

PUBLIC NOTICE OF MEETING
Town of Neenah, Winnebago County, Wisconsin

[Section 19.84 Notice]

Governmental Body: Storm Water Utility District (Town Board)
Date of Meeting: Thursday March 26, 2026
Time of Meeting: 8:00 a.m.
Location of Meeting: 1600 Breezewood Lane, Neenah WI 54956

The meeting will also be offered virtually via ZOOM.

Meeting ID : 831 7753 1648 Passcode: 774435 Phone (312) 626-6799

1. CALL TO ORDER
2. DISCUSSION / ACTION
 - a. Urban Non-Point Source and Stormwater (UNPS&SW) Construction Grant Application
 - b. 2025 MS4 Annual Report
 - c. McMahon Agreement for Inspection of Private BMP services in the amount of \$6,340
 - d. Stormwater Service Charge Appeal Form – Parcel 010-0312, Property Owner Integrity Builders of Wisconsin LLC, property address 1984 and 1994 Oakridge Road.
3. UNFINISHED BUSINESS
4. NEW BUSINESS
5. FUTURE AGENDA TOPICS AND MEETINGS
 - a. 2026 Stormwater Utility District Meetings beginning at 8:00 AM
 - Thursday May 14, 2026
 - Thursday August 13, 2026
 - Thursday November 12, 2026
6. ADJOURN

Closed Session Contemplated: NO



Ellen Skerke, Administrator-Clerk-Treasurer
March 20, 2026

Upon request, reasonable auxiliary aids and services will be provided for disabled individuals. If accommodations are required, please provide adequate advance notice to Town Clerk at 920-725-0916.

A quorum of Town of Neenah Board, Committees, and Sanitary Commissions may attend, but no official action will be taken by them.

Notice was posted on March 20, 2026 at www.townofneenah.com and at the posting board located at the Town of Neenah Municipal Building, 1600 Breezewood Lane.

To: Stormwater Utility District Board
 From: Ellen Skerke, Administrator-Clerk-Treasurer
 Date: March 21, 2026
 Memo: WI DNR Urban Nonpoint Source & Storm Water (UNPS&SW) Management Grant

As discussed at the February Stormwater Meeting, the application period for the DNR Urban Nonpoint Source & Storm Water (UNPS&SW) Management Grant is open , application deadline is April 15, 2026.

Construction and planning project grants are cost shared at 50 percent. The total State share for a construction project is \$150,000. Expenditures for reimbursement must be incurred between January 1, 2027 to December 31, 2028.

SWUD passed Resolution 2026-02 at the February meeting, indicating Ditch Amendment as construction projects for the purpose of applying for the 2027 Funding for Construction Grant, with the intent to review and discuss further at the March 26th SWUD meeting.

Attached is an excerpt from our Stormwater Management Plan dated February 2024. Appendix C and D Appendix D lists numerous possible projects. For this particular grant application, SWUD needs to focus on the Upper Fox Watershed and ditch amendments / biofilters. The qualifying projects are the 20-line items in the gold, (top 4 on the list and remaining highlighted in that same color).

Andy Schmidt and I met to review the list of projects. Numerous projects were eliminated from consideration because they are on private roads or private property, requiring either easements or land acquisition.

We identified three potential projects or a combination of these projects for the grant application.

	Estimated Capital Costs:
• Conservancy Park Ditch Amendment	\$ 26,727
• Maple Ditch Amendment	\$127,347
• Hunters Point Ditch Amendment	<u>\$333,304</u>
	\$487,378

Andy will review these estimated capital costs prior to the SWUD Meeting.

RESOLUTION NO. 2026-02

**URBAN NON-POINT SOURCE & STORMWATER
CONSTRUCTION GRANT**

**TOWN OF NEENAH, WINNEBAGO COUNTY,
WISCONSIN**

WHEREAS, the Wisconsin DNR has determined that excessive phosphorus and sediment pollutants are impacting surface water quality and designated uses for the Neenah Slough, Fox River, and Lake Winnebago; and

WHEREAS, a Total Maximum Daily Load (TMDL) for sediment and phosphorus was developed for the Neenah Slough, Fox River, and Lake Winnebago; and

WHEREAS, in 2024 and 2025, the Town completed various planning activities in order to assist with Municipal Stormwater Permit compliance, reduce urban non-point source pollution, and improve water quality in local water bodies; and

WHEREAS, in 2024 and 2025, the Town completed various planning activities in order to assist with Municipal Stormwater Permit compliance, reduce urban non-point source pollution, and improve water quality in local water bodies; and

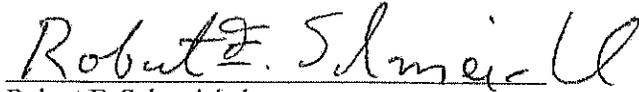
WHEREAS, the Town has determined that ditch amendments will add to the Town's control of nonpoint source pollution and stormwater management.

