resolution Authorizing the Issuance of \$4,735,000 General Obligation Promissory Notes and the Issuance and Sale of a \$4,735,000 Note Anticipation Note, Series 2025A in Anticipation Thereof
7. FUTURE AGENDA TOPICS AND MEETINGS
  - a. Sanitary District #2 Commissioner Meeting, Tuesday June 10, 2025 at 7:00 p.m.
  - b. Plan Commission Meeting, Monday June 16, 2025 at 7:00 p.m.
  - c. Next Town Board Meeting, Monday, June 23, 2025 at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN OPEN SESSION
11. CONVENE INTO CLOSED SESSION

The Town Board will convene into closed session pursuant to Wis. Stats §19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. And pursuant to Wis. Stats §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

ROLL CALL VOTE

  - a. 1573 Oakridge Road, Parcel 010-02180603 – Phase I Environmental, Wisconsin Department of Natural Resources Overlap of Schulz Landfill
12. ADJOURN

**Closed Session Contemplated: YES**

Ellen Skerke, Administrator-Clerk-Treasurer  
June 5, 2025

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on June 5, 2025 at [www.townofneenah.com](http://www.townofneenah.com), Town of Neenah Municipal Building, 1600 Breezewood Lane.

## TOWN OF NEENAH TOWN BOARD MEETING

May 12, 2025

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

**Present:** Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss, Supervisor Thomas Wilde

**Also in Attendance:** Harry Allen (Ehlers), Chirs Anderson, and Administrator-Clerk-Treasurer Ellen Skerke.

**Also in Attendance via Zoom:** Tina Granger (The Horton Group) and Jody Andres

R. Schmeichel called the meeting to order at 7:00 p.m., Pledge of Allegiance was recited.

### Approval of Minutes

**Motion:** T. Wilde/ B. Cardoza to approve April 28, 2025 Town Board Meeting Minutes

Motion carried by voice

### Public Forum

- None.

### Public Forum for Recognized Municipal and County Officials

- None

### Correspondences

- Building Permit Report – April 2025
- Town of Neenah Budget Status Report as of April 30, 2025

### Discussion/Action.

#### **Vouchers Payroll and Bank Transactions**

*Approve Vouchers, Payroll and Bank Transactions May 12, 2025*

**Motion:** J. Weiss / D. Bluma to approve.

Motion Carried by voice vote.

#### **Appointments**

*Appoint Jody Andres as Chairperson to Plan Commission effective May 1, 2025 expiring April 30, 2027.*

- R. Schmeichel stated that the Pete Weyenberg is stepping down as Plan Commission chair, he will remain in the committee.

**Motion:** D. Bluma / J. Weiss to approve.

Motion Carried by voice vote.

Appoint Chris Anderson to the Plan Commission for a three -year term effective May 1, 2025, expiring April 30, 2028.

- Chris Anderson introduced himself and gave a brief background of his education in planning, land management and current work experience in easements.

**Motion:** J. Weiss / T. Wilde to approve.

Motion Carried by voice vote.

**Property Insurance***Town of Neenah General Insurance Glatfelter Renewal Questionnaire*

- Tina Granger with The Horton Group answered questions regarding the 2025-2026 renewal for property insurance, particularly regarding replacement values. Discussion regarding what replacement value to put on the truck that is being sold. Do we consider full replacement value or the value of what we are selling it for? Her recommendation for replacement value of the fire Trucks is \$900,000. All other replacement values on the policy questionnaire are sufficient.
- T. Granger also discussed a new option for cyber insurance. She will send an application for a new carrier with lower rates for cyber insurance.

**Larsen Road – Oakridge Road Construction Financing***Consideration and possible action on 2025 Note Anticipation Note presale report prepared by Ehlers*

- Harry Allen with Ehlers Municipal Advisors presented information on options for financing the Larsen Road and Oakridge Road construction projects.
  - Considered options for permanent financing and interim financing, Interim financing is the better of the two options, will save on interest in the interim and avoid issuance costs for the short-term financing. When the two projects are complete, reimbursement from the State is received, the Town will take out permanent financing for the remaining Town portion of the projects.
  - Presented a power point presentation with details of the process. A request for proposal will be sent to various financial institutions.
  - Discussed terms, draw requirements, accrued interest
  - Ehlers is the Municipal Advisor, cannot act as the broker or dealer, can advise and will assist, the request will be made by the Town of Neenah through the Clerk's office.
  - Ehlers is the Municipal Advisor, Quarles and Brady is Bond Counsel, both will provide necessary documentation and assist the Town in the process. The proposals will be due on June 6, 2025 and a lender will be selected at the June 9, 2025 Town Board Meeting with closing and first draw before the end of June.

**Other**

*Schedule Town Board Meeting to take action on Plan Commission Public Hearing and Plan Commission Meeting activity from May 19, 2025. Recommendation: Town Board Meeting, May 19, 2025 immediately following the Public Hearing and Plan Commission meeting which begins at 7:00 p.m. on Monday May 19, 2025.*

- E. Skerke noted that due to Memorial Day Holiday, there is not a Town Board Meeting on May 26<sup>th</sup>, however there is a Zoning Map amendment on the Plan commission meeting scheduled for May 19, 2025 and the town response is due to Winnebago County by May 27<sup>th</sup>. Her suggestion is that the Town Board convene on Monday May 19, 2025 following the Plan Commission Public Hearing and Meeting to take action on the Plan Commission items. By general consensus, the Town Board agrees.

**Future Agenda Topics and Meetings**

- Sanitary District #2 Commission Meeting, Tuesday May 13, 2025 at 7:00 p.m.
- Public Hearing and Plan Commission Meeting, Monday May 19, 2025 at 7:00 p.m.
- Board of Review Thursday May 22, 2025 10:00 a.m.
- NOTE: Town Board Meeting regularly scheduled for Monday May 26, 2025 is cancelled due to Memorial Day Holiday.

- Next Town Board Meeting, Monday, June 9, 2025 at 7:00 p.m.

**Old Business**

- T. Wilde questioned the Conditional /Use Permit with Winnebago County , are they able to start immediately. E. Skerke noted the property owner needs to sign the conditional use permit and obtain all necessary permits before they can start work.

**New Business**

- None

**Adjourn Meeting**

**Motion:** T. Wilde / D. Bluma to adjourn. Motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted,



Ellen Skerke,  
Administrator--Clerk-Treasurer

Approved: DRAFT – Pending Approval

## TOWN OF NEENAH TOWN BOARD MEETING

May 19, 2025

Special Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

**Present:** Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss, Supervisor Thomas Wilde

**Also in Attendance:** Jody Andres, Jeremey Kwiatkowski, Brandon Nielsen, Chris Anderson, Scott Anderson (Davel Engineering) and Administrator-Clerk-Treasurer Ellen Skerke.

**Also in Attendance via Zoom:** Carrie Sturn

R. Schmeichel called the meeting to order at 7:40 p.m.

### Public Forum

- None.

### Public Forum for Recognized Municipal and County Officials

- None

### Discussion/Action.

#### **Resolutions**

##### *Resolution 2025-11 – Zoning Map Amendment*

*Applicant:* LFK Enterprises  
*Agent* Davel Engineering  
*Location* 1394 County Rd JJ  
*Tax Parcel No* 010-0330-02  
*Explanation* Applicant is requesting a Zoning Change from B-3 (General Business) District to R-1 (Rural residential) District

**Motion:** J. Weiss / D. Bluma to approve.

Motion Carried by voice vote.

