

TOWN OF NEENAH TOWN BOARD
Meeting Agenda

DATE: Monday, February 9, 2026

TIME: 7:00 pm

LOCATION: 1600 Breezewood Lane

The meeting will also be offered virtually via ZOOM.

Meeting ID : 850 4307 7627 Passcode: 539286 Phone (312) 626-6799

Zoom Link: <https://us02web.zoom.us/j/85043077627?pwd=ANG5Rr18XUZXPu57xkCclS3klDr55b.1>

TOWN BOARD MEETING

1. CALL TO ORDER TOWN BOARD
2. APPROVE MINUTES
January 26, 2026 Town Board Meeting
3. PUBLIC FORUM
4. PUBLIC FORUM FOR RECOGNIZED MUNICIPAL AND COUNTY OFFICIALS
5. CORRESPONDENCES
 - a. Building Permit Report – January 2026
6. DISCUSSION / ACTION
 - a. Approve Vouchers, Payroll and Bank Transactions February 9, 2026
 - b. Appoint Andrea Madsen to the Plan Commission for a three year term, effective February 9, 2026 and expiring on April 30, 2029
 - c. Appoint Bryce Dux to Parks and Trails Committee for a two year term, filling the vacancy left in 2025 effective February 9, 2026 , expiring April 30, 2028.
 - d. Presentation from Fire Chief Osero regarding dry hydrants
 - e. Notice of Claim: received from Christine and David Zilisch for damage to their vehicle.
7. FUTURE AGENDA TOPICS AND MEETINGS
 - a. Town of Neenah Sanitary District #2 Commissioner Meeting, Tuesday February 10, 2026 at 7:00 p.m.
 - b. Stormwater Utility District Meeting , Thursday February 12, 2026 ay 8:00 a.m.
 - c. Plan Commission Meeting , Monday February 16, 2026 7:00 p.m.
 - d. Next Town Board Meeting, Monday, February 23, 2026 at 7:00 p.m.
8. OLD BUSINESS
9. NEW BUSINESS
10. ADJOURN MEETING

Closed Session Contemplated: NO

Ellen Skerke, Administrator-Clerk-Treasurer
February 4, 2026

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916. A quorum of other Town Commissions/Committees or Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on February 4, 2026 at www.townofneenah.com, Town of Neenah Municipal Building, 1600 Breezewood Lane.

TOWN OF NEENAH TOWN BOARD MEETING

January 26, 2026

Regular Meeting held at Town Hall, 1600 Breezewood Lane, Neenah, WI 54956 and offered via Zoom.

Present: Supervisor David Bluma, Supervisor Brooke Cardoza, and Supervisor Thomas Wilde

Excused: Chairman Robert Schmeichel, Supervisor James Weiss

Also in Attendance: Jeremy Kwiatkowski, Fire Chief Dan Osero, Deputy Clerk-Treasurer Cyndi Pleshek and Administrator-Clerk-Treasurer Ellen Skerke.

Also in Attendance via Zoom: Carrie Sturn and Matt Parmentier

In Chairman Schmeichel's absence

Motion: T. Wilde / B. Cardoza to appoint David Bluma as chairman for this meeting.

Motion carried by voice vote.

D. Bluma called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Approval of Minutes

Motion: T. Wilde / B. Cardoza to approve January 12, 2026 Town Board Meeting Minutes

Motion carried by voice vote.

Public Forum

- None.

Public Forum for Recognized Municipal and County Officials

- Officer Rassmussen joined the meeting at approximately 7:10 pm. Brief discussion regarding the patrol near Mahler Park.

Correspondences

- None

Discussion/Action.

Vouchers, Payroll and Bank Transactions

Approve Vouchers, Payroll and Bank Transactions January 26, 2026

Motion: T. Wilde / B. Cardoza to approve

- E. Skerke requested to add \$2,000 payment to Neenah Soccer Club for final payment

Motion Amended: T. Wilde / B. Cardoza to approve with additional payment as noted above.

Motion Carried by voice vote.