WHEREAS, the local-share funds for a portion of the project will be included specifically in the Town's 2027 adopted budget.

NOW THEREFORE BE IT RESOLVED, that the Town hereby supports submittal of an Urban Non-Point Source & Stormwater Construction Grant Application to the Wisconsin Department of Natural Resources (DNR) for these construction activities.

Adopted this 12th day of February, 2026.

Authorized:



Robert E. Schmeichel
Town of Neenah Chairman

Attest:



Ellen Skerke
Town of Neenah Administrator- Clerk-Treasurer

Targeted Runoff Management (TRM) & Urban Nonpoint Source & Storm Water (UNPS&SW) Management Grant Programs



Who can apply for these grants?

Cities, villages, towns, counties, regional planning commissions, tribal governments, and special purpose districts such as lake, sewerage and sanitary districts are eligible to apply for (a) TRM grants in an agricultural or urban area, or (b) UNPS&SW grants to fund projects in urban areas.

Application Deadline

To be considered for funding, applications must be submitted electronically no later than April 15 (unless April 15 falls on a weekend). Projects may begin on January 1 of the following year. Both programs are reimbursement programs. Applicants pay 100% of project costs and then request reimbursement from the DNR for a portion of eligible costs.

Project Selection

Completed applications are scored based on factors such as fiscal accountability and cost-effectiveness, water quality, extent of pollutant control, extent of local support and likelihood of project success. The score will be increased if there is a comprehensive implementation or enforcement program in effect in the project area. Each grant type is competitive. The level of available funding will be determined in the mid summer-late fall through the state's biennial budget process. Highest priority in selecting projects under these grant programs will be given to projects that implement performance standards and prohibitions contained in ch. NR 151, Wis. Adm. Code, and/or that address waterbodies in a EPA-Approved TMDL (Total Maximum Daily Load), those that exceed groundwater enforcement standards.

Responsibilities of Grant Recipients

Successful applicants enter into a contractual agreement with the DNR. Grant recipients must comply with program conditions, provide the local portion of the project costs, install all best management practices (BMPs) constructed under these programs and maintain them for 10 years. If applicants are providing these grant funds to private landowners, a similar contractual agreement is required between the applicant and the landowner.

How do I get an application or request additional information?



dnr.wisconsin.gov/aid/TargetedRunoff.html

dnr.wisconsin.gov/aid/UrbanNonpoint.html

Joanna Griffin, Runoff Management Grants Program Coordinator



608-400-9519

Joanna.Griffin@Wisconsin.gov

Corinne Johnson, Nonpoint Source Program Grant Manager



608-720-0120

Corinne.Johnson@Wisconsin.gov

Regional Nonpoint Source Coordinators (dnr.wisconsin.gov/topic/Nonpoint/NPScontacts.html) are the local contacts and manage grants in specific areas. They are available to answer questions about the grant applications, process, and project implementation.