##### *Resolution 2025-09 – Certified Survey Map*

*Applicant:* LFK Enterprises LLC  
*Agent* Davel Engineering  
*Location of Premises Affected:* County Rd JJ, Neenah  
*Tax Parcel No:* 010-033001 and 010-03300

**Motion:** B. Cardoza / D. Bluma to approve.

Motion Carried by voice vote.

#### **Appointments**

*Appoint Kerrie Komorowski as Deputy Clerk-Treasurer for a three-year term effective May 27, 2025, expiring May 26, 2028.*

- D. Bluma questioned the term of three years, questioned why not longer. E. Skerke noted that per State Statute, the term cannot exceed three years.

**Motion:** R. Schmeichel / J. Weiss to approve.

Motion Carried by voice vote.

**Future Agenda Topics and Meetings**

- Board of Review Thursday May 22, 2025 10:00 a.m.
- NOTE: Town Board Meeting regularly scheduled for Monday May 26, 2025 is cancelled due to Memorial Day Holiday.
- Parks and Trails Committee Meeting, Monday June 2, 2025 6:00 p.m. at Franzi Park
- Fire Department Business Meeting Wednesday June 4, 2025 6:00 p.m.
- Next Town Board Meeting, Monday, June 9, 2025 at 7:00 p.m.

**Old Business**

- Brief discussion regarding the status of the County Ordinance regarding ATV/UTV use on County roads, including what is the status of the County Ordinance, what County Roads are excluded , who will post signage for the roads that are not accessible to ATV/UTV use. This will be a future agenda item for Town Board discussion.

**New Business**

- None

**Adjourn Meeting**

**Motion:** J. Weiss / D. Bluma to adjourn. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,



Ellen Skerke,  
Administrator--Clerk-Treasurer

Approved: DRAFT – Pending Approval

# Voucher List Authorization May 27, 2025

## Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
5/30/2025	General MM	Checking	\$ 35,000.00	5-27-2025 Vouchers

Accounts Payable \$ 40,294.67

## Notification of New Vendors

DiaMedical	First Responder supplies
NextMethod	Phone support - previously Live Wire Communications
Point&Pay	Credit card processing for building permits

## Account Balances as of May 28, 2025 after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 8,575			
Membership account	\$ 5			
General MM	\$ 440,290		\$ 630,947	\$ 1,071,237
Impact Fee	\$ 9,326			
Taxes Collected	\$ 280,116			
Tullar Rd Fund			\$ 42,102	
Storm Water	\$ 533,190	\$ 505,457	\$ 553,154	\$ 1,591,800
CFCU	\$ 527			
TOTAL	\$ 1,272,028	\$ 505,457	\$ 1,226,203	
		GRAND TOTAL	\$ 3,003,687	

\_\_\_\_\_ Schmeichel \_\_\_\_\_ Bluma \_\_\_\_\_ Cardoza \_\_\_\_\_ Weiss \_\_\_\_\_ Wilde

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06/06/25

Town of Neenah  
Check Detail  
May 26 - 29, 2025

Accounts Payable  
\$ 40,294.67

Date	Num	Name	Memo	Account	Paid Amount
05/28/2025	29404	Bowmar Appraisal, Inc		11010-1 · Checking - Prospera (150)	
05/27/2025	2021			51530-0 · Assessor Contract	-4,000.00
TOTAL					-4,000.00
05/28/2025	29405	DiaMedical USA		11010-1 · Checking - Prospera (150)	
05/27/2025	55306		medline handheld PVC Aneroid qty 12	52300-1 · First Resp. Training/Supplies	-419.87
TOTAL					-419.87
05/28/2025	29406	Fox Cities Chamber of Commerce		11010-1 · Checking - Prospera (150)	
05/27/2025	2025 dues		Annual Membership	51120-0 · Membership / Seminars Board	-445.00
TOTAL					-445.00
05/28/2025	29407	Fox Cities Embroidery		11010-1 · Checking - Prospera (150)	
05/27/2025	INV- 63008		embroidery - W. Carter 50/50	52210-9 · Fire Dept. New Equip.	-12.00
TOTAL					-12.00
05/28/2025	29408	Fox Valley Technical College		11010-1 · Checking - Prospera (150)	
05/27/2025	CIO 15372		J Wanta Practical FFI	52210-1 · Fire Dept Seminar/Training Fees	-80.00
TOTAL					-80.00
05/28/2025	29409	Harters Fox Valley Disposal		11010-1 · Checking - Prospera (150)	
05/27/2025	1245954			53634-0 · Garbage Collection Expenses	-14,924.64
				53635-0 · Recycling	-4,667.34
TOTAL					-19,591.98
05/28/2025	29410	Lange Enterprises, Inc.		11010-1 · Checking - Prospera (150)	
05/27/2025	91388			52215-1 · 911 Signs - Expenses	-69.61
TOTAL					-69.61
05/28/2025	29411	Lark Signs		11010-1 · Checking - Prospera (150)	
05/27/2025	002199		Tippler Tree Donation	55201-3 · Parks Purchases from Donation	-84.50
TOTAL					-84.50
05/28/2025	29412	Liberty Square Station		11010-1 · Checking - Prospera (150)	
05/27/2025	Apr 25			52210-4 · Fire Dept. Fuel	-84.50
TOTAL					-84.50
05/28/2025	29413	McMahon Associates, Inc		11010-1 · Checking - Prospera (150)	
05/27/2025	938951		Conservancy Park - prairie extension	55400-5 · Reforestation Grant-Parks	-275.82
				6-54100 · SW - Conservancy Pond Maint.	-686.93
			Homestead Acres Developement sup...	51520-0 · Engineering Services	-180.00
TOTAL					-1,142.75
05/28/2025	29414	Motorola Solutions, Inc		11010-1 · Checking - Prospera (150)	
05/27/2025	8282103142		portable radio	52210-7 · Fire Dept. Radio Pagers	-3,844.80
05/27/2025	8282133548		speaker for radio	52210-7 · Fire Dept. Radio Pagers	-433.62
TOTAL					-4,278.42



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06/06/25

**Town of Neenah**  
**Check Detail**  
**May 26 - 29, 2025**

Date	Num	Name	Memo	Account	Paid Amount
05/28/2025	29415	Neenah Soccer Club		11010-1 · Checking - Prospera (150)	
05/27/2025	2025 pay...		2025 payment for soccer goals / \$200...	55201-3 · Parks Purchases from Donation	-2,500.00
TOTAL					-2,500.00
05/28/2025	29416	NextMethod		11010-1 · Checking - Prospera (150)	
05/27/2025	303443		office assistance for phone set up - Kerri	51420-7 · Office Telephone	-123.75
TOTAL					-123.75
05/28/2025	29417	Oshkosh Fire and Police		11010-1 · Checking - Prospera (150)	
05/27/2025	197100			52210-3 · Fire Dept Supplies and Repairs	-495.00
TOTAL					-495.00
05/28/2025	29418	Point&Pay (v)		11010-1 · Checking - Prospera (150)	
05/27/2025	5/27/2025		one time set up fee for credit card proc...	52400-0 · Building Inspection	-2,000.00
TOTAL					-2,000.00
05/28/2025	29419	Suburban Enterprises, Inc		11010-1 · Checking - Prospera (150)	
05/27/2025	200832		annual smoke detector system test	51610-1 · Maintenance & Operations	-327.50
05/27/2025	200833		Annual inspection of fire extinguishers ...	52210-3 · Fire Dept Supplies and Repairs	-72.65
05/27/2025	200834		Annual test of fire extinguishers	55200-3 · Parks - Supplies & Maintenance	-34.05
05/27/2025	200835		annual test of fire extinguishers - Fran...	55200-3 · Parks - Supplies & Maintenance	-12.70
TOTAL					-446.90
05/28/2025	29420	VC3 Inc		11010-1 · Checking - Prospera (150)	
05/27/2025	VC3-200494			51420-4 · Office Expenses	-722.00
				52210-3 · Fire Dept Supplies and Repairs	-58.00
TOTAL					-780.00
05/28/2025	29421	WE Energies		11010-1 · Checking - Prospera (150)	
05/27/2025	5471002340			55200-7 · Parks - WE Energies	-95.77
				53420-0 · Street Lighting - All Electric	-152.22
				53420-0 · Street Lighting - All Electric	-1,605.70
				55200-8 · Conservancy Park Expense	-223.66
				55200-7 · Parks - WE Energies	-122.97
				51420-8 · MB Utilities	-539.50
				55200-7 · Parks - WE Energies	-40.35
TOTAL					-2,780.17
05/28/2025	29422	Winnebago Cty. Treasurer		11010-1 · Checking - Prospera (150)	
05/27/2025	30777			53311-2 · Hwy Exp - Maintenance (Winnebag	-960.22
TOTAL					-960.22

