

**TOWN OF NEENAH TOWN BOARD**  
**Meeting Agenda**

**DATE:** Monday, August 11, 2025  
**TIME:** 7:00 pm  
**LOCATION:** 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID: 882 2693 0150 Passcode: 553286 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/88226930150?pwd=PiKJLmE4Sopl7eYKRkOljWc3MnGztv.1>

**TOWN BOARD MEETING**

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES  
July 28, 2025 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
  - a. ✓ Building Permit Report – July 2025
  - b. Budget Status Report as of July 31, 2025
6. DISCUSSION / ACTION
  - a. Approve Vouchers, Payroll and Bank Transactions August 11, 2025
  - b. Approve Resolution 2025-16: Combined Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs; 2026 Application for Year 3
  - c. Approve Joint Powers Agreement with Winnebago County 911 Emergency System
  - d. Accept Proposal for Oakridge Road Right of Way Acquisition services from Moss & Associates.
  - e. Approve Operators Licenses for Liladhar Pandey and Nirmala Dhungel, Effective August 12, 2025, expiring June 30, 2027
7. FUTURE AGENDA TOPICS AND MEETINGS
  - a. Sanitary District #2 Meeting, Tuesday, August 12, 2025 at 7:00 p.m.
  - b. Stormwater Utility District Board Meeting, Thursday August 14, 2025 at 8:00 a.m.
  - c. Plan Commission Meeting, Monday, August 18, 2025 at 7:00 p.m.
  - d. Next Town Board Meeting, Monday, August 25, 2025 at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN MEETING

**Closed Session Contemplated: NO**

Ellen Skerke, Administrator-Clerk-Treasurer  
August 7, 2025

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on August 7, 2025 at [www.townofneenah.com](http://www.townofneenah.com), Town of Neenah Municipal Building, 1600 Breezewood Lane.

## TOWN OF NEENAH TOWN BOARD MEETING

July 28, 2025

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

**Present:** Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, Supervisor James Weiss, and Supervisor Thomas Wilde

**Also in Attendance:** Chuck Farrey, Terri Baldwin, Chirs Baldwin, Cyndi Pleshek, Jeff Ogden, max Ogden, David Ogden, Don Nussbaum, Jeremy Kwiatkowski, Deputy Williams and Deputy Christie, Winnebago County Sheriff's Department, Attorney Matt Parmentier, and Administrator-Clerk-Treasurer Ellen Skerke.

**Also in Attendance via Zoom:** Carrie Sturn

R. Schmeichel called the meeting to order at 7:00 p.m., Pledge of Allegiance was recited.

### Approval of Minutes

**Motion:** J. Weiss / T. Wilde to approve July 14, 2025 Town Board Meeting Minutes

Motion carried by voice vote

### Public Forum

- Chris Baldwin , 1575 Oakridge Road spoke in opposition to the CSM for the Town owned property. He is disappointed that the Town is selling the buffer between his property and the future road, he has brought up many concerns and hopes that the Town and Ogden's will think about these as they develop the land, including the buffer by his house, water run-off from his property and his well that is along the property line. The letter he provided speaks for itself and he hopes the three parties can work together, retain the 13' allowed as a buffer, keep him and his wife in the loop and he would appreciate communications as decisions are made.
- Jeff Ogden, thanked the Board for their support with the CSM.

### Public Forum for Recognized Municipal and County Officials

- Chuck Farrey, Winnebago County Supervisor District 30, stated the ATV/UTV ordinance passed. The pending area of concern is the budget. Costs are increasing substantially, and we are under levy limits. The County has been running a deficit, in 2025 needed \$8 million out of reserves to balance the budget. The increased costs, labor and benefits is projected at \$2.5 million, plus the cost of the University estimated at \$1.6 million annually. Reserves are about 28 million right now.
- Don Nussbaum, Winnebago County Supervisor District 9 spoke of the study for facilities. Buildings are getting old and there are many of them. The study looked at fixing the existing buildings or consolidating and building new, third option is to do a bit of both, fix some buildings and build some new buildings. Either direction will take a lot of money to accomplish. The Facilities Committee is reviewing all of this now and will make a recommendation soon.
- Deputies Williams and Christie were available for questions.

### Correspondences

- None

### Discussion/Action.

#### **Vouchers Payroll and Bank Transactions**

*Approve Vouchers, Payroll and Bank Transactions July 28, 2025*

**Motion:** B. Cardoza / D. Bluma to approve.

Motion Carried by voice vote.

**Certified Survey Maps***Resolution 2025-13 – Certified Survey Map*

*Applicant:* Town of Neenah  
*Agent* Davel Engineering  
*Location of Premises Affected:* 1573 Oakridge Rd  
*Tax Parcel No:* 010-02180603 and 010-021808

- M. Parmentier reviewed the CSM, and discussed an issue recently raised by Winnebago County Property lister related to location and boundaries of Village of Fox Crossing Utility. This is related to Sanitary District #3 dissolution in 2019 and surfaced during the County review, he is still reviewing the circumstances. The question before the Board is, does this CSM meet the technical standards of the Town.
- J. Weiss noted that the Plan Commission approved the CSM without knowledge of this issue.
- M. Parmentier noted that this issue does not have an impact on the Town's review or approval. The Town review is based on Town standards; the utility district issue is at the County level; the County will review their ordinance and make a determination at the County level.