Resolutions

Resolution 2026-03 – Certified Survey Map

Applicant: Wisconsin Electric Power Company DBA We Energies

Agent: Davel Engineering

Location of Premises Affected: Woodside Lane

Tax Parcel No: 010-03300402

- T. Wilde was at the Plan commission meeting on 1/19/2026 and explained the purpose of the CSM. He noted the Plan Commission recommends approval.

Motion: B. Cardoza / T. Wilde

Motion Carried by voice vote.

Personnel

Accept Fire Fighter application for Paul Bosio, effective January 26, 2026

Motion: B. Cardoza / T. Wilde

Motion Carried by voice vote.

Future Agenda Topics and Meetings

- Fire Department Business Meeting, Wednesday, February 4, 2026, at 6:00 p.m.
- Town Board Meeting, Monday, February 9, 2026, at 7:00 p.m.
- Sanitary 2 Meeting Tuesday, February 10, 2026, at 7:00 p.m.
- Plan Commission meeting Monday, February 16, 2026, at 7:00 p.m.
- Next Town Board Meeting Monday, February 23, 2026 at 7:00 p.m.

Old Business

- B. Cardoza thanked Fire Chief Osero for including the Town Board in the Firefighters Appreciation Dinner and she congratulated all those that received an award.
- E. Skerke noted that the pending annexation and a potential Certified Survey Map was discussed at the Plan Commission, with Winnebago County Zoning and City of Neenah Community Development. All agreed that it was best to allow the annexation to go through the process and let the City manage the CSM. There will be no further action needed at the Town level. Winnebago County Zoning Department will verify that the legal descriptions on the annexation and CSM are correct.
- M. Parmentier provided an update to the Board regarding the property on South Park Avenue. The agreement with the property owner was signed on 11-4-25, giving him 60 days for compliance. Winnebago County Zoning issued a violation letter giving a deadline of June 1-2026 for compliance. At the February 23rd meeting, the Town Board will discuss the Town's next steps.

New Business

- E. Skerke noted that the Wisconsin Towns Association is offering District meetings which include Board of Review training. At least one Board member needs to be trained this year, preferably more than one is trained since 2026 is a revaluation year.
- D. Bluma noted that the property at 1295 CTH JJ and what appears to be a new structure being built.

Adjourn Meeting

Motion: T. Wilde / B. Cardoza to adjourn. Motion carried. Meeting adjourned at 7:23 p.m.

Respectfully submitted,



Ellen Skerke,
Administrator-Clerk-Treasurer

Approved: DRAFT – Pending Approval

Voucher List Authorization February 9, 2026

Bank Transfer (Transaction List)

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
1/28/2026	Taxes Collected	Checking	\$ 4,573.07	Tax Payer Refunds
2/10/2026	General MM	Checking	\$ 44,000.00	2-9-2026 Vouchers

Accounts Payable	Vouchers		\$ 18,029.39
	29717-29718	Tax payer Refunds	\$ 4,572.47

Notification of New Vendors DSC Communiations Fire Department Supplies

Payroll	Payroll	\$ 15,769.68
	Expense Reimburse	\$ (121.33)
	Gross Payroll	\$ 15,648.35
	Net Payroll	\$ 12,623.74

Paid via Bank Transfer:

Nationwide:	\$ 1,182.74
Federal Tax/Medicare:	\$ 1,651.60
State Taxes:	\$ 434.94
Wisconsin Retirement:	\$ 1,407.36
Wisconsin Health Insurance	\$ 3,803.62

Deposit Detail

<u>Date</u>	<u>Where</u>	<u>Amount</u>	
1/6/2026	General MM	\$ 19,770.17	Transportation Aid
1/15/2026	General MM	\$ 265.44	Recycling
1/31/2026	General MM	\$ 1,424.11	Various
1/29/2026	General MM	\$ 1,730.29	Cell Tower
1/29/2026	General MM	\$ 3,857.20	Permits
January 2026	General MM	\$ 220.00	Dog Licenses
January 2026	Taxes Collected	\$ 2,855,270.48	Taxes Collected
January 2026	Various	\$ 13,186.44	Interest Earned
TOTAL Deposits		<u>\$ 2,895,724.13</u>	