# Voucher List Authorization - June 9, 2025

## Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
6/10/2025	General MM	Checking	\$ 30,000.00	6-9-2025 Vouchers

<b>Accounts Payable</b>	6-9-2025 Vouchers	\$ 15,095.71
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<b>Notification of New Vendors</b>	Robert Half	Office Expense
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<b>Payroll</b>	Payroll	\$ 12,979.75
	Expense Reimburse	\$ 237.34
	Gross Payroll	\$ 13,217.09
	Net Payroll	\$ 10,699.17

## Paid via Bank Transfer:

<b>Nationwide:</b>	\$ 938.05
<b>Federal Tax/Medicare:</b>	\$ 1,528.94
<b>State Taxes:</b>	\$ 459.94
<b>Wisconsin Retirement:</b>	\$ 803.42
<b>Wisconsin Health Insurance</b>	\$ 2,329.42

## Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
5/5/2025	General MM	\$ 5,918.20	Personal Property Aids
5/5/2025	General MM	\$ 4,538.69	Act 12 Personal Property Aid
5/13/2025	General MM	\$ 2,595.13	Various
5/11/2025	General MM	\$ 110,285.07	Reimbursement - Larsen Rd Project
5/13/2025	General MM	\$ 246.78	Recycling reimbursement
5/22/2025	General MM	\$ 6,778.92	Various
5/29/2025	General MM	\$ 4,272.00	County IDB Funds
May 2025	General MM	\$ 2,633.00	Point&Pay Building Permits
5/31/2025	General MM	\$ 1,874.98	Cell Tower
5/31/2025	Various	\$ 6,650.09	Interest Earned
<b>TOTAL Deposits</b>		<u>\$ 145,792.86</u>	

## Account Balances as of June 10, 2025 after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
<b>Checking</b>	\$ 8,577			
<b>Membership account</b>	\$ 5			
<b>General MM</b>	\$ 413,478		\$ 632,461	\$ 1,045,939
<b>Impact Fee</b>	\$ 9,326			
<b>Taxes Collected</b>	\$ 280,820			
<b>Tullar Rd Fund</b>	\$ -		\$ 42,154	
<b>Storm Water</b>	\$ 534,530	\$ 507,289	\$ 552,802	\$ 1,594,621
<b>CFCU</b>	\$ 528			
<b>TOTAL</b>	<u>\$ 1,247,264</u>	<u>\$ 507,289</u>	<u>\$ 1,227,418</u>	
	<b>GRAND TOTAL</b>	<b>\$</b>	<b>2,981,971</b>	

\_\_\_\_\_ Schmeichel    \_\_\_\_\_ Bluma    \_\_\_\_\_ Cardoza    \_\_\_\_\_ Weiss    \_\_\_\_\_ Wilde

3:15 PM

06/06/25

## Town of Neenah

## Check Detail

June 2 - 10, 2025

Accounts Payable

\$ 15,095.71

Date	Num	Name	Memo	Account	Paid Amount
06/10/2025	29424	K and C Pest ...		11010-1 · Checking - Prospera (150)	
06/09/2025	381085		Mahler Park	55300-6 · Parks- Pest Control	-35.00
06/09/2025	381044		Keating Park	55300-6 · Parks- Pest Control	-35.00
06/09/2025	355973		insect spray building	51610-1 · Maintenance & Operations	-136.00
TOTAL					-206.00
06/10/2025	29425	Robert Half		11010-1 · Checking - Prospera (150)	
06/09/2025	65002269			51420-1 · Clerk Treasurer Expense	-10,920.00
TOTAL					-10,920.00
06/10/2025	29426	SAFEbuilt		11010-1 · Checking - Prospera (150)	
06/09/2025	1867190			52400-0 · Building Inspection	-2,386.40
TOTAL					-2,386.40
06/10/2025	29427	Spectrum - Ch...		11010-1 · Checking - Prospera (150)	
06/09/2025	15309310...			51420-7 · Office Telephone	-340.00
TOTAL					-340.00
06/10/2025	29428	Staples Advan...		11010-1 · Checking - Prospera (150)	
06/09/2025	70054194...			51420-4 · Office Expenses	-141.20
TOTAL					-141.20
06/03/2025	29423	USPS		11010-1 · Checking - Prospera (150)	
				51420-5 · Newsletter	-512.11
TOTAL					-512.11
06/10/2025	29429	Winnebago Ct...		11010-1 · Checking - Prospera (150)	
06/09/2025	30998		Transfer Fees for land acquisition (...)	53314-3 · Hwy -Larsen Rd Reconstruction	-90.00
TOTAL					-90.00
06/10/2025	29430	Wisconsin DN... 53440-4		11010-1 · Checking - Prospera (150)	
06/09/2025	47117365...			6-56500 · DNR Stormwater Permit Fee	-500.00
TOTAL					-500.00