**Motion:** B. Cardoza / D. Bluma to approve.

Motion Carried 4:1:0 T. Wilde voted no.

*Resolution 2025-15 – Certified Survey Map*

*Applicants:* Brian P. and Kristine L. Stedl  
*Agent* Carow Land Surveying  
*Location of Premises Affected:* 1984 Oakridge Rd and 1994 Oakridge Rd  
*Tax Parcel No:* 010-0312

- J. Weiss stated the Plan Commission recommends approval.

**Motion:** D. Bluma / T. Wilde.

Motion Carried by voice vote.

**Appointments**

*Appoint Cyndi Pleshek as Deputy Clerk-Treasurer for a three-year term beginning Monday August 11, 2025 and expiring August 10, 2028*

**Motion:** J. Weiss / D. Bluma to approve.

Motion Carried by voice vote.

**Future Agenda Topics and Meetings**

- Parks and Trails Committee Meeting, Monday August 4, 2025 6:00 pm at Keating Park, 128 Klompen Court.
- Fire Department Business Meeting, Wednesday August 6, 2025 at 6:00 p.m.
- Next Town Board Meeting, Monday, August 11, 2025 at 7:00 p.m.

**Old Business**

- E. Skerke brought up the email s from Bill Ernst regarding his concerns of drainage along Larsen Road. McMahon Engineering has visited the site and spoken with him. McMahon Engineering has a few actions that can be taken, little to no added costs, which may minimize his concerns. This will be an agenda item for further discussion at the Stormwater Utility District meeting.
- E. Skerke stated she received another complaint about the property on South Park Avenue, and she would like to work with Attorney Parmentier to start the process for notification and clean-up. This will incur legal fees. General consensus was to proceed with legal enforcement.
- D. Bluma questioned if the Town will have any potential responsibility related to the sheriff's sale for the Meadow Lane property. E. Skerke responded No, the property taxes were paid in full in

December 2024, this is a bank foreclosure sale, not a Winnebago County sale due to delinquent taxes. There is a lien against the property for the fines incurred.

- Tom Wilde requested an update regarding Cedar Corp and the Comprehensive Plan. E. Skerke stated she notified Cedar Corp and the other groups of the Town's decision. Cedar Corp will provide a contract and start the project this Fall.

**New Business**

- None

**Adjourn Meeting**

**Motion:** J. Weiss / B. Cardoza to adjourn. Motion carried. Meeting adjourned at 7:28 p.m.

Respectfully submitted,



Ellen Skerke,  
Administrator-Clerk-Treasurer

Approved: DRAFT Pending Approval

# Voucher List Authorization August 11, 2025

## Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
8/12/2025	General MM	Checking	\$ 1,260,000.00	8-11-2025 Voucher
8/12/2025	Draw #3 NAN	General MM	\$ 1,210,000.00	8-11-2025 Vouchers

Accounts Payable \$ 1,243,606.15

Notification of New Vendors Kathryn Reinhardt Maintenance - painting outside doors

Payroll	Payroll	\$	11,555.00
	Expense Reimburse	\$	74.20
	Gross Payroll	\$	11,629.20
	Net Payroll	\$	9,199.94

## Paid via Bank Transfer:

Nationwide:	\$	839.64
Federal Tax/Medicare:	\$	1,487.56
State Taxes:	\$	391.97
Wisconsin Retirement:	\$	803.42
Wisconsin Health Insurance	\$	1,255.82

## Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
7/1/2025	General MM	\$ 18,932.95	State Transportation Aid
7/11/2025	General MM	\$ 287.16	Recycling Fee refund
7/14/2025	General MM	\$ 27,562.71	2% Fire Dues
7/16/2025	General MM - NAN	\$ 230,000.00	Draw # 2 on Road Construction Note
7/28/2025	General MM	\$ 1,797.91	Computer Aid
7/28/2025	General MM	\$ 10,484.16	Video Service Provider Aid
7/28/2025	General MM	\$ 24,472.10	Shared Revenue - from State
7/29/2025	General MM	\$ 2,868.42	various
July 2025	General MM	\$ 5,808.57	Point&Pay Building Permits
7/31/2025	General MM	\$ 1,874.98	Cell Tower
7/31/2025	Various	\$ 6,628.05	Interest Earned
<b>TOTAL Deposits</b>		<u>\$ 330,717.01</u>	