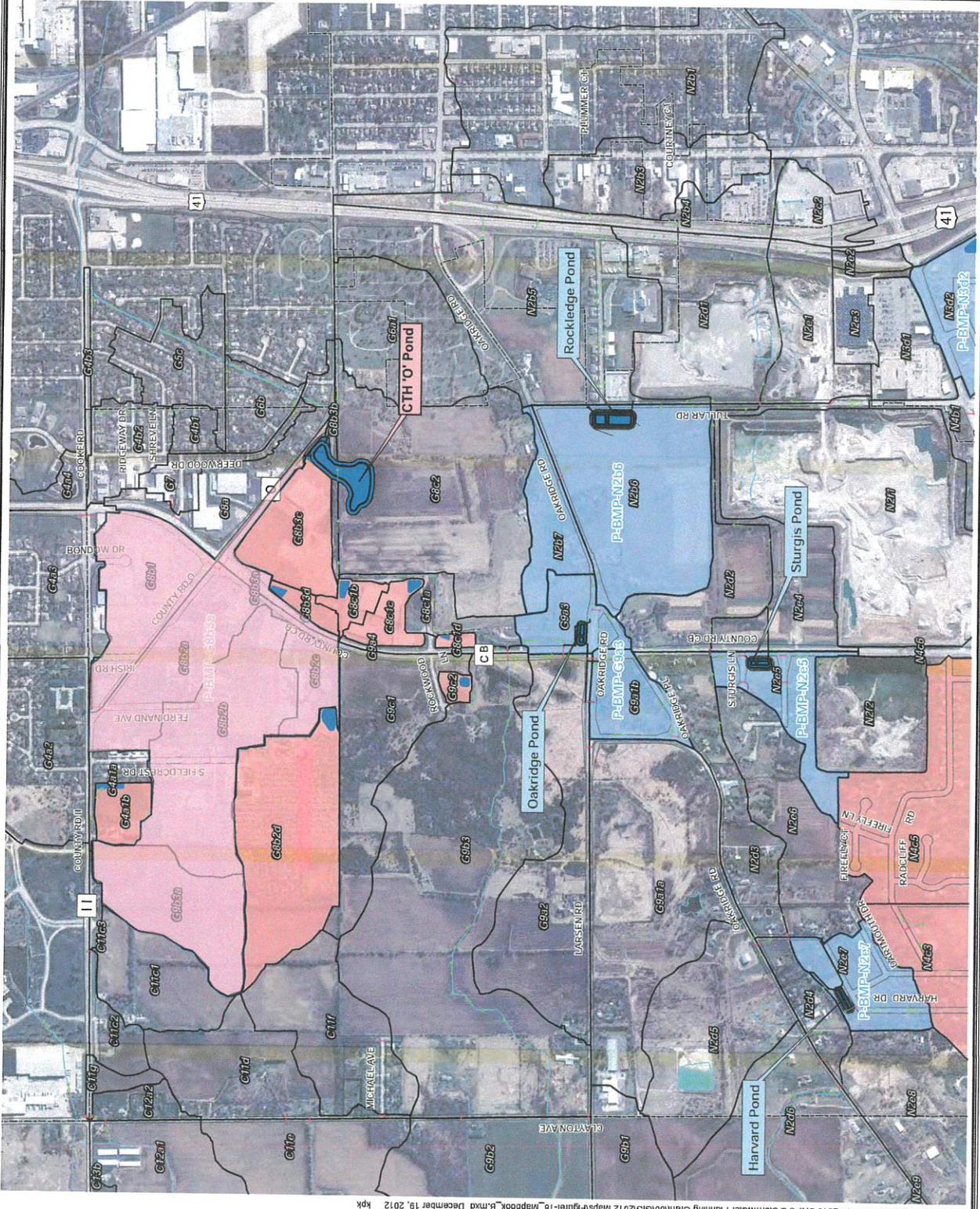
The DNR administers these competitive grant programs under chs. NR 153, 154 and 155, Wis. Adm. Code.

APPENDIX C

TMDL Plan of Action

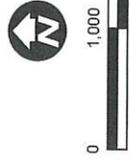
APPENDIX D

Proposed BMP Concepts



- Drainage Areas and Structural BMPs**
- Drainage Area
 - Existing BMP
 - Proposed BMP
 - Stormwater Pond
 - Other Mapped Features
 - Bridges and Culverts
 - Flow Arrows
 - Right-of-Way
 - Municipal Boundary
 - Stream

Source: Winnebago County, 2008-2012; USGS (Aerial, 2010).
 Note: This map shows proposed drainage areas and structural BMPs. It is not intended to be used for any other purpose. The County is not responsible for the accuracy of the information provided on this map. The County is not responsible for the accuracy of the information provided on this map. The County is not responsible for the accuracy of the information provided on this map.



