

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, December 8, 2025

TIME: 7:00 pm

LOCATION: 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID: 860 3738 4112 Passcode: 635681 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/86037384112?pwd=xRKcmIlgZashAdOgg1jpjnRxtUKJ6JQ.1>

TOWN BOARD MEETING

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
November 24, 2025 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCE
 - a. Notice of Conditional Use Permit request from Village of Fox Crossing
 - b. Wisconsin Department of Revenue – Summary of 2025 Aggregate Ratios
 - c. Building Permit Report – November 2025
 - d. Budget Status Report – as of November 30, 2025
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions December 08, 2025
 - b. Approve Joint Municipal Court Intergovernmental Cooperation Agreement
 - c. Ordinance 2025-02 - Joint Municipal Court Intergovernmental Cooperation Agreement
 - d. Resolution 2025-28 - Resolution Appointing the Municipal Judge for the Winneconne Joint Municipal Court.
 - e. Resolution 2025-29 - 2026 Town of Neenah Compensation Schedule
 - f. Resolution 2025-30 - 2026 Town of Neenah Sanitary District #2 Compensation Schedule
 - g. Resolution 2025-31 - 2026 SWUD Rate
 - h. Approve Statement of Intent for 2026 Winnebago County Industrial Development Board Per Capita Funds of \$4,227.19.
 - i. Approve Temporary Class “B” / “Class B” Retailers License, Paynes Point Hook & Spear Club, 1934 County Rd A. Event: Paynes Point Hook & Spear Fishing Club Fisheree, February 12-14, 2026.
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Plan Commission Meeting, Monday, December 15, 2025 at 7:00 p.m.
 - b. Comprehensive Plan and Outdoor Recreation Plan Joint Meeting, Monday December 15, 2025 7:00 p.m. following Plan Commission Meeting.
 - c. Sanitary District #2 Meeting, Tuesday, December 16, 2025 at 7:00 p.m. (note- this is a change from the regularly scheduled second Tuesday of the month)
 - d. Next Town Board Meeting, Monday, December 22, 2025 at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN

Closed Session Contemplated: NO

Ellen Skerke, Administrator-Clerk-Treasurer
December 3, 2025

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodation is required, please provide adequate advance notice to the Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted December 3, 2025 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane.

TOWN OF NEENAH TOWN BOARD MEETING

November 24, 2025

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

Present: Supervisor David Bluma, Supervisor Brooke Cardoza, and Supervisor Thomas Wilde

Excused: Chairman Robert Schmeichel and Supervisor James Weiss

Also in Attendance: Jeremy Kwiatkowski, County Board Supervisors Chuck Farrey, Administrator-Clerk-Treasurer Ellen Skerke, and Deputy Clerk-Treasurer Cyndi Pleshek

Also in Attendance via Zoom: Carrie Sturn and Attorney Matt Parmentier

In Chairman Schmeichel's absence, E. Skerke requested a motion to appoint a chair for the meeting

Motion: D. Bluma / T. Wilde to appoint B. Cardoza as chair for the meeting

Motion Carried

B. Cardoza called the meeting to order at 7:00 p.m., Pledge of Allegiance was recited.

Approval of Minutes

Motion: T. Wilde / D. Bluma to approve November 10, 2025 Town Board Meeting Minutes

Motion carried by voice vote

Public Forum

- None.

Public Forum for Recognized Municipal and County Officials

Chuck Farrey, County Board Supervisor District 30 provided an update from the county.

- The 2026 Budget was approved; County taxes should be about the same as last year.
- He has been on the County Board for 24 years, he will not seek reelection.
- The ARPA Commission requested to allocate \$3.5 million dollars to a revolving loan fund to assist in housing development. The resolution brought to the County Board was referred back to the ARPA Commission. There are several questions as to who will oversee the use of the \$3.5 million. The language states it is to support "starter" homes, this was broadly written. General discussion regarding the overall concept, purpose and question whether the County should be involved in providing loans to developers. There is an ARPA Commission meeting at the County coming up next week to discuss this subject.
- Winnebago County Deputy Stehl was present to answer questions. General discussion regarding an ongoing neighbor dispute.

Correspondences

- None

Discussion/Action.

Vouchers Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions November 24, 2025

Motion: D. Bluma / T. Wilde to approve.

Motion Carried by voice vote.

Parks and Trails

Discussion regarding letter for Pickle Ball Fundraising

- B. Cardoza reviewed the purpose of the letter and noted that the letter should state that no donation is too small

- T. Wilde suggested a revision to make it clear that all donation levels are welcomed, all donations will help to meet the goal.
- It was noted that the lack of 501(c) 3 designation may make it challenging to raise funds.

Future Agenda Topics and Meetings

- Fire Department Business Meeting, Wednesday, December 3, 2025 at 6:00 P.M.
- Next Town Board Meeting, Monday, December 8, 2025 at 7:00 P.M.
- By General Consensus, the Board will keep the December 22, 2025 meeting on the schedule.

Old Business

- T. Wilde requested an update on the S. Park Avenue property. M. Parmentier provided a brief update, we have a signed agreement, and the property owner has 60 days to comply.

New Business

Agreement for Joint Municipal Court Intergovernmental Cooperation Agreement
Ordinance to update Joint Municipal Court Intergovernmental Cooperation Agreement
Resolution Appointing the Municipal Judge for the Winneconne Joint Municipal Court.

- M. Parmentier provided a report on these future agenda items. Town of Neenah is a member of the Joint Municipal Court, there is a new community that would like to join the court, so all of the agreements need to be rewritten and signed by each member of the joint court. These three documents create a revised Intergovernmental Agreement, a revised Ordinance to reflect the change in membership and appoint the Municipal Judge to the revised court.
- E. Skerke noted that the agreement also institutes an annual "membership fee" of \$200.00.

Adjourn Meeting

Motion: D. Bluma / T. Wilde to adjourn. Motion carried. Meeting adjourned at 7:34 p.m.

Respectfully submitted,



Ellen Skerke,
Administrator--Clerk-Treasurer

Approved: DRAFT – Pending Approval

Voucher List Authorization December 8, 2025

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
11/11/2025	General MM	Checking	\$ 42,000.00	12-8-2025 Vouchers

Accounts Payable \$ 22,284.95

Notification of New Vendors None

Payroll	Payroll	\$ 13,672.25
	Expense Reimburse	\$ 143.64
	Gross Payroll	\$ 13,815.89
	Net Payroll	\$ 10,925.04

Paid via Bank Transfer:

Nationwide:	\$ 1,010.24
Federal Tax/Medicare:	\$ 1,573.72
State Taxes:	\$ 413.47
Wisconsin Retirement:	\$ 1,063.32
Wisconsin Health Insurance	\$ 3,909.29

Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
11/17/2025	General MM	\$ 138,810.23	Shared Revenue
11/25/2025	Taxes Collected	\$ 214.12	Due to VFC
11/25/2025	General MM	\$ 14,368.50	various
11/6/2025	General MM	\$ 522.57	Point&Pay Building Permits
11/30/2025	Various	\$ 7,168.30	Interest Earned
TOTAL Deposits		\$ 161,083.72	

Account Balances as of December 9, 2025 after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 6,966			
Membership account	\$ 5			
General MM	\$ 667,435		\$ 645,813	\$ 1,313,247
General MM-NAN Funds	\$ -			
Impact Fee	\$ 9,331			
Taxes Collected	\$ 214			
Tullar Rd Fund		\$ 45,189		
Storm Water	\$ 638,104	\$ 515,956	\$ 565,913	\$ 1,719,973
CFCU	\$ 529			
TOTAL	\$ 1,322,584	\$ 515,956	\$ 1,256,915	
	GRAND TOTAL	\$ 3,095,455		