## Account Balances as of August 12,2025 after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 10,692			
Membership account	\$ 5			
General MM	\$ 308,029	\$	636,748	\$ 944,777
General MM-NAN Funds	\$ 2,373			
Impact Fee	\$ 9,328			
Taxes Collected	\$ 282,211			
Tullar Rd Fund		\$	42,483	
Storm Water	\$ 537,178	\$ 510,509	\$ 558,045	\$ 1,605,731
CFCU	\$ 529			
<b>TOTAL</b>	<b>\$ 1,150,344</b>	<b>\$ 510,509</b>	<b>\$ 1,237,276</b>	
		<b>GRAND TOTAL</b>	<b>\$ 2,898,129</b>	

\_\_\_\_\_ Schmeichel \_\_\_\_\_ Bluma \_\_\_\_\_ Cardoza \_\_\_\_\_ Weiss \_\_\_\_\_ Wilde

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Town of Neenah  
Check Detail  
August 12, 2025

Accounts Payable

\$ 1,243,606.15

Date	Num	Name	Memo	Account	Paid Amount
08/12/2025	29497	Bowmar Appraisal, Inc		11010-1 · Checking - Prospera (1...	
08/11/2025	2125		3rd qtr 2025	51530-0 · Assessor Contract	-3,900.00
TOTAL					-3,900.00
08/12/2025	29498	Cowling Property Managment LLC		11010-1 · Checking - Prospera (1...	
08/11/2025	6174		spray for weeds	55200-1 · Parks - Cowling Property ...	-7,033.33
			Mahler Park	51610-1 · Maintenance & Operations	-76.50
			install chicken wire and stake oak tree	55300-2 · Parks - CPM Weed Control	-91.00
			Franzoi Park	55200-8 · Conservancy Park Expense	-189.00
			install new benches	55300-2 · Parks - CPM Weed Control	-162.00
				55300-8 · Franzoi Park Expenses	-1,109.00
				55300-8 · Franzoi Park Expenses	-237.00
				55300-9 · Keating Park Expenses	-93.00
			Keating Park	55300-2 · Parks - CPM Weed Control	-136.50
			912 Meadow Lane	53640-0 · Weed Control Expenses	-70.00
			wasp spray for all parks	55200-3 · Parks - Supplies & Maint...	-35.00
			pull 911 sign from 1233 W Winneconne	52215-1 · 911 Signs - Expenses	-31.00
				55300-3 · Parks - CPM Dog Stations	-372.00
				55300-4 · Parks - CPM Restroom M...	-960.00
				55300-5 · CPM - Admin Services	-243.00
			mow CB Trail	55400-0 · Trails	-162.50
08/11/2025	6713			51610-1 · Maintenance & Operations	-27.50
TOTAL					-11,028.33
08/12/2025	29499	Dempsey Law Firm, The		11010-1 · Checking - Prospera (1...	
08/11/2025	8/5 stmt		general services	51300-0 · Legal Services	-403.00
			Homestead Acres	51300-0 · Legal Services	-1,209.00
			Larsen Road ROW	51300-0 · Legal Services	-279.00
			prepare and attend meeting	51300-0 · Legal Services	-689.50
			sale of Town property	51300-0 · Legal Services	-2,176.00
			Stecker nuisance	51300-0 · Legal Services	-62.00
			Larsen Rd - ernst	6-59300 · Stormwater - Legal	-186.00
TOTAL					-5,004.50
08/12/2025	29500	Fire-Rescue Supply, LLC		11010-1 · Checking - Prospera (1...	
08/11/2025	10874		annual preventitive maint	52210-3 · Fire Dept Supplies and R...	-725.00
TOTAL					-725.00
08/12/2025	29501	Fox Cities Embroidery		11010-1 · Checking - Prospera (1...	
08/11/2025	INV 64...		EMR - Quinten Keller	52300-1 · First Resp. Training/Supp...	-35.00
TOTAL					-35.00
08/12/2025	29502	Fox Crossing Utilities		11010-1 · Checking - Prospera (1...	
08/11/2025	3261			51420-8 · MB Utilities	-31.50
08/11/2025	3262			51420-8 · MB Utilities	-21.00
TOTAL					-52.50
08/12/2025	29503	Fox Valley Technical College		11010-1 · Checking - Prospera (1...	
08/11/2025	CIO 19...		Eli Simon - hazardous materials oper...	52210-1 · Fire Dept Seminar/Trainin...	-102.96
TOTAL					-102.96
08/12/2025	29504	MCC, Inc		11010-1 · Checking - Prospera (1...	
08/11/2025	Pay Ce...		Pay Certificate #3	53314-3 · Hwy -Larsen Rd Reconstr...	-1,165,935.86
TOTAL					-1,165,935.86

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**Town of Neenah**  
**Check Detail**  
August 12, 2025