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06/06/25

## Town of Neenah

## Check Detail

June 12, 2025

Payroll

Gross - 13,217.09 Net = \$10,699.17

Date	Num	Name	Memo	Account	Paid Amount
06/12/2025	DD1928	Armstrong, Gl...	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	53311-0 · Highway & Street - Salary	-225.00
			Direct Deposit	6-59305 · SW - Drainage - Salary	-50.00
			Direct Deposit	66000 · Nationwide Retirement Expense	-20.63
			Direct Deposit	21520-0 · Nationwide Payable	20.63
			Direct Deposit	53311-1 · Hwy Mileage and Expenses	-67.20
			Direct Deposit	6-59306 · SW - Mileage and Expenses	-11.20
			Direct Deposit	65000 · Medicare Taxes	-3.99
			Direct Deposit	21514-0 · Medicare Taxes Payable	3.99
			Direct Deposit	21514-0 · Medicare Taxes Payable	3.99
			Direct Deposit	2110 · Direct Deposit Liabilities	349.41
TOTAL					0.00
06/12/2025	DD1929	Bluma, David	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-90.00
			Direct Deposit	6-59100 · Stormwater - Per Diem	-45.00
			Direct Deposit	66000 · Nationwide Retirement Expense	-60.94
			Direct Deposit	21520-0 · Nationwide Payable	60.94
			Direct Deposit	51110-3 · Supervisors Expenses	-103.92
			Direct Deposit	24000-0 · Payroll Liabilities	61.50
			Direct Deposit	65000 · Medicare Taxes	-11.78
			Direct Deposit	21514-0 · Medicare Taxes Payable	11.78
			Direct Deposit	21514-0 · Medicare Taxes Payable	11.78
			Direct Deposit	24000-0 · Payroll Liabilities	30.00
			Direct Deposit	2110 · Direct Deposit Liabilities	813.14
TOTAL					0.00
06/12/2025	DD1930	Cardoza, Broo...	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-45.00
			Direct Deposit	6-59100 · Stormwater - Per Diem	-45.00
			Direct Deposit	51111-2 · Board of Review	-90.00
			Direct Deposit	66000 · Nationwide Retirement Expense	-64.31
			Direct Deposit	21520-0 · Nationwide Payable	64.31
			Direct Deposit	24000-0 · Payroll Liabilities	110.00
			Direct Deposit	65000 · Medicare Taxes	-12.44
			Direct Deposit	21514-0 · Medicare Taxes Payable	12.44
			Direct Deposit	21514-0 · Medicare Taxes Payable	12.44
			Direct Deposit	24000-0 · Payroll Liabilities	50.00
			Direct Deposit	2110 · Direct Deposit Liabilities	685.06
TOTAL					0.00
06/12/2025	DD1931	Komorowski, ...	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	51420-2 · Deputy Clerk/Tres. - Salary	-677.25
			Direct Deposit	66000 · Nationwide Retirement Expense	-50.79
			Direct Deposit	21520-0 · Nationwide Payable	50.79
			Direct Deposit	65000 · Medicare Taxes	-9.82
			Direct Deposit	21514-0 · Medicare Taxes Payable	9.82
			Direct Deposit	21514-0 · Medicare Taxes Payable	9.82
			Direct Deposit	24000-0 · Payroll Liabilities	60.00
			Direct Deposit	2110 · Direct Deposit Liabilities	303.72
			Direct Deposit	2110 · Direct Deposit Liabilities	303.71
TOTAL					0.00

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06/06/25

## Town of Neenah

## Check Detail

June 12, 2025

Date	Num	Name	Memo	Account	Paid Amount
06/12/2025	DD1932	Osero, Daniel ...	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	52210-0 · Fire Chief - Salary	-700.00
			Direct Deposit	66000 · Nationwide Retirement Expense	-52.50
			Direct Deposit	21520-0 · Nationwide Payable	52.50
			Direct Deposit	65000 · Medicare Taxes	-10.15
			Direct Deposit	21514-0 · Medicare Taxes Payable	10.15
			Direct Deposit	21514-0 · Medicare Taxes Payable	10.15
			Direct Deposit	2110 · Direct Deposit Liabilities	689.85
TOTAL					0.00
06/12/2025	DD1933	Plier, Christop...	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	52210-0 · Fire Chief - Salary	-200.00
			Direct Deposit	66000 · Nationwide Retirement Expense	-15.00
			Direct Deposit	21520-0 · Nationwide Payable	15.00
			Direct Deposit	65000 · Medicare Taxes	-2.90
			Direct Deposit	21514-0 · Medicare Taxes Payable	2.90
			Direct Deposit	21514-0 · Medicare Taxes Payable	2.90
			Direct Deposit	2110 · Direct Deposit Liabilities	197.10
TOTAL					0.00
06/12/2025	29431	Sargent, Lori		11010-1 · Checking - Prospera (150)	
				51420-2 · Deputy Clerk/Tres. - Salary	-472.50
				65000 · Medicare Taxes	-6.85
				21514-0 · Medicare Taxes Payable	6.85
				21514-0 · Medicare Taxes Payable	6.85
TOTAL					-465.65
06/12/2025	29432	Schmeichel, R...		11010-1 · Checking - Prospera (150)	
				51100-1 · Chairman - Salary	-1,355.00
				51100-2 · Chairman per diem	-225.00
				6-59100 · Stormwater - Per Diem	-45.00
				51111-2 · Board of Review	-45.00
				66000 · Nationwide Retirement Expense	-125.25
				21520-0 · Nationwide Payable	125.25
				51100-3 · Chairman Expenses	-25.90
				24000-0 · Payroll Liabilities	100.00
				65000 · Medicare Taxes	-24.22
				21514-0 · Medicare Taxes Payable	24.22
				21514-0 · Medicare Taxes Payable	24.22
				24000-0 · Payroll Liabilities	69.41
TOTAL					-1,502.27
06/12/2025	DD1934	Skerke, Ellen J	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	51420-0 · Clerk - Salary	-5,780.00
			Direct Deposit	21530-0 · WRS Payable	401.71
			Direct Deposit	51421-0 · Clerk Retirement Expense	-401.71
			Direct Deposit	21530-0 · WRS Payable	401.71
			Direct Deposit	66000 · Nationwide Retirement Expense	-433.50
			Direct Deposit	21520-0 · Nationwide Payable	433.50
			Direct Deposit	21533-0 · Health Insurance Payable	311.05
			Direct Deposit	51421-2 · Clerk- Health Insurance	-944.77
			Direct Deposit	21533-0 · Health Insurance Payable	944.77
			Direct Deposit	51420-1 · Clerk Treasurer Expense	-29.12
			Direct Deposit	24000-0 · Payroll Liabilities	812.00
			Direct Deposit	65000 · Medicare Taxes	-79.30

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06/06/25

## Town of Neenah

## Check Detail

June 12, 2025

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	21514-0 · Medicare Taxes Payable	79.30
			Direct Deposit	21514-0 · Medicare Taxes Payable	79.30
			Direct Deposit	24000-0 · Payroll Liabilities	221.54
			Direct Deposit	2110 · Direct Deposit Liabilities	3,983.52
TOTAL					0.00
06/12/2025	29433	Weiss, James		11010-1 · Checking - Prospera (150)	
				51110-1 · Supervisors - Salaries	-677.50
				51110-2 · Supervisors per diem	-45.00
				66000 · Nationwide Retirement Expense	-54.19
				21520-0 · Nationwide Payable	54.19
				65000 · Medicare Taxes	-10.48
				21514-0 · Medicare Taxes Payable	10.48
				21514-0 · Medicare Taxes Payable	10.48
TOTAL					-712.02
06/12/2025	DD1935	Wilde, Thomas	Direct Deposit	11010-1 · Checking - Prospera (150)	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-45.00
			Direct Deposit	6-59100 · Stormwater - Per Diem	-45.00
			Direct Deposit	51111-2 · Board of Review	-45.00
			Direct Deposit	66000 · Nationwide Retirement Expense	-60.94
			Direct Deposit	21520-0 · Nationwide Payable	60.94
			Direct Deposit	24000-0 · Payroll Liabilities	78.00
			Direct Deposit	65000 · Medicare Taxes	-11.79
			Direct Deposit	21514-0 · Medicare Taxes Payable	11.79
			Direct Deposit	21514-0 · Medicare Taxes Payable	11.79
			Direct Deposit	24000-0 · Payroll Liabilities	28.99
			Direct Deposit	2110 · Direct Deposit Liabilities	693.72
TOTAL					0.00