_____ Schmeichel _____ Bluma _____ Cardoza _____ Weiss _____ Wilde

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12/04/25

Town of Neenah
Check Detail
 December 9, 2025

Accounts Payable
 \$22,284.95

Date	Num	Name	Memo	Account	Paid Amount
12/09/2025	29640	DPI	53635-0	11010-1 · Checking - Prospe...	
12/08/2025	816731		magnets 2026	53635-0 · Recycling	-755.00
TOTAL					-755.00
12/09/2025	29641	Fort Fremont Marine		11010-1 · Checking - Prospe...	
12/08/2025	93171			52210-9 · Fire Dept. New Equip.	-917.99
TOTAL					-917.99
12/09/2025	29642	JT Schmidt Plumb...		11010-1 · Checking - Prospe...	
12/08/2025	11981		winterize Franzoi	55200-4 · Parks - Water Service	-297.00
12/08/2025	11980		winterize Mahler	55200-4 · Parks - Water Service	-369.00
12/08/2025	11979		winterize Keating	55200-4 · Parks - Water Service	-284.00
TOTAL					-950.00
12/09/2025	29643	McMahon Associa...		11010-1 · Checking - Prospe...	
12/08/2025	801994		bid and cons serv	53314-4 · Hwy -Larsen Rd - M...	-16,914.81
12/08/2025	801996		design ROW	53314-9 · Hwy - Oakridge Rd -...	-683.09
TOTAL					-17,597.90
12/09/2025	29644	SAFEbuilt		11010-1 · Checking - Prospe...	
12/03/2025	2888462			52400-0 · Building Inspection	-830.06
TOTAL					-830.06
12/09/2025	29645	Spectrum - Charte...		11010-1 · Checking - Prospe...	
12/08/2025	1530931011...			51420-7 · Office Telephone	-340.00
TOTAL					-340.00
12/09/2025	29646	VC3 Inc		11010-1 · Checking - Prospe...	
12/08/2025	224087			51420-4 · Office Expenses	-794.00
TOTAL					-794.00
12/09/2025	29647	zz Koontz, Amber		11010-1 · Checking - Prospe...	
12/08/2025	Nov 25		refund sec dep	48200-1 · Municipal Building R...	-100.00
TOTAL					-100.00

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12/04/25

Town of Neenah
Check Detail
December 11, 2025

Payroll

Gross = \$ 13,815.89

Net = \$ 10,925.04

Date	Num	Name	Memo	Account	Paid Amount
12/11/2025	DD2000	Armstrong, Glenn	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	53311-0 · Highway & Street - ...	-200.00
			Direct Deposit	6-59305 · SW - Drainage - Sal...	-25.00
			Direct Deposit	66000 · Nationwide Retirement...	-16.88
			Direct Deposit	21520-0 · Nationwide Payable	16.88
			Direct Deposit	53311-1 · Hwy Mileage and Ex...	-37.80
			Direct Deposit	6-59306 · SW - Mileage and E...	-1.40
			Direct Deposit	65000 · Medicare Taxes	-3.26
			Direct Deposit	21514-0 · Medicare Taxes Pay...	3.26
			Direct Deposit	21514-0 · Medicare Taxes Pay...	3.26
			Direct Deposit	2110 · Direct Deposit Liabilities	260.94
TOTAL					0.00
12/11/2025	DD2001	Bluma, David	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-90.00
			Direct Deposit	6-59100 · Stormwater - Per Di...	-45.00
			Direct Deposit	66000 · Nationwide Retirement...	-60.94
			Direct Deposit	21520-0 · Nationwide Payable	60.94
			Direct Deposit	24000-0 · Payroll Liabilities	61.50
			Direct Deposit	65000 · Medicare Taxes	-11.78
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.78
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.78
			Direct Deposit	24000-0 · Payroll Liabilities	30.00
			Direct Deposit	2110 · Direct Deposit Liabilities	709.22
TOTAL					0.00
12/11/2025	DD2002	Cardoza, Brooke	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-45.00
			Direct Deposit	6-59100 · Stormwater - Per Di...	-45.00
			Direct Deposit	66000 · Nationwide Retirement...	-57.56
			Direct Deposit	21520-0 · Nationwide Payable	57.56
			Direct Deposit	24000-0 · Payroll Liabilities	110.00
			Direct Deposit	65000 · Medicare Taxes	-11.13
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.13
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.13
			Direct Deposit	24000-0 · Payroll Liabilities	50.00
			Direct Deposit	2110 · Direct Deposit Liabilities	596.37
TOTAL					0.00
12/11/2025	DD2003	Osero, Daniel W.	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	52210-0 · Fire Chief - Salary	-700.00
			Direct Deposit	66000 · Nationwide Retirement...	-52.50
			Direct Deposit	21520-0 · Nationwide Payable	52.50
			Direct Deposit	65000 · Medicare Taxes	-10.15
			Direct Deposit	21514-0 · Medicare Taxes Pay...	10.15
			Direct Deposit	21514-0 · Medicare Taxes Pay...	10.15
			Direct Deposit	2110 · Direct Deposit Liabilities	689.85
TOTAL					0.00

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12/04/25

Town of Neenah
Check Detail
 December 11, 2025

Date	Num	Name	Memo	Account	Paid Amount
12/11/2025	DD2004	Pleshek, Cynthia	Direct Deposit	11010-1 - Checking - Prospe...	
			Direct Deposit	51420-2 - Deputy Clerk/Tres. - ...	-1,779.75
			Direct Deposit	21530-0 - WRS Payable	123.69
			Direct Deposit	51421-0 - Clerk Retirement Ex...	-123.69
			Direct Deposit	21530-0 - WRS Payable	123.69
			Direct Deposit	66000 - Nationwide Retirement...	-133.48
			Direct Deposit	21520-0 - Nationwide Payable	133.48
			Direct Deposit	21533-0 - Health Insurance Pa...	430.21
			Direct Deposit	51421-2 - Clerk- Health Insura...	-2,379.94
			Direct Deposit	21533-0 - Health Insurance Pa...	2,379.94
			Direct Deposit	65000 - Medicare Taxes	-19.57
			Direct Deposit	21514-0 - Medicare Taxes Pay...	19.57
			Direct Deposit	21514-0 - Medicare Taxes Pay...	19.57
			Direct Deposit	2110 - Direct Deposit Liabilities	1,206.28
TOTAL					0.00
12/11/2025	DD2005	Plier, Christopher J.	Direct Deposit	11010-1 - Checking - Prospe...	
			Direct Deposit	52210-0 - Fire Chief - Salary	-200.00
			Direct Deposit	66000 - Nationwide Retirement...	-15.00
			Direct Deposit	21520-0 - Nationwide Payable	15.00
			Direct Deposit	65000 - Medicare Taxes	-2.90
			Direct Deposit	21514-0 - Medicare Taxes Pay...	2.90
			Direct Deposit	21514-0 - Medicare Taxes Pay...	2.90
			Direct Deposit	2110 - Direct Deposit Liabilities	197.10
TOTAL					0.00
12/11/2025	29648	Sargent, Lori		11010-1 - Checking - Prospe...	
				51420-2 - Deputy Clerk/Tres. - ...	-202.50
				65000 - Medicare Taxes	-2.94
				21514-0 - Medicare Taxes Pay...	2.94
				21514-0 - Medicare Taxes Pay...	2.94
TOTAL					-199.56
12/11/2025	29649	Schmeichel, Robe...		11010-1 - Checking - Prospe...	
				51100-1 - Chairman - Salary	-1,355.00
				51100-2 - Chairman per diem	-135.00
				6-59100 - Stormwater - Per Di...	-90.00
				66000 - Nationwide Retirement...	-118.50
				21520-0 - Nationwide Payable	118.50
				51100-3 - Chairman Expenses	-11.20
				6-59306 - SW - Mileage and E...	-22.40
				24000-0 - Payroll Liabilities	100.00
				65000 - Medicare Taxes	-22.91
				21514-0 - Medicare Taxes Pay...	22.91
				21514-0 - Medicare Taxes Pay...	22.91
				24000-0 - Payroll Liabilities	66.22
TOTAL					-1,424.47