Date	Num	Name	Memo	Account	Paid Amount
08/12/2025	29505	McMahon Associates, Inc		11010-1 · Checking - Prospera (1...	
08/11/2025	801908		construction service	53314-4 · Hwy -Larsen Rd - McMaha...	-48,173.96
08/11/2025	801907		road ROW	53314-8 · Hwy -Oakridge Rd Recon...	-1,240.00
TOTAL					-49,413.96
08/12/2025	29506	Oshkosh Fire and Police		11010-1 · Checking - Prospera (1...	
08/11/2025	197724			52300-1 · First Resp. Training/Supp...	-93.00
08/11/2025	197772		fire hose	52210-9 · Fire Dept. New Equip.	-5,260.00
08/11/2025	197834			52210-9 · Fire Dept. New Equip.	-625.00
TOTAL					-5,978.00
08/12/2025	29507	Pioneer Athletics		11010-1 · Checking - Prospera (1...	
08/11/2025	259702		4 cases paint for soccer fields	55200-3 · Parks - Supples & Maint...	-420.04
TOTAL					-420.04
08/12/2025	29508	Reinhardt, Kathryn		11010-1 · Checking - Prospera (1...	
08/11/2025			paint outside doors plus supplies	51610-1 · Maintenance & Operations	-200.00
TOTAL					-200.00
08/12/2025	29509	Spectrum - Charter Communicati...		11010-1 · Checking - Prospera (1...	
08/11/2025	153093...			51420-7 · Office Telephone	-340.00
TOTAL					-340.00
08/12/2025	29510	Winnebago Cty. Treasurer		11010-1 · Checking - Prospera (1...	
08/11/2025	31595		register of deeds recording fees - row ...	53314-3 · Hwy -Larsen Rd Reconstr...	-90.00
TOTAL					-90.00
08/12/2025	29511	Winnebago Liquid Waste	51610-1	11010-1 · Checking - Prospera (1...	
08/11/2025	211552		July 25	51610-1 · Maintenance & Operations	-85.00
08/11/2025	15045		Mahler	55200-5 · Parks - Winnebago Liqui...	-95.00
TOTAL					-180.00
08/12/2025	29512	WUTA	51120-0	11010-1 · Checking - Prospera (1...	
08/11/2025			2025 Membership	51120-0 · Membership / Seminars ...	-100.00
TOTAL					-100.00
08/12/2025	29513	zz Lopez, Shantelly	Return Security Deposit - 7-26-2025 ...	11010-1 · Checking - Prospera (1...	
08/11/2025			return security deposit - paid in cash f...	48200-1 · Municipal Building Rent	-100.00
TOTAL					-100.00

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Town of Neenah  
Check Detail  
August 14, 2025

Payroll  
Gross = \$ 11,629.20  
Net = \$ 9,199.94

Date	Num	Name	Memo	Account	Paid Amount
08/14/2025	DD1969	Bluma, David	Direct Deposit	11010-1 - Checking - Prospera (1...	
			Direct Deposit	51110-1 - Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 - Supervisors per diem	-135.00
			Direct Deposit	66000 - Nationwide Retirement Exp...	-60.94
			Direct Deposit	21520-0 - Nationwide Payable	60.94
			Direct Deposit	51110-3 - Supervisors Expenses	-28.00
			Direct Deposit	24000-0 - Payroll Liabilities	61.50
			Direct Deposit	65000 - Medicare Taxes	-11.78
			Direct Deposit	21514-0 - Medicare Taxes Payable	11.78
			Direct Deposit	21514-0 - Medicare Taxes Payable	11.78
			Direct Deposit	24000-0 - Payroll Liabilities	30.00
			Direct Deposit	2110 - Direct Deposit Liabilities	737.22
TOTAL					0.00
08/14/2025	DD1970	Cardoza, Brooke	Direct Deposit	11010-1 - Checking - Prospera (1...	
			Direct Deposit	51110-1 - Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 - Supervisors per diem	-45.00
			Direct Deposit	66000 - Nationwide Retirement Exp...	-54.19
			Direct Deposit	21520-0 - Nationwide Payable	54.19
			Direct Deposit	51110-3 - Supervisors Expenses	-29.40
			Direct Deposit	24000-0 - Payroll Liabilities	110.00
			Direct Deposit	65000 - Medicare Taxes	-10.47
			Direct Deposit	21514-0 - Medicare Taxes Payable	10.47
			Direct Deposit	21514-0 - Medicare Taxes Payable	10.47
			Direct Deposit	24000-0 - Payroll Liabilities	50.00
			Direct Deposit	2110 - Direct Deposit Liabilities	581.43
TOTAL					0.00
08/14/2025	DD1971	Osero, Daniel W.	Direct Deposit	11010-1 - Checking - Prospera (1...	
			Direct Deposit	52210-0 - Fire Chief - Salary	-700.00
			Direct Deposit	66000 - Nationwide Retirement Exp...	-52.50
			Direct Deposit	21520-0 - Nationwide Payable	52.50
			Direct Deposit	65000 - Medicare Taxes	-10.15
			Direct Deposit	21514-0 - Medicare Taxes Payable	10.15
			Direct Deposit	21514-0 - Medicare Taxes Payable	10.15
			Direct Deposit	2110 - Direct Deposit Liabilities	689.85
TOTAL					0.00
08/14/2025	DD1972	Plier, Christopher J.	Direct Deposit	11010-1 - Checking - Prospera (1...	
			Direct Deposit	52210-0 - Fire Chief - Salary	-200.00
			Direct Deposit	66000 - Nationwide Retirement Exp...	-15.00
			Direct Deposit	21520-0 - Nationwide Payable	15.00
			Direct Deposit	65000 - Medicare Taxes	-2.90
			Direct Deposit	21514-0 - Medicare Taxes Payable	2.90
			Direct Deposit	21514-0 - Medicare Taxes Payable	2.90
			Direct Deposit	2110 - Direct Deposit Liabilities	197.10
TOTAL					0.00
08/14/2025	29514	Sargent, Lori		11010-1 - Checking - Prospera (1...	
				51420-2 - Deputy Clerk/Tres. - Salary	-360.00
				65000 - Medicare Taxes	-5.22
				21514-0 - Medicare Taxes Payable	5.22
				21514-0 - Medicare Taxes Payable	5.22
TOTAL					-354.78