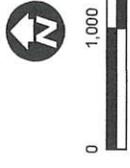
McMAHON
 ENGINEERS ARCHITECTS

FIGURE D-1
PROPOSED BMPs
STORMWATER MANAGEMENT PLAN
TOWN OF NEENAH
WINNEBAGO COUNTY, WISCONSIN



- Drainage Areas and Structural BMPs**
- Drainage Area
 - Existing BMP
 - Proposed BMP
 - Stormwater Pond
 - Other Mapped Features
 - Bridges and Culverts
 - Flow Arrows
 - Right-of-Way
 - Municipal Boundary
 - Stream

Source: Winnebago County, 2005-2012; WISGIS (March 2010).
 Note: This map was prepared for informational purposes only. It is not intended to be used for any other purpose. The user assumes all responsibility for the use and accuracy of the data shown on this map.



McMAHON
 ENGINEERS ARCHITECTS

FIGURE D-3
PROPOSED BMPs
STORMWATER MANAGEMENT PLAN
TOWN OF NEENAH
WINNEBAGO COUNTY, WISCONSIN



AGREEMENT

FOR PROFESSIONAL SERVICES

TOWN OF NEENAH
1600 Breezewood Lane
Neenah, WI 54956

DATE: March 20, 2026
McM. No. N0003 – 09-26-00276
PRIVATE STORMWATER POND INSPECTION AUDIT

PROJECT DESCRIPTION

As part of the Town's MS4 Permit requirements, private BMPs are to be inspected. Private BMPs are to be inspected by the private owner responsible for inspections and maintenance. However, as part of the Town's MS4 permit post construction stormwater program, these private BMPs are to be audited once per 5-year MS4 permit term. The scope of services below are to provide private BMP inspections as an audit for private BMP owners' annual inspections for approximately 18 BMPs.

SCOPE OF SERVICES

McMahon Associates, Inc. (McMahon) agrees to provide the following Scope of Services for this project:

- Perform onsite privately owned BMP inspections in accordance with the Town's typical Operation & Maintenance Plan inspection forms. BMPs are expected to include biofilters and ponds.
- Provide inspection forms for each private BMP inspected, including a summary of findings and recommendations.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Cleaning or improvements to the stormwater BMPs during inspections.
- Obtaining depth of sediment in ponds and/or determination of infiltration rates of biofilters.
- Any improvement designs, bidding or construction.
- Any items not specifically listed in the scope of services.

CLIENT RESPONSIBILITIES

The Scope of Services and fee is based upon the understanding that the Town of Neenah will provide the following:

- Access to the properties.
- Any available Operation & Maintenance Agreements.
- Contact property owners to discuss results & findings.

SPECIAL TERMS (Refer also to General Terms & Conditions, attached)

The Client agrees that the Project Description, Scope of Services, and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon.

COMPENSATION

McMahon agrees to provide the Scope of Services described above for the following Time and Expense compensation.

- Onsite Inspections & reports.....\$6,540

COMPLETION SCHEDULE

McMahon agrees to complete this project as follows: The inspections will take place in the summer of 2026 with an anticipated completion date of August 7, 2026. Completion of the reporting on August 28, 2026.

ACCEPTANCE

The General Terms & Conditions and the Scope of Services (defined in the above Agreement) are accepted, and McMahon is hereby authorized to proceed with the services. The Agreement fee is firm for acceptance within sixty (60) days from the date of this Agreement.

TOWN OF NEENAH
1600 Breezewood Lane
Neenah, WI 54956

McMAHON ASSOCIATES, INC.
1445 McMahon Drive | PO Box 1025
Neenah, WI 54956 | 54957-1025

Authorized Signature



Andrew W. Schmidt
Associate/Municipal & Water Resources Engineer

Date

March 20, 2026

Date

Attachments: General Terms and Conditions
Fee Schedule
Reimbursable Schedule

1. STANDARD OF CARE

- 1.1 Services: McMahon Associates, Inc. (McMahon) shall perform services consistent with the professional skill and care ordinarily provided by engineers/architects practicing in the same or similar locality under the same or similar circumstances. McMahon shall provide its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the project.
- 1.2 Client's Representative: McMahon intends to serve as the Client's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Client are rendered based on experience and qualifications and represent our professional judgment. For clarity, Client may sometimes be referred to as "Owner" in this and related documents.
- 1.3 Warranty, Guarantees, Terms and Conditions: McMahon does not provide a warranty or guarantee, express or implied, for professional services. This Agreement or contract for services is not subject to the provisions of uniform commercial codes. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or McMahon. McMahon's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against McMahon because of this Agreement or the performance or nonperformance of services hereunder. The Agreement does not create, nor does it intend to create a fiduciary relationship with Client or any other party.

