

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, November 24, 2025

TIME: 7:00 pm

LOCATION: 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID: 892 0773 5037 Passcode: 122364 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/89207735037?pwd=Jw5wZRCY6voJy7VieQLpESrL4wllGI.1>

TOWN BOARD MEETING

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
November 10, 2025 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCE
 - a. None
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions November 24, 2025
 - b. Discussion regarding letter for Pickle Ball Fundraising
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Fire Department Business Meeting, Wednesday, December 3, 2025 at 6:00 p.m.
 - b. Next Town Board Meeting, Monday, December 8, 2025 at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
For discussion at December 8, 2025 Town Board Meeting
 - Agreement for Joint Municipal Court Intergovernmental Cooperation Agreement
 - Ordinance to update Joint Municipal Court Intergovernmental Cooperation Agreement
 - Resolution Appointing the Municipal Judge for the Winneconne Joint Municipal Court.
10. ADJOURN

Closed Session Contemplated: NO

Ellen Skerke, Administrator-Clerk-Treasurer
November 20, 2025

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on November 20, 2025 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane.

TOWN OF NEENAH TOWN BOARD MEETING

November 11, 2025

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

Present: Chairman Robert Schmeichel, Supervisor David Bluma, Supervisor Brooke Cardoza, and Supervisor Thomas Wilde.

Excused: Supervisor James Weiss

Also in Attendance: Jeremy Kwiatkowski, Don Nussbaum, Ed King, Pat Kufel-Ebben, Wanda Webster, Patrick Wilz, and Administrator-Clerk-Treasurer Ellen Skerke.

Also in Attendance via Zoom: Carrie Sturn, Bethany Gengler

R. Schmeichel called the meeting to order following the Public Hearing and Meeting of the Electors at 7:15 p.m., Pledge of Allegiance was recited.

Approval of Minutes

Motion: B. Cardoza / D. Bluma to approve October 27, 2025 Town Board Meeting Minutes

Motion carried by voice vote.

Public Forum

- Pat Kufel-Ebben, 8398 Clyton Avenue spoke about the petition from Clayton Avenue and Michel Avenue residents requesting the speed limit on Woodenshoe be decreased to 30 or 35 m.ph. There are many walkers, and bicyclists, young and old using Woodenshoe Rd. The road has narrow shoulders and steep ditches. 45 m.p.h. is too fast for traffic
- E. Skerke noted the email from Dan Barker regarding the same subject, the road is becoming increasingly more hazardous, particularly since the high school opened up.
- P. Kufel-Ebben noted that she spoke at a recent Town of Clayton meeting, they have agreed to put out a "Your Speed Is:" wagon, they will request added patrol and Chair Russ Geisse is willing to discuss the next steps. She asked the Town Board to cooperate with Town of Clayton and consider lowering the speed limit to 30 m.p.h.
- R. Schmeichel stated the Board is aware of the concerns and request. The State of Wisconsin has standards that must be met when establishing a speed limit. The Town of Neenah will wait to hear from Town of Clayton regarding the traffic information they obtain. He has spoken with Sheriff Matz, the two times that have the most traffic and concerns with speeding is the morning and pm rush hours. These are the most challenging times to have enough officers available. He further stated that a reduction to 35 m.p.h. might be a possibility, lowering it to 30 m.p.h. is very unlikely. He will keep Pat updated of any future meeting that this subject is on the agenda.

Public Forum for Recognized Municipal and County Officials

- D. Nussbaum, Winnebago County Board Supervisor District 9 spoke about the update to shoreland zoning ordinance. When asked about the ATV signs that have been installed, he responded that the clubs paid for the signs, the County Highway Department installed the signs. Any issues with speed would need to be monitored by Winnebago County Sherrif Department.

Correspondences

- Winnebago County Solid Waste Report – October 2025
- Building Permit Report – October 2025
- Petition regarding speed limit on Clayton Avenue

Discussion/Action.

Vouchers Payroll and Bank Transactions

*Approve Vouchers, Payroll and Bank Transactions November 10, 2025***Motion:** T. Wilde / D. Bluma to approve.

Motion Carried by voice vote.