Town of Neenah

Check Detail

December 11, 2025

Date	Num	Name	Memo	Account	Paid Amount
12/11/2025	DD2006	Skerke, Ellen J	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51420-0 · Clerk - Salary	-5,780.00
			Direct Deposit	51420-0 · Clerk - Salary	-90.00
			Direct Deposit	21530-0 · WRS Payable	407.97
			Direct Deposit	51421-0 · Clerk Retirement Ex...	-407.97
			Direct Deposit	21530-0 · WRS Payable	407.97
			Direct Deposit	66000 · Nationwide Retirement...	-440.25
			Direct Deposit	21520-0 · Nationwide Payable	440.25
			Direct Deposit	21533-0 · Health Insurance Pa...	131.90
			Direct Deposit	51421-2 · Clerk- Health Insura...	-967.24
			Direct Deposit	21533-0 · Health Insurance Pa...	967.24
			Direct Deposit	51420-1 · Clerk Treasurer Exp...	-66.50
			Direct Deposit	51420-9 · Postage	-4.34
			Direct Deposit	24000-0 · Payroll Liabilities	844.00
			Direct Deposit	65000 · Medicare Taxes	-83.20
			Direct Deposit	21514-0 · Medicare Taxes Pay...	83.20
			Direct Deposit	21514-0 · Medicare Taxes Pay...	83.20
			Direct Deposit	24000-0 · Payroll Liabilities	238.26
			Direct Deposit	2110 · Direct Deposit Liabilities	4,235.51
TOTAL					0.00
12/11/2025	29650	Weiss, James		11010-1 · Checking - Prospe...	
				51110-1 · Supervisors - Salaries	-677.50
				6-59100 · Stormwater - Per Di...	-45.00
				66000 · Nationwide Retirement...	-54.19
				21520-0 · Nationwide Payable	54.19
				65000 · Medicare Taxes	-10.48
				21514-0 · Medicare Taxes Pay...	10.48
				21514-0 · Medicare Taxes Pay...	10.48
TOTAL					-712.02
12/11/2025	DD2007	Wilde, Thomas	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-677.50
			Direct Deposit	51110-2 · Supervisors per diem	-90.00
			Direct Deposit	6-59100 · Stormwater - Per Di...	-45.00
			Direct Deposit	66000 · Nationwide Retirement...	-60.94
			Direct Deposit	21520-0 · Nationwide Payable	60.94
			Direct Deposit	24000-0 · Payroll Liabilities	78.00
			Direct Deposit	65000 · Medicare Taxes	-11.79
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.79
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.79
			Direct Deposit	24000-0 · Payroll Liabilities	28.99
			Direct Deposit	2110 · Direct Deposit Liabilities	693.72
TOTAL					0.00

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12/04/25

Town of Neenah
Payroll Transaction Detail
 December 2025

Nationwide
\$ 1,010.24

Date	Num	Type	Source Name	Payroll Item	Amount
12/11/21	DD2000	Paycheck	Armstrong, Glenn	Nationwide Retirement Fund	-16.88
					-16.88
12/11/21	DD2001	Paycheck	Bluma, David	Nationwide Retirement Fund	-60.94
					-60.94
12/11/21	DD2002	Paycheck	Cardoza, Brooke	Nationwide Retirement Fund	-57.56
					-57.56
12/11/21	DD2003	Paycheck	Osero, Daniel W.	Nationwide Retirement Fund	-52.50
					-52.50
12/11/21	DD2004	Paycheck	Pleshek, Cynthia	Nationwide Retirement Fund	-133.48
					-133.48
12/11/21	DD2005	Paycheck	Plier, Christopher J.	Nationwide Retirement Fund	-15.00
					-15.00
12/11/21	29649	Paycheck	Schmeichel, Robert E.	Nationwide Retirement Fund	-118.50
					-118.50
12/11/21	DD2006	Paycheck	Skerke, Ellen J	Nationwide Retirement Fund	-440.25
					-440.25
12/11/21	29650	Paycheck	Weiss, James	Nationwide Retirement Fund	-54.19
					-54.19
12/11/21	DD2007	Paycheck	Wilde, Thomas	Nationwide Retirement Fund	-60.94
					-60.94
TOTAL					-1,010.24

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12/04/25

Town of Neenah
Payroll Liability Balances
December 2025

Taxes Payable
Federal = \$ 1,573.72
State = \$ 413.47

	BALANCE	
Payroll Liabilities		
Federal Withholding	1,193.50	} \$ 1573.72
Medicare Employee	190.11	
Medicare Company	190.11	
WI - Withholding	413.47	413.47
Medicare Employee Addl Tax	0.00	
Total Payroll Liabilities	1,987.19	

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12/04/25

Accrual Basis

**Town of Neenah
General Ledger
As of December 31, 2025**

w/ Retirement
\$1,063.32

Type	Date	Num	Name	Memo	Split	Amount
21530-0 · WRS Payable						
Paycheck	12/11/2025	DD2004	Pleshek, Cynthia	Direct ...	11010-...	123.69
Paycheck	12/11/2025	DD2004	Pleshek, Cynthia	Direct ...	11010-...	123.69
Paycheck	12/11/2025	DD2006	Skerke, Ellen J	Direct ...	11010-...	407.97
Paycheck	12/11/2025	DD2006	Skerke, Ellen J	Direct ...	11010-...	407.97
Total 21530-0 · WRS Payable						1,063.32
34300-0 · Fund Balances Town of Neenah						
Total 34300-0 · Fund Balances Town of Neenah						
51420-0 · Clerk - Salary						
Paycheck	12/11/2025	DD2006	Skerke, Ellen J	Direct ...	11010-...	-5,780.00
Paycheck	12/11/2025	DD2006	Skerke, Ellen J	Direct ...	11010-...	-90.00
Total 51420-0 · Clerk - Salary						-5,870.00
51420-2 · Deputy Clerk/Tres. - Salary						
Paycheck	12/11/2025	DD2004	Pleshek, Cynthia	Direct ...	11010-...	-1,779.75
Paycheck	12/11/2025	29648	Sargent, Lori		11010-...	202.50
Total 51420-2 · Deputy Clerk/Tres. - Salary						-1,982.25
TOTAL						-6,788.93

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12/04/25

Accrual Basis

Town of Neenah
General Ledger
As of December 31, 2025

Health Insurance

\$ 3,909.29

Type	Date	Num	Name	Memo	Split	Amount
21533-0 - Health Insurance Payable						
Paycheck	12/11/2025	DD2004	Pleshek, Cynthia	Direct D...	11010-1 - Chec...	430.21
Paycheck	12/11/2025	DD2004	Pleshek, Cynthia	Direct D...	11010-1 - Chec...	2,379.94
Paycheck	12/11/2025	DD2006	Skerke, Ellen J	Direct D...	11010-1 - Chec...	131.90
Paycheck	12/11/2025	DD2006	Skerke, Ellen J	Direct D...	11010-1 - Chec...	967.24
Total 21533-0 - Health Insurance Payable						3,909.29
TOTAL						3,909.29

10:05 AM
12/04/25

Town of Neenah
Deposit Detail
November 2025

Deposit

Date	Name	Memo	Account	Amount
11/06/2025		Deposit	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay (v)	Deposit	44310-0 · Building Permits	-70.00
TOTAL				-70.00
11/13/2025		Deposit	11011-1 · General MM - Prospera (124)	337.47
	Winnebago Cty. Treasurer	Oct 2025	53635-0 · Recycling	-337.47
TOTAL				-337.47
11/13/2025		Deposit	11011-1 · General MM - Prospera (124)	70.00
	Point&Pay	Deposit	44310-0 · Building Permits	-70.00
TOTAL				-70.00
11/17/2025		Deposit	11011-1 · General MM - Prospera (124)	138,810.23
	Wisconsin Dept. of Revenue	Deposit	43410-0 · State Shared Revenues	-40,517.56
	Wisconsin Department of R...	Deposit	43410-1 · Utility Revenue	-18,223.79
	Wisconsin Department of R...	Supplemental	43410-0 · State Shared Revenues	-80,068.88
TOTAL				-138,810.23
11/18/2025		Deposit	11011-1 · General MM - Prospera (124)	170.80
	Point&Pay	Deposit	44310-0 · Building Permits	-170.80
TOTAL				-170.80
11/19/2025		Deposit	11011-1 · General MM - Prospera (124)	211.77
	Point&Pay	Deposit	44310-0 · Building Permits	-211.77
TOTAL				-211.77
11/25/2025		Deposit	11010-1 · Checking - Prospera (150)	80,000.00
	Prospera Credit Union	11 24 25 vouchers	11011-1 · General MM - Prospera (124)	-80,000.00
TOTAL				-80,000.00
11/25/2025		Deposit	11011-1 · General MM - Prospera (124)	13,781.03
	Assessment letters	Deposit	46110-0 · Clerk's Assessment Letters Fees	-60.00
	WE Energies	Deposit	44310-0 · Building Permits	-50.00
	Mahler Shelter Rent	Deposit	48200-0 · Mahler/Franzoi Shelter Rent	-180.00
	Charter Communications Fr...	Deposit	44101-0 · At&T Franchise Fees	-4,405.75
	Building Permits	Deposit	44310-0 · Building Permits	-515.00
	Operator's Licenses	Deposit	44111-0 · Operator Licenses	-240.00
	Other	Adult coed soccer donation	48000-0 · Misc.Revenue	-1,000.00
	Other	Deposit	41210-0 · Motel Tax	-2,280.28
	Other	refund for DNR permit	55200-8 · Conservancy Park Expense	-50.00
	Wisconsin DNR	Year 2 Reforestation	43546-0 · State Grant - Reforestation	-5,000.00
TOTAL				-13,781.03
11/25/2025		Deposit	11060-1 · Taxes Collected -Prospera (125)	214.12