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06/06/25

**Town of Neenah**  
**Payroll Transaction Detail**  
 June 2025

Nationwide

\$938.05

Date	Num	Type	Source Name	Payroll Item	Wage Base	Amount
06/12/21	DD...	Paycheck	Armstrong, Gle...	Nationwide Retire...	0.00	-20.63
						-20.63
06/12/21	DD...	Paycheck	Bluma, David	Nationwide Retire...	0.00	-60.94
						-60.94
06/12/21	DD...	Paycheck	Cardoza, Brooke	Nationwide Retire...	0.00	-64.31
						-64.31
06/12/21	DD...	Paycheck	Komorowski, K...	Nationwide Retire...	0.00	-50.79
						-50.79
06/12/21	DD...	Paycheck	Osero, Daniel W.	Nationwide Retire...	0.00	-52.50
						-52.50
06/12/21	DD...	Paycheck	Plier, Christoph...	Nationwide Retire...	0.00	-15.00
						-15.00
06/12/21	29...	Paycheck	Schmeichel, R...	Nationwide Retire...	0.00	-125.25
						-125.25
06/12/21	DD...	Paycheck	Skerke, Ellen J	Nationwide Retire...	0.00	-433.50
						-433.50
06/12/21	29...	Paycheck	Weiss, James	Nationwide Retire...	0.00	-54.19
						-54.19
06/12/21	DD...	Paycheck	Wilde, Thomas	Nationwide Retire...	0.00	-60.94
						-60.94
<b>TOTAL</b>						<b>-938.05</b>

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06/06/25

**Town of Neenah**  
**Payroll Liability Balances**  
June 2025

Federal Taxes \$1,528.94  
State Taxes = \$459.94

	<u>BALANCE</u>	
Payroll Liabilities		
Federal Withholding	1,161.60	} 1528.94
Medicare Employee	183.72	
Medicare Company	183.72	
WI - Withholding	459.94	459.94
Medicare Employee Addl Tax	0.00	
Total Payroll Liabilities	<u>1,988.88</u>	



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06/06/25

Accrual Basis

Town of Neenah  
General Ledger  
As of June 30, 2025

W1 Retirement  
\$ 803.42

Type	Date	Num	Name	Memo	Split	Amount
<b>21530-0 · WRS Payable</b>						
Paycheck	06/12/25	DD...	Skerke, El...	Direct ...	11010-...	401.71
Paycheck	06/12/25	DD...	Skerke, El...	Direct ...	11010-...	401.71
Total 21530-0 · WRS Payable						803.42
<b>34300-0 · Fund Balances Town of Neenah</b>						
Total 34300-0 · Fund Balances Town of Neenah						
<b>51420-0 · Clerk - Salary</b>						
Paycheck	06/12/25	DD...	Skerke, El...	Direct ...	11010-...	-5,780.00
Total 51420-0 · Clerk - Salary						-5,780.00
<b>TOTAL</b>						<b>-4,976.58</b>

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6/6/2025  
Accrual Basis

Town of Neenah  
General Ledger  
As of June 30, 2025

Health Insurance  
\$ 2,329.42

Type	Date	Num	Name	Memo	Split	Amount
21533-0 · Health Insurance Payable						
Paycheck	06/12/2025	DD1934	Skerke, Ellen J	Direct Deposit	11010-1 · Checking - Prospera (150)	311.05 employEE
Paycheck	06/12/2025	DD1934	Skerke, Ellen J	Direct Deposit	11010-1 · Checking - Prospera (150)	944.77 EmployER
Total 21533-0 · Health Insurance Payable						1,255.82
TOTAL						
Pending	June Health Invoice		Komoroski, Kerri	Pending July Payroll		128.83 EmployEE
July Payroll	June Health Invoice		Komoroski, Kerri	Pending July Payroll		944.77 EmployER
						1,073.60
Total Health						2,329.42
Employee Contribution						439.88
Employer contribution						1,889.54
Total Health						2,329.42

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06/03/25

**Town of Neenah**  
**Deposit Detail**  
 May 2025

Deposit  
Report

Date	Name	Memo	Account	Amount
05/05/2025		Deposit	11011-1 · General MM - Prospera (124)	5,918.20
	State of Wisconsin	personal prop	43410-6 · Personal Property Aid	-5,918.20
TOTAL				-5,918.20
05/05/2025		Deposit	11011-1 · General MM - Prospera (124)	4,538.69
	State of Wisconsin	Act 12 personal prop	43410-6 · Personal Property Aid	-4,538.69
TOTAL				-4,538.69
05/07/2025		Deposit - P&P	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay	Deposit - P&P	44310-0 · Building Permits	-70.00
TOTAL				-70.00
05/11/2025		Deposit P&P	11011-1 · General MM - Prospera (124)	210.00
	Point&Pay	Deposit P&P	44310-0 · Building Permits	-210.00
TOTAL				-210.00
05/13/2025		Deposit	11011-1 · General MM - Prospera (124)	2,595.13
	Assessment letters	Deposit	46110-0 · Clerk's Assessment Letters Fees	-190.00
	AT & T Franchise Fees	Direct TV	44101-0 · At&T Franchise Fees	-183.08
	Building Permits	Charter Comm Le...	44310-0 · Building Permits	-807.05
	Dog Licenses	Deposit	44210-0 · Dog Licenses Fee	-30.00
	Inde Lease	Deposit	48200-2 · Land Rent	-1,360.00
	WE Energies Road Permits	Deposit	44320-0 · Road Permits	-25.00
TOTAL				-2,595.13
05/14/2025		Deposit P&p	11011-1 · General MM - Prospera (124)	140.00
	Point&Pay	Deposit P&p	44310-0 · Building Permits	-140.00
TOTAL				-140.00
05/15/2025		Deposit	11011-1 · General MM - Prospera (124)	110,285.07
	Neenah Joint School District	NJSD initial reimb...	53314-3 · Hwy -Larsen Rd Reconstruction	-110,285.07
TOTAL				-110,285.07
05/16/2025		Deposit P&p	11011-1 · General MM - Prospera (124)	178.00
	Point&Pay	Deposit P&p	44310-0 · Building Permits	-178.00
TOTAL				-178.00
05/16/2025		Deposit	11011-1 · General MM - Prospera (124)	246.78
	Winnebago Cty. Treasurer	municipal credit	53635-0 · Recycling	-246.78
TOTAL				-246.78

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06/03/25

## Town of Neenah

## Deposit Detail

May 2025

Date	Name	Memo	Account	Amount
05/17/2025		Deposit P&P	11011-1 · General MM - Prospera (124)	140.00
	Point&Pay	Deposit P&P	44310-0 · Building Permits	-140.00
TOTAL				-140.00
05/19/2025		Deposit P&P	11011-1 · General MM - Prospera (124)	210.00
	Point&Pay	Deposit P&P	44310-0 · Building Permits	-210.00
TOTAL				-210.00
05/22/2025		Deposit	11011-1 · General MM - Prospera (124)	6,778.92
	Assessment letters	Deposit	46110-0 · Clerk's Assessment Letters Fees	-100.00
	Bitco Insurance Companies	2024 workers com...	48400-0 · Insurance Premium Refunds	-977.00
	Charter Communications Fra...	1st Q 2025 franchi...	44100-0 · Charter Comm. Franchise Fee	-4,756.35
	Mahler Shelter Rent	Mahler	48200-0 · Mahler/Franzoi Shelter Rent	-260.00
	Franzoi Shelter	Franzoi	48200-0 · Mahler/Franzoi Shelter Rent	-140.00
	Building Permits	Deposit	44310-0 · Building Permits	-210.00
	Motel Tax	Deposit	41210-0 · Motel Tax	-335.57
TOTAL				-6,778.92
05/23/2025		Deposit P&P	11011-1 · General MM - Prospera (124)	1,685.00
	Point&Pay	Deposit P&P	44310-0 · Building Permits	-1,685.00
TOTAL				-1,685.00
05/29/2025		Deposit	11011-1 · General MM - Prospera (124)	4,272.00
	Winnebago County Treasurer	Winnebago Count...	48000-0 · Misc.Revenue	-4,272.00
TOTAL				-4,272.00
05/31/2025		Deposit	11011-1 · General MM - Prospera (124)	1,874.98
	Cell Tower Rent	Deposit	48200-4 · Cell Tower	-195.08
	Cell Tower Rent	Deposit	48200-4 · Cell Tower	-1,679.90
TOTAL				-1,874.98
05/31/2025		Interest	11010-1 · Checking - Prospera (150)	2.51
		Interest	48110-0 · Interest Income	-2.51
TOTAL				-2.51
05/31/2025		Interest	11011-1 · General MM - Prospera (124)	1,066.44
		Interest	48110-0 · Interest Income	-1,066.44
TOTAL				-1,066.44
05/31/2025		Interest	11060-1 · Taxes Collected -Prospera (125)	704.20
		Interest	48195-0 · Interest - Collected Taxes	-704.20
TOTAL				-704.20