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**Town of Neenah**  
**Check Detail**  
August 14, 2025

Date	Num	Name	Memo	Account	Paid Amount
08/14/2025	29515	Schmelchel, Robert E.		11010-1 · Checking - Prospera (1...	
				51100-1 · Chairman - Salary	-1,355.00
				51100-2 · Chairman per diem	-45.00
				6-59100 · Stormwater - Per Diem	-45.00
				66000 · Nationwide Retirement Exp...	-108.38
				21520-0 · Nationwide Payable	108.38
				24000-0 · Payroll Liabilities	100.00
				65000 · Medicare Taxes	-20.95
				21514-0 · Medicare Taxes Payable	20.95
				21514-0 · Medicare Taxes Payable	20.95
				24000-0 · Payroll Liabilities	61.44
TOTAL					-1,262.61
08/14/2025	DD1973	Skerke, Ellen J	Direct Deposit	11010-1 · Checking - Prospera (1...	
			Direct Deposit	51420-0 · Clerk - Salary	-5,780.00
			Direct Deposit	21530-0 · WRS Payable	401.71
			Direct Deposit	51421-0 · Clerk Retirement Expense	-401.71
			Direct Deposit	21530-0 · WRS Payable	401.71
			Direct Deposit	66000 · Nationwide Retirement Exp...	-433.50
			Direct Deposit	21520-0 · Nationwide Payable	433.50
			Direct Deposit	21533-0 · Health Insurance Payable	311.05
			Direct Deposit	51421-2 · Clerk- Health Insurance	-944.77
			Direct Deposit	21533-0 · Health Insurance Payable	944.77
			Direct Deposit	24000-0 · Payroll Liabilities	812.00
			Direct Deposit	65000 · Medicare Taxes	-79.30
			Direct Deposit	21514-0 · Medicare Taxes Payable	79.30
			Direct Deposit	21514-0 · Medicare Taxes Payable	79.30
			Direct Deposit	24000-0 · Payroll Liabilities	221.54
			Direct Deposit	2110 · Direct Deposit Liabilities	3,954.40
TOTAL					0.00
08/14/2025	29516	Weiss, James		11010-1 · Checking - Prospera (1...	
				51110-1 · Supervisors - Salaries	-677.50
				51110-2 · Supervisors per diem	-45.00
				66000 · Nationwide Retirement Exp...	-54.19
				21520-0 · Nationwide Payable	54.19
				65000 · Medicare Taxes	-10.48
				21514-0 · Medicare Taxes Payable	10.48
				21514-0 · Medicare Taxes Payable	10.48
TOTAL					-712.02
08/14/2025	DD1974	Wilde, Thomas	Direct Deposit	11010-1 · Checking - Prospera (1...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-135.00
			Direct Deposit	66000 · Nationwide Retirement Exp...	-60.94
			Direct Deposit	21520-0 · Nationwide Payable	60.94
			Direct Deposit	51110-3 · Supervisors Expenses	-16.80
			Direct Deposit	24000-0 · Payroll Liabilities	78.00
			Direct Deposit	65000 · Medicare Taxes	-11.78
			Direct Deposit	21514-0 · Medicare Taxes Payable	11.78
			Direct Deposit	21514-0 · Medicare Taxes Payable	11.78
			Direct Deposit	24000-0 · Payroll Liabilities	28.99
			Direct Deposit	2110 · Direct Deposit Liabilities	710.53
TOTAL					0.00