10:05 AM
12/04/25

Town of Neenah
Deposit Detail
November 2025

Date	Name	Memo	Account	Amount
	Tax Payer	Due to VFC	21000-0 · Accounts Payable	-214.12
TOTAL				-214.12
11/26/2025		Deposit	11011-1 · General MM - Prospera (124)	250.00
	WE Energies	Deposit	44320-0 · Road Permits	-25.00
	Town Hall Rent	Koontz - includes \$100 deposit	48200-1 · Municipal Building Rent	-225.00
TOTAL				-250.00
11/30/2025		Interest	11011-1 · General MM - Prospera (124)	2,015.16
		Interest	48110-0 · Interest Income	-2,015.16
TOTAL				-2,015.16
11/30/2025		Interest	6-11020 · SW Savings - Prospera (127)	1,548.66
		Interest	6-48150 · Interest Income - Stormwater	-1,548.66
TOTAL				-1,548.66
11/30/2025		Interest	11010-1 · Checking - Prospera (150)	11.76
		Interest	48110-0 · Interest Income	-11.76
TOTAL				-11.76
11/30/2025		Interest	11320-5 · BNY Mellon - Tullar Road	110.84
		Interest	48160-0 · Interest Income- Tullar Road CD	-110.84
TOTAL				-110.84
11/30/2025		Interest	11900-0 · BNY Mellon - Pershing	1,391.22
		Interest	48110-0 · Interest Income	-1,391.22
TOTAL				-1,391.22
11/30/2025		Interest	6-11050 · SW - BNY Mellon-Pershing	712.24
		Interest	6-48150 · Interest Income - Stormwater	-712.24
TOTAL				-712.24
11/30/2025		Interest	6-11321 · Stormwater CD ID 1002	1,378.42
		Interest	6-48170 · Interest Income - Stormwater CD	-1,378.42
TOTAL				-1,378.42

JOINT MUNICIPAL COURT INTERGOVERNMENTAL COOPERATION AGREEMENT

STATEMENT OF PURPOSE: It is the purpose of this Agreement to create a Joint Municipal Court for and between the Village of Winneconne, Winnebago County, Wisconsin, the Town of Winneconne, Winnebago County, Wisconsin, the Town of Vinland, Winnebago County, Wisconsin, the Town of Clayton, Winnebago County, Wisconsin, the Town of Neenah, Winnebago County, Wisconsin, the Town of Winchester, Winnebago County, Wisconsin, and the Town of Horton, Outagamie County, Wisconsin to be known as the 'Winneconne Joint Municipal Court.'

This Agreement is entered into by and between the Village of Winneconne, Winnebago County, Wisconsin, the Town of Winneconne, Winnebago County, Wisconsin, the Town of Vinland, Winnebago County, Wisconsin, the Town of Clayton, Winnebago County, Wisconsin, the Town of Neenah, Winnebago County, Wisconsin, the Town of Winchester, Winnebago County, Wisconsin, and the Town of Horton, Outagamie County, Wisconsin pursuant to §66.0301, Wis. Stats., which authorizes intergovernmental cooperation. This Agreement shall become effective on the date an executed copy is filed in all of the offices of the Village Clerk and Town Clerks, respectively.

CREATION OF A JOINT MUNICIPAL COURT: Pursuant to the authority granted by Chapter 755 of the Wis. Stats., a Joint Municipal Court to be designated "Winneconne Joint Municipal Court" having jurisdiction over the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, the Town of Neenah, the Town of Winchester, and the Town of Horton shall be created and established upon the adoption of an ordinance to that effect by the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, the Town of Neenah, the Town of Winchester, and the Town of Horton. The Ordinance shall conform to the proposed Ordinance which is attached hereto and incorporated herein as Exhibit 'A' of this Agreement.

REVOCATION OF PREVIOUS JOINT MUNICIPAL COURT AGREEMENT: This Agreement revokes that previous Intergovernmental Cooperation Agreement dated on or about September 28, 2020 between Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, the Town of Neenah, and the Town of Winchester except that the previous Joint Municipal Court will continue to function until the new Joint Municipal Court commences.

OPERATION OF THE JOINT MUNICIPAL COURT: The Winneconne Joint Municipal Court shall be in the jurisdiction of and preside over by the Municipal Judge who resides in one of the municipalities that is a party to this Agreement. The judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1), Wis. Stats.

The Municipal Judge may impose punishment and sentences as provided by Chapters 800 and 938, Wis. Stats., and as provided in ordinances of the municipalities that are parties to this Agreement. All forfeitures, fees, assessments, surcharges and costs shall be paid to the Joint Municipal Court and shall be deposited into a bank trust account. This account shall be the temporary depository for court funds. The Municipal Court Clerk shall maintain complete records of deposits and expenditures including without limitation the title of the action, the nature of the offenses for which a forfeiture was imposed and the total amount of the forfeiture, fees, penalty assessments and costs, if any. The Municipal Court Clerk shall prepare a monthly listing of the funds that are due to be disbursed as provided in §814.675(1), §165-87, §167.31(5) and §346.655 Wis. Stats. All forfeitures shall be disbursed by the Clerk monthly to the member of the municipality for which the monies were collected

The Village of Winneconne shall exclusively be responsible for determining and paying the salary and benefits of the Municipal Judge and Municipal Court Clerk. The Village of Winneconne shall exclusively be responsible for any costs incurred in operation of the facility where the Winneconne Joint Municipal Court is conducted. If a charge is contested and results in a trial, the municipality that issued the citation shall be responsible for the litigation including providing its own legal counsel.

TERM OF AGREEMENT: This Agreement shall remain in full force and effect until discontinuation of the Agreement occurs following the procedures set forth in §755.01(2) and (4), Wis. Stats

BE IT RESOLVED:

1. That this Intergovernmental Cooperation Agreement is hereby approved and the rights and duties therefor are hereby assumed and accepted, subject to the terms and conditions set forth herein.

2. The Village President and the Town Chairpersons of the respective municipalities are hereby authorized and directed to perform or delegate the necessary acts to fulfill the obligations of this Agreement.

Signatures on following pages

Dated this _____ day of _____, 2025, at Winneconne, Wisconsin.

VILLAGE OF WINNECONNE

BY: _____
Chris Boucher, Village President

BY: _____
Logan Fuller, Village Administrator

APPROVED AS TO FORM:

Chad P. Wade, Village Attorney
Village of Winneconne

I certify that this is a true and correct copy of the original on file at the office of the Village of Winneconne.

Ahlana Saray, Clerk

Dated: _____

Dated this _____ day of _____, 2025 at Vinland, Wisconsin.

TOWN OF VINLAND

BY: _____
Donald O'Connell, Town Chairman

APPROVED AS TO FORM:

Town of Vinland Town Attorney

I certify that this is a true and correct copy of the original on file at the office of the Town of Vinland.

Karen Brazee, Clerk

Dated: _____

Dated this _____ day of _____, 2025 at Clayton, Wisconsin.

TOWN OF CLAYTON

BY: _____
Russ Geise, Town Chairman

APPROVED AS TO FORM:

Town of Clayton Town Attorney

I certify that this is a true and correct copy of the original on file at the office of the Town of Clayton.

Kelly Wisnefski, Clerk

Dated: _____

Dated this _____ day of _____, 2025 in Neenah, Wisconsin.

TOWN OF NEENAH

BY: _____
Robert E. Schmeichel, Town Chairman

APPROVED AS TO FORM:

Matthew B. Parmentier, Town Attorney
Town of Neenah

I certify that this is a true and correct copy of the original on file at the office of the Town of Neenah.