2. PAYMENT AND COMPENSATION

- 2.1 Invoices: McMahon will bill the Client monthly with net payment due in thirty (30) days. Past due balances shall be subject to an interest charge of 1.0% per month. Client is responsible for interest charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due to McMahon. Client is responsible for all taxes levied on professional services and on reimbursable expenses. McMahon and Client hereby acknowledge that McMahon has and may exercise lien rights on subject property.
- 2.2 Reimbursables: Expenses incurred by McMahon for the project including, but not limited to, equipment rental will be billed to the Client at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, after execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Client agrees to these costs.
- 2.3 Changes: The stated fees and Scope of Services constitute McMahon's professional opinion of probable cost of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. Changes by the Client during design may necessitate re-design efforts. McMahon will promptly inform the Client in writing of such situations so changes in this Agreement can be negotiated, as required.
- 2.4 Delays and Uncontrollable Forces: Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Client's failure to provide specified facilities or information, or for force majeure delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases or pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

3. INSURANCE

- 3.1 Limits: McMahon will maintain insurance coverage in the following amounts:
 Worker's Compensation Statutory
 General Liability
 Bodily Injury - Per Incident/Annual Aggregate \$1,000,000 / \$2,000,000
 Automobile Liability
 Bodily Injury \$1,000,000
 Property Damage \$1,000,000
 Professional Liability Coverage \$2,000,000

If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client.

- 3.2 McMahon's total aggregate liability to the Client for any indemnity obligations, reimbursement of legal fees, or for any damages arising out of or related to the performance of this Agreement, whether based in tort, contract, or any other legal theory, shall be limited as follows: for contracts with a total value less than \$250,000, to the lesser of two (2) times McMahon's fee or \$250,000; for contracts with a total value equal to or exceeding \$250,000, to McMahon's fee under this Agreement not to exceed \$1,000,000.
- 3.3 Additional Insureds: Upon request and to the extent permitted by law, McMahon shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Client as an additional insured for claims caused in whole or in part by McMahon's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Client's insurance policies and shall apply to both ongoing and completed operations. To the extent permitted by law, Client shall cause the contractor, if any, to include McMahon as an additional insured on contractor's Commercial General Liability, Automobile Liability and Excess or Umbrella policies for claims caused in whole or in part by contractor's acts or omissions. The additional insured coverage shall be primary and non-contributory to any of McMahon's insurance policies and shall apply to both ongoing and completed operations, and policies are to be endorsed with a waiver of subrogation, as evidenced on the Certificate of Insurance.

4. CLAIMS AND DISPUTES

- 4.1 General: In the event of a dispute between the Client and McMahon arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and McMahon agree to first attempt to resolve the dispute by direct negotiation.
- 4.2 Mediation: If an agreement cannot be reached by the Client and McMahon, unresolved disputes shall be submitted to mediation. The Client and McMahon shall share the mediator's fee and any filing fees equally.
- 4.3 Binding Dispute Resolution: If the parties do not resolve a dispute through mediation, the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

5. TERMINATION OR SUSPENSION

- 5.1 Client: Termination of this Agreement by the Client shall be effective upon seven (7) day written notice to McMahon. The written notice shall include the reasons and details for termination.

- 5.2 **McMahon:** If the Client defaults in any of the Agreements entered into between McMahon and the Client, or if the Client fails to carry out any of the duties contained in these Terms and Conditions, McMahon may, upon seven (7) days written notice, suspend its services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of McMahon. In addition, McMahon may terminate this Agreement for any reason, with or without cause, by providing seven (7) days written notice to the Client. Upon such termination, all obligations of McMahon shall cease. McMahon shall not be liable for any damages, costs, or additional compensation related to the termination.
- 5.3 **Suspension for Non-Payment:** McMahon may, after giving 48 hours' notice, suspend service under any Agreement until the Client has paid in full all amounts due for services rendered and expenses incurred.
- 5.4 **Payment Upon Termination:** If the Agreement is terminated, Client shall be responsible for paying for all work performed and/or expenses and damages incurred by McMahon. Payments shall be made in accordance with Section 2 above.