11:18 AM

08/08/25

**Town of Neenah**  
**Payroll Transaction Detail**  
**August 2025**

*Nationwide*  
*\$ 839.64*

Date	Num	Type	Source Name	Payroll Item	Amount
08/14/2025	DD1969	Paycheck	Bluma, David	Nationwide Retirement Fund	-60.94
					-60.94
08/14/2025	DD1970	Paycheck	Cardoza, Brooke	Nationwide Retirement Fund	-54.19
					-54.19
08/14/2025	DD1971	Paycheck	Osero, Daniel W.	Nationwide Retirement Fund	-52.50
					-52.50
08/14/2025	DD1972	Paycheck	Plier, Christopher J.	Nationwide Retirement Fund	-15.00
					-15.00
08/14/2025	29515	Paycheck	Schmeichel, Robert E.	Nationwide Retirement Fund	-108.38
					-108.38
08/14/2025	DD1973	Paycheck	Skerke, Ellen J	Nationwide Retirement Fund	-433.50
					-433.50
08/14/2025	29516	Paycheck	Weiss, James	Nationwide Retirement Fund	-54.19
					-54.19
08/14/2025	DD1974	Paycheck	Wilde, Thomas	Nationwide Retirement Fund	-60.94
					-60.94
<b>TOTAL</b>					<b>-839.64</b>

11:13 AM

08/08/25

Town of Neenah  
Payroll Liability Balances  
August 2025

Taxes Payable

Federal = \$ 1,487.56

State = \$391.97

Payroll Liabilities  
Federal Withholding  
Medicare Employee  
Medicare Company  
WI - Withholding  
Medicare Employee Addl Tax  
  
Total Payroll Liabilities

BALANCE

1,161.50  
163.03  
163.03  
391.97  
0.00

1,879.53

\$ 1,487.56

11:21 AM  
08/08/25  
Accrual Basis

Town of Neenah  
General Ledger  
As of August 31, 2025

WI Retirement  
\$ 803.42

Type	Date	Num	Name	Memo	Split	Amount
<b>21530-0 · WRS Payable</b>						
Paycheck	08/14/2025	DD1973	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	401.71
Paycheck	08/14/2025	DD1973	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	401.71
Total 21530-0 · WRS Payable						803.42
<b>34300-0 · Fund Balances Town of Neenah</b>						
Total 34300-0 · Fund Balances Town of Neenah						
<b>51420-0 · Clerk - Salary</b>						
Paycheck	08/14/2025	DD1973	Skerke, Ellen J	Direct Deposit	11010-1 · Che...	-5,780.00
Total 51420-0 · Clerk - Salary						-5,780.00
<b>TOTAL</b>						<b>-4,976.58</b>

11:13 AM  
08/08/25  
Accrual Basis

Town of Neenah  
General Ledger  
As of August 31, 2025

WI Health Insurance  
\$ 1,255.82

Type	Date	Num	Name	Memo	Split	Amount
21533-0 • Health Insurance Payable						
Paycheck	08/14/2025	DD19...	Skerke, Ellen J	Direct Deposit	11010-1 • Che...	311.05
Paycheck	08/14/2025	DD19...	Skerke, Ellen J	Direct Deposit	11010-1 • Che...	944.77
Total 21533-0 • Health Insurance Payable						1,255.82
TOTAL						1,255.82

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08/07/25

**Town of Neenah**  
**Deposit Detail**  
July 2025

Date	Name	Memo	Account	Amount
07/01/2025		Deposit	11011-1 · General MM - Prospera (124)	18,932.95
	WI Dept. of Revenue	quarterly transportation aids	43531-0 · State Grant-Trans Aid	-18,932.95
TOTAL				-18,932.95
07/03/2025		Deposit PNP	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay	Deposit PNP	44310-0 · Building Permits	-70.00
TOTAL				-70.00
07/08/2025		Deposit PNP	11011-1 · General MM - Prospera (124)	156.00
	Point&Pay	Deposit PNP	44310-0 · Building Permits	-156.00
TOTAL				-156.00
07/09/2025		Deposit PNP	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay	Deposit PNP	44310-0 · Building Permits	-70.00
TOTAL				-70.00
07/10/2025		Deposit PNP	11011-1 · General MM - Prospera (124)	179.20
	Point&Pay	Deposit PNP	44310-0 · Building Permits	-179.20
TOTAL				-179.20
07/11/2025		Deposit	11011-1 · General MM - Prospera (124)	287.16
	Winnebago County Treasurer	municipality credit	53635-0 · Recycling	-287.16
TOTAL				-287.16
07/14/2025		Deposit	11011-1 · General MM - Prospera (124)	27,562.71
	WI Dept. of Revenue	2025 Fire Dues	43420-0 · Fire Insurance 2%	-27,562.71
TOTAL				-27,562.71
07/16/2025		Deposit Draw #2	11011-2 · 2025A- NAN Funds	230,000.00
	Johnson Bank	Draw #2	48900-0 · Long Term Debt Proceeds-25A-NAN	-230,000.00
TOTAL				-230,000.00
07/17/2025		Deposit P&p	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay	7-17-2025 payment	44310-0 · Building Permits	-70.00
TOTAL				-70.00
07/19/2025		Deposit P&P	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay	7-19-2025 payment	44310-0 · Building Permits	-70.00
TOTAL				-70.00
07/24/2025		Deposit- P&P	11011-1 · General MM - Prospera (124)	5,193.37
	Point&Pay	Deposit- P&P	44310-0 · Building Permits	-5,193.37
TOTAL				-5,193.37