Ellen Skerke, Clerk

Dated: _____

Dated this _____ day of _____, 2025 in Winchester, Wisconsin.

TOWN OF WINCHESTER

BY: _____
Matt Olson, Town Chairman

APPROVED AS TO FORM:

Matthew B. Parmentier, Town Attorney
Town of Winchester

I certify that this is a true and correct copy of the original on file at the office of the Town of Winchester.

Holly Stevens, Clerk

Dated: _____

Dated this _____ day of _____, 2025 in _____, Wisconsin

TOWN OF HORTONIA

BY: _____
Dennis Clegg, Town Chairman

APPROVED AS TO FORM:

Matthew Parmentier, Town Attorney
Town of Hortonia

I certify that this is a true and correct copy of the original on file at the office of the Town of Hortonia.

Lyn Neuenfeldt, Clerk

Dated: _____

Ordinance 2025-02

JOINT MUNICIPAL COURT
INTERGOVERNMENTAL COOPERATION AGREEMENT – ORDINANCE

AN ORDINANCE TO RESCIND AND RECREATE SECTIONS 38-1 AND 38-2 OF THE CODE OF ORDINANCES OF THE *VILLAGE OF WINNECONNE*, AND

TO RESCIND AND RECREATE CHAPTER 18 OF THE MUNICIPAL CODE OF THE *TOWN OF WINNECONNE*, AND

TO RESCIND AND RECREATE TITLE 1, GENERAL PROVISIONS – CHAPTER 3, JOINT MUNICIPAL COURT, OF THE MUNICIPAL CODE OF *TOWN OF VINLAND*, AND

TO RESCIND AND RECREATE ORDINANCE 2019-008 OF THE MUNICIPAL CODE OF *TOWN OF CLAYTON*, AND

TO RESCIND AND RECREATE ORDINANCE 2020-01 OF THE MUNICIPAL CODE OF THE *TOWN OF NEENAH*, AND

TO RESCIND AND RECREATE ORDINANCE 2020-04 OF THE MUNICIPAL CODE OF THE *TOWN OF WINCHESTER*, AND

TO CREATE ORDINANCE 25-11-18 OF THE MUNICIPAL CODE OF THE *TOWN OF HORTONIA*.

PURSUANT TO WIS. STATS. §66.0301 AND CHAPTER 755 OF THE WISCONSIN STATUTES.

THE VILLAGE BOARD OF THE *VILLAGE OF WINNECONNE*, WINNEBAGO COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

THE TOWN BOARD OF THE *TOWN OF WINNECONNE*, WINNEBAGO COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

THE TOWN BOARD OF THE *TOWN OF VINLAND*, WINNEBAGO COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

THE TOWN BOARD OF THE *TOWN OF CLAYTON*, WINNEBAGO COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

THE TOWN BOARD OF THE *TOWN OF NEENAH*, WINNEBAGO COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

THE TOWN BOARD OF THE *TOWN OF WINCHESTER*, WINNEBAGO COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

THE TOWN BOARD OF THE *TOWN OF HORTONIA*, OUTAGAMIE COUNTY, WISCONSIN, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION I. Sections 38-1 and 38-2 of the Code of Ordinances of the *Village of Winneconne*, Winnebago County, Wisconsin, are hereby rescinded and recreated as follows:

Chapter 18 of the Code of Ordinances of the *Town of Winneconne*, Winnebago County, Wisconsin, is hereby rescinded and recreated as follows:

Title I, General Provisions – Chapter 3 of the Code of Ordinances of the *Town of Vinland*, Winnebago County, Wisconsin, is hereby rescinded and recreated as follows:

Ordinance 2019-008 of the Code of Ordinances of the *Town of Clayton*, Winnebago County, Wisconsin, is hereby rescinded and recreated as follows:

Ordinance 2020-01 of the Code of Ordinances of the *Town of Neenah*, Winnebago County, Wisconsin, is hereby rescinded and recreated as follows:

Ordinance 2020-04 of the Code of Ordinances of the *Town of Winchester*, Winnebago County, Wisconsin, is hereby rescinded and recreated as follows:

Ordinance 25-11-18 of the Code of Ordinances of the *Town of Hortonia*, Outagamie County, Wisconsin, is hereby created as follows:

A. Joint Municipal Court Created/Annual Fee

(1) Pursuant to the authority granted by Chapter 755 of the Wisconsin Statutes, there is hereby created and established a Joint Municipal Court to be designated Winneconne Joint Municipal Court [hereinafter referred to as Joint Municipal Court] having jurisdiction over the Village of Winneconne, Town of Winneconne, Town of Vinland, the Town of Clayton, the Town of Neenah, the Town of Winchester, and the Town of Hortonia, said Court to become operative and functional on **January 5, 2026** or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the Director of State Courts of the adoption of this Ordinance, whichever is later.

(2) Pursuant to §66.0301(2) Wis. Stats. the Joint Municipal Court has implemented an annual fee of \$200.00 per municipality. This fee will be billed each year on January 15 and must be paid within 30 days of issuance. The funds collected will be allocated toward the administration and operational support of the Joint Municipal Court.

B. Municipal Judge

(1) **Qualifications:** The Joint Municipal Court shall be under the jurisdiction of and presided over by a Municipal Judge who resides in one (1) of the municipalities that is a party to the agreement forming the Joint Municipal Court.

(2) **Oath and Bond:** The Municipal Judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1), Wis. Stats., and at the same time execute and file an official bond in the amount of \$20,000.00. The Municipal Judge shall not act until the oath and bond have been filed as required by §19.01(4) Wis. Stats and the requirements of §755.03(2) Wis. Stats. have been complied with.

(3) **Salary:** The salary of the Municipal Judge shall be determined by the Village of Winneconne Board and paid for by the Village of Winneconne. No salary shall be paid for any time during the term during which the Municipal Judge has not executed the official bond or official oath, as required by §755.03, Wis. Stats., and filed pursuant to §19.01(4) Wis. Stats.

C. Elections

(1) **Term:** The Municipal Judge shall be elected at large and serve for a term of four (4) years commencing on May 1 succeeding his or her election. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in §8.10 Wis. Stats., and selection at a primary election, if such is held, as provided in §8.11, Wis. Stats. The County Clerk's office shall serve as filing officer for the candidates.

(2) **Electors:** Electors in all municipalities that are parties to the agreement shall vote for a judge.

D. Jurisdiction

The Joint Municipal Court shall have jurisdiction over incidents occurring on or after the establishment of the Joint Municipal Court as provided in Article VII, Sec. 14 of the Wisconsin Constitution, §755.045 and §755.05, Wis. Stats., and as otherwise provided by state law. In addition, it shall have exclusive jurisdiction over actions in the municipalities that are parties to the agreement seeking to impose forfeitures for violations of municipal ordinances, resolutions and bylaws.

The Municipal Judge may issue civil warrants to enforce matters under the jurisdiction of the Joint Municipal Court under §755.045(2) and §66.0119, Wis. Stats.

The Joint Municipal Court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of §938.17(2)(cm), Wis. Stats.

E. Winneconne Joint Municipal Court

(1) Hours: The Joint Municipal Court shall be open at such location and at such times as determined by the governing bodies of the municipalities that are parties to the agreement and the Municipal Judge.

(2) Employees: The Municipal Judge shall, in writing, appoint such clerks and deputy clerks as authorized by the Village of Winneconne Board and funded by the Village of Winneconne. The Clerk of the Joint Municipal Court shall, before entering upon the duties of the office, take the oath provided in §19.01 Wis. Stats. and give a bond if required by the Village Board. Oaths and bonds for such Clerks shall be filed with the Village Clerk. The cost of the bond shall be paid by the Village of Winneconne.

(3) Duties: The Clerk of the Joint Municipal Court shall perform all duties as required by law and such other duties as are requested by the Municipal Judge.