6. COPYRIGHTS AND LICENSES

- 6.1 **Instruments of Service:** McMahon and its subconsultants shall be deemed the author and owner of their respective Instruments of Service (IOS), including but not limited to the drawings, specifications, reports, and any computer modeling (BIM, etc.), and shall retain all common law, statutory and other reserved rights, including copyrights.
- 6.2 **Licenses:** McMahon grants to the Client a nonexclusive license to use McMahon's IOS solely and exclusively for the purposes of constructing, using, and maintaining the project, provided that the Client substantially performs its obligations under this Agreement, including prompt payment of all sums due.
- 6.3 **Reuse:** Use of IOS pertaining to this project by the Client for extensions of this project or on any other project shall be at the Client's sole risk and without liability or exposure to McMahon, and the Client agrees to defend, indemnify, and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such reuse of the IOS by the Client or by others acting through the Client.

7. AGREEMENT CONDITIONS

- 7.1 The stipulated fee is firm for acceptance by the Client within sixty (60) days from date of Agreement publication.
- 7.2 **Modifications:** This Agreement, upon execution, can be amended only by written amendment to the Agreement signed by both parties.
- 7.3 **Governing Law:** This Agreement shall be governed by the law of the place where the project is located, excluding that jurisdiction's choice of law rules.
- 7.4 **Mutual Non-Assignment:** The Client and McMahon, respectively bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Client nor McMahon shall assign this Agreement without the written consent of the other.
- 7.5 **Severability:** The invalidity of any provision of this Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.
- 7.6 **Third Party:** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against McMahon.

8. MISCELLANEOUS PROVISIONS

- 8.1 **Additional Client Services:** The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Client's purpose.
- 8.2 **Client-Provided Information:** The Client agrees that McMahon may rely on information provided by the Client or by third parties engaged by the Client.
- 8.3 **Means and Methods:** McMahon is not responsible for direction or supervision of construction means, methods, techniques, sequence, or procedures of construction selected by contractors or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.
- 8.4 **Purchase Orders:** In the event the Client issues a purchase order or other instrument related to McMahon's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the Terms and Conditions of this Agreement. Signed acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. If the Client does issue a purchase order, or other similar instrument, McMahon will indicate the purchase order number on the invoice(s) sent to the Client.
- 8.5 **Project Maintenance:** The Client (or Owner if applicable) shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Client or Owner. McMahon shall have no responsibility for such issues or resulting damages.
- 8.6 **Consequential Damages:** Notwithstanding any other provision of the Agreement, McMahon shall not be liable in contract or tort or otherwise for any special, indirect, consequential, or liquidated damages including but not limited to loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project and/or this Agreement.
- 8.7 **Corporate Protection:** It is intended by the parties to this Agreement that McMahon's services in connection with the project shall not subject McMahon's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against McMahon, a Wisconsin corporation, and not against any of McMahon's employees, officers, or directors.
- 8.8 **Contingency:** The project will evolve and be refined over time. The Client shall provide appropriate contingency for design and construction costs consistent with the reasonable progression of the project. The Client and McMahon agree that revisions due to design clarifications or omissions which result in changes in work during the construction phase which amount to 5% or less of construction costs shall be deemed within the contingency and consistent with the professional standard of care. Accordingly, the Client agrees to make no claim for such costs. Revisions in excess of this threshold shall be resolved per the dispute resolution process.
- 8.9 **Project Costs Associated with Agency Plan Review:** McMahon will not be responsible for additional project costs due to changes to the design, construction documents, and specifications resulting from the agency plan review process. The project schedule shall either allow for the agency plan review process to occur prior to the bid phase, or if this review occurs after the bid phase, any additional costs would be considered part of the project contingency.
- 8.10 **Hazardous Materials:** McMahon shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the project site.
- 8.11 **Climate:** Design standards which exceed the minimum requirements within current codes and regulations are excluded. If requested by the Client, climate-related design services or evaluations can be provided for additional compensation.



FEE SCHEDULE | 2026

McMahon Associates, Inc.