10:20 PM

08/07/25

**Town of Neenah**  
**Deposit Detail**  
 July 2025

Date	Name	Memo	Account	Amount
07/28/2025		Deposit	11011-1 · General MM - Prospera (124)	1,797.91
	Wisconsin Dept. of Revenue	July 2025 Exempt Computer Aid	43430-0 · Computer Aid	-1,797.91
TOTAL				-1,797.91
07/28/2025		Deposit	11011-1 · General MM - Prospera (124)	10,484.16
	Wisconsin Dept. of Revenue	July 2025 Video Service Provider ...	43410-5 · Video Service Provider Aid	-10,484.16
TOTAL				-10,484.16
07/28/2025		Deposit	11011-1 · General MM - Prospera (124)	24,472.10
	Wisconsin Dept. of Revenue	July Shared Revenue	43410-0 · State Shared Revenues	-7,150.16
	Wisconsin Dept. of Revenue	July Supplemental shared Revenue	43410-0 · State Shared Revenues	-14,129.80
	Wisconsin Dept. of Revenue	July Utility Aid	43410-1 · Utility Revenue	-3,192.14
TOTAL				-24,472.10
07/29/2025		Deposit	11011-1 · General MM - Prospera (124)	2,868.42
	Assessment letters	Deposit	46110-0 · Clerk's Assessment Letters Fees	-80.00
	AT & T Franchise Fees	TDS	44101-0 · At&T Franchise Fees	-27.55
	Building Permits	Deposit	44310-0 · Building Permits	-140.00
	Building Permits	culvert 1770 Breezewood	44310-0 · Building Permits	-150.00
	Franzoi Shelter	Schuff, Delgado, Harvey	48200-0 · Mahler/Franzoi Shelter Rent	-200.00
	Mahler Shelter Rent	Armstrong, Bonafilla, Discover	48200-0 · Mahler/Franzoi Shelter Rent	-280.00
	Hidden Acres Lights	Jan-Jun	53420-0 · Street Lighting - All Electric	-915.87
	WE Energies Road Permits	Deposit	44320-0 · Road Permits	-75.00
	Other	FVACS soccer donation	48000-0 · Misc. Revenue	-1,000.00
TOTAL				-2,868.42
07/31/2025		Deposit	11011-1 · General MM - Prospera (124)	1,874.98
	Cell Tower Rent	8/2025 rent	48200-4 · Cell Tower	-195.08
	Cell Tower Lease Option	8/2025 rent	48200-4 · Cell Tower	-1,679.90
TOTAL				-1,874.98
07/31/2025		Interest	11010-1 · Checking - Prospera (150)	15.35
		Interest	48110-0 · Interest Income	-15.35
TOTAL				-15.35
07/31/2025		Interest	11011-1 · General MM - Prospera (124)	1,299.36
		Interest	48110-0 · Interest Income	-1,299.36
TOTAL				-1,299.36
07/31/2025		Interest	11060-1 · Taxes Collected - Prospera (125)	707.69
		Interest	48195-0 · Interest - Collected Taxes	-707.69
TOTAL				-707.69
07/31/2025		Interest	6-11020 · SW Savings - Prospera (127)	1,347.06
		Interest	6-48150 · Interest Income - Stormwater	-1,347.06
TOTAL				-1,347.06
07/31/2025		Interest	6-11321 · Stormwater CD ID 1002	1,319.98
		Interest	6-48170 · Interest Income - Stormwater CD	-1,319.98
TOTAL				-1,319.98

10:20 PM  
08/07/25

**Town of Neenah**  
**Deposit Detail**  
July 2025

Date	Name	Memo	Account	Amount
07/31/2025		Interest	11320-5 · BNY Mellon - Tullar Road	83.08
		Interest	48160-0 · Interest Income- Tullar Road CD	-83.08
TOTAL				-83.08
07/31/2025		Interest	11900-0 · BNY Mellon - Pershing	1,816.00
		Interest	48110-0 · Interest Income	-1,816.00
TOTAL				-1,816.00
07/31/2025		Interest	6-11050 · SW - BNY Mellon-Pershing	39.53
		Interest	6-48150 · Interest Income - Stormwater	-39.53
TOTAL				-39.53



## RESOLUTION NO. 2025-16

### COMBINED AUTHORIZING RESOLUTION FOR URBAN FORESTRY GRANT AND URBAN FORESTRY CATASTROPHIC STORM GRANT PROGRAMS

**WHEREAS**, the Town of Neenah is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

**WHEREAS**, the Town of Neenah attests to the validity and veracity of the statements and representations contained in the grant application; and

**WHEREAS**, the Town of Neenah requests a grant agreement to carry out the project;

**NOW, THEREFORE, BE IT RESOLVED**, the Town of Neenah, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

**BE IT FURTHER RESOLVED**, the Town of Neenah will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers Town Administrator-Clerk-Treasurer and Town of Neenah Parks and Trails Committee Chair, its officials or employees, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Adopted this 11<sup>th</sup> day of August, 2025.