Resolutions*Resolution 2025-27 – Adopt the 2026 Town of Neenah and Stormwater Utility District Budgets***Motion:** T. Wilde / B. Cardoza to approve.

Motion Carried by voice vote.

Road Projects*Accept Change Order # 2 for Larsen Road Project in the amount of \$136,038.43***Motion:** B. Cardoza / D. Bluma to approve.

Motion Carried by voice vote.

Future Agenda Topics and Meetings

- Sanitary District #2 Meeting, Tuesday, November 11, 2025 at 7:00 p.m.
- Stormwater Utility District Meeting, Thursday November 13, 2025 at 8:00 a.m.
- Plan Commission Meeting, Monday, November 17, 2025 at 7:00 p.m.
- Comprehensive Plan Update and Comprehensive Outdoor Recreation Plan Update Public Involvement Meeting, Tuesday November 18, 2025 6:30 p.m.
- Next Town Board Meeting, Monday, November 24, 2025 at 7:00 p.m.

Old Business

- T. Wilde indicated there was a meeting scheduled for the following day with the City of Neenah and Ogden Development to discuss Oakridge Road / Tullar Road and utilities. R. Schmeichel gave a brief update regarding the initial meeting with City of Neenah Engineering, Sewer Utility and Water Utility to discuss the project.

New Business

- None

Adjourn Meeting**Motion:** B. Cardoza / D. Bluma to adjourn. Motion carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Ellen Skerke,
Administrator--Clerk-Treasurer

Approved: DRAFT – Pending Approval

Voucher List Authorization November 24, 2025

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
11/25/2025	General MM	Checking	\$ 80,000.00	11-24-2025 Vouchers
Accounts Payable			\$ 80,524.32	
Notification of New Vendors		None		

Paid via Bank Transfer:

Nationwide:	\$	-
Federal Tax/Medicare:	\$	-
State Taxes:	\$	-
Wisconsin Retirement:	\$	-
Wisconsin Health Insurance	\$	-

Account Balances as of November 25, 2025 after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 7,400			
Membership account	\$ 5			
General MM	\$ 692,936		\$ 644,558	\$ 1,337,494
General MM-NAN Funds	\$ -			
Impact Fee	\$ 9,331			
Taxes Collected	\$ -			
Tullar Rd Fund			\$ 45,088	
Storm Water	\$ 636,555	\$ 514,578	\$ 565,321	\$ 1,716,454
CFCU	\$ 529			
TOTAL	\$ 1,346,756	\$ 514,578	\$ 1,254,967	
		GRAND TOTAL	\$ 3,116,301	