Account Balances as of February 10, 2026 after requested transfers per this Voucher List

	PROSPERA CU	Prospera CD	BNY Mellon - Pershing	Total
Checking	\$ 7,774			
Membership account	\$ 5			
General MM	\$ 1,326,755		\$ 649,595	\$ 1,299,898
General MM-NAN Funds	\$ -			
Impact Fee	\$ 9,333			
Taxes Collected	\$ 2,941,043			
Tullar Rd Fund		\$	45,438	
Storm Water	\$ 210,458	\$ 518,680	\$ 570,761	\$ -
CFCU	\$ 530			
TOTAL	\$ 4,495,898	\$ 518,680	\$ 1,265,794	
	GRAND TOTAL	\$	6,280,371	

_____ Schmeichel _____ Bluma _____ Cardoza _____ Weiss _____ Wilde

3:23 PM

02/05/26

Town of Neenah
Check Detail
February 10, 2026

Accounts Payable
\$18,029.39

Date	Num	Name	Memo	Account	Paid Amount
02/10/2026	29719	Best Western Brid...		11010-1 · Checking - Prospe...	
02/09/2026	425		Fire Banquet	51110-3 · Supervisors Expenses	-1,782.05
TOTAL					-1,782.05
02/10/2026	29720	Bowmar Appraisal...		11010-1 · Checking - Prospe...	
02/09/2026	2329		2026 assessment servic...	51530-0 · Assessor Contract	-11,200.00
TOTAL					-11,200.00
02/10/2026	29721	City of Neenah	24540-0	11010-1 · Checking - Prospe...	
02/09/2026	40265		Water Usage 2025	52210-8 · Fire Dept. Hydrant	-187.08
TOTAL					-187.08
02/10/2026	29722	Cummins Inc.		11010-1 · Checking - Prospe...	
02/09/2026	F260199075		planned maintenace - ori...	51610-1 · Maintenance & Oper...	-956.28
02/09/2026	F4-25119516		2025 planned maintenanc...	51610-1 · Maintenance & Oper...	-1,473.48
TOTAL					-2,429.76
02/10/2026	29723	DSC Communicati...	NOTE - Invoice 26013...	11010-1 · Checking - Prospe...	
02/09/2026	2601358		NOTE - Invoice 260135...	52210-7 · Fire Dept. Radio Pa...	-630.00
TOTAL					-630.00
02/10/2026	29724	Fox Crossing Utilit...		11010-1 · Checking - Prospe...	
02/09/2026	53799-77065		Stanby Water	51420-8 · MB Utilities	-31.50
02/09/2026	53799-77075		Stanby water	51420-8 · MB Utilities	-21.00
TOTAL					-52.50
02/10/2026	29725	Spectrum - Charte...		11010-1 · Checking - Prospe...	
02/09/2026	153093101		2 months	51420-7 · Office Telephone	-680.00
TOTAL					-680.00
02/10/2026	29726	VC3 Inc		11010-1 · Checking - Prospe...	
02/09/2026	236261		January invoice	51420-4 · Office Expenses	-783.00
TOTAL					-783.00
02/10/2026	29727	Village of Winneco...		11010-1 · Checking - Prospe...	
02/09/2026	2026-5		2026 Annual Fee Joint ...	51300-0 · Legal Services	-200.00
TOTAL					-200.00

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02/05/26

Town of Neenah
Check Detail
February 10, 2026

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
02/10/2026	29728	Winnebago Liquid...	51610-1	11010-1 · Checking - Prospe...	
02/09/2026	217672		January 13,2026 pump	51420-8 · MB Utilities	-85.00
TOTAL					-85.00