TOWN OF NEENAH

By: \_\_\_\_\_

Robert E. Schmeichel  
Town Chairman

Attest: I hereby certify that the foregoing resolution was duly adopted by Town of Neenah Board of Supervisors at a legal meeting on the 11<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Ellen Skerke  
Town Administrator-Clerk-Treasurer

\_\_\_\_\_  
Date

**JOINT POWERS AGREEMENT  
WINNEBAGO COUNTY 911 EMERGENCY SYSTEM**

WHEREAS, Winnebago County and the municipalities located within the boundaries of Winnebago County have implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec. 256.35(9), Wis. Stats. "Joint Powers Agreement", requires that in implementing a 911 system as has been done in Winnebago County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Winnebago County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements, and conditions contained herein, it is hereby jointly agreed between Winnebago County and the **Town of Neenah**, municipality", as follows:

1. That effective **December 1, 2025**, this Agreement shall, thereafter, be applicable on a daily basis from said date through **November 30, 2026**.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Winnebago County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a Winnebago County Communications and Information System Advisory Committee shall be established to develop and recommend policy and procedures in an advisory capacity for emergency services communications and public safety records management issues in Winnebago County. A User's Guide that was developed in 1994 has been updated as necessary, and includes directives and guidelines for the proper use of E911 communication devices (which may include, but not be limited to, radios, computers, mobile data devices and pagers). Violation of User Guide directives could result in disciplinary action being imposed by the employing agency. The committee will be charged to effectively recommend equipment/software purchases and resource allocation with the authority to develop sub-committees as needed to accomplish that task. The committee may develop special ad-hoc, advisory task forces to research

regional communication network(s) with neighboring public safety departments or other County E911 Systems. The Advisory Committee will report to the County Executive and service that position in an advisory nature. Membership on the Advisory Committee shall consist of 9 representatives (appointed by the County Executive) from the following:

4 – Police Agency (separate departments) Representatives (normally the Police Chief or his/her designee).

4 – Fire Agency (separate departments) Representatives (normally the Fire Chief or his/her designee).

1 – Emergency Government Representative.

The Advisory Committee shall elect one Chair and Vice-Chair each year commencing in January.

4. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35 (9)(c), Wis. Stats.

**WINNEBAGO COUNTY**

By:   
Winnebago County Executive  
Gordon Hintz

Date: 7.25.2025

By:   
County Clerk  
Julie Barthels

Date: 7.23.2025

**TOWN OF NEENAH**

By: \_\_\_\_\_  
Town Chairman

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Town Clerk

Date: \_\_\_\_\_

**Town of Neenah  
Oakridge Road**

**MOSS & ASSOCIATES LLC  
NEGOTIATION:**

Acquisition of Fee/PLE/TLE parcels	\$750/parcel
Nominal Payment Parcel Report (Required by WisDOT)	\$2,500
Certification of Right of Way (If required by Town)	\$2,500

Moss & Associates will meet with owners, deliver offers, mail documents to Register of Deeds for recording, prepare Jurisdictional Offers, if necessary, prepare Award of Damages, if necessary.

Town of Neenah will be responsible for providing right of way plats and construction plans, documents and legal descriptions, title searches, pay for recording documents, pay for certified mailings, and making payments to owners.

**STEIRO APPRAISAL SERVICE, INC.  
APPRAISALS**

- Sales Study: \$7,500 – property types include commercial, industrial, residential, institutional (church), large development tracts, etc.
- Non-Complex Appraisal Reports / Nominal Flips – \$2,250 PER REPORT - This includes parcels with typical minor acquisitions and impacts, such as trees, landscaping, minor pavement areas, etc.
- Complex or Before & After Appraisal Reports – \$3,500 PER REPORT – This includes parcels with potential proximity damages to existing homes, impacts to fencing, significant screening losses (cost-to-cure), properties with multiple “larger parcels”, etc.
- Complex Appraisal Reports – Specific Unique Parcels:
  - Parcel 31 – Tullar Road, LLC - \$4,000 – Proposed Fee acquisition of over 1.5 acres from multiple sections. There also appears to be a flag pole, light fixture, and underground electrical that are within the Fee acquisition area near Tullar Road. This is based on a review of the current preliminary plat but it sounds like this parcel may change?

- Parcel 58 – Calvary Bible Church - \$4,000 – Significant site improvements within the proposed Fee and TLE acquisition area – including newly-installed curbing, landscaping, edging, signage, light pole, etc.
- Contractor estimates may be required for Parcels 31 and 58 and the cost of obtaining these proposals is included in our appraisal fee.