F. Collection of Forfeitures and Costs

The Municipal Judge may impose punishment and sentences as provided by Chapters 800 and 938 Wis. Stats., and as provided in the ordinances of the municipalities that are parties to the agreement. All forfeitures, fees, assessments, surcharges and costs shall be paid to the Joint Municipal Court and shall be deposited into a bank trust account. This account shall be the temporary depository for court funds. The Municipal Court Clerk shall maintain a complete record of deposits and expenditures including without limitation the title of the action, the nature of the offenses for which a forfeiture was imposed and the total amount of the forfeiture, fees, penalty assessments and costs, if any. The Municipal Court Clerk shall prepare a monthly listing of the funds that are due to be disbursed as provided in §814.675(1), §165-87, §167.31(5) and §346.655 Wis. Stats. All forfeitures shall be disbursed monthly by the Municipal Court Clerk to the member of the municipality for which the monies were collected.

G. Contempt of Court

The Municipal Judge, after affording an opportunity to the person accused to be heard in defense, may impose a sanction authorized under §800.12, Wis. Stat., and may impose a forfeiture therefor not to exceed two hundred dollars (\$200) plus costs, or upon nonpayment of the forfeiture and the assessments thereon, a jail sentence not to exceed seven (7) days.

H. Abolition

The Joint Municipal Court hereby established shall not be abolished except as provided under Wis. Stats. §755.01(4).

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

VILLAGE OF WINNECONNE

BY: _____
Chris Boucher, Village President

ATTEST:

Ahlana Saray, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Village of Winneconne.

Ahlana Saray, Clerk

Dated: _____

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

TOWN OF VINLAND

BY: _____
Donald O'Connell, Town Chairman

ATTEST:

Karen Brazee, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Vinland.

Karen Brazee, Clerk

Dated: _____

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

TOWN OF WINNECONNE

BY: _____
Eric Lang, Town Chairman

ATTEST:

Yvonne Zobel, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Winneconne.

Yvonne Zobel, Clerk

Dated: _____

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

TOWN OF CLAYTON

BY: _____
Russ Geise, Town Chairman

ATTEST:

Kelly Wisnefski, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Clayton.

Kelly Wisnefski, Clerk

Dated: _____

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

TOWN OF NEENAH

BY: _____
Robert E. Schmeichel, Town Chairman

ATTEST:

Ellen Skerke, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Neenah.

Ellen Skerke, Clerk

Dated: _____

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

TOWN OF WINCHESTER

BY: _____
Matt Olson, Town Chairman

ATTEST:

Holly Stevens, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Winchester.

Holly Stevens, Clerk

Dated: _____

SECTION II. This Ordinance shall take effect from and after its passage and publication as provided by law.

INTRODUCED: _____

PASSED: _____

PUBLISHED: _____

TOWN OF HORTONIA

BY: _____
Dennis Clegg, Town Chairman

ATTEST:

Lyn Neuenfeldt, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Hortonia.

Lyn Neuenfeldt, Clerk

Dated: _____

RESOLUTION 2025-28

JOINT RESOLUTION OF THE VILLAGE OF THE VILLAGE OF WINNECONNE, THE TOWN OF WINNECONNE, THE TOWN OF VINLAND, THE TOWN OF CLAYTON, THE TOWN OF NEENAH, THE TOWN OF WINCHESTER, AND THE TOWN OF HORTONIA

APPOINTING THE MUNICIPAL JUDGE FOR THE WINNECONNE JOINT MUNICIPAL COURT

WHEREAS the Village Board of the *Village of Winneconne*, Winnebago County, Wisconsin, ('The Village Board') has adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Hortonia, with said Court to become operative and functional from on **January 5, 2026**, or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Ordinance, whichever is later;

WHEREAS the Town Board of the *Town of Winneconne*, Winnebago County, Wisconsin, ('the Town of Winneconne Board') has also adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Hortonia, with said Court to become operative and functional from on **January 5, 2026**, or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Intergovernmental Cooperation Agreement Ordinance, whichever is later;

WHEREAS the Town Board of the *Town of Vinland*, Winnebago County, Wisconsin, ('the Town of Vinland Board') has adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Hortonia, with said Court to become operative and functional from on **January 5, 2026**, or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Intergovernmental Cooperation Agreement Ordinance, whichever is later;

WHEREAS the Town Board of the *Town of Clayton*, Winnebago County, Wisconsin, ('the Town of Clayton Board') has adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Hortonia, with said Court to become operative and functional from on **January 5, 2026**, or at such time

as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Intergovernmental Cooperation Agreement Ordinance, whichever is later;

WHEREAS the Town Board of the *Town of Neenah*, Winnebago County, Wisconsin, (the 'Town of Neenah Board') has adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Horton, with said Court to become operative and functional from on **January 5, 2026**, or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Intergovernmental Cooperation Agreement Ordinance, whichever is later.

WHEREAS the Town Board of the *Town of Winchester*, Winnebago County, Wisconsin, (the 'Town of Winchester Board') has adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Horton, with said Court to become operative and functional from on **January 5, 2026**, or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Intergovernmental Cooperation Agreement Ordinance, whichever is later; and

WHEREAS the Town Board of the *Town of Horton*, Outagamie County, Wisconsin, (the 'Town of Horton Board') has adopted an Ordinance creating and establishing a joint municipal court to be designated as the Winneconne Joint Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland, the Town of Clayton, Town of Neenah, Town of Winchester and the Town of Horton, with said Court to become operative and functional from on **January 5, 2026**, or at such time as certification has been received from the Chief Judge of the Judicial Administrative District and notification has been provided to the director of state courts of the adoption of the Intergovernmental Cooperation Agreement Ordinance, whichever is later;

WHEREAS pursuant to §66.0301 Wis. Stats., the Village and Towns have executed a Joint Municipal Court Intergovernmental Cooperation Agreement regarding the creation and operation of the Winneconne Joint Municipal Court;

WHEREAS it is necessary and desirable that the Village and the Towns appoint a Municipal Judge to preside over the Winneconne Joint Municipal Court from the commencement date of the Winneconne Joint Municipal Court through the next elect a municipal judge for the Winneconne Joint Municipal Court;

NOW, THEREFORE BE IT RESOLVED by the Village Board, the Town of Winneconne Board, the Town Vinland Board, the Town of Clayton Board, the Town of

Neenah Board, the Town of Winchester Board and the Town of Horton Board as follows:

That David J. Pavlik shall hereby be appointed to serve as the Municipal Judge for the new Winneconne Joint Municipal Court until the end of his term.

Signatures on following pages

PASSED AND ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF
WINNECONNE THIS _____ DAY OF _____, 2025.

VILLAGE OF WINNECONNE

BY: _____
Chris Boucher, Village President

ATTEST:

Ahlana Saray, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Village of Winneconne.

Ahlana Saray, Clerk

Dated: _____

PASSED AND ADOPTED BY THE TOWN BOARD OF THE TOWN OF
WINNECONNE, THIS _____ DAY OF _____, 2025.

TOWN OF VINLAND

BY: _____
Donald O'Connell, Town Chairman

ATTEST:

Karen Brazee, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of
Vinland.

Karen Brazee, Clerk

Dated: _____

PASSED AND ADOPTED BY THE TOWN BOARD OF THE TOWN OF
CLAYTON, THIS _____ DAY OF _____, 2025.

TOWN OF CLAYTON

BY: _____
Russ Geise, Town Chairman

ATTEST:

Kelly Wisnefski, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Clayton.

Kelly Wisnefski, Clerk

Dated: _____

PASSED AND ADOPTED BY THE TOWN BOARD OF THE TOWN OF
NEENAH, THIS _____ DAY OF _____, 2025.

TOWN OF NEENAH

BY: _____
Robert E. Schmeichel, Town Chairman

ATTEST:

Ellen Skerke, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of Neenah.

Ellen Skerke, Clerk

Dated: _____

PASSED AND ADOPTED BY THE TOWN BOARD OF THE TOWN OF
WINCHESTER, THIS _____ DAY OF _____, 2025.

TOWN OF WINCHESTER

BY: _____
Matt Olson, Town Chairman

ATTEST:

Holly Stevens, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of
Winchester.

Holly Stevens, Clerk

Dated: _____

PASSED AND ADOPTED BY THE TOWN BOARD OF THE TOWN OF
HORTONIA, THIS _____ DAY OF _____, 2025.

TOWN OF HORTONIA

BY: _____
Dennis Clegg, Town Chairman

ATTEST:

Lyn Neuenfeldt, Clerk

I certify that this is a true and correct copy of the original on file at the office of the Town of
Hortonia.