8:40 AM

01/29/26

Town of Neenah
Check Detail
January 26, 2026

*Tax Payer Refunds**\$ 4,572.47*

Date	Num	Name	Memo	Account	Paid Amount
01/26/2026	29717	zz Gass, James & ...	Property tax refund	11010-1 · Checking - Prospe...	
01/27/2026			Batch #24	26102-0 · R.E. Tax Refunds to...	-18.00
TOTAL					-18.00
01/26/2026	29718	zz Jones, Troy	Property tax refund	11010-1 · Checking - Prospe...	
01/27/2026			Batch #20	26102-0 · R.E. Tax Refunds to...	-4,554.47
TOTAL					-4,554.47

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02/05/26

Town of Neenah
Check Detail
February 12, 2026

Payroll

Gross = \$ 15,648.35

Net = \$ 12,263.74

Date	Num	Name	Memo	Account	Paid Amount
02/12/2026	DD2045	Armstrong, Glenn	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	53311-0 · Highway & Street - ...	-162.00
			Direct Deposit	66000 · Nationwide Retirement...	-12.15
			Direct Deposit	21520-0 · Nationwide Payable	12.15
			Direct Deposit	53311-1 · Hwy Mileage and Ex...	-47.60
			Direct Deposit	65000 · Medicare Taxes	-2.35
			Direct Deposit	21514-0 · Medicare Taxes Pay...	2.35
			Direct Deposit	21514-0 · Medicare Taxes Pay...	2.35
			Direct Deposit	2110 · Direct Deposit Liabilities	207.25
TOTAL					0.00
02/12/2026	DD2046	Bluma, David	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-718.50
			Direct Deposit	51110-2 · Supervisors per diem	-135.00
			Direct Deposit	66000 · Nationwide Retirement...	-64.01
			Direct Deposit	21520-0 · Nationwide Payable	64.01
			Direct Deposit	51110-3 · Supervisors Expenses	-27.20
			Direct Deposit	51110-3 · Supervisors Expenses	55.00
			Direct Deposit	24000-0 · Payroll Liabilities	61.50
			Direct Deposit	65000 · Medicare Taxes	-12.38
			Direct Deposit	21514-0 · Medicare Taxes Pay...	12.38
			Direct Deposit	21514-0 · Medicare Taxes Pay...	12.38
			Direct Deposit	24000-0 · Payroll Liabilities	30.00
			Direct Deposit	2110 · Direct Deposit Liabilities	721.82
TOTAL					0.00
02/12/2026	DD2047	Cardoza, Brooke	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-718.50
			Direct Deposit	51110-2 · Supervisors per diem	-45.00
			Direct Deposit	66000 · Nationwide Retirement...	-57.26
			Direct Deposit	21520-0 · Nationwide Payable	57.26
			Direct Deposit	51110-3 · Supervisors Expenses	-28.56
			Direct Deposit	51110-3 · Supervisors Expenses	55.00
			Direct Deposit	24000-0 · Payroll Liabilities	110.00
			Direct Deposit	65000 · Medicare Taxes	-11.07
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.07
			Direct Deposit	21514-0 · Medicare Taxes Pay...	11.07
			Direct Deposit	24000-0 · Payroll Liabilities	50.00
			Direct Deposit	2110 · Direct Deposit Liabilities	565.99
TOTAL					0.00
02/12/2026	DD2048	Osero, Daniel W.	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	52210-0 · Fire Chief - Salary	-750.00
			Direct Deposit	66000 · Nationwide Retirement...	-56.25
			Direct Deposit	21520-0 · Nationwide Payable	56.25
			Direct Deposit	65000 · Medicare Taxes	-10.88
			Direct Deposit	21514-0 · Medicare Taxes Pay...	10.88
			Direct Deposit	21514-0 · Medicare Taxes Pay...	10.88
			Direct Deposit	2110 · Direct Deposit Liabilities	739.12
TOTAL					0.00