Effective: 01/01/2026

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$215.00
Senior Project Manager	\$195.00 - \$215.00
Project Manager	\$145.00 - \$185.00
Senior Engineer	\$195.00 - \$205.00
Engineer	\$115.00 - \$185.00
Senior Engineering Technician	\$145.00 - \$155.00
Engineering Technician	\$85.00 - \$135.00
Senior Architect	\$180.00 - \$200.00
Architect	\$155.00 - \$175.00
Senior Designer	\$130.00 - \$150.00
Designer	\$100.00 - \$120.00
Senior Land Surveyor	\$140.00 - \$190.00
Land Surveyor	\$130.00
Land Surveyor Technician	\$95.00 - \$115.00
Surveyor Apprentice	\$80.00
Erosion Control Technician	\$100.00
Senior Hydrogeologist	\$215.00
Senior Ecologist	\$205.00
Environmental Scientist	\$110.00 - \$140.00
Senior GIS Project Manager	\$195.00
Senior GIS Analyst	\$135.00 - \$155.00
GIS Analyst	\$105.00 - \$125.00
Wetland Delineator	\$125.00
Senior Wetland Delineator	\$165.00
Municipal Planner	\$175.00
Senior Public Management Specialist	\$180.00
Public Management Specialist	\$145.00 - \$160.00
Senior Public Safety Specialist	\$180.00
Public Safety Specialist	\$145.00 - \$160.00
Building Inspector Specialist	\$145.00
Water / Wastewater Specialist	\$115.00 - \$145.00
Senior On-Site Project Representative	\$130.00
On-Site Project Representative	\$70.00 - \$130.00
K-12 Administrative Specialist	\$140.00
State Plan Reviewer	\$155.00
Certified Grant Specialist	\$155.00
Graphic Designer	\$120.00
Senior Administrative Assistant	\$100.00 - \$110.00
Administrative Assistant	\$90.00
Intern	\$55.00 - \$80.00
Professional Witness Services	\$385.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

NEENAH, WISCONSIN
CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: McMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM



REIMBURSABLE EXPENSE SCHEDULE * | 2026

McMahon Associates, Inc.

Effective: 01/01/2026

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial LIDAR Scanner	\$50.00/Hour
REIMBURSABLE UNITS:	
Copy Charges - Black & White	\$0.08/Image
Copy Charges - Color / 8½" x 11"	\$0.45/Image
Copy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$0.95/Mile
Mileage - Truck/Van	\$1.20/Mile
All-Terrain Vehicle	\$100.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.55/Each
Survey Lath	\$1.00/Each
Survey Paint	\$7.75/Can
Survey Ribbon	\$3.50/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.50/Each
Survey Rebars - ½"	\$3.50/Each
Survey Iron Pipe - 1"	\$5.00/Each
Survey Steel Fence Post - 1"	\$7.75/Each
Control Spikes	\$2.50/Each
Pin Flags	\$0.30/Each

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* This schedule is not all inclusive.

To: Stormwater Utility District Board
From: Ellen Skerke, Administrator-Clerk-Treasurer
Date: March 23, 2026
Memo: SWUD Appeal Parcel 010-0312 1984 and 1994 Oakridge Road

1984 and 1994 Oakridge Road have been one parcel for many years, zoned B-2 – Business Community District

In 2025, the property was sold and the owner submitted a CSM and Zoning Map amendment to split the parcel between the business portion and the residential portion. When the new owner prepared to sell the residential lot, the question regarding Stormwater Management Fee came up. She questioned both the total fee and how the fee would be split between the two parcels. As she looked at nearby business properties, the Stormwater Management Fee on parcel 010-0312 seemed quite high. There are two issues at hand for this parcel(s)

- 1) Is the 2025 stormwater management fee of \$3,270 correct ?
- 2) What will 2026 Stormwater management Fee be on the new parcels per the recorded CSM?

Andy Schmidt and I discussed both these issues and discussed the comparison parcel (1945 Oakridge Road)