_____ Schmeichel _____ Bluma _____ Cardoza _____ Weiss _____ Wilde

7:44 AM

11/21/25

Town of Neenah
Check Detail
 November 25, 2025

Accounts Payable
 \$ 80,524.32

Date	Num	Name	Memo	Account	Paid Amount
11/25/2025	29620	All-Sport Trophy a...	52210-3	11010-1 · Checking - Prospe...	
11/24/2025	58250			52210-3 · Fire Dept Supplies a...	-22.00
TOTAL					-22.00
11/25/2025	29621	Cedar Corporation		11010-1 · Checking - Prospe...	
11/24/2025	126392			51520-1 · Comp Planning	-4,485.30
TOTAL					-4,485.30
11/25/2025	29622	Cowling Property ...		11010-1 · Checking - Prospe...	
11/24/2025	6438		lock women's restroom	51610-1 · Maintenance & Oper...	-137.50
11/24/2025	6439			55200-1 · Parks - Cowling Pro...	-7,033.33
			pull weeds	51610-1 · Maintenance & Oper...	-62.00
			apply round up	55300-7 · Mahler Park Expenses	-122.00
			chg garbage cans, cut down ...	55200-8 · Conservancy Park E...	-806.50
			install snow fence,metal post...	55300-8 · Franzoi Park Expen...	-320.50
			mow trail	55400-0 · Trails	-162.50
				55300-3 · Parks - CPM Dog St...	-465.00
				55300-4 · Parks - CPM Restro...	-1,020.00
TOTAL					-10,129.33
11/25/2025	29623	Dempsey Law Fir...		11010-1 · Checking - Prospe...	
11/24/2025	105		general	51300-0 · Legal Services	-372.00
			Larsen Rd	51300-0 · Legal Services	-423.00
			Stecker	51300-0 · Legal Services	-473.50
			Peterson	51300-0 · Legal Services	-25.00
			Stecker	51300-0 · Legal Services	-276.46
			WE Energy	51300-0 · Legal Services	-26.00
TOTAL					-1,595.96
11/25/2025	29624	Fox Valley Technic...		11010-1 · Checking - Prospe...	
11/24/2025	SP4427-25		Dahlberg	52210-1 · Fire Dept Seminar/T...	-80.00
			Wanta	52210-1 · Fire Dept Seminar/T...	-80.00
			Keller	52210-1 · Fire Dept Seminar/T...	-80.00
TOTAL					-240.00
11/25/2025	29625	Government Form...		11010-1 · Checking - Prospe...	
11/24/2025	357813		Tax envelopes	51420-4 · Office Expenses	-240.85
TOTAL					-240.85
11/25/2025	29626	Harters Fox Valley ...		11010-1 · Checking - Prospe...	
11/24/2025	1543163			53634-0 · Garbage Collection ...	-14,966.80
				53635-0 · Recycling	-4,680.18
11/24/2025	1543167		Mahler	55200-6 · Parks - Harter's - Tr...	-125.00
			Keating	55200-6 · Parks - Harter's - Tr...	-21.00
			Franzoi	55200-6 · Parks - Harter's - Tr...	-42.00
TOTAL					-19,834.98

7:44 AM

11/21/25

Town of Neenah
Check Detail
 November 25, 2025

Date	Num	Name	Memo	Account	Paid Amount
11/25/2025	29627	K and C Pest Cont...		11010-1 · Checking - Prospe...	
11/24/2025	484889		Keating Park	55300-6 · Parks- Pest Control	-75.00
11/24/2025	479244		Keating Park	55300-6 · Parks- Pest Control	-25.00
11/24/2025	480321		Mahler Park	55300-6 · Parks- Pest Control	-35.00
11/24/2025	479152		Town Hall pest control	51610-1 · Maintenance & Oper...	-136.00
TOTAL					-271.00
11/25/2025	29628	Krist Oil Company		11010-1 · Checking - Prospe...	
11/24/2025	Oct 25			52210-4 · Fire Dept. Fuel	-197.36
TOTAL					-197.36
11/25/2025	29629	Liberty Square Sta...		11010-1 · Checking - Prospe...	
11/24/2025	Oct-25			52210-4 · Fire Dept. Fuel	-135.68
TOTAL					-135.68
11/25/2025	29630	McMahon Associa...		11010-1 · Checking - Prospe...	
11/24/2025	941131		original prairie maint	55200-8 · Conservancy Park E...	-397.47
11/24/2025	941208		MS4 update plan grant	6-59200 · Stormwater - Engin...	-25,460.84
TOTAL					-25,858.31
11/25/2025	29631	Oshkosh Fire and ...		11010-1 · Checking - Prospe...	
11/24/2025	198676		hellfire boot power	52210-9 · Fire Dept. New Equip.	-347.00
11/24/2025	198669			52210-9 · Fire Dept. New Equip.	-205.00
TOTAL					-552.00
11/25/2025	EFT	Prospera- Visa		11010-1 · Checking - Prospe...	
11/24/2025	11/03/25 ST...		garbage bags / hand soap	51610-1 · Maintenance & Oper...	-28.82
			1 night hotel - WTA Conventi...	51430-0 · Membership / Semin...	-129.00
			quickbooks - payroll	51420-4 · Office Expenses	-70.00
				51420-4 · Office Expenses	-18.24
			E. Skerke - Notary bond	51420-4 · Office Expenses	-70.00
				52210-1 · Fire Dept Seminar/T...	-119.95
				52210-2 · Fire Dept. Vehicle R...	-46.89
				52210-3 · Fire Dept Supplies a...	-152.26
				52300-1 · First Resp. Training/...	-212.23
TOTAL					-847.39
11/25/2025	29632	Suburban Wildlife ...		11010-1 · Checking - Prospe...	
11/24/2025	7351			6-54100 · SW - Conservancy ...	-250.00
				6-54200 · CTH O Pond Mainte...	-1,571.00
TOTAL					-1,821.00
11/25/2025	29633	Thomas Jankowski		11010-1 · Checking - Prospe...	
11/24/2025	Nov 25		Aug-Nov 2025	55200-3 · Parks - Supplies & ...	-207.91
TOTAL					-207.91