**Town of Neenah**  
**Deposit Detail**  
May 2025

Date	Name	Memo	Account	Amount
05/31/2025		Interest	6-11020 · SW Savings - Prospera (127)	1,340.42
		Interest	6-48150 · Interest Income - Stormwater	-1,340.42
TOTAL				-1,340.42
05/31/2025		Interest	6-11321 · Stormwater CD ID 1002	1,832.11
		Interest	6-48170 · Interest Income - Stormwater CD	-1,832.11
TOTAL				-1,832.11
05/31/2025		Interest	11320-5 · BNY Mellon - Tullar Road	61.21
		Interest	48160-0 · Interest Income- Tullar Road CD	-61.21
TOTAL				-61.21
05/31/2025		Interest	11900-0 · BNY Mellon - Pershing	1,643.20
		Interest	48110-0 · Interest Income	-1,643.20
TOTAL				-1,643.20

RESOLUTION NO. 2025-12

RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,735,000  
GENERAL OBLIGATION PROMISSORY NOTES AND THE  
ISSUANCE AND SALE OF A \$4,735,000 NOTE ANTICIPATION  
NOTE, SERIES 2025A IN ANTICIPATION THEREOF

WHEREAS, the Town Board hereby finds and determines that it is necessary, desirable and in the best interest of the Town of Neenah, Winnebago County, Wisconsin (the "Town") to raise funds for public purposes, including paying the cost of street improvements (the "Project");

WHEREAS, the Town Board hereby finds and determines that the Project is within the Town's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, towns are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Town Board that it is necessary, desirable and in the best interest of the Town to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not yet been issued or sold;

WHEREAS, towns are authorized by the provisions of Section 67.12(1)(b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the Town Board that it is necessary, desirable and in the best interest of the Town to authorize the issuance and sale of a note anticipation note pursuant to Section 67.12(1)(b), Wisconsin Statutes (the "Note"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project; and

WHEREAS, it is the finding of the Town Board that it is necessary, desirable and in the best interest of the Town to sell the Note to Johnson Bank (the "Purchaser"), pursuant to the term sheet and proposal form attached hereto as Exhibit A and incorporated herein by this reference (collectively, the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town that:

Section 1A. Ratification of the Proposal. The Town Board of the Town hereby ratifies and approves the details of the Note set forth in Exhibit A attached hereto as and for the details of the Note. The Proposal and any other offering materials prepared and circulated by Ehlers and Associates, Inc. ("Ehlers") are hereby ratified and approved in all respects. All actions taken by officers of the Town and Ehlers in connection with the preparation and distribution of the Proposal, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization and Issuance of Securities. The Town hereby authorizes the issuance and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire the Note.

Section 2. Authorization and Sale of the Note. In anticipation of the sale of the Securities, for the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of up to FOUR MILLION SEVEN HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$4,735,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and Town Clerk or other appropriate officers of the Town are authorized and directed to execute an acceptance of the Proposal on behalf of the Town. To evidence the obligation of the Town, the Chairperson and Town Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the Town, the Note in the principal amount of FOUR MILLION SEVEN HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$4,735,000) for a purchase price equal to the principal amount drawn under the Note.

Section 3. Terms of the Note. The Note shall be designated "Note Anticipation Note, Series 2025A"; shall be issued in the principal amount of \$4,735,000; shall be dated its date of issuance; shall be in the denomination of \$1.00 or more; shall be initially numbered R-1; and shall bear interest at the rate of 3.850% per annum (but only on such amounts as shall have been drawn under the Note from the dates such amounts are drawn) and shall mature on May 1, 2027. Principal of the Note may be drawn by the Town as needed, up to the full principal amount of the Note or so much thereof as the Town may require as set forth in the Proposal. Interest shall be payable at maturity. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months.

Section 4. Redemption Provisions. The Note shall be subject to redemption prior to maturity, at the option of the Town, on any date, in an amount equal to the entire principal amount drawn and outstanding as of the redemption date, at the price of 100% of the principal amount thereof, plus accrued interest to the date of redemption.

Section 5. Form of the Note. The Note shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 6. Security. The Note shall in no event be a general obligation of the Town and does not constitute an indebtedness of the Town nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the Town as a result of the issuance of the Note. The Note shall be payable only from (a) any proceeds of the Note set aside for payment of interest on the Note as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the Town Clerk and expended solely for the payment of the principal of and interest on the Note until paid. The Town hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Note when due, if necessary, the Town will pay such deficiency out of its annual general tax levy or other available funds of the Town; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy or revenue limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the Town to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the Town, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Town may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Note, Series 2025A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Note is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Town at the time of delivery of and payment for the Note; (ii) any proceeds of the Note representing capitalized interest on the Note or other funds appropriated by the Town for payment of interest on the Note, as needed to pay the interest on the Note when due; (iii) proceeds of the Securities (or other obligations of the Town issued to pay principal of or interest on the Note); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Note when due and which are appropriated by the Town Board for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Note until all such principal and interest has been paid in full and the Note has been canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Note and shall be maintained for such purpose until the Note is fully paid or otherwise extinguished, and shall at all times be invested in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When the Note has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Town, unless the Town Board directs otherwise.

Section 8. Covenants of the Town. The Town hereby covenants with the owners of the Note as follows:

(A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Note;

(B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Note until paid.



After the payment of principal of and interest on the Note in full, said trust fund may be used for such other purposes as the Town Board may direct in accordance with law; and,

(C) It shall maintain a debt limit capacity such that its combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the \$4,735,000 authorized for the issuance of the Securities to provide for the payment of the Note shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Note; Segregated Borrowed Money Fund. The proceeds of the Note (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Note into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Town and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Note have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code or the Regulations and an officer of the Town, charged with the responsibility for issuing the Note, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Note to the Purchaser which will permit the conclusion that the Note is not an "arbitrage bond," within the meaning of the Code or Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The Town represents and covenants that the projects financed by the Note and the ownership, management and use of the projects will not cause the Note to be a "private activity bond" within the meaning of Section 141 of the Code. The Town further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Note including, if applicable, the rebate requirements of Section 148(f) of the Code. The Town further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Note) if taking, permitting or omitting to take such action would cause the Note to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Note to be included in the gross income of the recipients thereof for federal income tax purposes. The Town Administrator-Clerk-Treasurer or other officer of the Town charged with the responsibility of issuing the Note shall provide an appropriate certificate of the Town certifying that the Town can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Town also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Note provided that in meeting such requirements the Town will do so only to the extent consistent with the proceedings authorizing the Note and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Designation as a Qualified Tax-Exempt Obligation. The Note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 13. Execution of the Note; Closing; Professional Services. The Note shall be issued in printed form, executed on behalf of the Town by the manual or facsimile signatures of the Chairperson and Town Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Town of the purchase price of the first draw on the Note, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Note may be imprinted on the Note in lieu of the manual signature of the officer but, unless the Town has contracted with a fiscal agent to authenticate the Note, at least one of the signatures appearing on the Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Note shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Note and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Town hereby authorizes the officers and agents of the Town to enter into, on its behalf, agreements and contracts in conjunction with the Note, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Note is hereby ratified and approved in all respects.