Lyn Neuenfeldt, Clerk

Dated: _____

RESOLUTION 2025-29

RESOLUTION TO APPROVE THE 2026 COMPENSATION SCHEDULE

Town of Neenah Winnebago County, Wisconsin

WHEREAS, the Town of Neenah's (the Town) Auditor, Clifton Larson and Allen has recommended that the Town adopt a Compensation Schedule on an annual basis to facilitate the preparation of the Town's Financial Statements and;

WHEREAS, such a Compensation Schedule will facilitate the proper financial management of the Town and;

WHEREAS, such the Town has prepared a 2026 Compensation Schedule, shown in Attachment A to this resolution and;

NOW, THEREFORE BE IT RESOLVED, that the Town of Neenah adopts the 2026 Compensation Schedule as shown in Attachment A and;

BE IT FUTHER RESOLVED, that a Compensation Schedule shall be adopted by the Town annually,

BE IT FUTHER RESOLVED, that this Resolution is permanently entered in the record of the proceeding of the Town of Neenah, Winnebago County, Wisconsin.

Approved and adopted this 8th day of December 2025.

TOWN OF NEENAH

Robert E. Schmeichel, Chairman

ATTEST:

Ellen Skerke, Administrator-Clerk-Treasurer

Exhibit A
Town of Neenah
Compensation Schedule
as of January 1, 2026

Chairman	Annual Salary	\$17,244.00
Supervisor	Annual Salary	\$8,622.00
Administrator/Clerk/Treasurer	Annual Salary	\$74,215.20
Administrator/Clerk/Treasurer Wisconsin Retirement	7.2 % of Annual Salary	\$5,343.49
Deputy Clerk / Treasurer	Rate per Hour	\$21.00 - \$22.00
Office Assistant	Rate per Hour	\$15.00
Per Diem - Half Day	Per Occasion	\$45.00
Per Diem - Full Day	Per Occasion	\$90.00
Roads / Storm Water Superintendent	Rate per Hour	\$27.00
Maintenance / Facilities Management Superintendent	Rate per Hour	\$25.00
Animal Control	Rate per Call	\$40.00
911 Sign Maintenance	Rate per Hour	\$25.00
Election Officials (Poll Worker)	Per Election	Chief= \$250/Poll Worker \$200
Election Officials (Poll Worker) before/after Election Day	Rate per Hour	\$12.00
Firefighter / EMR -Business Meeting	Per Meeting	\$25.00
Firefighter -Training Meeting	Per Meeting	\$25.00
EMR-Training Meeting	Rate per Hour	\$20.00
Firefighter - Fire Call 1st hour	Rate per Hour	\$25.00
EMR- Fire Call 1st hour	Rate per Hour	\$25.00
Firefighter / EMR - Fire Call additional hours	Rate per Hour	\$20.00
Firefighter - Work Detail	Rate per Hour	\$15.00
Firefighter - Drills	Rate per Hour	\$25.00
Firefighter - State Mandated Training	Rate per Hour	\$10.00 *
Firefighter - Inspections	Rate per Inspection	\$15.00
Officer Meetings	Per Meeting	\$20.00
Fire Chief	Annual Salary	\$9,000.00
<u>Fire Department Line/Staff Officers</u>		
Assistant Fire Chief(s)	Annual Salary	\$2,800.00
Captain(s) including Training Officer	Annual Salary	\$750.00
Lieutenants(s)	Annual Salary	\$300.00
<u>Fire Department Elected Officers</u>		
President	N/A	N/A
Vice President	N/A	N/A
Secretary	Annual Salary	\$250.00
Treasurer	Annual Salary	\$250.00

Board members that fill in for any position as a temporary worker is paid the rate as noted in the compensation schedule for the position they are filling, effective April 10, 2012.

Town Board elected officials are paid Per Diems based on Town of Neenah Municipal Code Section 1.01(1)f.

* Payment for State Mandated Training will occur following proof of successful completion / Certification

Approved via Board Action on PENDING Resolution 2025-29

**TOWN OF NEENAH
WINNEBAGO COUNTY, WISCONSIN
RESOLUTION 2025-30**

**2026 COMPENSATION SCHEDULE FOR
TOWN OF NEENAH SANITARY DISTRICT #2**

WHEREAS, Per State of Wisconsin Statute 60.77(3), The town board may fix the compensation of the commissioners, the secretary and the treasurer of a sanitary district, and per Town of Neenah Municipal Code 1.01(2)(h) Sanitary District Commissioners shall be compensated as determined by the Town Board and a record maintained by the Town Clerk and;

WHEREAS the Town of Neenah (the Town) and Town of Neenah Sanitary District #2's (the District) Auditor, Clifton Larson and Allen has recommended that the Town adopt a Compensation Schedule for the District, on an annual basis to facilitate the preparation of the District's Financial Statements and;

WHEREAS such a Compensation Schedule will facilitate the proper financial management of the District and;

WHEREAS, the Town has prepared a Compensation Schedule, shown in Attachment A to this resolution and;

NOW, THEREFORE BE IT RESOLVED, that the Town adopts the 2026 Compensation Schedule for the District #2 as shown in Attachment "A" and;

BE IT FUTHER RESOLVED that a Compensation Schedule shall be adopted by the Town annually,

BE IT FUTHER RESOLVED that this Resolution is permanently entered in the record of the proceeding of the Town of Neenah, Winnebago County, Wisconsin.

Approved and adopted this 8th day of December 2025.

Town of Neenah

Authorized:

Robert Schmeichel
Chairman

Attest:

Ellen Skerke
Administrator-Clerk-Treasurer

Exhibit A
Town of Neenah Sanitary District #2
Compensation Schedule
As of January 1, 2026

Commissioner Per Diem – Meeting	Per Meeting	\$50.00
Commissioner Per Diam – Quarter	Per Quarter	\$100.00
Sanitary District Fieldwork	Rate Per Hour	\$25.00

RESOLUTION # 2025-31

TOWN OF NEENAH Winnebago County

2026 Storm Water Utility District Rate Charge

WHEREAS, the Storm Water Utility District was formed by ordinance on December 8, 2008 for the purpose of operating and maintaining the Town storm water management system and financing necessary repairs, replacements, improvements and extensions thereof. The cost of such activities thereof shall be allocated in relationship to the benefits enjoyed and services received there from.

WHEREAS, the Storm Water Utility District Board recommends an annual rate charge of \$100 (one hundred dollars) per ERU for the calendar year 2026.

WHEREAS, the Storm Water Utility District charge shall be applied to real estate property tax bills and shall be paid in accordance with terms stated thereon.

THEREFORE, BE IT RESOLVED, that The Board of Supervisors of the Town of Neenah, Winnebago County, Wisconsin approves the annual rate charge of \$100 (one hundred dollars) per ERU for the calendar year 2026, upon each lot and parcel within the Town of Neenah for services and facilities required by the Storm Water Utility District.

ADOPTED by the Town of Neenah Stormwater Utility District Board at its meeting on the 8th day of December 2025.

I hereby certify that the foregoing resolution was duly adopted by the Town of Neenah at a legal meeting on the 8th day of December 2025.

Authorized:

Robert Schmeichel
Town of Neenah Chairman

Attest:

Ellen Skerke
Town of Neenah Administrator- Clerk-Treasurer

PO Box 2808
112 Otter Ave, 3rd Floor
Oshkosh WI 54903-2808



Oshkosh - 920-232-3340
Fox Cities - 920-727-2880
FAX - 920-232-3347

Winnebago County
Industrial Development Board
The Wave of the Future

November 11, 2025

TO: Kelly Nieforth, Neenah Community Development Director
Logan Fuller, Village of Winneconne Administrator
Andrew Dane, City of Menasha Community Development Department
Sara Rutkowski, City of Oshkosh Community Development Director
Brandon Hennes, City of Omro Administrator
George Dearborn, Village of Fox Crossing Community Development Director
Town Clerks, Winnebago County

RE: 2026 Winnebago County Per Capita Funding Program

The Winnebago County Industrial Development Board (IDB) administers an annual Per Capita Economic Development Grant Program. The purpose of the program is to provide funding assistance to enhance local economic development efforts.


The attached table shows the 2026 funding allocations for communities in Winnebago County based on 2025 DOA population estimates. Grants will be awarded based on a per capita basis pursuant to the adopted County Board budget allocation for the Industrial Development Board for 2026. Also attached is the adopted Industrial Development Board Per Capita Grant Funding Policies and Procedures. Please review the policies to help your community decide whether to apply for funds or to reallocate your funds to another community or economic development entity.