Town of Neenah
Check Detail
February 12, 2026

Date	Num	Name	Memo	Account	Paid Amount
02/12/2026	DD2049	Pleshek, Cynthia	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51420-2 · Deputy Clerk/Tres. - ...	-3,543.75
			Direct Deposit	21530-0 · WRS Payable	255.15
			Direct Deposit	51421-0 · Clerk Retirement Ex...	-255.15
			Direct Deposit	21530-0 · WRS Payable	255.15
			Direct Deposit	66000 · Nationwide Retirement...	-265.78
			Direct Deposit	21520-0 · Nationwide Payable	265.78
			Direct Deposit	21533-0 · Health Insurance Pa...	324.54
			Direct Deposit	51421-2 · Clerk- Health Insura...	-2,379.94
			Direct Deposit	21533-0 · Health Insurance Pa...	2,379.94
			Direct Deposit	65000 · Medicare Taxes	-46.68
			Direct Deposit	21514-0 · Medicare Taxes Pay...	46.68
			Direct Deposit	21514-0 · Medicare Taxes Pay...	46.68
			Direct Deposit	2110 · Direct Deposit Liabilities	2,917.38
TOTAL					0.00
02/12/2026	DD2050	Plier, Christopher J.	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	52210-0 · Fire Chief - Salary	-233.33
			Direct Deposit	66000 · Nationwide Retirement...	-17.50
			Direct Deposit	21520-0 · Nationwide Payable	17.50
			Direct Deposit	65000 · Medicare Taxes	-3.38
			Direct Deposit	21514-0 · Medicare Taxes Pay...	3.38
			Direct Deposit	21514-0 · Medicare Taxes Pay...	3.38
			Direct Deposit	2110 · Direct Deposit Liabilities	229.95
TOTAL					0.00
02/12/2026	29729	Schmeichel, Robe...		11010-1 · Checking - Prospe...	
				51100-1 · Chairman - Salary	-1,437.00
				51100-2 · Chairman per diem	-90.00
				66000 · Nationwide Retirement...	-114.53
				21520-0 · Nationwide Payable	114.53
				51100-3 · Chairman Expenses	55.00
				24000-0 · Payroll Liabilities	100.00
				65000 · Medicare Taxes	-22.14
				21514-0 · Medicare Taxes Pay...	22.14
				21514-0 · Medicare Taxes Pay...	22.14
				24000-0 · Payroll Liabilities	64.35
TOTAL					-1,285.51
02/12/2026	DD2051	Skerke, Ellen J	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51420-0 · Clerk - Salary	-6,184.60
			Direct Deposit	51420-0 · Clerk - Salary	-45.00
			Direct Deposit	21530-0 · WRS Payable	448.53
			Direct Deposit	51421-0 · Clerk Retirement Ex...	-448.53
			Direct Deposit	21530-0 · WRS Payable	448.53
			Direct Deposit	66000 · Nationwide Retirement...	-467.22
			Direct Deposit	21520-0 · Nationwide Payable	467.22
			Direct Deposit	21533-0 · Health Insurance Pa...	131.90
			Direct Deposit	51421-2 · Clerk- Health Insura...	-967.24
			Direct Deposit	21533-0 · Health Insurance Pa...	967.24
			Direct Deposit	51420-9 · Postage	-1.63
			Direct Deposit	51610-1 · Maintenance & Oper...	-14.98
			Direct Deposit	51110-3 · Supervisors Expenses	55.00
			Direct Deposit	24000-0 · Payroll Liabilities	859.00
			Direct Deposit	65000 · Medicare Taxes	-88.42
			Direct Deposit	21514-0 · Medicare Taxes Pay...	88.42
			Direct Deposit	21514-0 · Medicare Taxes Pay...	88.42