7:44 AM

11/21/25

Town of Neenah
Check Detail
November 25, 2025

Date	Num	Name	Memo	Account	Paid Amount
11/25/2025	29634	VC3 Inc		11010-1 · Checking - Prospe...	
11/24/2025	VC3-228491		November billing	51420-4 · Office Expenses	-783.00
TOTAL					-783.00
11/25/2025	EFT	WE Energies		11010-1 · Checking - Prospe...	
11/24/2025	5697659100		Mahler	55200-7 · Parks - WE Energies	-91.51
			street lights	46321-0 · Street Lighting	-145.25
			street lights	46321-0 · Street Lighting	-1,592.25
				55200-8 · Conservancy Park E...	-158.12
			Franzoi	55200-7 · Parks - WE Energies	-84.98
				51420-8 · MB Utilities	-390.31
			Keating	55200-7 · Parks - WE Energies	-40.40
TOTAL					-2,502.82
11/25/2025	29635	Winnebago Cty. La...		11010-1 · Checking - Prospe...	
11/24/2025	1197380		tire disposal	53311-1 · Hwy Mileage and Ex...	-72.00
TOTAL					-72.00
11/25/2025	29636	Winnebago Cty. Tr...		11010-1 · Checking - Prospe...	
11/24/2025	32430			53311-2 · Hwy Exp - Maintena...	-9,853.93
TOTAL					-9,853.93
11/25/2025	29638	Winnebago Cty. Tr...		11010-1 · Checking - Prospe...	
11/24/2025	2025 Dog T...		2025 Dog Tag Report to Cou...	44210-0 · Dog Licenses Fee	-778.50
TOTAL					-778.50
11/25/2025	29637	Winnebago Liquid...	51610-1	11010-1 · Checking - Prospe...	
11/24/2025	15457		Mahler	55200-5 · Parks - Winnebago ...	-95.00
TOTAL					-95.00

TOWN of NEENAH

1600 Breezewood Lane Neenah, WI 54956

Bob Schmeichel, Chairman 920-729-5995
David Bluma, Supervisor 920-636-8340
Brooke Cardoza, Supervisor 920-727-1750
Jim Weiss, Supervisor 920-727-1952
Tom Wilde, Supervisor 920-427-9912
Ellen Skerke, Administrator-Clerk-Treasurer 920-725-0916

12/01/2025

Join the "Mahler Park Pickleball Campaign!"

The Town of Neenah Park and Trails Committee invite you to be a part of an exciting community initiative: **Mahler Park Pickleball**. Our mission is to enhance Mahler Park by creating a safer, more vibrant recreational hub for everyone.

Our Goal: To raise \$54,000 to fund two critical improvements:

1. **Add Three Dedicated Pickleball Courts:** To meet the growing demand for this fun, intergenerational sport.
2. **Reseal the Existing Basketball Court:** To ensure a safe, high-quality surface for all basketball players.

We firmly believe that expanding recreational opportunities directly support community fitness, engagement, and the continued use of our beautiful park spaces.



Sponsorship and Recognition:

- **Individual and Family Contributor Level:** \$250 – \$500 Brick Paver Recognition
- **Explorer Level:** \$501 – \$1,000 Recognition Explorer Level Donor Board
- **Adventurer Level:** \$1,001 – 5,000 Recognition Explorer Level Donor Board
- **Legacy Trailblazer Level:** \$5,001 + Recognition Legacy Trailblazer Level Donor Board

Mail Donations to:

Town of Neenah "Mahler Pickleball"
1600 Breezewood Lane
Neenah, WI 54956

On behalf of the Park and Trails Committee, Thank you in advance for your donations and support!

Tom Jankowski
Town of Neenah Park and Trails Chair