Please fill out the attached Statement of Intent form and return no later than December 30th, 2025, to:

Jerry L. Bougie
Email: jbougie@winnebagoctywi.gov

If your community/entity intends to be a recipient of funds for 2026, a follow up mailing will be sent out to you requesting a written plan indicating your community/entity's proposed use for these funds. Included will be a list of communities, if any, that have agreed to commit their funding shares to your community/entity for 2026.

If you have any questions, please contact me at 232-3339 or 727-2880, ext. 3339.


Thank you,
Jerry L. Bougie, IDB Coordinator

Attachments

cc: IDB Members, Tricia Rathermel, GO-EDC

**STATEMENT OF INTENT
2026 PER CAPITA FUNDING
ALLOCATION**

Please choose below how your municipality will utilize or reallocate your Economic Development Per Capita Funding Grant for 2025. Remember, the DEADLINE for returning this statement to the County is Tuesday, December 30, 2025.

Single Application:

- ☐ The Town/Village/City of _____ will apply for 2026 per capita funds. Our Community confirms that it operates a viable economic development program as defined in the Winnebago County IDB Per Capita Funding Program Policies.
-

Joint Application:

- ☐ The Town/Village/City of _____ will make a joint application for 2026 per capita funds with the following Community(s):

(List here):

Reallocation:

- ☐ The Town/Village/City of _____ authorizes our 2026 per capita funds to be reallocated to the Community or Economic Development Entity indicated below (Select one that is active in economic development that benefits your Community):

(List Here): _____

Signature of Community Representative: _____

Position: _____

Date: _____

Note: Allocations are subject to final approval by the Winnebago County IDB.

Entity	Population	2026 Per Capita Funding	
		\$	1.16
Town of			
Algoma	6,922	\$	8,021.00
Black Wolf	2,440	\$	2,827.40
Clayton	4,954	\$	5,740.54
Neenah	3,648	\$	4,227.19
Nekimi	1,322	\$	1,531.89
Nepeuskun	718	\$	832.00
Omro	2,422	\$	2,806.54
Oshkosh	2,438	\$	2,825.08
Poygan	1,307	\$	1,514.51
Rushford	1,679	\$	1,945.57
Utica	1,369	\$	1,586.35
Vinland	1,752	\$	2,030.16
Winchester	1,797	\$	2,082.31
Winneconne	2,665	\$	3,088.12
Wolf River	1,222	\$	1,416.02
Village of		\$	-
Fox Crossing	19,331	\$	22,400.16
Winneconne	2,519	\$	2,918.94
		\$	-
City of		\$	-
Menasha	15,140	\$	17,543.76
Neenah	27,817	\$	32,233.47
Omro	3,631	\$	4,207.49
Oshkosh	67,504	\$	78,221.52
TOTALS	172,597	\$	200,000.00

2026 Budget \$ 200,000



Winnebago County Industrial Development Board

The Wave of the Future

Winnebago County IDB Per Capita Grant Funding Program Policies & Procedures

Approved by IDB November 21, 2024

Mission Statement: Provide funding assistance to enhance local economic development efforts, programs, and opportunities that directly foster local job creation, increased income and increases to the tax base which collectively better the overall economy of Winnebago County.

Definitions:

1. **Communities:** means cities, villages, and towns within Winnebago County.
2. **Economic Development Entity:** an organization that is established by a governing body or business group of a community or communities in Winnebago County with its mission to provide economic development services for the municipality or area it has been established to serve.
3. **Housing:** the provision of sufficient housing (single or multifamily) that allows individuals and families with affordable housing options. For practical purposes, the applicability of this term will be at the discretion of the recipient community/economic development entity and the IDB.
4. **Recipient Community or Economic Development Entity:** One that has indicated interest in applying directly for funding through this program in a given year (or has been approved for funding by the IDB in a given year).

Policies:

1. **Funding levels:** Funds allocated annually on a per capita population basis to each community in Winnebago County. The level of per capita funding will be determined on an annual basis by the IDB.
2. Communities may retain all or a portion of its allocated funds provided the community demonstrates to the IDB that it operates a viable economic development program. A viable economic development program shall be defined as one or more of the following:
 - a) a community that expends tax levy dollars for economic development purposes.
 - b) a community that is a primary employment center in the county providing substantial employment opportunities for county residents.
 - c) a community or group of communities that have an area or areas that have development potential due to its proximity or potential availability of key economic development features such as highways/transportation corridors, developable land areas, utilities (water, sewer, internet, etc), workforce/entry level housing, tourism related activities, other quality of life features, etc.

3. Communities may reallocate all or a portion of their funding shares in the following manner:
 - a) to other communities that have demonstrated a viable economic development program as defined in #2 above.
 - b) to other economic development entities that benefit their communities and/or the county as a whole.
4. Recipient communities may roll over funds to up to three (3) years to bank funds to support a larger eligible project.
5. Two or more communities may collectively make a joint application to support a larger eligible project.
6. All allocations and reallocations of funds shall be approved by the IDB and meet the mission, policies, and eligibility requirements of the per capita funding program.
7. Regional Economic Development Activities. The IDB shall have the discretion to allocate a portion of per capita funding dollars for County and/or regional level economic development entities or activities.

Eligible Projects/ Programs:

1. Marketing efforts to promote economic development, including print material, social media, interactions with economic development prospects, and other marketing and economic development efforts designed to enhance business, tourism and housing growth.
2. Seed money for economic development financing programs.
3. Studies directly related to economic development programs or projects.
4. Funding of administrative activities and positions specifically related to economic development. Documentation should be included indicating how the activities or position(s) are directly linked to economic development and the per capita funding program mission statement.
5. Membership dues for participation in recognized economic development organizations.
6. Housing Studies.
7. Other marketing and economic development efforts designed to enhance business and tourism growth.

Ineligible Projects/ Programs:

1. Accessory (incidental) projects, such as signage, parking lots, maintenance, landscaping and other general site improvements.
2. Websites, unless specifically designed for economic development purposes.

Note: All allocations of per capita funds are at the discretion of, and approved by, the Winnebago County Industrial Development Board.

PROCEDURES:

1. The County will mail out a Statement of Intent form (see attached copy) to all local communities in Winnebago County. This form describes whether your community intends to apply for the per capita funds **or** whether your community wishes to allocate your share to one or more nearby community(s) which operate a viable economic development program or to one or more economic development entities that benefit your community or the county as a whole.
2. Following the due date for submittal of the Statement of Intent, the County will mail out a plan submittal request letter to the recipient communities and economic development entities indicating a desire to apply for per capita funds. This letter will include:
 - Any Communities that have indicated a desire to allocate their funding share to your community or economic development entity via the Statement of Intent.
 - Total proposed eligible funding share.
 - Due date and other instructions for plan submittal. The due date will be at least one (1) week prior to the next IDB meeting to allow the Board ample opportunity to review all plan submittals.
3. Recipient Communities that are viable and economic development entities shall then submit an expenditure plan for the upcoming year which shall contain the following:
 - Plan shall describe intended use of funds, including any proposed reallocations from other communities.
 - Plan shall outline your strategy and objectives.
 - Plan shall outline your budget for the proposed project/ programs.
 - Plan shall also describe prior year's use of funds and documentation of tangible results.
 - Additional supporting information/ documentation may be attached.
 - Any plan submittal received after the designated due date, as outlined in the plan submittal request letter, may become ineligible for funding.
 - Plans shall be submitted by hand, mailed, faxed, or emailed to:

Jerry Bougie, IDB Coordinator
Winnebago County Planning Department
112 Otter Ave
Oshkosh WI 54903-2808
FAX: 920-232-3347
EMAIL: jbougie@winnebagocountywi.gov
4. Following receipt of expenditure plan submittals, the County will notify all eligible applicants of the next scheduled meeting of the Winnebago County Industrial Development Board where the plan submittals will be reviewed for approval. A representative from your community should be present at the IDB meeting to answer any questions by the Board regarding your community's proposal.
5. Following IDB approval, recipient communities/economic development entities are required to submit an invoice to Winnebago County for payment of the approved dollar amount. The invoice **must** indicate that the funds are for "**IDB per capita funding allocations**".