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02/05/26

Town of Neenah
Check Detail
February 12, 2026

Date	Num	Name	Memo	Account	Paid Amount
			Direct Deposit	24000-0 · Payroll Liabilities	258.55
			Direct Deposit	2110 · Direct Deposit Liabilities	4,404.81
TOTAL					0.00
02/12/2026	29730	Weiss, James		11010-1 · Checking - Prospe...	
				51110-1 · Supervisors - Salaries	-718.50
				51110-2 · Supervisors per diem	-90.00
				66000 · Nationwide Retirement...	-60.64
				21520-0 · Nationwide Payable	60.64
				51110-3 · Supervisors Expenses	-14.96
				51110-3 · Supervisors Expenses	27.50
				65000 · Medicare Taxes	-11.72
				21514-0 · Medicare Taxes Pay...	11.72
				21514-0 · Medicare Taxes Pay...	11.72
TOTAL					-784.24
02/12/2026	DD2052	Wilde, Thomas	Direct Deposit	11010-1 · Checking - Prospe...	
			Direct Deposit	51110-1 · Supervisors - Salaries	-718.50
			Direct Deposit	51110-2 · Supervisors per diem	-180.00
			Direct Deposit	66000 · Nationwide Retirement...	-67.39
			Direct Deposit	21520-0 · Nationwide Payable	67.39
			Direct Deposit	51110-3 · Supervisors Expenses	-46.24
			Direct Deposit	51110-3 · Supervisors Expenses	55.00
			Direct Deposit	24000-0 · Payroll Liabilities	77.00
			Direct Deposit	65000 · Medicare Taxes	-13.03
			Direct Deposit	21514-0 · Medicare Taxes Pay...	13.03
			Direct Deposit	21514-0 · Medicare Taxes Pay...	13.03
			Direct Deposit	24000-0 · Payroll Liabilities	32.04
			Direct Deposit	2110 · Direct Deposit Liabilities	767.67
TOTAL					0.00

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02/05/26

Town of Neenah
Payroll Transaction Detail
February 2026

Nationwide
\$ 1,182.73

Date	Num	Type	Source Name	Payroll Item	Amount
02/12/21	DD2045	Paycheck	Armstrong, Gl...	Nationwide Ret...	-12.15
					-12.15
02/12/21	DD2046	Paycheck	Bluma, David	Nationwide Ret...	-64.01
					-64.01
02/12/21	DD2047	Paycheck	Cardoza, Bro...	Nationwide Ret...	-57.26
					-57.26
02/12/21	DD2048	Paycheck	Osero, Daniel...	Nationwide Ret...	-56.25
					-56.25
02/12/21	DD2049	Paycheck	Pleshek, Cynt...	Nationwide Ret...	-265.78
					-265.78
02/12/21	DD2050	Paycheck	Plier, Christo...	Nationwide Ret...	-17.50
					-17.50
02/12/21		Paycheck	Schmeichel, ...	Nationwide Ret...	-114.53
					-114.53
02/12/21	DD2051	Paycheck	Skerke, Ellen J	Nationwide Ret...	-467.22
					-467.22
02/12/21		Paycheck	Weiss, James	Nationwide Ret...	-60.64
					-60.64
02/12/21	DD2052	Paycheck	Wilde, Thomas	Nationwide Ret...	-67.39
					-67.39
TOTAL					-1,182.73

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02/05/26

Town of Neenah
Payroll Liability Balances
February 2026

Federal Taxes = \$1651.60

State Taxes = \$434.94

	<u>BALANCE</u>	
Payroll Liabilities		
Federal Withholding	1,207.50	} = \$1,651.60
Medicare Employee	222.05	
Medicare Company	222.05	
WI - Withholding	434.94	
Medicare Employee Addl Tax	0.00	
	<u>2,086.54</u>	
Total Payroll Liabilities	<u><u>2,086.54</u></u>	