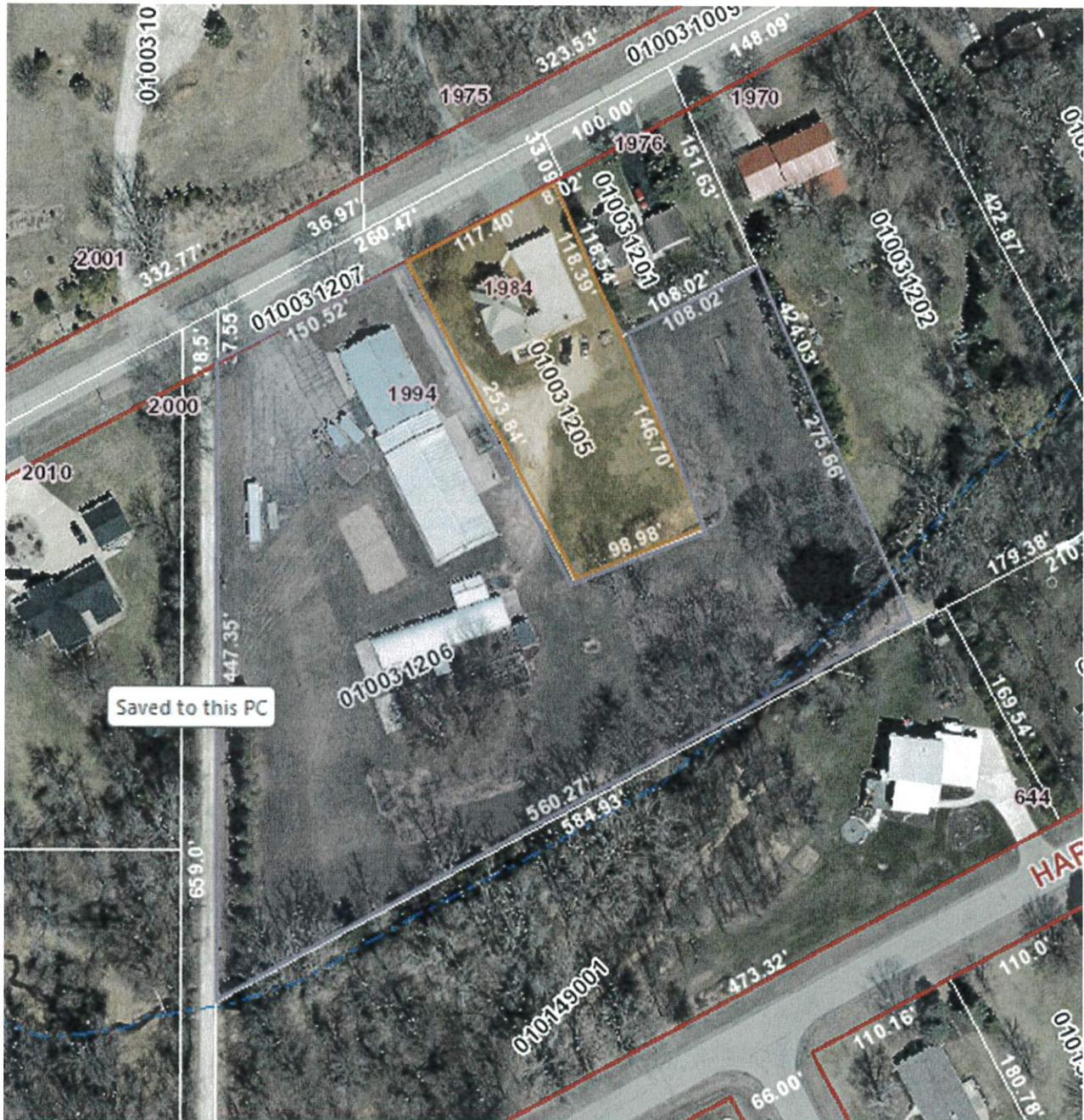
Item 1) A clerical error on my end. The ERU's should have been 9.0 per the 2024 audit, calculating out to \$900 in stormwater management fees. A refund of \$2,370 is due to the property owner for what was paid on the 2025 property taxes.

Item 2) In 2026, the two new parcels will have the following stormwater management fees per Andy Schmidt's calculation.

- 010-0312-05 (residential) = 1 ERU =- \$100 at 2026 rates
- 010-0312-06 (business) = 7.1 ERU = \$710 at 2026 rates

Note, this is less than the 9 ERU's on the original parcel because the portion of property that is now residential is charged 1 ERU and includes a portion of the impervious surface that was originally included in the 9.0 ERU calculation.

1984 Oakridge Road 1994 Oakridge Road



The additional item which Andy reviewed was the comparison property located at 1945 Oakridge Road. In 2024 when the audit was completed, McMahon used 2023 ariel photos for ERU calculations. This parcel calculated out to ERU of 6.6. The 2025 aerial photos show a significant change in impervious surface and has a new ERU calculation of 12.3. 2026 property taxes will be adjusted to calculate stormwater management fee based on 12.3 ERUs.