Section 14. Payment of the Note; Fiscal Agent. The principal of and interest on the Note shall be paid by the Town Administrator-Clerk-Treasurer (the "Fiscal Agent").

Section 15. Persons Treated as Owners; Transfer of Note. The Town shall cause books for the registration and for the transfer of the Note to be kept by the Fiscal Agent. The person in whose name the Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

The Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Town Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Town shall cooperate in any such transfer, and the Chairperson and Town Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 16. Record Date. The fifteenth date of the calendar month next preceding the interest payment date shall be the record date for the Note (the "Record Date"). Payment of interest on the Note on the interest payment date shall be made to the registered owners of the Note as they appear on the registration book of the Town at the close of business on the Record Date.

Section 17. Payment of Issuance Expenses. The Town authorizes the Purchaser to forward the amount of the proceeds of the Note allocable to the payment of issuance expenses to a financial institution selected by Ehlers at Closing for further distribution as directed by Ehlers.

Section 18. Record Book. The Town Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Note in the Record Book.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Town Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 9, 2025.

\_\_\_\_\_  
Robert Schmeichel  
Chairperson

ATTEST:

\_\_\_\_\_  
Ellen Skerke  
Town Clerk

(SEAL)

EXHIBIT A

Proposal

(See Attached)

# PRELIMINARY TERM SHEET DATED May 20, 2025

Town of Neenah, Wisconsin (the "Town")  
Winnebago County

\$4,735,000\* Note Anticipation Note, Series 2025A (the "NAN")

**Proposals Due:** Proposals must be received by email to [bondsale@ehlers-inc.com](mailto:bondsale@ehlers-inc.com) no later than 10:00 AM, Central Time on June 6, 2025.

Inquiries regarding the NAN may be sent to the email addresses on the correspondence by which this Term Sheet was transmitted until May 30, 2025. The questions posed and respective answers will be provided to all prospective bidders that received this Preliminary Term Sheet on June 2, 2025.

**Proposal Consideration:** Proposal will be considered by the Town Board, at a meeting to be held on June 9, 2025, at 7:00 PM. The NAN will be awarded by resolution of the Town Board on such date (the "Award Resolution"). The Town Board reserves the right to select the proposal deemed most advantageous to the Town which may include consideration of the True Interest Cost and allowable draw features.

**Purpose:** The NAN is being issued to provide interim financing for a variety of street improvement projects within the Town (the "Project").

**Authority:** Wisconsin Statutes, Section 67.12(1)(b),

**Security:** The NAN is a valid and binding special obligation of the Town, issued in anticipation of the Town issuing general obligation notes. The NAN does not constitute a general obligation of the Town, and no lien is created upon the Project as result of the issuance of the NAN. The NAN is payable only from (a) any proceeds from the issuance and sale of the NAN which are set aside to pay interest on the NAN, and (b) proceeds to be derived from the issuance and sale of general obligation promissory note which the Town has covenanted to issue, the proceeds of which are pledged for the payment of the principal of and interest on the NAN.

In the event such monies are not sufficient to pay the principal of and interest on the NAN when due, if necessary, the Town agreed in the Award Resolution to pay such deficiency out of its annual general tax levy or other available funds of the Town; provided, however, that any such payment shall be subject to annual budgetary appropriations therefor and any applicable levy limits; and provided further, that neither the Award Resolution nor any such payment shall be construed as constituting an obligation of the Town to make any such appropriation or any further payments.

**Date of NAN:** June 25, 2025

**Delivery Date:** June 25, 2025

\*Preliminary, subject to change.

**Principal Installment:** Principal on the NAN will be due on May 1, 2027.

<u>Year</u>	<u>Amount**</u>	<u>Interest</u> <u>Rate</u>
2027	\$4,735,000	TBD

\*\* The Town will draw Principal of the NAN as needed, up to the full Principal amount of the NAN or so much hereof as the Town may require.

**Estimated Sources and Uses\***

Sources		
Par Amount of NAN		<u>\$4,735,000</u>
Total Sources		\$4,735,000
Uses		
Costs of Issuance		\$35,000
Deposit to Project Construction Fund		<u>4,700,000</u>
Total Uses		\$4,735,000

\*Preliminary, subject to change.

**Interest:** Interest will be payable at maturity to the registered owner of the NAN, but only on the principal amounts drawn on the NAN calculated from the respective draw dates. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

**Draw Feature:** The Town will be permitted unlimited principal draws or a specified number of principal draws per month to be set forth in the bidder's proposal.

**Optional Redemption:** The NAN will be subject to redemption prior to maturity on any date after the closing date of the NAN, in an amount equal to the entire principal amount drawn and outstanding as of the redemption date, at the price of 100% of the principal amount thereof plus accrued interest.

**Form of NAN:** The NAN will be issued in typewritten form registered in the name of the winning bidder, and will be delivered to the winning bidder on the closing date.

**Qualified Tax-Exempt Obligations:** The NAN will be designated as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, which permits certain financial institutions to deduct 80% of the interest expense allocable to carrying and acquiring tax-exempt obligations.

**Financial Disclosure:** The Town will provide its financial data annually to the winning bidder upon request.

**Rating:** The Town has not requested a rating for the NAN. *A rating may not be requested without contacting Ehlers and receiving the permission of the Town.*

**Offering Documents:** No official statement or other formal offering document will be prepared in connection with the sale of the NAN. The only sale documents for the NAN consist of this Preliminary Term Sheet and attached Proposal Form.

**Costs of Issuance:** Financing and legal costs will be paid for out of the proceeds of the NAN.

**Legal Opinion:** An opinion as to the validity of the NAN and the exemption from taxation of the interest thereon will be furnished by Quarles & Brady LLP, Milwaukee, Wisconsin, bond counsel to the Town, and will accompany the NAN.

**Resale of NAN:** The winning bidder shall agree to purchase the NAN for investment purposes only and not for distribution, transfer, or resale to the general public. The winning bidder acknowledges that the NAN is not a security within the meaning of "Note" in the Securities Act of 1933. The winning bidder shall be required to hold the NAN for its own account and shall be required to certify that it does not intend to resell the NAN, except in compliance with any applicable federal and state securities laws, and then only if the new purchaser will certify that it is purchasing the NAN for its own account for investment purposes only.

**Lender:** To be determined.

**Registrar/Paying Agent:** The Town Administrator-Clerk-Treasurer shall be designated as the registrar/paying agent for the NAN.

**Bond Counsel:** Quarles & Brady LLP, Milwaukee, Wisconsin.

**Municipal Advisor:** Ehlers  
N19W24400 Riverwood Drive, Suite 100  
Waukesha, WI 53188

<b>Municipal Advisors:</b>	Harry Allen	Todd Taves
<b>Phone No.</b>	(262) 796-6182	(262) 796-6173
<b>E-mail Address:</b>	hallen@ehlers-inc.com	ttaves@ehlers-inc.com

**Disclaimer:**

*No proposing firm representative or third-party solicitor shall contact the Town's elected officials regarding this request for proposal while it remains open. Violation of this provision will be deemed grounds for immediate disqualification of a proposal and may be considered in future requests for proposal.*

*The Town reserves the right to reject any and all proposals, and may waive any defect, irregularity, or informality contained in a proposal. The Town reserves the right to select the proposal deemed most advantageous to the Town, in its sole discretion, and to negotiate directly with any respondents. Preparation and submission of a response to this request for proposals is at the sole expense and risk of the responding firms, and it is understood by the selected firm that no fees or other compensation will be paid if the proposed financing is abandoned or does not close. If deadlines are modified or addenda to this request for proposal are prepared, all parties shall be notified contemporaneously.*

**Attachments:**

- 2024 Audited Financial Statements.