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02/05/26
Accrual Basis

Town of Neenah
General Ledger
As of February 28, 2026

WI Retirement
\$ 1407.36

Type	Date	Num	Name	Memo	Split	Amount
21530-0 · WRS Payable						
Paycheck	02/12/2026	DD2049	Pleshek, Cynthia	Direct ...	11010-...	255.15
Paycheck	02/12/2026	DD2049	Pleshek, Cynthia	Direct ...	11010-...	255.15
Paycheck	02/12/2026	DD2051	Skerke, Ellen J	Direct ...	11010-...	448.53
Paycheck	02/12/2026	DD2051	Skerke, Ellen J	Direct ...	11010-...	448.53
Total 21530-0 · WRS Payable						1,407.36
34300-0 · Fund Balances Town of Neenah						
Total 34300-0 · Fund Balances Town of Neenah						
51420-0 · Clerk - Salary						
Paycheck	02/12/2026	DD2051	Skerke, Ellen J	Direct ...	11010-...	-6,184.60
Paycheck	02/12/2026	DD2051	Skerke, Ellen J	Direct ...	11010-...	-45.00
Total 51420-0 · Clerk - Salary						-6,229.60 *
51420-2 · Deputy Clerk/Tres. - Salary						
Paycheck	02/12/2026	DD2049	Pleshek, Cynthia	Direct ...	11010-...	-3,543.75 *
Total 51420-2 · Deputy Clerk/Tres. - Salary						-3,543.75
TOTAL						-8,365.99

\$ 9773.75

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02/05/26
Accrual Basis

Town of Neenah
General Ledger
As of February 28, 2026

WI Health Insurance

\$ 3,803.62

Type	Date	Num	Name	Memo	Split	Amount
21533-0 · Health Insurance Payable						
Paycheck	02/12/202	DD2...	Pleshek, ...	Direct D...	11010-1 · Chec...	324.54
Paycheck	02/12/202	DD2...	Pleshek, ...	Direct D...	11010-1 · Chec...	2,379.94
Paycheck	02/12/202	DD2...	Skerke, ...	Direct D...	11010-1 · Chec...	131.90
Paycheck	02/12/202	DD2...	Skerke, ...	Direct D...	11010-1 · Chec...	967.24
Total 21533-0 · Health Insurance Payable						3,803.62
TOTAL						3,803.62

MEMORANDUM

To: Town Board
From: Ellen Skerke, Administrator-Clerk-Treasurer
Date: February 6, 2026
Memo: Appointment to Plan Commission

The resignation of Brett Armstrong in 2025 left a vacancy on the Plan Commission. The position was advertised through the Town newsletter and website. Residents were invited to apply via the newly established formal application process.

Two applications were received for the position: Edmund King and Andrea Madsen. (Full application files are available in the office upon request.)

On Wednesday, January 28, Plan Commission Chair Jody Andres and Town Board Supervisor Dave Bluma met to evaluate the candidates. Supervisor Jim Weiss, while unable to attend in person, provided his input via discussion with Supervisor Bluma the evening prior.

Upon reviewing the credentials of both applicants, the group determined that their qualifications were sufficiently detailed to make a decision without the need for individual interviews.

While both candidates have impressive credentials, the committee reached a unanimous decision to recommend the appointment of Andrea Madsen to the Plan Commission.

Andrea Madsen lives at 1516 S. Park Avenue, she has a master's degree in public administration and is currently pursuing her PhD in Philosophy, focusing on individual well-being and community land use.

The group believes that Andrea's interests and field of study make her a good fit for the Commission's long-term planning goals.

Note: because I was intrigued and wanted to know more, I googled individual well-being and community land use, this is AI's response:

In the world of urban planning, this is a cutting-edge field that looks at how the "bones" of a town—its roads, parks, and zoning—directly impact the happiness and health of the people living there.

MEMORANDUM

To: Town Board
From: Ellen Skerke, Administrator-Clerk-Treasurer
Date: February 5, 2026
Memo: Appointment for Parks and Trails Committee

The Parks and Trails Committee has had a vacancy since 2025. The position was advertised through the Town newsletter and website.

One application was received, Bryce Dux. Application is available upon request.

The Parks and trails Chairman and Town Board Supervisor Brooke Cardoza reviewed the application provided and reviewed via email. Bryce Dux is recommended for appointment to Parks and Trails Committee.

Bryce lives on Harvest Moon Drive and attended the November 18th Public Input session we held for the Comprehensive Plan Update and Comprehensive Outdoor Recreation Plan Update. At that meeting, he spoke with a Parks and Trails committee member and was encouraged to consider joining the Parks and Trails Committee.