## PROPOSAL FORM

Town Board  
Town of Neenah, Wisconsin (the "Town")

June 6, 2025

RE: \$4,735,000\* Note Anticipation Note, Series 2025A (the "NAN")  
DATED: June 25, 2025

We will purchase all of the above NAN maturing on May 1, 2027 and bearing interest at the following rate:

Bank Fees, if any 3.85 % 2027  
\$1,000

Limitation on Draws, if any

6 draws + 2025 TOTALING \$3610,000  
6 draws in 2026 TOTALING \$1,125,000

Interest will be payable at maturity to the registered owner of the NAN, but only on the principal amounts drawn on the NAN calculated from the respective draw dates. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The NAN will be subject to redemption prior to maturity on any date after the closing date of the NAN, in an amount equal to the entire principal amount drawn and outstanding as of the redemption date, at the price of 100% of the principal amount thereof plus accrued interest.

The Lender shall agree to purchase the debt instrument for investment and not with a present view to the distribution, transfer or resale thereof. The Lender intends to hold and book the NAN as a loan in its loan portfolio; the Lender acknowledges that the use of the word "Note" in the name of the debt instrument is for convenience only and is not intended to indicate that the instrument is a security within the meaning of the Securities Act of 1933. The Lender shall be required to hold such NAN for its own account and for an indefinite period of time and does not intend to dispose of all or any portion of such NAN and understands that transfer of such NAN is restricted pursuant to the terms of the financing agreement.

The Town has not requested a rating on this issue. A rating may not be requested without contacting Ehlers and receiving the permission of the Town.

This proposal is for consideration and acceptance by the Town Board on June 9, 2025, and is conditional upon delivery of said NAN to us within 40 days of award. Delivery is anticipated on or about June 25, 2025. The NAN will be in typewritten form, registrable as to principal and interest. The Town Administrator-Clerk-Treasurer shall be designated as the bond registrar/paying agent.

Submitted by:

Name of Institution:

Johnson Bank

Submitted By:

Peter Specca

Title:

SVP

Signature:

[Signature]

The Town reserves the right to reject any and all proposals and to waive any informality in any proposal.

The foregoing offer is hereby accepted by and on behalf of the Town Board of the Town of Neenah, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



EXHIBIT B

(Form of Note)

REGISTERED NUMBER	UNITED STATES OF AMERICA STATE OF WISCONSIN WINNEBAGO COUNTY TOWN OF NEENAH	DOLLARS
R-1	NOTE ANTICIPATION NOTE, SERIES 2025A	\$4,735,000

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE:

May 1, 2027

June 25, 2025

3.85%

REGISTERED OWNER: JOHNSON BANK

PRINCIPAL AMOUNT: FOUR MILLION SEVEN HUNDRED THIRTY-FIVE  
THOUSAND DOLLARS (\$4,735,000)

FOR VALUE RECEIVED, the Town of Neenah, Winnebago County, Wisconsin (the "Town"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns), solely from the funds specified herein on the maturity date identified above, the principal amount identified above (but only so much as shall have been drawn hereunder), and to pay interest thereon (but only on amounts as shall have been drawn hereunder from the dates such amounts are drawn) at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable at maturity. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Note is payable as to principal and interest upon presentation and surrender hereof at the office of the Town Clerk.

This Note is issued by the Town pursuant to the provisions of Section 67.12(1)(b), Wisconsin Statutes, in anticipation of the sale of general obligation promissory notes (the "Securities"), to provide interim financing for the public purpose of paying the cost of street improvements (the "Project"), as authorized by a resolution adopted on June 9, 2025. Said resolution is recorded in the official minutes of the Town Board for said date.

This Note shall be payable only from (a) any proceeds of the Note set aside for payment of interest on the Note as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds have been declared to constitute a special trust fund and to be held by the Town Clerk and expended solely for the payment of the principal of and interest on the Note until paid. In the event such monies are not sufficient to pay the principal and interest on this Note when due, if necessary, the Town will pay such deficiency out of its annual general tax levy or other available funds of the Town; provided, however, that any such payment shall be subject to annual budgetary appropriation therefor and any applicable levy limits; and provided further, that no such payment nor any action authorizing this Note shall be construed as

constituting an obligation of the Town to make such appropriation or to make any further payment.

The Town has authorized the issuance of the Securities and has covenanted to issue the Securities in an amount sufficient to repay the Note pursuant to said resolution. **THE NOTE IS NOT A GENERAL OBLIGATION OF THE TOWN AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE TOWN WITHIN THE MEANING OF ANY CONSTITUTIONAL OR STATUTORY LIMITATION OR PROVISION NOR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWER. NO LIEN IS CREATED UPON THE PROJECT OR ANY OTHER PROPERTY OF THE TOWN AS A RESULT OF THE ISSUANCE OF THE NOTE.**

The Note is subject to redemption prior to maturity, at the option of the Town, on any date, in an amount equal to the entire principal amount drawn and outstanding as of the redemption date, at the price of 100% of the principal amount thereof, plus accrued interest to the date of redemption.

Before the redemption of the Note, unless waived by the registered owner, the Town shall give notice of such redemption at least five (5) days prior to the date fixed for redemption to the registered owner of the Note to be redeemed, in whole or in part, at the address shown on the registration books. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Note shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit with the registered owner at that time. Upon such deposit of funds for redemption the Note shall no longer be deemed to be outstanding.

The Note is issued in registered form in the denomination of \$1.00 or more. This Note may be exchanged at the office of the Town Administrator-Clerk-Treasurer for a like aggregate principal amount of Notes of the same maturity in other authorized denominations.

This Note is transferable by a written assignment duly executed by the registered owner hereof or by such owner's duly authorized legal representative. Upon such transfer a new registered Note, in authorized denomination or denominations and in the same aggregate principal amount, shall be issued to the transferee in exchange hereof.

The Town may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, premium, if any, hereon and interest due hereon and for all other purposes, and the Town shall not be affected by notice to the contrary.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time. The Town has authorized and covenanted to issue and sell the Securities, the sale of which this Note anticipates, as soon as practicable and to set aside the proceeds of the Securities into a special trust fund for the payment of the principal of and interest on this Note.

This Note has been designated by the Town Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Town of Neenah, Winnebago County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Town Clerk all as of the original date of issue specified above.

TOWN OF NEENAH  
WINNEBAGO COUNTY, WISCONSIN

By: \_\_\_\_\_  
Robert Schmeichel  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Ellen Skerke  
Town Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Registered Owner)

\_\_\_\_\_  
(Authorized Officer)

NOTICE: This signature must correspond with the name of the registered owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\*The Internal Revenue Code of 1986 (IRC Section 149) requires that for interest on a municipal obligation with a term greater than one year to be exempt from federal income tax, the obligation must be issued and remain in registered form.

Section 67.09, Wisconsin Statutes provides that the Town Clerk of the Town when acting as the registrar shall record the registration of each note or bond in its bond registrar. Therefore, if this Note is to be assigned, the Town Clerk of the Town should be notified and a copy of this Assignment should be sent to the Town Clerk of the Town for his or her records.